

Minutes:

Attendance: Steven Arxer, Jennifer Baggerly, Aaron Bartula, Walt Borges, Richard Chandler, Gretchen Hackard, Gary Holmes, Sara Holmes, Yu Fen Lin, Julie Siddique, Mychelle Smith, Janiece Upshaw, Kelly Varga, Muhammed Yousufuddin, Mujtaba Zia

- I. Call to Order – 9:33 a.m.
- II. Approval of Minutes

Muhammed: motion to approve the minutes
Steven: seconded

Motion passed 12-0-0

- III. Budget Discussion (Jim Main)
 - University Budget – power point attached
- Jim Main: Revenue for 2021 – Balanced budget on paper
- Close to \$1M in the hole (All related to scholarships). Will balance out throughout rest of fiscal year – scholarship \$ carries students for all fiscal year (fall spring or summer)
- Two large chunks: Tuition 37% of budget and state appropriation 35%
- Grants and contacts – larger this year due to CARES act and increase in PELL grant \$
- FS budget from State Appropriated funds – must be spent by end of year
- Sales of goods and services: revenue from food, bookstore, etc. (now the new Starbucks)
- Tuition and Fees broken down by schools
- Revenue Growth – directly tied to enrollment
- Expense Budget: Legislature interested to see how we spend
- Legislature prefers State appropriations be spent only on salaries and benefits.
- People: - largest cost
- Maintenance & operations – next largest (includes College of Law)
- Net Transfers are payments to the UT System
- Nearly ½ of \$76M are for salaries, benefits, and compensation
- Opened new buildings which had operating costs, but did not get any new \$ for that – will show up next year
- Expense Budget by Dept.
 - College of Law – operating cost – large as they pay for own security, supplies, etc. . .
- UBAC: FS representative – Patricia Wynn
 - Process went into effect for fiscal year
 - Asked council to look at what was not funded; went to see if request was legitimate and still eligible. Only 92% of original requests was returned – had to prioritize 92% - but did not have the \$ due to flat enrollment (Pandemic) did not have resources to commit to the items not being refunded – now in 2nd cycle of not being refunded. In early March –

Arthur and chair will pull back UBAC again – be given a charge – funding for next biennium will be given.

- FS asked that CFO consider adding more faculty representation seeing that 40% of expenses are currently allocated to Academic Affairs –
- Response: In restructuring UBAC – can address with Mong and ask him to entertain
- Questions:
 - CFO search as example: we did not have a lot of faculty representation on administrative searches. How did that process occur and what was the thinking?
 - Probably best to address with Mong in FS president’s monthly meeting. Mong and Dan Tenney (UNT system) created the search committee. It was a 5-person committee.
 - What accounts for loss of \$2m in gifts?
 - have not had success in the fundraising side of things – has not been productive – hearing people are not interested in giving to scholarships.
- Sixth Floor – will manage the exhibit in the law center – the tax credit applied to do remodel
- \$12.5M invested in quasi endowment - any revenue generated will be devoted entirely to scholarships – which will take the burden off of budget – 8/9 regents would have to approve redirecting the corpus of the quasi-endowment. That is intended for it to always be used to supplement scholarships.

Introduction of new CFO - Arthur Bradford – started October 1, 2020

Started Oct. 1

Questions for Arthur:

- What aspirations do you have for UNT Dallas?

Response: At the end of the day, it’s all about the students; having spent last 15 years in retail, it’s all about the customer, here it’s all about the students; perspective is that students and their needs are to guide all of their thinking and all of their decision-making.

FS:: Service provided is education; at times this has been sublimated to enrollment concerns; ability to make knowledgeable decisions has at times been impacted by that

Question: Do you envision keeping current budget process or making change. More faculty input or less faculty input?

Response: Do not anticipate a lot of changes; will need to get into the processes to make additional assessment.

FS: Often the faculty representation tends to be Provost or Asst. Provost. We would ask that there is always representation from your full time non-administrative roles. Often we are the ones who have the direct communication. Faculty and staff have information that, if not included, can be missed when important decisions are being made.

Response: I agree; Just as associates in retail are on the front line, it is important to listen to those at the university on the front line.

- Aaron plans to reallocate FS budget (e.g., food cost will be less this year)

IV. New appointee by FS for Graduate Council - Curtis McDowell

V. NCFS Conference Debrief

Large part of discussion was diversity

VI. Standing Committees

- Chair
 - Work Life – Sara Holmes was reelected for 2nd year
 - Academic Affairs – Subhro Mitra was elected
- Charges
 - Work Life – Continue to work on Lecturer Track document
 - Academic Affairs – Faculty Handbook
 - Charges for the year- rather than the semester
- Reports

1. Work Life Committee: Sara Holmes: Work Life Committee

Program Coordinator: Committee decided to have different members of committee reach out to their respective Deans to see if there was a program coordinator policy. Discussion of what is the work of the committee: to propose a resolution or develop a job role

Aaron will discuss with Provost Stewart – believes it must be more than a resolution; but also does not believe it is our role to dictate a job description

Any stipend given – covers academic year; does not cover summer months

Discussed committee members – those who were slated to roll off the committee – they were willing but could also roll off the committee to provide opportunities.

Bartula: we will discuss committee members at future meeting

Lecturer track: Lecturer track was clearly defined, but due to COVID. Faculty moved into crisis mode. Committee will continue to work on the lecturer track.

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2. Academic Affairs – see attached.

Gary Holmes – reported

- a. 1st meeting to set up chair and timeliness and discussion for year
- b. Asked to discuss remote learning, common course syllabi, and grade submission resolution
- c. Faculty handbook charge was not a discussed as they were not aware of the charge yet.

VII. Promotion to Full Guidelines (see attached Policy 6.009)

- General T&P Guidelines

Kelly Varga: met with Tenure track constituents
Suggests tenure policy be reviewed.

Jennifer Baggerly: Move we ask Provost office to offer yearly training to prepare for tenure packets.

Mychelle Smith: Second

Motion carried: 13-0-1

Kelly and faculty will continue to work on policy for us to move forward..

Question: what is the role of the Policy committee? The current policy is more than 5 years old and is required by university to be reviewed – it may be in the process of being reviewed – suggest we find out what policy committee is doing. Bartula will check with policy committee.

- Full Promotion Criteria - tabled

VIII. LAS Common Syllabi for Lower Level Courses – tabled

IX. Early College High School - tabled

- Review posted PPT

X. Rules and Procedures Committee Debrief

- Guidelines

Janiece Upshaw: draft will be brought to November meeting

- General Assembly Meeting Fall Date

Sara Holmes: Move to hold General Assembly meeting: November 6

Seconded: Muhammed

Motion carried: 14-0-0

If you have items to send for agenda, send by Friday, EOB so that we can post agenda. Also post if your items are for General Assembly or for Executive Session.

XI. FS Diversity and Inclusion Committee Report

See Attached: ULNT Dallas FacultySenate Resolution on Diversity and Inclusion

Attachment also includes an addendum of list of ideas and suggestions for the university-wide diversity committee to consider. Intended as a starting point not all -inclusive list.

Walt Borges: Move to pass the UNT Dallas Faculty Senate Resolution on Diversity and Inclusion resolution as is with change of last sentence from revise to review, and fix typo:

Seconded: Jennifer Baggerly

Motion Passed

- XII.** Spring 2021 Options
- No Spring Break
 - Week late in January or week early in May

Ask constituents: would you want to remove spring break – due to safety reasons?
If so – would you prefer to start a week later or stop a week earlier?

- XIII.** Student Evaluations for the Fall – tabled to General Assembly
- Should they be required in evaluation
 - Should we write a new due to the changed academic landscape
- XIV.** Faculty Handbook – discussed earlier
- Academic Affairs
- XV.** Creating IRB at UNTD -

Currently a very slow process – emphasis to have our own IRB

- Kim Chandler – filled Elizabeth Chandler’s role – has experience in IRB

Ask constituents for input on this subject

- XVI.** Wellness Activity
- December
 - January
 - February

Appointed ad hoc committee to deal with Wellness Activities:

Mychelle Smith
Muhammed Yousufuddin
Aaron Bartula
Yu Fen Lin

XVII. Other Business

- Discussion of COVID numbers – should there be communications coming from administration? Gather info from constituents and we will discuss. Aaron will discuss with Mong. Will find out the current procedures about requirement to share COVID results?

How is communication working in reaching out to constituents?

Suggest we put something on the website for people to share concerns, anonymously.
Will discuss later.

Janiece will send meeting notice out to faculty regarding General Meeting Notice, November 6.

Time: 9:30 – 11:00 – General Assembly

11:00 – 12:00 Executive Session

Move for General Assembly, Nov. 6 from 9:30 – 11:00

Seconded: Sara Holmes

Motion passed

11 ayes

0 opposed

3 abstentions.

XVIII. Adjournment – 12:03 p.m.

Motions:

Muhammed Yousufuddin: motion to approve the minutes

Stephen Arxer: seconded

Motion passed: 12-0-2

Jennifer Baggerly: Move we ask Provost office to offer yearly training to prepare for tenure packets.

Mychelle Smith: Second

Motion passed: 13-0-1

Sara Holmes: Move to hold General Assembly meeting: November 6

Muhammed Yousufuddin Seconded

Motion carried: 14-0-0

Walt Borges: Move to pass the UNT Dallas Faculty Senate Resolution on Diversity and Inclusion resolution as is with change of last sentence from revise to review, and fix typo:

Jennifer Baggerly: Seconded

Motion Passed

Gretchen Hackard: Move for General Assembly, Nov. 6 from 9:30 – 11:00

Sara Holmes: Seconded

Motion passed

11 ayes

0 opposed

0 abstentions.