

Academic Scholarship Exception Form

Processing Timeline: Please allow 7–10 business days for review and processing after submission. **Incomplete forms will not be accepted.**

PLEASE READ INSTRUCTIONS BELOW BEFORE COMPLETING THIS FORM

- A scholarship exception form can only be submitted if you are in the final semester of your scholarship, graduating semester, or the semester you are completing student teaching.
- To be considered for an exception by the UNT Dallas Scholarship Committee, you must submit this form in person; by mail, fax, or email; and meet at least one of the conditions listed below.
- All Scholarship Exception forms must be submitted no later than 2 weeks prior to the end of the term you are requesting the exception.

Last Name _____ First Name _____ Student ID _____

Section I. Scholarship Information

Scholarship Awarded:

- Freshman Scholarship (Blazer, Blue & Green, Excellence, Elevate)
- Transfer Scholarship (Achieve the Dream, Phi Theta Kappa)
- Other (Please List): _____

Section II. Exception Request Type

Please indicate which exception you are applying for:

- I am graduating in the Fall _____ or Spring _____, and I have applied for graduation.
- I am student teaching in the Fall _____ or Spring _____, and I am currently enrolled in a student teaching course.

Section III. Student Acknowledgments and Signature (Read and Sign)

I certify that all the information on this form is complete and accurate. I understand that if I have not applied for graduation or enrolled in a student teaching course at the time I submit this form, my scholarship may be prorated if applicable.

SIGNATURE: _____ DATE: _____

KEEP A COPY OF APPEAL AND ALL SUPPORTING DOCUMENTATION FOR YOUR RECORDS

Fax: 972.338.1799 **Email:** scholarships@untdallas.edu **Address:** UNT Dallas | 7350 University Hills Blvd, Dallas, TX 75241