

Faculty Senate Agenda: November 6, 2020
Minutes

- I. Call to Order 8:01 a.m.
- II. Approval of Minutes
 - A. Richard C.: Motion to approve Minutes as read
Gretchen H.: Second
Motion carried 10 – 0 – 4
- III. Rules and Procedures Committee Update
 - A. Janiece U.: Motion to adopt [the Rules & Procedures as written](#)
Walt B.: second
Motion carried 12 – 0 – 2
 - B. Janiece U. Motion: to create a standing committee to address Charter and Bylaws and Rules & Procedures consisting of Faculty Senate members.
Gretchen H.: Seconded
Motion Carried 14 – 0 – 0
- IV. President Mong Meeting Update
 - A. UBAC will continue and representation can be restructured (we need to submit faculty)
 - B. He chose the committee for the CFO search and noted that lack of representation was an issue (unintended) **but will not be an issue moving forward.**
 - C. Spring 2021 remote with a late January start date and no Spring Break.
- V. Dr. Ajamu Loving appointed to serve on UCC for School of Business
- VI. T&P Review Representatives
 - Status Quo or New Representation Format
 - FA in past appointed members to T&P
 - Recommend using general faculty from each of the schools
 - Tenure & Promotion is a professional committee that addresses T&P – not defined as a standing committee

- How will membership be assigned – appointed by President (President will reach out to Senators for Recommendations, will go to list and try to select individuals who are not serving in other areas, will reach out to individuals to determine interest)

A. Sara H: Motion to Appoint to existing Tenure and Promotions committee new members from faculty to represent each of the schools.

Jennifer B.: Seconded

Motion carried 14 – 0 – 0

- Aaron will facilitate a meeting with the Provost regarding concerns over T&P
- Kelly V - Working on language of T&P policy
- Working on language of Tenure Review language – will consult with Walt B. (Senator who represents Tenure)

VII. Faculty Work Life update

A. Sara H. – Provost has requested only lecturers serve on the committee for lecturer track. Committee agreed. (Only working on lecturers – will not address professors of practice or other designations. Only working with following titles: Lecturers, Senior Lecturers and Principal Lecturer. Anticipate draft document will revert to a review committee once Faculty Work Life sub-committee has completed their work.)

- Drafted a resolution to present to Faculty Senate on Program Coordinator Duties at next meeting.
- Finding DLIT Resources – Contacted DLIT and they were sent resources previously sent out by DLIT
- Gretchen H. Law school has policy which defines Professor of Practice and Senior Professor of Practice; these are required to be in place for ABA.
- Jennifer B. Suggest we review policies at Law School and policy being written for Lecturers to ensure consistency of language. Committee is already reviewing other policies for consistency.
- Stephen A. Does work include discussion of pay and promotion? Yes – roles and responsibilities as well as promotion.
- Kelly V. has there been discussion around use of lecturer titles as it pertains to how these titles are viewed by other schools. Provost only wants to consider 3 titles; because of the length of time it has taken to develop this policy.

VIII. COVID – (stoppage policy) and Lecturer (tabled for December meeting)

IX. Academic Affairs update

- A. Aaron reported on behalf of committee:
- Subro elected chair of committee (see attachment)

- Asking to extend deadline for grade submission from Monday to Wednesday to allow faculty to time to grade final exams.
- B. Discussion on Academic Affairs (tabled until December meeting)
- X. Wellness Activity for December
- Ad-Hoc moving forward
 - Please contribute ideas of what would be most beneficial in the month of December for wellness?
 - Yu-fen volunteered to help Aaron and Mychelle
- XI. COVID Impact (Tabled until December meeting)
- A. Student Evaluations (Tabled until December Meeting)
- B. COVID Impact on T&P Criterion
- Set Criterion for 2019-2020 and 2020-2021.
 - Submit Tenure and Promotion Recommendation to Provost
 - Tenure Stop Clock Policy (once, twice, etc.)
 - COVID
 - Maternity/Paternity/Familial Leave
 - Natural Disaster
 - Other Emergencies
- C. COVID Impact on IP
- XII. Creating IRB at UNTD
- A. Kim Chandler - new Assessment director
Committee is made up of 9 people: Should we have an IRB? What is the feasibility of doing so? If yes, in spring will have additional charge to put into place.
- XIII. Faculty time on campus for spring
- Make request from Bullock and Chief Shaw to come onto campus. Can only come for very short period to pick up necessary items.
- XIV. Bookstore Text Adoption Process
- A. Communication - needs to be improved – will begin to review process
- New Bookstore Manager – Stacy Ahrens
- Were told adoptions were going to be rolled from previous semester
- XV. Other Business (none)

XVI. Adjournment - 9:21 a.m.

Motions:

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