University of North Texas at Dallas
Academic Council Minutes
May 26, 2020

Voting Members in Attendance

Dr. Karen Shumway, *Dean, School of Business*
Dr. Lisa Hobson, *Interim Dean, School of Education*
Dr. Constance Lacy, *Dean, School of Human Services*
Dr. Orlando Perez, *Dean, School of Liberal Arts & Sciences*
Dr. Ali Shaqlaih, *Dean, Graduate School*
Felecia Epps, J.D., *Dean, College of Law*
Dr. Gary Holmes, *Faculty Alliance Vice- President*
Rian Wilhite, *Director, Academic Advising*
Brenda Robertson, *University Librarian*

Non-Voting Members

Dr. Betty H. Stewart, *Provost and EVP for Academic Affairs*
John Capocci, *University Registrar*
Luis Franco, *University Director of Undergraduate Admissions*
Dr. Dawn Remmers, *Assistant Provost*
Vacant, *Director of University Accreditation & Policy*
Ashleigh Tynes, *Staff Council Representative*
Garrick Hildebrand, *Director of Financial Aid*
Desmond Morris, *Director of Distance Learning*

Other Invitees

Dr. Gwendolyn Johnson, *Associate Professor, School of Education, UCC Chair*
Katrina Cornish, *Academic Scheduling Coordinator*
Dr. Muhammad Yousufuddin, *Assistant Professor, Life & Health Sciences PC*
Jerrod Tynes, *Lecturer, Life & Health Sciences*
Sarah Holmes, *Lecturer, Language & Communications PC*
Dr. Vinod Arya, *Professor, Mathematics & Information Sciences*
Dr. Richard Chandler, *Assistant Professor, Mathematics PC*
Dr. Ratna Narayan, *Associate Professor, Education*
Dr. Janice Upshaw, *Assistant Professor, Public Leadership*
Dr. Glenda Balas, *Professor, Language & Communication*
Dr. Jerry Burkett, *Assistant Professor & Education Leadership PC*
Richard Strong, *Lecturer, Language & Communications*
Dr. Saif Al-Sultan, *Asst. Professor, Information Technology PC*
Dr. Vinod Arya, *Professor, Mathematics & Information Sciences*

I. Call to Order

II. Welcome and Introductions

III. Old Business

With there being no Old Business to discuss, the Council moved on to New Business.

IV. New Business

   A. Approval of minutes – April 2020

   Motion passed with nine of ten voting. (closed)

   B. New Course Requests *(School of Liberal Arts and Sciences)*

COMM 3323 (Foundations of Radio Production: Creating On-Air and Off-Air Audio Elements)
New Course Addition, effective Fall 2020
Department: Communications & Technology

Additional information: This course provides students an introduction to the production of radio and makes use of the radio station provided by the university. Skills developed in this course will become the basis for the follow-up course in Advanced Radio Production. Although most students in this class will be pursuing a Communication and Technology major and have an interest in the performance and/or production aspect of audio and radio as a career, it also opens up the opportunity for students from other disciplines to gain skills in radio broadcasting and production. This course also makes vital use of the new radio station space in the Student Center and will allow students to create content for use on a university radio station as UNTD continues to grow its reputation for providing real-world experience to students in an experiential learning environment. The prerequisite in this course of COMM 2400 New Media Audio will provide students the basics of working with Adobe's audio editing software, Audition, so that they may further develop their audio skills with a specific focus on broadcasting. This course will be offered once a year in the fall semester with its follow-up course, COMM 4323 Advanced Radio Production being offered in the spring semester. This request is to formalize a course that has been offered as a topics course under the COMM 2900 section for the past 3 academic years.

All proposed changes are marked as such:
New items are emboldened and underlined
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Justifications or clarifications are italicized.

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COMM 3322 (Foundations of Studio Production)
New Course Addition, effective Fall 2020
Department: Communications & Technology

Additional information: Foundations of Studio Production is part of a two-course offering in the Digital Production sequence of the Communication & Technology major. This course is being offered at the 3000 level and is the prerequisite for Advanced Studio Production (a 4000 level class). Both courses have been offered twice to UNT Dallas students (as Special Problems courses) and have been found to be successful, useful courses for Comm & Tech majors. We have found that Foundations of Studio Production has also served the elective course needs of students in other majors, including BAAS, Psychology, and Business. Foundations of Studio Production will be offered in the Fall semesters, followed by Advanced Studio Production in the Spring terms. (Please Note: A "New Course Request" is being developed for Advanced Studio Production and will be forwarded to the Curriculum Committees shortly.) COMM 1010 (Introduction to Communication) is the prerequisite for Foundations of Studio Production. This introductory course, which is also housed in the UNTD core curriculum inventory, provides a solid background in communication and the role of media production in U.S. and global cultures. COMM 1010 can also be taken as a co-requisite by students enrolled in Foundations of Studio Production. The newly-constructed broadcast facilities at UNTD offer a state-of-the-art experience for students enrolled in the studio classes and their affiliated course activities (audio, video, editing, performance, news, entertainment).

COMM 4322 (Advanced Studio Production)
New Course Addition, effective Fall 2020
Department: Communications & Technology

Additional information: Advanced Studio Production is part of a two-course offering in the Digital Production sequence of the Communication & Technology major. This course is being offered at the 4000 level and is preceded by Foundations of Studio Production (a 3000 level class). Both courses have been offered twice to UNT Dallas students (as Special Problems courses) and have been found to be successful, useful courses for Comm & Tech majors. We have found that Advanced Studio Production has also served the upper-level elective course needs of students in other majors, including BAAS, Psychology, and Business. Advanced Studio Production will be offered in the Spring semesters, preceded by Foundations of Studio Production in the Fall terms. COMM 1010 (Introduction to Communication) and COMM 3XXX (Foundations of Studio Production) are prerequisites for Advanced Studio Production. The newly-constructed broadcast facilities at UNTD offer a state-of-the-art experience for students enrolled in the studio classes and their affiliated course activities (audio, video, editing, performance, news, entertainment). These facilities, which are superior to many in the north Texas region, have been put in place to aid students' growth and development in the media production marketplace. It behooves the University to take full advantage of these high-end facilities by developing appropriate courses for our Comm & Tech majors and other students desiring experience and expertise in the media arts. The Advanced Studio Production course described here is an important component of the studio

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experience for UNTD students. Importantly, it is designed to provide students with career readiness skills and networking access to the media marketplace in the DFW area.

COMM 4323 (Advanced Radio Production & Performance)
New Course Addition, effective Fall 2020
Department: Communications & Technology

Additional information: This course allows students to master their live announcing and hosting skills in a lab setting, so that they can pursue employment in a highly competitive field with recorded examples of their work as a portfolio, which is mandatory for any employment in this arena. Although most students in this class will be pursuing a Communication and Technology major and have an interest in the performance and/or production aspect of audio and radio as a career, it also opens up the opportunity for students from other disciplines to gain skills in radio broadcasting and production. This course also makes vital use of the new radio station space in the Student Center and will allow students to create content for use on a university radio station as UNTD continues to grow its reputation for providing real-world experience to students in an experiential learning environment. The prerequisite in this course of COMM 3324 Foundations of Radio Production will provide students fundamental skills in radio production upon which they will build in this advanced course. This course will be offered once a year in the spring semester with its prerequisite course, COMM 3323 Foundations of Radio Production being offered in the spring semester. This request is to formalize a course that has been offered as a topics course under the COMM 4900 section for the past 3 academic years.

MATH 3305 (Technologies for Mathematicians)
New Course Addition, effective Fall 2020
Department: Mathematics

Additional information: This course provides necessary applied skills that aid our majors in finding careers after graduation. Mathematics degrees can go into various fields, but they need requisite skills to go with the mathematical knowledge. In this class, we focus on skills with technology, using some of the most important types of software that individuals going into industry, academia or high school teaching need to know in order to improve performance.

Motion passed with nine of ten voting. (closed)

C. Course Change Requests *(School of Liberal Arts and Sciences)*

AGRI/BIOL 3311 (Pest Management)
Change effective Fall 2020
Department: Life & Health Science
Change: Change prerequisites for the course

Additional information: Current prerequisites for the AGRI/BIOL 3311 course are AGRI 1307, AGRI 1315 or AGRI 1319. The Urban AG program has evaluated these and would like to change the prerequisites to mirror the other upper level AGRI classes to read AGRI 1331 or BIOL 1710 or BIOL 1132 or GEOG 1710 or equivalent. This change mirrors the other prerequisites for 3000 and 4000 level classes. This change will allow students to register for the class, as we cannot offer the 1000 level classes until after fall 2021.

CSCE 1030 (Computer Science I)
Change effective Fall 2020
Department: Information Technology
Change: Change corequisites for the course
Additional information:
Old corequisite: None / New corequisite: MATH1600 (MATH 1600 can be taken before CSCE 1030.) The program faculty have identified that it is important for IT students to take the Math courses before taking upper-level CSCE courses; taking Math courses while taking programming courses will improve the critical-thinking skills of the students. Therefore, they decided to add MATH1600 as a co-requisite for CSCE1030.

CSCE 1040 (Computer Science II)
Change effective Fall 2020
Department: Information Technology
Change: Change corequisites for the course
Additional information:
Old corequisite: None / New corequisite: MATH2424. (MATH 2424 can be taken before CSCE 1040). The program faculty have identified that it is important for IT students to take the Math courses before taking upper-level CSCE courses; taking Math courses while taking programming courses will improve the critical-thinking skills of the students. Therefore, they decided to add MATH2424 as a co-requisite for CSCE1040.

CSCE 2110 (Computing Foundations II)
Change effective Fall 2020
Department: Information Technology
Change: Change prerequisites for the course
Additional information:
Old prerequisite: CSCE2100
New prerequisite: CSCE2100 & CSCE1040 & MATH2424.
The topics covered in MATH2424 and CSCE1040 are important for IT students to successfully complete Computing foundations II. Therefore, the program faculty decided to add MATH2424 and CSCE1040 as additional prerequisites for Computing Foundations II.

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CSCE 3530 (Computer Networks)
Change effective Fall 2020
Department: Information Technology
Change: Change prerequisites for the course
　　　Additional information:
Old prerequisite: CSCE3310
New prerequisite: CSCE3310 and CSCE2110.
The topics covered in CSCE2110 are important for IT students to successfully complete Computer Networks. Therefore, the program faculty decided to add Computing Foundations II (CSCE2110) as another prerequisite for Computer Networks.

CSCE 4444 (Software Engineering)
Change effective Fall 2020
Department: Information Technology
Change: Change corequisites for the course
　　　Additional information:
Old corequisite: CSCE4905
New corequisite: None
The program faculty decided to allow students to take Software Engineering (CSCE4444) either before IT Capstone I (CSCE4905) or in the same semester (IT Capstone I has Software Engineering as a corequisite). Students apply the knowledge of Software Engineering in IT Capstone I. Therefore, they can take the course before taking IT Capstone I.

CSCE 4550 (Computer Security)
Change effective Fall 2020
Department: Information Technology
Change: Change prerequisites for the course
　　　Additional information:
Old prerequisite: CSCE3310
New prerequisite: CSCE3530
The topics covered in CSCE3530 are important for IT students to successfully complete Computer Security. Therefore, the program faculty decided to set Computer Networks (CSCE3530) as a prerequisite for this course.

CSCE 4925 (IT Capstone II)
Change effective Fall 2020
Department: Information Technology
Change: Change prerequisites for the course
　　　Additional information:
Old prerequisite: CSCE4905
New prerequisite: CSCE4905 & CSCE4444

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The topics covered in CSCE4444 are important for IT students to successfully complete IT Capstone II. Therefore, the program faculty decided to add Software Engineering (CSCE4444) as another prerequisite for this course.

MATH 3320 (Intro to Proofs)
Change effective Fall 2020
Department: Mathematics
Change: Change in credit hours, may only be attempted 2 times for credit
 Additional information:
Credit Hours: The department has identified this course as one in which students have difficulty and need to spend additional time with the material. There is little time for the instructor to work with the students on exercises and homework due to the amount of material needing to be covered. The recitation is intended to give students additional time in class with both the material and the instructor. Recitation hours are used in many math courses nationwide as they are the math analogue of a "lab".
2 Attempts for credit: Because of the gateway and foundational nature of this course, the department has seen that students who cannot successfully complete this course after two attempts have little chance of success in completing their degree. As such, the attempt cap is meant to encourage them to seek alternative majors in which they can be successful should the not be able to pass within two attempts.

Motion passed with nine of ten voting. (closed)

D. New Graduate Course Request *(School of Liberal Arts and Sciences/Graduate School)*

PLDR 5370 (Public Private Partnerships)
Change effective Fall 2020
Department: Public Leadership
 Additional information: Understanding public private partnerships has become an area of expertise for careers in public administration. The course has been offered at UNT Dallas in the past as a special topics course in the Public Leadership graduate program. As enrollment has increased, the MSPL department plans to offer the course at least once per academic year as an elective for the Administrative Leadership Concentration.

Motion passed with nine of ten voting. (closed)

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E. New Graduate Course Request (*School of Education/Graduate School*)

EDAD 5310 (Research in Educational Leadership)
Change effective Fall 2020
Department: Educational Leadership
    Additional information: Course will provide a research course for the degree plan which currently does not exists. This will raise the instructional rigor of the degree and allow us to embed research questions posed in the principal certification exam. Currently, there is no opportunity for students in the EDLE program to engage or conduct research on EDLE topics. This course will focus on the helping emerging school leaders understand in-depth data collection, proper writing techniques, and school systems thinking.
EDAD 5330 and 5300 are introductory courses in the program that focus on the development of skills necessary to identify issues that emerge in schools and how to address these issues with data, collaboration, and resources.

Motion passed with nine of ten voting. (closed)

F. Graduate Course Change Requests (*School of Education/Graduate School*)

EDAD 5500 (Internship in Educational Administration)
Change effective Fall 2020
Department: Educational Leadership
Change: Course title, course description, prerequisites
    Additional information: The Texas Education Agency requires that students complete a full internship (also known as practicum) of 160 hours. Formerly, these hours were split between two courses. This course increased the practicum hours from 80-160 per the requirements of the TEA. New Course Title: Practicum in Educational Leadership: to remain consistent with TEA terminology, the course is renamed from "Internship" to "Practicum." New Course Description: Provision for on-the-job experience and professional study in administration and supervision as directed by the student's major adviser. Required for Texas professional certificate for educational leadership. Not applicable to other degree programs. The practicum requires 160 hours of on-site experience at either an elementary or secondary school. Prerequisites: 6 hours; EDAD 5300, EDAD 5330.

EDAD 5700 (Practicum)
Change effective Fall 2020
Department: Educational Leadership
Change: Course title, prerequisites, corequisites
    Additional information: We have removed the practicum component of this course and replaced the content with portfolio development, research projects, and capstone requirements. New Course Title: Leadership Portfolio. Prerequisites/co-requisites:

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The course is the last taken in the program. EDAD 5300 and EDAD 5330 are prerequisites and EDAD 5500 is a co-requisite for Leadership Practicum.

Motion passed with nine of ten voting. (closed)

G. Graduate Program Change Request *(School of Education/Graduate School)*

Educational Leadership
Change effective Fall 2020
Department: Educational Leadership
Change in required courses, elective/concentration courses, minimum GPA
Additional information: The changes will eliminate the electives as part of the program. Originally, students were required to take EDCI 5012, which was a course that was used for one of the elective slots. We also used EDAD 5300 for the other elective slots. We will now require EDAD 5300 and are adding EDAD 5310 -- Research in Educational Leadership as the other required course. Students were allowed to choose from various EDCI courses for their electives in the past and we are eliminating that requirement with a new research course and foundations course. GPA requirement has been changed from 3.0 to 3.25 on the last 60 hours of undergraduate work as recommended during the 2019 TEA audit.

Motion passed with nine of ten voting. (closed)

Adjourned.

Respectfully submitted.

Essence Cleveland
Executive Assistant to Provost and EVP of Academic Affairs