

UNT Dallas Faculty Senate Minutes
December 3, 2021

- I. Call to Order (10:15/Baggerly)
 - In Attendance: Borges, Chandler, Arxer, Baggerly, Lightbourne, Goodson, Hackard, G.Holmes, S.Holmes, Johnson, Lin, Otteson, Shappeck, Siddique, Smith, Yousuffudin, Zia
- II. Approval of Minutes (10:16/Baggerly)
 - **Motion to Approve: Hackard, S.Holmes: 14-0-0. Carried**
- III. Priority Item 1 (10:20/Baggerly) – T&P Committee Faculty Senate Representatives
 - Provost Stewart has elected the following:
 - Business- Elizabeth Muniz
 - Human Services- Yu-fen Lin
 - LAS- Julie Siddique
 - Education- Gwendolyn Johnson
 - COL- Eric Porterfield.
 - Faculty Senate needs to elect 5 Tenured faculty members (1 from each School)
 - Need complete list of tenured faculty members from each school before appointments can be made.
 - Committee needs to be formed no later than January 10th
 - Dr. Baggerly will send out a Qualtrics poll so Faculty Senators can vote.
- IV. Priority Item 2 (10:30/Borges) – Vote on Office Space Resolution and Vote on Changes to the Faculty Charter and ByLaws to include Committee on the Annual Administrator Advisory Review
 - **Motion to vote on Office Space Resolution as Proposed: Borges, Chandler, 14-0-0. Carried.**
 - **Motion to add Annual Administrator Advisory Review Committee to list of Standing Committees in Charter and Bylaws: Borges, Yousuffudin: 13-0-0. Carried**
 - Intellectual Property Policy has been submitted by IT committee and needs to be reviewed. A discussion/vote will be held in January.
 - DLIT and the Provost have set precedent in making a service agreement with faculty for developing new online courses. Courses made under this agreement are co-owned by the university and the faculty.
 - Federal Work Study funds are available to hire students to help with captioning of online videos. Captioning is one of the OLC standards that cannot be failed due to federal law.
- V. Priority Item 3 (10:40/Smith) – Tenure and Promotion Guidelines
 - Concerns over the lack of explicit guidelines for T&P. Some schools have posted rubrics but others do not and each school appears to have different guidelines.
 - Faculty Senate voted on a revised policy that is related to this. It has been submitted to Academic Council but is still pending approval.
 - There is conflicting information on the rubrics for T&P. There are rubrics from 2016 that have been available in the past but they do not appear to be used universally. It seems that these guidelines are used by LAS and past university T&P committees. However, the Provost recently stated each school will have their own guidelines.

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- Faculty Senate will discuss with the Provost if each school can publish their own T&P guidelines annually on the school website that they will be using to evaluate T&P with Academic Council.
 - A note will also be sent to Provost to get perspective on policy vs guidelines.
 - Report that there is a lack of use of a rubric at the university level T&P Committee in the past.
- VI. Committee Updates (Chair reporting and charges reviewed)
0. Academic Affairs (10:50/Cynthia Rodriguez)
 - No Update
 1. Faculty Handbook (10:55/Pam Thompson)
 - Provost wants existing handbook reviewed and revised to reflect current practices
 - Provost wants to give feedback prior to others working on the handbook
 - Provost supports that each school has own tenure practices. Each school should be able to set its own expectations.
 - Provost is okay with shared governance language being added to beginning of handbook.
 2. Faculty Work Life (11:00/S. Gabe Otteson)
 - No Update
 3. IT (11:05/Mary Hoyt)
 - COL faculty are paying for software personally. Fee structure at COL is different than that for DAL campus. Solutions are being investigated.
 - OIT order document cameras to work with split classrooms. There are only limit quantities available and the process of faculty getting one to use each day is involved. Looking at demoing new virtual whiteboard technology that is affordable and would eliminate issues.
 4. Library (11:10/Jesseca Lightbourne)
 - Library is reachable via website and email for accessing articles and database as well as gaining access to missing databases.
 - Library has purchases Interlibrary Loan and ILLiad.
 - Library is still conducting book plating ceremony for faculty publishing books but has been small and private due to COVID.
 - At end of year, History and Political Science will be donating remaining budget to library to purchase books.
 - Concern that online databases is not sufficient for faculty and graduate level research.
 - Next year, Faculty Senate will be asking each department to provide a list of fundamental books for undergraduate research.
 5. Nominations and Elections (11:15/Janiece Upshaw)
 - Working on Senate elections (3/21 – 3/29)
 - Email will be distributed to tell faculty that nominations will open in January. Nominations will be done through a form that will be available online and should be completed and resulted to Faculty Senate email.
 6. Constitution and By-Laws (11:20/Joshua Goodson)
 - No Update

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7. Annual Administrator Advisory Review (11:25 Walt Borges)
 - No Update
- VII. Adjourn (11:30)
 1. Next meeting will be January 14th.