

Agenda:

I. Call to Order – 9:33 a.m.

II. Approval of Minutes

Motion to Approve 11.06.20 FS minutes with attendance added: Gretchen H.

Seconded: Jennifer B.

Motion passed

Motion to Approve 11.06.20 FS General Assembly minutes with attendance of Senators individually noted and total # of attendees added: Gretchen H.

Discussion: Are Senators required to attend General Assembly meetings?

Bartula: yes

Seconded: Muhammed Y.

Motion Passed

Motion to Approve 11.13.20 FS Emergency Meeting minutes with attendance of Senators added: Gretchen H.

Seconded: Muhammed Y.

Motion passed

III. Results from Dan Friesen Memorial

o Scholarship -

will need to think about the amount and requirements; Aaron will create a document with discussions points re: the scholarship to send out after final exams, for senators to complete and send to Richard C. and Janiece U. for discussion at the January meeting.

The FS would need to add to budget allocation

Suggestion to notify Daniel Friesen's wife about the scholarship

For scholarship to re-occur there usually needs to be a large endowment; do faculty want to donate for a one-time scholarship? How will this affect FS and administration budget going forward? Aaron will talk more with administration to find out parameters of adding a scholarship. Aaron announced that FS is establishing a scholarship in Dr. Friesen's name scholarship at Executive Council.

IV. Rules and Procedures Committee

Not a standing committee, but will be a perpetual committee

- Motion to appoint Janiece to committee outside of secretary role – Walt B.
- Seconded: Muhammed Y.
- Richard will serve in secondary role – otherwise keep committee as it is.

V. Lecturer track Update (Sara Holmes)

Document: Policy Number and Chapter: 06.XXX Lecturer-Track Faculty Reappointment and Promotion (This is the draft, committee is still working on details) Kelly V. and Sara H. will work

together to ensure common language on T&P policy and Lecturer Policy. Provost is not in favor of “program coordinator” language used in policies.

Will present full draft to FS March meeting for vote. Needs to be presented to Provost in April

VI. COVID Impact on Student Evaluations

Motion to allow faculty the choice of submitting or not submitting student evaluations for consideration in annual evaluations for Fall 20 without penalty: Richard C.

Seconded: Walt B.

Motion passed

VII. COVID Impact on T&P Criterion (recommendation outside of policy)

Ad hoc committee to work on this criterion for the next few weeks. Need this to be complete by Feb. 1 in order to get to Provost so that she can present to the T&P reviewers who are reviewing portfolios now.

- Set Criterion for 2019-2020 and 2020-2021.
- Submit Tenure and Promotion Recommendation to Provost

Volunteers for Committee:

- Aaron B.
- Jennifer B.
- Walt B.
- Steven A.
- M. Zia

If anyone else wants to volunteer – let Aaron know. Will start in January.

We do not have a Tenure Stop Clock Policy. Once Kelly’s group has finished the T&P policy, that committee will need to look at drafting the UNT Dallas Tenure Stop Clock policy. (UNT already has a policy on this: 6.004; <https://vpaa.unt.edu/fs/resources/stoptheclock-covid19>)

- Tenure Stop Clock Policy (once, twice, etc.)
 - COVID
 - Maternity/Paternity/Familial Leave
 - Natural Disaster
 - Other Emergencies

VIII. COVID Impact on IP: To the Instructional Technology Committee

Muhammed Y. is on the committee. Asking committee to look into this issue for the spring (intellectual property) Will begin to draft policy on intellectual property – specific to online courses

IX. T&P

- Years of service- how do previous publications count?
We don't have the answer to that; so we need to include in our guidelines
- External Review for Scholarship

In the past we were required to submit names for external reviewers. It is currently not being done. Should discuss if this is to be included in guidelines or policy. Will need to discuss in the spring for those coming up for tenure later. External reviewers may be a cost to the administration. In LAS, tenured faculty are asked to review candidates before the Dean. Hard to evaluate those candidates in other fields.

Currently making adjustments to go back to committee and will bring to FS. Must be sent and approved by Provost and Dr. Chandler (Policy), then to OCG, then submitted in 1st week of April for Board of Regents May agenda.

Guidelines are the criteria. Policy is the practice of what it looks like. The guidelines can be amended. Example: each school may have unique criteria; but the policies are the over-arching ideas. The policy must be broad enough to talk about the levels – but not criteria.

X. Permanent Faculty ED&I committee (Baggerly)

- Guest Speaker: Curtis McDowell
Working with larger group across system. Rosemary Haggett is working from directive of the UNT Chancellor. Curtis serves on committee.

NASH – T3 – organization has been assisting universities across the nation on diversity and inclusion. At system level the committee is working to identify what is and what is not working for our diverse students at the universities. UNT Dallas' unique challenges differ from UNT and UNTHSC.

EISS – Excellence in Student Success

NASH - National Association of System Heads

Calibrating where the system is in the process: beginning, intermediate, etc. Curtis argues diversity is only one part of a complex. Dr. Harper from the Office of Student Affairs and Curtis put together a survey for students to see if the students perceive a problem. Example question: Do you see faculty members that reflect your culture? The sample has been from Curtis' classroom, no other faculty. This is a pilot study with N=32.

One of the principles to consider: Who is the customer? Students? Community?

XI. Standing Committee Updates

- Academic Affairs
Subhro Mitra: submitted written Minutes

- Library

Motion that the Library remain a standing committee: Muhammed Y.

Seconded: Sara Holmes

Motion passed

- Instructional Technology

Voted on Chair: Mary Hoyt

Will be working on electronic IP

Immediate charge: taking a look at any immediate DLIT needs for Spring 2021. Will get those to Aaron by January 1.

- Faculty Work life Update

Sara reported earlier – work on Lecturer track position

*wage increases are not part of discussion for lecturer track guidelines

Suggestion wage increase are in place for tenured; so important to put in for lecturer.

XII. Action Items Submitted

- Annual Evaluation of Administration (Borges)

- See attached document 12.4.20 1

Motion that Aaron be authorized to discuss with Dr. Stewart to get input. Table further discussion until after feedback: Walt B.

Seconded: Muhammed Y.

Discussion: suggest Aaron inform Provost FS plans to put forth motion on administrative evaluations; Important to make this a regular practice of our university.

Motion passed

- Submission Form on Website (Upshaw)

- See attached document 12.4.20 2

Motion that the Faculty Senate adopt a submission form to post on the Faculty Senate Website that can be completed and filled out by general faculty members, senators, or executive committee members. The submission form should be hyperlinked to the UNT Dallas Faculty Senate Rules & Procedures and upon submission, will automatically be emailed to faculty senate@untdallas.edu and filed with the Secretary who will then accept, consecutively number and post the proposal online in the Regular Order of Business on a site where faculty members can view it. Janiece U.

Seconded Jennifer B.

Motion Passed

XIII. Webpage Discussion (Muhammed Y.)

FS webpage is now separated from Provost webpage

Motion to add a link for order of business that includes a button to submit proposal for order of business: Muhammed Y.

Seconded: Walt B.

Motion passed

XIV. Spring enrollment is looking “record strong”

XV. Gallup

- Faculty vs. Staff Participation
- 64% RR overall
 - 80% Admin
 - 53% Faculty
 - 68% Staff
- Follow-up for Reasons why

Would like senators to reach out to constituents to understand why results are low.

XVI. General Announcements

- President Townhall Upcoming - Dec. 10
- Drive thru Flu Vaccines are still available-contact Dr. Chapple

XVII. Other Business

FS needs to follow up with provost on UNT system’s HR review on wages

XVIII. Adjournment – 12:02 PM