

# UNT | DALLAS™

## UNIVERSITY OF NORTH TEXAS AT DALLAS

June 2, 2020

To The University of North Texas at Dallas Community:

Throughout this 2019-2020 academic year, the Student Service Fee Advisory Committee (SSFAC) delegated by Subchapter B, Section 540.514 of the Texas Education Code, participated in the policy training, review of stakeholder proposals, and the advisement in the distribution of the student services fee monies at the University of North Texas at Dallas. As the code mandates, the SSFAC is comprised of a student majority membership where a minimum of five (5) of the ten (10) voting members were UNT Dallas students. Collectively, these individuals evaluated each budgetary request, heard departmental presentations from each respective area, and finally voted on a level of distribution by which to advise the University Administration to allocate.

The SSFAC was able to determine through working with the University Budget Office that the initial projected student service money for Fiscal Year 2021 would be \$1,500,000.00 with a projected roll forward balance from (FY20) of \$0.00 for an estimated amount available for distribution in FY2021 of **\$1,700,000.00**.

On Thursday, April 16 and Friday, April 17, 2020, the SSFAC heard budgetary requests to utilize student service fee monies from (14) different UNTD departments/areas; Academic Support (Learning Commons), Campus Activities, Student Government Association, Student Organizations' Request Fund, Greek Life, Counseling, Wellness, First Year Experience, Veteran's Success Center, Leadership Development, Student Affairs, UNT Dallas Graduate School, and UNT Dallas College of Law, and held deliberations. The total amount requested for maintenance and operations from the five (15) departments/areas was **\$1,761,655.15**. The total amount in salaries to be funded from fees was **\$752,140.00**. This amount represents fourteen (14) salaries that will remain on student fees for FY21. In addition, the total amount requested from the College of Law was **\$182,912.00** of which the entire requested amount was funded. *Page 4 of this correspondence contains the amount requested, amount recommended by the committee and the rationale for each distribution advisement.*<sup>8</sup>

Based on all information provided, the SSFAC made the decision to approve the department's requests for funding and advise the allocation of **\$1,686,655.15** from the FY21 student service fee account. Based on the total projected amount for FY20 and the SSFAC advisement for allocation, the remaining projected balance for FY21 would be **\$0**. It is the SSFAC's recommendation that these funds be held until spring 2020, at which point the SSFAC can be convened again if other budgetary requests from departments become needed.

After much deliberation and an official vote, the SSFAC determined all requesting for funding would enhance the UNTD student body and makes the formal recommendation that all five requests be approved by University Administration. We are providing transparency by providing rationales for our decision making. We are confident that all students at UNT Dallas will benefit from the allocation of their funds for the FY 2021. We are pleased with our decision. We appreciate the support we have received from the community at UNT Dallas. Thank you for trusting in us and our abilities.

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Respectfully,



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Christina Zuniga  
Chairman, Student Service Fee Advisory Committee (FY19-21)  
SGA Senator, Student Government Association (2017-2019)

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Bob Mong  
President  
University of North Texas at Dallas

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Student Service Fee Advisory Committee Report  
The University of North Texas at Dallas  
Financial Report: FY 2019

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## UNIVERSITY OF NORTH TEXAS AT DALLAS

### INTRODUCTION

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The Student Service Fee Advisory Committee is responsible for advising University Administration on the distribution of the student service fees. The committee is regulated by the Texas Education Code by Subchapter B, 54.514, and regulations must be followed completely. For FY21 the SSFAC is responsible for advising in the allocation of \$1,700,000.00.

#### Committee Roster

The following persons are the members of the Student Service Fee Advisory Committee. They represent the diversity of the campus and are well informed about campus perspectives. They have devoted their time and energy in order to make formal decisions about the budget-setting process. The 2020-2021 committee consists of seven (7) UNT Dallas students. The advisor to the committee is the only non-voting member of the committee.

#### Non-Voting Member

Adalyn Burger – Advisor, SSFAC  
[Adalyn.Burger@untdallas.edu](mailto:Adalyn.Burger@untdallas.edu)

#### Position

Assistant Director of Community Standards & Title IX Coordinator

#### Voting Members

Seat 1: Christina Zuniga

#### Position

SSFAC Chair

#### Signature



Seat 2: SGA Finance: Melawn Dineen

SGA Appointee

Seat 3: SGA Records: Dominic Bechler

SGA Appointee

Seat 4: Naide Hernandez

Appointee

Seat 5: Marion Hunter

Appointee

Seat 6: Kaleb Godwin

Appointee

Seat 7: Yareli Jasso

Appointee

Seat 8: Lindsy Ogburn

Presidential Appointee

Seat 9: Zachery Reese

Presidential Appointee

Seat 10: Samantha McDaniel

Presidential Appointee

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### INDIVIDUAL UNIT REPORTS

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#### Academic Support

**Presenter:** Ms. Paulina Romero, Learning Commons Coordinator

**Requested Funding from FY21:** \$127,981.24

**Approved Allocation for FY21:** \$127,981.24

**Rationale:** The Department of Academic Advising requested monies for student workers to cover sections that are needed to provide students special attention within courses that are based on STEM. The SSFAC felt that this distribution would be beneficial because the money would be going directly to student workers who are assisting students at UNT Dallas.

#### Office of Student Affairs

**Presenter:** Dr. Jamaica Chapple, Dean of Students – Office of Student Affairs

**Requested Funding from FY21:** \$1,268,911.91 (includes M & O for Student Life and Services-fee supported, student wages, and staff salaries)

**Approved Allocation for FY21:** \$1,268,911.91

Campus Activities Allocation FY 21: \$94,760.00

Student Organizations Allocation FY 21: \$11,000.00

Student Organization Funding Allocation FY 21: \$7,200.00

Greek Life Allocation FY 21: \$9,750.00

Counseling and Wellness Allocation FY 21: \$118,585.51

First Year Experience (Programming) FY 21: \$13,500.00

Veteran's Success Center Allocation FY 21: \$34,483.00

Leadership Development Allocation FY 21: \$44,496.00

Multicultural Programs Allocation FY 21: \$25,956.00

#### Student Service Fee Supported Salaries:

Name	Dept	Salary Budget	Payroll Related Cost	Grand Total
Ragland, James Chase	520000	52,000.00	13,000.00	65,000.00

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Riley,Shanda Retrell	520000	64,706.00	16,176.50	80,882.50
Skinner,Jennifer Leeann	520000	67,626.00	16,906.50	84,532.50
Cardona-Brooks,Maria D	520000	52,020.00	13,005.00	65,025.00
Gray,Marijke Daniele	520000	53,040.00	13,260.00	66,300.00
Sutton,Steven Michael	520000	34,100.00	8,525.00	42,625.00
Zuniga,Berenice	520000	39,780.00	9,945.00	49,725.00
Espino,Teresa M	520000	48,409.00	12,102.25	60,511.25
Espino,Teresa M	520000	5,141.00	1,285.25	6,426.25
Badic,Rifeta	520000	48,426.00	12,106.50	60,532.50
Little,Erica Lanette	520000	38,964.00	9,741.00	48,705.00
Harper,Susan Blanche	520000	42,500.00	10,625.00	53,125.00
VACANT	520000	47,465.00	11,866.25	59,331.25
VACANT	520000	7,535.00	1,883.75	9,418.75

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		Total		752,140.00

Intramurals	\$10,000.00
M&O	\$71,000.00
Student Wages & Payroll	\$77,030.40
Salary Adjustments	\$10,000.00
<b>TOTAL</b>	<b>\$920,170.40</b>

**Rationale:** The Office of Student Affairs requested monies for the department to be able to serve the student body’s needs to the fullest. The SSFAC has decided to allocate the funds to their perspective offices because we believe that the allocation of these funds will assist with retention and even increase enrollment at UNT Dallas.

**Student Government Association**

**Presenter:** Ms. Jennifer Skinner, Assistant Director of Activities & Organizations / SGA Advisor

**Requested Funding from FY21:** \$31,850.00

**Approved Allocation for FY21:** \$31,850.00

**Rationale:** The Student Government Association requested monies for the programming initiatives to be sponsored by the organization; these programs are to bring forth political awareness and involvement. The SSFAC chose to allocate these funds because student organizations are very important to student life on campus as well as student involvement. Student Government Association will be able to represent the student body at its fullest capacity with these funds.

**UNT Dallas Graduate School**

**Presenter:** Mr. Ali Shaqlaih, Dean of the Graduate School

**Requested Funding from FY21:** \$150,000.00

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**Approved Allocation for FY21:** \$75,000.00

**Rationale:** The Graduate School requested monies for the purpose of creating a Graduate Student Retention, Development, & Success Office as well as to provide services that contribute to the professional and personal development of graduate students. The SSFAC felt that allocation of these funds would be beneficial because the money would be used to improve the academic success as well as provide more resources for students at UNT Dallas. The Graduate schools plans on allocating funds towards the acquirement of additional staff. Funds will go towards educational and social programming for UNT Dallas students.

### **UNT Dallas College of Law**

**Presenter:** Ms. Kevin Robinowich, Assistant Dean of Students

**Requested Funding from FY21:** \$182, 912.00

**Approved Allocation for FY21:** \$182,912.00

**Rationale:** The UNT Dallas College of Law requested monies for the department to be able to serve the College of Law's student body needs. They will be able to distribute these funds among all organizations upon their specific policies and regulations. The SSFAC has decided to allocate these funds because we believe that the allocation of these funds will assist with the retention and even increase enrollment at the College of Law.





SSFAC Recommendations for Future Departmental Budget Consideration

- I. Student Government Association: Department should have a survey at the end of leadership development to address the strengths and weaknesses of the workshops/programs for the academic year
- II. Leadership Retreat: Present the number of students that participated in the leadership retreat (include with survey data)
- III. Student Organization Funding: Please present spreadsheet that indicates funding received by organizations over the course of the academic year
- IV. Learning Commons: During the next Fee presentation session for FY 21 include the courses that were tutored by the full-time employee to determine the output of usage (including the number of students tutored per week by the full-time tutor).
- V. Counseling and Wellness: Provide the committee with program participation rates during the next presentation cycle.
- VI. Leadership and Multicultural: Please include the type of materials that were printed for marketing.
- VII. Graduate School: Provide the committee with student involvement data brought as a result of funding provided through SSFAC committee as well as programming feedback from participating students.