Please return form to:

University of North Texas at Dallas
Office of Student Financial Aid
106 S. Harwood Street
Dallas, TX 75201
Direct: 214.752.5711
Email: lawfinancialaid@untdallas.edu

UNT | DALLAS
STUDENT SUCCESS

OFFICE OF FINANCIAL AID & SCHOLARSHIPS

Individual Consortium Agreement-College of Law

University of North Texas students who plan to concurrently enroll at a **host institution** during a term may use this form to document course work and costs at the host institution. Under this agreement, UNTDCOL will act as the **home institution** (the institution administering financial aid and awarding your degree). UNTDCOL will disburse financial aid, monitor SAP, and report enrollment to the National Student Clearinghouse. Only the home institution may disburse financial aid for the term.

Student Section:

Name_____   UNTD Assigned ID# _____

Host School_____   Host School Assigned ID#_____

Number of credits for consortium agreement term: at UNTD_____at host school_____

Term/Year _____   E-mail _____

Phone#_____

General Requirements and Notices:

1. The financial aid office at your host school must document your registration, tuition, & fee costs and sign this form.
2. **You must be taking a minimum of 8 credit hours for the entire term to be eligible to receive and keep your financial aid.** If you drop your courses your financial aid could be returned, creating a balance on your student account.
3. The Academic Dean must certify that the coursework at the host institution is applicable to your law degree at UNTDCOL (see Academic Dean Certification on page 2).
4. You must attach a copy of your registration or class schedule at the host school.
5. Courses taken at the host school will be treated the same as UNTDCOL courses for Satisfactory Academic Progress (SAP). See https://finaid.untdallas.edu/satisfactory-academic-progress for more information regarding the policy.
6. You may submit an unofficial transcript from the host school at the end of the term to show progress. You must submit an official transcript from the host school at the end of summer term. We will hold financial aid for future terms until we receive the transcript.
7. If you drop all courses at both schools, UNTD financial aid department will perform a Return of Title IV Funds calculation and may return funds to federal accounts. This could result in a bill on your student account.
8. Financial aid will be disbursed according to the UNTDCOL disbursement schedule. Consortium agreements can cause a delay in disbursements, so plan accordingly.
9. You are responsible for paying tuition, fees, and other charges at the host school.
10. You understand and authorize UNTDCOL and the host school to share information about your educational records.
11. The UNTD Financial Aid Office can accept consortium agreement forms only through the **second week of the term**.

Your signature below indicates that you have read and that you understand the requirements and notices above.

Student's signature_____ Date_____

PLEASE KEEP A COPY OF THIS COMPLETED FORM FOR YOUR RECORDS

University of North Texas at Dallas Academic Dean:

UNTD credit hours_____HOST credit hours (list courses below)____=   Total credit hours_____
                                                    (8 credit min)

HOST School Course Info

Course Number	Course Title	Number of Credits

Note: You may need to submit proof of enrollment

Student's Degree Program:_____

As the Academic Dean, I certify that the courses the student is enrolled in at the HOST institution are applicable to the degree. Further, the student has not previously earned credit for these courses, nor has the student transferred these course to UNTDCOL.

UNTDCOL Academic Dean signature:_____ Date_____

FINANCIAL AID DEPARTMENT FOR HOME AND HOST INSTITUTIONS:

1. The Host Institution agrees NOT to provide federal financial aid for the guest student from UNTDCOL.
2. The Host Institution will verify enrollment status and notify the UNTDCOL of any changes in enrollment status.
3. The Host Institution confirms the following:

COST OF ATTENDANCE

Program Fee (Tuition) $_____   Estimated Aid $_____
Room (Accommodation) $_____   Source of Aid
Board (Meals) $_____   _____
Books and Supplies $_____
Transportation $_____   Est. Disbursement Date _____/_____/_____
Other (specify) $_____
_____   *This is only an estimate. This estimate does not guarantee you
                                                                                will receive the amounts listed.
            TOTAL $_____

SIGNATURES:

On behalf of the UNT Dallas College of Law:

_____   _____   _____
        Financial Aid Officer   *Printed Name and Title*   *Date*

On behalf of the Host institution:

_____   _____   _____
        Financial Aid Officer   *Printed Name and Title*   *Date*

This form must be on file with the Office of Financial Aid at the University of North Texas at Dallas before any financial aid can be finalized or any loan applications completed.