

## Minutes:

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I. Call to Order 10:00 a.m

II. Faculty Senate Website

Webpage has all information for all faculty to review

III. Faculty Senate

- Dr. Jennifer Baggerly- May 7<sup>th</sup>, 2021
- Elections
  - Walt Borges- Vice-President/President-Elect
  - Marco Shappeck- Parliamentarian/Secretary-Elect

Dr. Baggerly will appoint faculty member to FS to replace Walt (Senator for Tenured Faculty.) If interested contact Aaron Bartula, Janiece Upshaw, or Jennifer Baggerly.

IV. President Mong Update-10:00am

Presented several items at Town Hall, so will not review those today, but will provide updates:

Since meeting with the individual schools, make tremendous progress on budget. Ended last year in the black (one of the few universities in the country). Summer enrollment played a large role in our financial well-begin last year.

Legislative: Did kill the rider aimed at developing universities – which meant \$2M to come to UNTD. Now working on killing this rider for the next biennium.

Good shape with legislature for now. Trying to position building a science building as one of the most important buildings of the 38 being proposed now. UNT Dallas represents building diversity in the field. Chancellor Roe is advocating strenuously for the building.

Speaker of House and Governor are on board - not sure of the Senate, particularly Lieutenant Governor.

The 27 regional universities have been short shifted for many years and are united and asking the legislature for dedicated public funding. UT and A&M have a lot of security due to their dedicated public funding. The 27 regional universities are working to educate the legislature on the important role they play in the state.

UNTD working in tandem with High Schools. 86% success rate of Early College High Schools. Have developed plan to pilot with DeSoto HS on providing college credit for the government course. This will have statewide indications

Breaking ground on Beacon Tower (Ryan Tower). Selected a minority construction firm to lead the way. Will start strategic plan with faculty involvement, most likely in July. Also faculty involvement in University Budget Advisory Committee (UBAC). Looking for ways to involve faculty and staff. Currently have teletherapy for students – looking to extend to faculty and staff.

Smart Dollar – more information will be forthcoming – a free benefit for faculty and staff/university will cover the cost.

Had a positive reaction from the American Bar Association following their visit – waiting for the official letter. 2022 is the year to receive permanent accreditation.

#### V. Provost Stewart Update

Provost Stewart – Glad to see smiling faces after a long semester; presented power point.

#### Important Dates:

##### Dallas campus:

- Start: January 19
- No Spring break
- **Finals: May 3-8**
- **Final grades due: May 10**

##### College of Law:

- January 19
- No spring break
- **May 7-20**
- **June 3**

#### Commencement

- No in-person ceremony for Dallas campus in May 2021
- COL will have a drive through ceremony on Dallas campus – May 23
- Dallas campus is in planning stage for an outdoor ceremony in August before classes start for fall.
- Commencement committee will meet soon to work out logistics.

#### UNT Dallas campus continues to plan for fall 2021 in-person classes.

##### Campus reopening (facilities) walk-through – April 23

**Fall classes:** 184 in-person 1000 and 2000 level classes and upper level labs

- All 1000 and 2000 classes have been assigned a classroom, lab, or computer lab
- Thirty-four (34) upper level classes have requested rooms for in-person instruction. (They were all assigned a room)
- More details will be provided as soon as they are available.

#### New faculty lines granted for fall 2021:

- **Business (2.25):** 2 lecturer positions + 0.25 FTE (Decision Sciences, Finance)
- **Liberal Arts and Sciences (3):** 2 tenure-track lines + 1 lecturer position (Psychology, Biology, Spanish)
- **Education (3):** 3 tenure-track lines (Bilingual, Reading, EC/Elem. Education)
- **Human Services (1.25):** 1 lecturer + 0.25 FTE (CDFS)

#### Academic Affairs Highlights by School:

##### School of Business

- Southern Gateway Park economic impact statement
- New Master's in Management

##### School of Human Services

- Significant increase in enrollment in our Master's program - (Dr. Bore and team).
- Increased grant writing:
  - Funded: South Southwest Addiction Transfer Technology Center- \$42K
  - Three (3) grants under review by the granting agency

## **School of Education**

- Improved the School's status with TEA
- Developed new Initiatives: Call Me Mister (CMM), Navarro College (our faculty will teach at Navarro College to help serve that area of North Texas)
- Faculty and dean searches

## **College of Law**

- ABA virtual Site Visit- a significant event
- Associate Academic Dean search – a selection has been made and verbal acceptance has been given; waiting for official documents before making announcement.
- Acknowledge the work Peter Alexander has done as interim associate dean.
- Faculty and staff searches completed

## **School of Liberal Arts and Sciences**

- Democracy, Insurrection & Presidential Transitions: Can a New Political Discourse Help Resolve our Toxic National Debate? (forum)
- COMPA 2021: Governance, Collaboration, and Public Service Innovation in an Era of Uncertainty – Acknowledge James Agbodzakey brought the COMPA conference to Dallas and received national recognition and elevated the Public Leadership program.
- 1<sup>st</sup> Annual Faculty Showcase
- Teaching & Learning Collective
- Mental Health and Self-Care in the Pandemic Workshop – well received and much needed
- New Faculty Mentorship Program – LAS faculty in first two years of their career will be paired with mentor.

## **Academic Affairs Recognition:**

### **Thank you, Assistant Provost Dawn Remmers!**

- For drafting and executing numerous articulation agreements and MOUs, and for developing academic processes and procedures to help UNT Dallas function more efficiently.

Your work is appreciated greatly!

### **Thank you, Faculty!**

-for your hard work over this year and

-for your diligent work in keeping students engaged and feeling supported

-for developing new programs, minors, and certificate programs

The 2020-21 academic year has been a very challenging year for all.

(Remote classes, virtual office hours, technology challenges, stress, mental health challenges, and loss of students, family members, colleagues, and friends)

**You have been resilient and persisted. UNT Dallas is successful because of your efforts.**

## **Q&A**

- How will office hour policy be implemented for the fall?
  - If on campus - same office policy – except you cannot meet in office due to social distancing. After April 23 walk-through, will review which classes are open and will make that available to faculty.
  - If virtual – same as current spring 2021
- Student Evaluations will be not be used in any penalty for this year
- Will faculty be able to use their office regularly in the fall? Yes (no need for notification as we do now)

- Mong: Deadline for Leadership Dallas: May 11 - UNT Dallas supports at least one person in each class.
- Are parking permits available now?
  - Not yet
- What will parking look like?
  - Trying to look at percentage of faculty and staff will be working in a hybrid environment; how many will be remote and how many will be in person.
- Can we conduct research with undergraduates on campus ?
  - yes – do so safely.
- Will faculty travel be available next year?
  - As of now, still not allowed to travel; that will come from Chancellor's office.
- Will resources for those 1000/2000 level courses be readily made for the A/B schedule? i.e. recording ability/live stream?
  - CFO has allowed our Director of IT to put cameras in every classroom (used CAREs \$s for that purpose). If you have some needs to deliver instruction, let Provost know as we are determining how best to use CAREs \$s.
- What programs will we be able to use? Panopto?
  - Best to consult with Kevin Rocha.
- Will graduate students have study spaces when rooms are identified after 6 pm if remain remote?
  - After April 23 walk-through will have more information.
- Will we have any vaccine services available for students in fall?
  - Mong – I think so as Methodist has reached out to us and county is doing a better job is getting vaccines in regularly. Had a really good program on Vaccines that Matt Houston and James Agbodzakey did for outreach into the community.
- What are the PPEs and safety measures for the Fall?
  - CDC is now discussing 3' separation rather than 6' separation which will impact how we apportion space usage. Custodial staff will be responsible for cleaning.
  - Mong – Thanks to Dr. Bartula for his leadership this past year. Appreciate work on Faculty athletics as well. Look forward to working with Dr. Baggerly after May 7.
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## VI. Assistant Provost Remmers Update

Changes related to the Curriculum Review Process:

Faculty are meeting challenge in term of creating new curriculum. Dr. Kim Chandler has been working with Dr. Remmers to bring information about the recent changes as it relates to the development of new programs. Mostly related to undergraduate majors and certificates. As a result of these new reporting requirements – they began to identify some of the hang-ups which has prevented some programs to launch in the fall due to SACCS review.

New form: Declaration of Intent to Create a New Program. Found on the Curriculum Resources webpage.

Complete the one-page document – to provide some basic information that will alert provost office as to what the process will look like and allow faculty to lay down a timeline to develop

documents.

Most programs do not require heavy SACS approval – but there are still several steps required in order to get a degree program in the catalog. Goal to publish catalog on May 1. In order for known approvals to occur – used to allow department to submit new programs to the end of April. This year moved to March. **Next year the deadline will be pushed to November meeting of the Academic Council.** The reason for moving up is that new programs must be reviewed by Board of Regents. If proposal can be put on Board of Regents document for February, we can get full university approval and then send to DOE so that financial assistance can be provided to students for that program. A program may be further challenged if you get SACs involved – hence the need for the Declaration Form so that we will know what all is required.

There have also been some form revisions – to help encompass the collection and thinking around areas that have to be certified. If SACs proposal is required; the necessary documents will be collected to help complete those applications. This will help populate some of the proposals and certifications that have to be submitted.

All new forms will be revised and populated by last Academic Council in May. Faculty will be informed as to when the new forms have been populated.

Pleased to announce that beginning in May, we have the functionality to provide revision to the forms. Faculty no longer have to redo entire forms. This should make the process much easier.

- Q&A

Final Exam schedule – at time that schedule is put together, the final exam schedule will be done as well. Check at beginning of semester to ensure no change has occurred.

Dr. Remmers is available for consultation at any time – will be around all summer.

#### **VII. T&P Policy 6.009 (Kelly Varga)**

Kelly Varga: Ad hoc committee reviewed T&P policy. Had not been reviewed since 2013 (Policy to review every 6 years). Posted on the Faculty Senate website. Will highlight changes made on the website.

Biggest concern was the meeting of the requirements to receive promotion from assistant to associate and associate to full.

If you have any questions – contact Kelly Varga or Aaron Bartula

Previously, policy required excellence in all three categories – change was made to excellent in two and meet expectation in the 3<sup>rd</sup>.

#### **VIII. Faculty Work Life Lecturer Promotion Policy (Sara Holmes)**

Sara Holmes: Can be found on Faculty Senate webpage:

- Biggest impact was to make sure to clearly articulate the Senior Level and Principal Level Lecturers.

**IX. Faculty Awards Nominations (Janiece Upshaw)**

- Nomination for Service, Research, Teaching, and Adjunct Award. Go to Faculty Senate webpage for link to nomination form. Can nominate colleague or self-nominate. Nominations close April 21.
- Nominated faculty will be asked to present documentation

**X. Faculty Farewells**

- Richard Holden-LAS
- Amy McCortney-HSML
- Peter Alexander-LAW

**XI. Other Business**

Have put together some Criterion for Impact of Covid on the webpage for Faculty review and feedback. Faculty Senate will vote on this at the May Faculty Senate mtg.

Committee to review annual evaluation/report on President, Provost, Deans from faculty. Should program coordinators and chairs be included? Please provide feedback to Senators.

Working on policy regarding Intellectual property in a digital environment.

Faculty Work Life – completed Lecturer Track and will shift to Tenure Stop Clock policy.  
Library Committee – working on survey to ascertain library usage.

Ask faculty to think about initiatives for Faculty Senate to work on in the upcoming year.

Does the new tenure policy recommendation address early tenure consideration?

- It is in policy 6.006

Deans are now asked to hold trainings on school expectations and the provost will hold university wide meetings to inform faculty on faculty expectations for promotion.

Aaron Bartula: Thank the Faculty Senate for their contributions this first year of Faculty Senate and thank you to Executive Committee. This has been an opportunity for us as faculty to communicate our concerns in a unified voice.

Please review faculty senate website with three documents to provide feedback to senators before May vote:

- Lecturer Track policy
- Tenure & Promotions policy
- Criterion to Evaluate Faculty due to Impact of Covid-19

**XII. Adjournment – 11:39 a.m.**