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#### **EDUCATION**

**DBA** Doctor of Business Administration/Marketing, Liberty University, 2017 to 2018

MS Master of Science, Economics, Texas A&M Commerce; 2011

MS Master of Science, Management, Florida Institute of Technology; 2008

**BS** Bachelor of Science, Business Administration, Jarvis Christian College; 1981

#### **CERTIFICATIONS and COMMITTEES**

Richland College – Certificate Human Resource Management, 1996 Hamburger University Management Course, 1987 Academic Council Committee- Navarro College, 2016 Navarro College Syllabus Committee, 2017 Vice President of Academic Affairs Hiring Committee, 2017 Academic Probation Committee, 2018

**ONLINE PUBLICATION:** EL 3086 Examining Online Cyber Cheating Methods and Prevention Measures. <a href="http://www.academic-conference.org/ejournals.htm">http://www.academic-conference.org/ejournals.htm</a>

#### 2014 - Present: Navarro College-Waxahachie, Associate Professor of Economics & Department Chair

# 2011-2014- Navarro College- Waxahachie, Adjunct Professor of Economics

Responsibilities include teaching micro/macroeconomics, part-time academic advising, dual credit & hybrid economic classes, and other duties as assigned.

## **Economics Dual Credit High School Experience**

Adjunct Economics Instructor, Navarro College, Dual Credit, Global High School, Waxahachie, Texas Fall 2011- present ECON 2301, Principle of Macroeconomics

Adjunct Economics Instructor, Navarro College, Dual Credit, Life High School, Waxahachie, Texas Fall 2012- present ECON 2301, Principle of Macroeconomics

Adjunct Economics Instructor, Navarro College, Dual Credit, Red Oak High School, Red Oak, Texas Fall 2012- present ECON 2301, Principle of Macroeconomics

Adjunct Economics Instructor, Navarro College, Dual Credit, Midlothian High School, Midlothian, Texas Fall 2017- present ECON 2301, Principle of Macroeconomics

Adjunct Economics Instructor, Navarro College, Dual Credit, Heritage High School, Midlothian, Texas Fall 2019- present ECON 2301, Principle of Macroeconomics

## RELATED PROFESSIONAL EXPERIENCE

# 2009 - 2011: Central Texas College, Assistant Director of College Programs, Gatesville, Texas

Responsibilities included recruiting potential college students, THEA Proctoring, degree plans to audit, transcripts audits, college admissions, financial aid, academic advising, transfer evaluation, and High School Registrar and ASSET Proctor. Assisted the director in planning, developing, designing, and implementing specific college programs, courses, seminars, or any other activities necessary to achieve assigned program objectives. Formed educational partnerships, supported college recruitment efforts, increased enrollment, and retention, promoted the college to the surrounding area, and oriented current and potential students. Plans, designs, develops, and implements specific college programs. Maintained database of the student population served. Scheduled courses, develops curriculum, identified facilities, and assigned faculty. Assisted the director in the design, production, and distribution of the class schedule. Assisted the director in hiring, supervising, evaluating, and training assigned adjunct instructors or clerical staff. Performs other duties as assigned.

# 2001: College Advisor, Eastfield Community College, Mesquite, Texas.

Provided academic advisement for prospective, current, and former students within a specified undergraduate academic department or equivalent unit of a college. Assessed academic level, attends to student academic inquiries, assisted in the resolution of individual academic problems, and advises on academic program changes. Advised and assisted students in developing academic plans and class schedules. Analyzed applications, transfer evaluations, and transcripts for entry and exit from the university. Developed and maintained appropriate files and records

## TEACHING EXPERIENCE

Adjunct Economics, Marketing, Business, and Management Instructor for the following institutions from 2009 - to present,

Dallas College- 2012 - present
Navarro College 2011 - present
Central Texas College- Central Texas 2009 - 2011
Texas A&M University-Central Texas 2009 - 2011
ECON 2301, Principle of Macroeconomics
ECON 2302, Principle of Microeconomics

Jarvis Christian College- Online- Marketing – 2012 - present MARK 3300, Principle of Marketing ECON 2301, Principle of Macroeconomics

TCCD College- Online 2019 - present ECON 2301, Principle of Macroeconomics ECON 2302, Principle of Microeconomics

McLennan Community College 2009 - 2010 MARK 3300, Principle of Marketing

ITT Technical Institute 2009 - 2011

**BMGT 1327- Principle of Management BUSI 1303, Business Principles** 

**BUSI 1301, Survey of Business** 

**BUSI 2304, Business Communication** 

**BUSI 3301, Business Statistics** 

**BUSI 4318, Business Policy** 

ES2555, Survey of Economics

MARK 3300, Principle of Marketing

MARK 3302, Advertising Principals

MARK 3303, Retailing

MARK 3304, Consumer Behavior

MARK, 4301, Marketing Research

MARK 4302, Marketing Management

MARK 4303, Promotional Strategies

MARK 4309, The Free Enterprise System

MGMT 3306, Principle of Management

MGMT302, Personnel/Human Resource Management

MGMT303, Supervisory Management

MGMT350, Organization Behavior, and Administration

#### MANAGERIAL AND BUSINESS OWNERSHIP EXPERIENCE

# 2006 - 2009: Community Liaison, Operations & Training Manager, McKaren Industries, Dallas Texas.

Responsible to oversee operations including ordering, inventory, meal planning, food preparation, food safety and sanitize. Responsibilities included interviewing, hiring and training/supervision of employees; planning, assigning and directing work; performance appraisals; rewarding and disciplining of employees and addressing complaint and resolving problems.

2005 - 2006: William Chicken Franchise Owner, Store #27 Dallas Texas. Overall responsibility is to operate a successful restaurant and increase shareholder value. Responsible to oversee operations including ordering, inventory, meal planning, food preparation, food safety and sanitize. Responsibilities include interviewing, hiring and training/supervision of employees; planning, assigning and directing work; performance appraisals; rewarding and disciplining of employees and addressing complaint and resolving problems.

<u>2004 - 2006: William Chicken Training Manager, Dallas Texas</u>. Responsible to oversee operations including ordering, inventory, meal planning, food preparation, service, food safety and sanitize. Responsibilities include interviewing, hiring and training/supervision of employees; planning, assigning and directing work; performance appraisals; rewarding and disciplining of employees and addressing complaint and resolving problems. Trained over 20 prospective Franchisees.

# 2001 - 2004: Operations & Training Manager, McKaren Industries, Dallas Texas.

Responsible to oversee operations including ordering, inventory, meal planning, food preparation, food safety and sanitize. Responsibilities included interviewing, hiring and training/supervision of employees; planning, assigning and directing work; performance appraisals; rewarding and disciplining of employees and addressing complaint and resolving problems.