

University of North Texas at Dallas
Summer 2024
Syllabus for CDFS 3320 Developmental Sexuality

Department of	Child Development & Family Studies	School of	Behavioral Health & Human Services
Instructor Name:	Crystal Benjamin, Ph.D., CFLE		
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Office Hours:	Thursdays, 9:00 a.m.-12:00 p.m. (Online) Fridays, 1:00 p.m. – 2:00 p.m. (In Office)		
Zoom Number	https://untdallas.zoom.us/j/86478469221?pwd=Ri9hR1RqbUNiaS9tZ2E2SFFFTi93dz09 Meeting ID: 864 7846 9221 Passcode: 470197		
Classroom Location:	100% Online		
Class Meeting Days & Times:	100% Online		
Course Catalog Description:	Human sexuality across the lifespan is explored. Emphasis is placed on the development of sexuality within the context of the family.		
Prerequisites:	Completion of university core courses.		
Required Text:	<p>American Psychological Association. (2019). <i>Publication manual of the American Psychological Association</i> (7th ed.). American Psychological Association.</p> <p>Greenberg, J. S., Bruess, C. E., & Oswalt, S. B. (Eds.) (2017). <i>Exploring dimensions of human sexuality</i> (6th ed.). Jones and Bartlett Learning.</p>		
Access to Learning Resources:	<p>UNT Dallas Library: phone: (972) 780-1616 web:https://library.untdallas.edu/home email: library@untdallas.edu</p> <p>UNT Dallas Bookstore: phone: (972) 780-3652 web:https://www.bkstr.com/northtexasatdallasstore/home</p>		

		e-mail: untdallas@bkstr.com
Supported Browsers: Chrome 67 & 68 Firefox 60 & 61 Flash 29, 30 (for audio/video) Internet Explorer 11 Edge 41, 42 Respondus Lockdown Browser Safari 10, 11 Supported Devices: iPhone Android Chromebook <i>(Tablet users can use the Canvas app)</i> Screen Readers: VoiceOver (Safari) JAWS (Internet Explorer) NVDA (Firefox) <i>Note: There is no screen reader support for Canvas in Chrome</i>		Getting Help with Canvas: Canvas 24/7 Phone Support for Students: 1-833-668-8634 Canvas Help Resources: Web: Canvas Student Guide For additional assistance, contact Student Assistance (Distance Learning): Founders Hall, Rm 124 phone: (972)338-5580 email: distancelearning@untdallas.edu <i>If you are working with Canvas 24/7 Support to resolve a technical issue, make sure to keep me updated on the troubleshooting progress.</i> <i>If you have a course-related issue (course content, assignment troubles, quiz difficulties) please contact me during office hours or by email.</i>
Course Goals or Overview: The goals of this course are as follows -		
The goal of this course is to review and explain the physical, psychological and social/emotional aspects of human sexuality across the lifespan. Students will explore the reproductive system, gender roles and sexual identity, sexual orientation, methods of family planning, sexual health practices and sex education within the context of the family.		
Program Learning Outcomes 1). Students will demonstrate knowledge gained through classroom instructions and apply the knowledge learned through an experiential learning process within a child development setting. 2). Students will gain empirical knowledge through research activities emphasizing how to identify social & cultural influences affecting families, schools, and communities. 3). Students will create resources to support the community while identifying healthy and unhealthy characteristics pertaining to family relationships and family interactions. 4). Students will demonstrate professional behaviors that are reflective of ethical standards and industry practice through presentations, research, and practice.		
Learning Objectives/Outcomes: At the end of this course, students will be able to:		
1	Explain the physical, psychological, and social aspects of sexual development across the lifespan.	
2	Identify prominent theories used to study and/or explain human sexuality.	
3	Identify and articulate personal values regarding human sexuality.	
4	Discuss literature and research findings related to human sexuality.	
5	Describe sexual health practices and family planning options.	
6	Develop strategies to promote sex education within the context of the family.	
7	Analyze cultural influence on sexual values and decision-making.	

Family Life Educator Certification	
Course content in CDFS 3320 emphasizes the Family Life Content Area IV as identified by the National Council of Family Relations (NCFR).	Family Life Education Content Area IV: An understanding of the physiological, psychological, and social aspects of sexual development across the lifespan, so as to achieve healthy sexual adjustment.
<i>The notes from this class should be retained to use for review purposes for the CFLE exam if needed.</i>	

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated via Canvas announcement and/or Canvas message. Additional readings and activities may be added, these will be noted in the Readings and Activities/Assignments section.

Schedule	Topic	Activities	Due Date
Week 1 July 8 - 14, 2024	<ul style="list-style-type: none"> Overview of Course Syllabus & Introductions 	<ul style="list-style-type: none"> Course Syllabus Upload 	<ul style="list-style-type: none"> Due by Wednesday July 10, 2024, at 11:59PM CST
		<ul style="list-style-type: none"> Introduction Video Discussion Board 	<ul style="list-style-type: none"> Due by Friday July 12, 2024, at 11:59PM CST
	Chapter 1 - Introducing the Dimensions of Human Sexuality Chapter 2 – Sexuality Research Chapter 3 - Sexual Communication Chapter 4 - Female Sexual Anatomy and Physiology	<ul style="list-style-type: none"> Discussion Board #1 Post & Responses based on Chapters 1, 2, 3, & 4 	<ul style="list-style-type: none"> Due by Sunday July 14, 2024, at 11:59PM CST
Week 2 July 15 - 21, 2024	Chapter 5 -Male Sexual Anatomy Response Cycle Chapter 6 – Sexual Response and Arousal Chapter 7 - Contraception Chapter 8 - Conception, Pregnancy, and Birth	<ul style="list-style-type: none"> Journal Article Review 	<ul style="list-style-type: none"> Due by Friday July 19, 2024, at 11:59PM CST
		<ul style="list-style-type: none"> Scholarly vs. Popular Media Paper 	<ul style="list-style-type: none"> Due by Sunday July 21, 2024, at 11:59PM CST
		<ul style="list-style-type: none"> <u>Inform instructor of topic selected for the Team video demonstration assignment</u> Mid-semester course feedback 	
Week 3 July 22 - 28, 2024	Chapter 9 - Unexpected Pregnancy Outcomes Chapter 10 - Gender	<ul style="list-style-type: none"> Meet/Communicate with team members to discuss team 	

	<p>Dimensions</p> <p>Chapter 11- Body Image Reflection Paper</p> <p>Chapter 12 – Sexual Orientation, Identity, and Expression</p> <p>Chapter 13- Sexuality in Children and Adolescence</p>	<p>assignments.</p> <ul style="list-style-type: none"> • <u>Students will inform the instructor of their selected service-learning project by the end of week 3 of this course.</u> • Discussion Board #2 Post & Responses based on Chapters 10, 11, 12, & 13 	<ul style="list-style-type: none"> • Due by Friday July 26, 2024, at 11:59PM CST
		<ul style="list-style-type: none"> • Electronic Resource – Team Assignment 	<ul style="list-style-type: none"> • Due by Sunday July 28, 2024, at 11:59PM CST
<p>Week 4 July 29 – August 4, 2024</p>	<p>Chapter 14 – Sexuality in Adulthood</p> <p>Chapter 15 – Sexual Techniques and Behavior</p> <p>Chapter 16 – Alternative Sexual Behavior</p> <p>Chapter 17 – Forcible Sexual Behavior</p>	<ul style="list-style-type: none"> • Meet/Communicate with team members to discuss team assignments. • Upload Video Demonstration – Team Assignment 	<ul style="list-style-type: none"> • Due by Wednesday, July 31, 2024, at 11:59PM CST
		<ul style="list-style-type: none"> • Discussion Board #3 Post & Responses based on Chapters 9, 14, 15, 16, & 17 	<ul style="list-style-type: none"> • Due by Friday August 2, 2024, at 11:59PM CST
		<ul style="list-style-type: none"> • All students will individually respond to another group's presentation 	<ul style="list-style-type: none"> • Due by Sunday August 4, 2024, at 11:59PM CST
<p>Week 5 August 5 – 11, 2024</p>	<p>Chapter 18 - Sexually Transmitted Infections</p> <p>Chapter 19 - HIV & AIDS</p> <p>Chapter 20 – Sexual Dysfunction and Therapy</p> <p>Chapter 21 - Sexual Consumerism</p> <p>Chapter 22 - Sexual Ethics, Morality, and the Law</p>	<ul style="list-style-type: none"> • Service-Learning Project • Final Exam - Sexuality Reflection Paper 	<ul style="list-style-type: none"> • Due by Wednesday August 7, 2024, at 11:59PM CST

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

1). Course Syllabus Upload (50 pts)

The course syllabus includes important details for your success in this course. Students are required to review the course syllabus in its entirety at the beginning of the course and are encouraged to seek clarity on any matter that may seem confusing. The syllabus includes due dates, policies, instructions, resources etc. After students have reviewed the syllabus, students will sign the syllabus agreement provided at the end of the Syllabus. Students will upload their signed agreement to Canvas on the due date detailed in the course outline above. Please take note that you need to upload the syllabus and syllabus agreement as one document. The Grading Rubric will be uploaded to Canvas. **NB: No late assignment will be accepted if it does not meet the student policy criteria for missed assignments. Attached is the link to the policy.** <https://untsystem.policytech.com/dotNet/documents/?docid=1347&public=true>

2). Introduce Yourself - Discussion Board (25pts)

This activity is an opportunity for students to get to know their instructor and their colleagues. Students will create a video of themselves on YouTube and upload it to the Discussion Board labeled “Introduce Yourself - Discussion Board”. Please ensure that you discuss the following topics in your video:

- The major and degree you are working on.
- State what you hope to learn from the course.
- Tell us what you plan to do after you finish at UNT Dallas.
- Share with us the city and state where you currently live.
- What do you do when you are not online learning (work, hobbies, etc.)?
- Is there anything else you would like to share with us to help us get to know you (this could include family information, vacation/holiday plans, pets, specific research interests, etc.).

The Grading Rubric will be uploaded to Canvas. **NB: No late introductions will be accepted if it does not meet the student policy criteria for missed assignments. Attached is the link to the policy.** <https://untsystem.policytech.com/dotNet/documents/?docid=1347&public=true>

- 3). **Journal Article Review (25 pts):** Reviewing scholarly articles pertaining to research in family science is a great way to increase your knowledge of individuals, families, groups, communities and society regarding sexuality. In addition, it helps you stay current with the latest trends and fosters critical thinking skills which are important for your career. For this assignment, you will perform research activities covering family sexuality topics.

Assignment Instructions:

Ensure that you paraphrase the information and avoid writing information from the article verbatim. You will select one (1) article of your choice discussing topics within the area of family sexuality you find most interesting. The selected article dates must be from 2019- 2024. The article selected must also be research studies conducted over factors associated with family life. Your article should include the following information: 1) Reference source, 2) purpose for conducting the research, 3) research question(s), 4) a description of the subjects, 5) sampling procedures (discuss how the researcher recruited individuals to

participate in the study), 6) data collection strategies (describe how the researcher collected the data), 7) data analysis (discuss how the researcher analyzed the data), 8) discuss the findings that emerged from the research, and 9) provide your critique of the research study. Please download the Journal Article Review template from Canvas and fill in the appropriate information. Develop your article review document exactly as presented in the article review guide. Also include the article used to conduct the review with your submission.

Journal Article Review – Topics: Male Reproductive Health and Dysfunction OR Female Reproductive Health and Dysfunction OR Contraception OR Pregnancy OR Birth

Upload your article review and a copy of the article you drew the information from. The Grading Rubric will be uploaded to Canvas. **No late assignments are accepted if it does not meet the student policy criteria for missed assignments. Therefore, if you realize that you may be late on an assignment, please reach out to me as soon as possible so we can discuss the way forward. Attached is the link to the policy.**

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4). Discussion Boards (50 pts each)

Discussion boards allow students to interact with their peers as well as utilize their critical thinking skills to respond to thought provoking questions. Students will post responses to each Discussion Board prompt by the set due date. Students will also respond to two peers on each Discussion Board by the due date set out in the course outline above. Students' initial response to the discussion question will be in APA format, a minimum of 150 words in response to EACH discussion board prompt, and a minimum of two (2) in text citations from your readings. As it relates to your response to your colleagues, your response to each colleague should be a minimum of 50 words to each of their peers. Initial response is worth 40 points and your response to your peers is worth 10 pts. Posting to your peers requires at least two (2) in-text citations and reference list. You must support your response with your readings, theory, or empirical research. *Please avoid quoting directly from the book. Read the information and put it in your own words (paraphrase) and include citations. When you paraphrase, it is an opportunity for you to show off your knowledge.* The Grading Rubric will be uploaded to Canvas. **No late assignments are accepted if it does not meet the student policy criteria for missed assignments. Therefore, if you realize that you may be late on an assignment, please reach out to me as soon as possible so we can discuss the way forward. Attached is the link to the policy.**

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5). Scholarly vs. Popular Media Paper (100 pts)

There is much debate between popular and empirical journal articles within our society. Students will differentiate between the two genres and provide insight into fact/evidence based and fiction/limited evidence. Students will choose a topic related to human sexuality e.g.:

- Sexually transmitted Infections (STI),
- Using Condoms, Sex in Older Adulthood

Students will find an empirical journal article and a popular media article on the chosen topic.

Students will compare and contrast both articles with the following categories:

- Similarities of the Topic Chosen within the articles and Differences of the Topic you have chosen chart.
- A minimum of four similarities and differences.
- Upon completion of the chart, students will provide a brief one-page summary of which article they enjoyed most and why.

The grading rubric and additional instructions were added to the Assignment area in Canvas. **No late assignments are accepted if it does not meet the student policy criteria for missed assignments. Therefore, if you realize that you may be late on an assignment, please reach out to me as soon as possible so we can discuss the way forward. Attached is the link to the policy.**

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- 6). **Individual Service-Learning Project Exploration - (100 pts):** Service-learning projects are a great way to introduce students to the community, understand the impact service has to the community, and are a great resource for potential practicum or internship sites. Students will select and complete volunteer service at an agency in the DFW metroplex area dealing with developmental sexuality services. Additionally, students will summarize what they learned about the agency experience and connect their experience to the knowledge gained in class. This is a reflection paper. There is a four-page minimum (not including the cover and reference pages). Students will follow APA guidelines. A minimum of five different in-text citations and five references supporting your reflection paper is required. You will provide an agency name prior to starting your service. This includes the director's contact information such as email address, telephone/fax numbers, office hours/days, etc. Review the rubric and use headings for each section of your paper. Your headings are Purpose, Connection to Course, Responsibility to Community, Personal Impact, UNT Values. This information is available on the university's website at <https://www.untDallas.edu>. Students will inform the instructor of their selected service-learning project by the end of week 3 of this course. The grading rubric and additional instructions were added to the Assignment area in Canvas. **No late assignments are accepted if it does not meet the student policy criteria for missed assignments. Therefore, if you realize that you may be late on an assignment, please reach out to me as soon as possible so we can discuss the way forward. Attached is the link to the policy.** <https://untsystem.policytech.com/dotNet/documents/?docid=1347&public=true>

7). Video Demonstration – Team Assignment (100 pts)

Team projects provide students with real-life work experience. Student teams will create a 10 to 15 minute video which focuses on one of the following topics from this course:

- Sexually Transmitted Infections
- HIV & AIDS

- Sexual Dysfunction and Therapy
- Sexual Consumerism

- Sexual Ethics, Morality, and the Law

The team will decide on a topic and inform the instructor of the chosen topic by the end of week 2 of this course. The presentation should include appropriate photographs, video, music, graphs, and other visual aids. The final project should be saved and uploaded to Youtube and uploaded to the Discussion Board labeled "Video Demonstration - Team Assignment - Discussion Board". Individually, all students will respond to another group's presentation by the due date. The grading rubric and additional instructions were added to the Assignment area in Canvas. **No late assignments are accepted if it does not meet the student policy criteria for missed assignments. Therefore, if you realize that you may be late on an assignment, please reach out to me as soon as possible so we can discuss the way forward. Attached is the link to the policy.**

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6.) Electronic Resource – Team Assignment (100 pts)

Many of the resources needed in today's society are located via the internet. Students will develop an educational webpage of resources describing Sexual Health practices for the family. The webpage should consist of resources such as abstinence/protection, pregnancy, STI's, birth control, HIV just to name a few. Teams may choose their own resource topics. The resource webpage should have a minimum of 10 resources briefly explaining the resource provided, the link to the page you are describing. The resource webpage should be pleasing to the eye (include photos, and/or videos), The URL for the webpage should be submitted in a word document and uploaded into the course module and link provided for submission. Be sure the URL link is working properly. The instructor will not email students if the URL address is not working, and students will receive a 0 on the assignment. The grading rubric was added to the Assignment area in Canvas. **No late assignments are accepted if it does not meet the student policy criteria for missed assignments. Therefore, if you realize that you may be late on an assignment, please reach out to me as soon as possible so we can discuss the way forward. Attached is the link to the policy.**

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7.) Final Exam - Sexuality Reflection Paper (200 pts)

The objective of this written assignment is to assess the impact of subject matter on students. Movies are a great tool for students to view and understand what they have learned via instructions in the classroom. Students will watch the movie *Fifty Shades of Grey*. Share with the instructor in a reflection paper what you learned in this course that you witnessed in the movie:

- (1) discuss strategies for making sound decisions regarding relationships and sexuality according to the movie?
- (2) where would you have established a boundary if you were in the movie? and
- (3) why would you have established the boundary you mentioned above (what would inform your decision)?

All of your responses should be connected to the course materials and what you have learned. Make the connection from the course to the movie or vice versa. Minimum 3-5 pages, APA 7th ed. publication manual standards for writing, citations, headings, page numbers and references apply. The grading rubric was added to the Assignment area in Canvas. **No late assignments are accepted if it does not meet the student policy criteria for missed assignments. Therefore, if you realize that you may be late on an assignment, please reach out to me as soon as possible so we can discuss the way forward. Attached is the link to the policy.**

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Exam policy: No makeup examinations will be allowed except for documented emergencies (See Student Handbook).

GRADING MATRIX

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course:

Instrument	Measures (SLO)	Value (pts)	Total Points
Introduce Yourself		20	20
Syllabus Upload			50
Discussion Board Posts & Responses	1,2,4,5,6	3 @ 50	150
Scholarly/ Popular Media Paper	1,2,3,4,5,6,7		100
Resource Electronic Brochure – <u>Team Assignment</u>	1,2,3,4,5,6,7		100

Video Demonstration – <u>Team Assignment</u>	1,2,3,4,5,6,7		100
Journal Article Review	4		25
Service-Learning Project	4,7		100
Final Exam - Sexuality Reflection Paper	1,2,3,4,5,6,7		200
TOTAL			845

GRADE DETERMINATION:

A = 760 - 845 (90%+)
 B = 676 - 759 (80-89%)
 C = 591 - 675 (70 – 79%)
 D = 507 - 590 (60 – 69%)
 F = 506 (less than 60%)

Classroom and University Policies and Procedures

INSTRUCTOR EXPECTATIONS AND CLASSROOM GUIDELINES

Assignment Submission Instructions and Requirements: You are expected to actively participate in the learning process. This course will utilize various methods to determine student grades and proficiency of the learning outcomes for the course. Methods may include activities, presentations, audiovisuals, case analysis, simulation exercises, films, and a general exchange of ideas. Please note that if a student chooses to work ahead on a module and submits an assignment, the assignment submitted is the assignment that will be graded. The instructor will not go back and clear assignments for students to resubmit. Students are responsible for submitting the correct assignments. Students, please be careful when submitting assignments. Be sure to submit the correct assignment into the correct module and the correct week.

Assignment format:

All posted writing assignments must be typed in 12-inch font, using either Times New Roman or Arial font (APA guidelines). Handwritten assignments in any part are not acceptable. All assignments must be in complete sentences and checked for spelling, mechanics and grammar. **Include a standard cover page** with all written assignments, except responses to discussion board questions and syllabus upload. In Canvas, I have shared a Cover Page template that I would like students to use for this course. The Cover Page was adapted from the APA 7th edition publication manual guidelines for student paper. Assignments **missing a cover page will receive a 5-point deduction**. Students are responsible for all course assignments and notices posted on the course home page, announcements and all messages sent to students via Canvas. Having problems with the computer and/or printer or failing to view the assignment are unacceptable reasons for failing to complete an assignment on the due date. **No Late Assignments, Quizzes, Discussion Boards, Projects, or Final Accepted unless you have made arrangements with the instructor.**

Requirements: APA 7th edition publication manual standards including but not limited to: cover page, headings, three (3) in-text citations in each half page, include page numbers, and include a reference section/page. Avoid using quotations, I encourage you to practice paraphrasing. You may utilize other scholarly resources to support any assignment (journal articles, books, etc.). Please avoid .com websites or Wikipedia resources in this class. Please insert any outside scholarly information correctly and reference properly.

Artificial Intelligence (AI) Use Policy Statement:

In this course, AI tools such as ChatGPT may be used for ideation and brainstorming, but all submitted content must be written in your own words. Properly cite any information or ideas derived from AI tools to avoid plagiarism and be sure to fact-check AI-generated information as it is not always accurate. Direct copying of AI-generated content is prohibited and will be considered a violation of academic integrity. Ensure that your submissions reflect your original thinking and understanding, demonstrating respect for academic honesty and intellectual property. Inaccurate information and poor or lacking citations will result in poor grades for assignments. I do not recommend relying heavily on AI-generated content.

Use of Canvas: It is a good practice to log onto the course several times per week to review

announcements, course updates, or other related course correspondence. Due to the amount of content and the assignments scheduled for the course, I recommend you log onto the shell four (4) to five (5) times per week, if possible. Modern technology has made it possible for you to log onto the course shell and complete assignments using smart phones, tablets and other mobile devices anywhere at any time. However, keep in mind that depending on your mobile device(s), when you access Canvas using mobile devices such as smartphones and tablets, some of the images may be distorted, or you may have limited access to browse around the course shell. Despite the mobile device used to access the course, you are expected to submit assignments by the due date and according to the established guidelines per assignment. Students must have a media player downloaded on their computers. To find out how to download a media player (and other software) on your computer, you may contact the Canvas Helpdesk. It may be necessary to download an older version of Realplayer to be able to view the videos. Please test the videos immediately to be sure you can open them, if you cannot open the videos, please send me a Canvas message as soon as possible I would be happy to help.

General Assignment Submission Guidelines Checklist

- Writing and referencing should conform to the writing style and reference guidelines found in the *Publication Manual of the American Psychological Association* (7th ed.).
- Double space using Word files using an appropriate 12-point, black color font, Times New Roman or Arial writing style and one-inch margins.
- Use a Cover Page and make it APA style with assignment/project title, your name, the date, the course (see Canvas from the Cover Page template you will use in this course, this may vary based on the instructor).
- Add page numbers to your assignments as per APA 7th ed. guidelines (top right hand corner of each page).
- Always write an introductory paragraph and a final concluding (i.e., synthesizing, evaluative) paragraph; always include a references section page, per APA 7th ed.
- Please be careful and attend to issues of good grammar, spelling, and presentation.
- DO NOT USE CONTRACTIONS in academic writing (e.g. write “there is” instead of “there’s”). This course’s writing is academic and scholarly.
- Be very careful to maintain consistency in use of verb tense and voice (e.g., third, second-, or first-person voice) throughout papers.
- An important note about plagiarism as it pertains to this course, avoid writing more than 2 or 3 consecutive words of anything that might be borrowed from another source without citing. When in doubt, cite the source. Realistically, until the conclusions are being drawn and the reflective thoughts are being conveyed, chances are that most students’ thoughts and writings are drawn from reliable and valid sources. Therefore, citing appropriately, sentence by sentence, adds credibility to the writer’s work. Furthermore, do not copy either by physically typing or by simply pasting from another source’s website or article and call it your own work by failing to cite the material as a direct quotation. The instructor has been known to sleuth out plagiarism (within minutes of detecting a possible problem with a document) despite any desire **to not find** the evidence. One key way to avoid problems with plagiarism is to submit assignments informally and early by a date upon which has been mutually agreed. The instructor will return the document with feedback and make suggestions for how to better engage in source citations and how to avoid inappropriately handled quotations. **Also, students who make such efforts tend to earn higher grades.**
- Do not cite using Wikipedia, Answer.com, Ask.com, About.com, or any other non-scholarly or

non-academic Websites. The instructor will critically grade the use of such reference choices to the disadvantage of the student who uses such.

- No assignment should be submitted as pdf file, Microsoft Works, Publisher, or WordPerfect, etc. Assignments are due on different dates throughout the semester. I recommend you download the course syllabus; pay attention to assignment instructions and due dates. **All assignments scheduled for this course is due on Wednesdays, Fridays, and Sunday by 11:59 p.m. (unless otherwise noted). LATE ASSIGNMENTS WILL NOT BE ACCEPTED unless an arrangement has been made with your instructor.**

Turnitin: Turnitin software may be used to ensure the originality of your work. As you draw on research information publicized as journal articles, books, websites, etc, be sure to use your own words by paraphrasing the author's work and including a citation. Limit the use of quotations. As a rule of thumb, use quotations sparingly. Your work should reflect a scholarly dance between your voice and the voice of other authors for which you used to develop the research paper. Plagiarism will not be tolerated. I recommend you purchase the APA 7th ed. publication manual that clearly define and explains what plagiarism is and how to avoid committing plagiarism.

Required Filename Format for Word Attachments Submitted Online:

For this course, all written assignments created as Word or PDF documents and submitted to Canvas must be saved utilizing the following filename format:

Example: YourLastNameFirstInitial_Name of Assignment

BenjaminC_CFLE SyllabusUpload Assignment (your filename attachment should look like this example. Do not use my name as the filename, use your name)

To save your work according to the correct filename format follow the instructions below.

- 1). Open a word or PDF document
- 2). Click on save as; Title/save the document according to the required filename format.
- 3). Example: BenjaminC_SyllabusUploadAssignment
- 4). Then click the save as button.

Failure to save and submit your document according to the guidelines will result in an automatic 3 points deductions from the total points earned. No assignments will be accepted via email unless otherwise noted. On occasion, Canvas (and some email programs) have problems with file attachments that include symbols in the filename. Avoid use of periods, hyphens, ampersand &, slash marks / \, pound sign, at sign @, etc.

Communications With Professor

The instructor is asking that all methods of communication relating to this course be addressed through Canvas messages. The instructor will respond to students within 2 business days. The instructor is not available after 7 pm during the week. The instructor is not available during the weekend and holiday periods. Students will receive a response the next business day when messages are sent during the weekend. The instructor will do her best to respond to all messages in a timely manner. All emails sent by students to the instructor's untDallas.edu email will not be responded to, please email through Canvas messages. Canvas and Zoom will be our main source of communication in this course. Please check Canvas regularly, you will find messages, assignment descriptions and

grading criteria, and turn in your assignments.

To log directly into Canvas, go to. untDallas.instructure.com. You will need to use your EUID and password. **For more information on accessing Canvas** go to - [Accessing Canvas](#).

Be sure to format your Canvas message communications using the following guidelines below:

1. In the subject line of the Canvas message state the course name and the purpose for the email. (Example: CDFS 3320 Developmental Sexuality - Question about an assignment).

2. Include salutation.

Example: Dr. Benjamin. Do not state Mrs. or Ms. Benjamin because these prefixes are not the professor's professional title.

3. In the body of your email state your question and comments. Be clear and specific.
4. Make sure messages are free of spelling, grammatical and capitalization errors close the email by including your first and last name and student ID #.

SAMPLE Canvas Message

Subject: CDFS 3320 Developmental Sexuality- Question about an assignment

Dr. Benjamin,

I had a question about Assignment #1.

Yours sincerely,

Renee Clarke

Student ID#: 23456789

Canvas messages or emails not correctly formatted will not receive a response from the professor. When communicating with classmates, please exercise courtesy and respect whether you are sending a classmate a direct email or responding to discussion assignments.

Notifications: Any changes to the course schedule will be posted on Canvas Announcements. Periodically, announcements may appear in the course to provide general information, make special requests, or notify you of any changes. These announcements can be accessed from Canvas by clicking "Announcements" listed in the menu on the left side of the screen.

Grading: While I will do my best to have your assignments grading in a timely manner, which will not always be possible. I may take up to 2 weeks to grade any assignments and will post grades to the Grade Center. I usually include comprehensive feedback on assignments, I encourage you to review all my comments.

How Students Should Proceed Each Week for Class Activities: Each week you must attend class and access Canvas and the materials in this course in order to be successful. Read the Learning Modules and assigned readings in order to make a contribution to weekly course activities such as discussions, exercises, activities, and/or tests. Carefully review the "Assignments" folder in each module for a description of required assignments.

University Policies and Procedures

University Policies and Procedures

Students with Disabilities (ADA Compliance):

Chapter 7(7.004) Disability Accommodations for Students:

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course.

You may request accommodation at any time; however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see [Disability Services Office](#). You may also contact them by phone at 972-338-1777; by email at UNTDisability@untDallas.edu or at Building 2, room 204.

Canvas Instructure Accessibility Statement:

University of North Texas at Dallas is committed to ensuring its online and hybrid courses are usable by all students and faculty including those with disabilities. If you encounter any difficulties with technologies, please contact our ITSS Department. To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used. [Canvas Instructure Accessibility Statement is also provided.](#)

NOTE: Additional instructional technology tools, such as Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant. Please contact our Disability Office should you require additional assistance utilizing any of these tools.

Course Evaluation Policy:

Student evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Assignment Policy: (According to the instructor's discretion while working in concert with the division/program's guidelines).

Exam Policy: (Online exams and the ability to retake is solely at the instructor's discretion). **NOTE:** Online exams may be proctored on campus per instructor's discretion.

Academic Integrity:

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to [UNT Dallas' Student Code of Academic Integrity](#) for complete provisions of this code.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Web-based Plagiarism Detection: Please be aware in some online or hybrid courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information.

Classroom Policies

Online Attendance and Participation:

The University attendance policy is in effect for this course. Class attendance in the Canvas classroom and participation is expected because the class is designed as a shared learning experience, and because essential information not in the textbook will be discussed in the discussion board. Online presence and participation in all class discussions is essential to the integration of course material and your ability to demonstrate proficiency.

Attendance for this online or hybrid course is considered when you are logged in and active in Canvas, i.e., posting assignments, taking quizzes, or completing Discussion Boards. To maintain financial aid award eligibility, activity must occur before the census date of the session or term of the course. Refer to [UNT Dallas' Registrar](#) for specific dates. If you are absent/not active in the course shell, it is YOUR responsibility to let the instructor know immediately, upon your return, the reason for your absence if it is to be excused. All instructors must follow university policy 7.005 covering excused absences; however, it is the instructor's discretion, as outlined in the course syllabus, of how unexcused absences may or may not count against successful completion of the course.

Inclement Weather and Online Classes: Online classes may or may not be affected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

Online "Netiquette":

In any social interaction, certain rules of etiquette are expected and contribute to more enjoyable and productive communication. Emails, Discussion Board messages and/or any other forms of written communication in the online environment should use proper "netiquette" (i.e., no writing in all caps (usually denotes yelling), no curse words, and no "flaming" messages (angry, personal attacks)).

Racial, ethnic, or gender slurs will not be tolerated, nor will pornography of any kind.

Any violation of online netiquette may result in a loss of points or removal from the course and referral to the Dean of Students, including warnings and other sanctions in accordance with the University's policies and procedures. Refer to [UNT Dallas Student Code of Conduct](#). Respect is a given principle in all

online communication. Therefore, please be sure to proofread all of your written communication prior to submission.

Diversity/Tolerance Policy:

Students are encouraged to contribute their perspectives and insights to class discussions in the online environment. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate.

Technology Assistance: In order to successfully access the materials in an online or hybrid course, UNT Dallas advises that your computer be equipped with the minimum system requirements listed on the first page of the syllabus.

If you experience difficulty accessing or using components of the course, try using Google Chrome browser. If you still experience technical difficulties, first, notify your instructor.

If the problem is still not resolved, call Student Assistance (Distance Learning) at the phone number listed on the first page of the syllabus. Also, no matter what browser you use, always enable pop-ups. For more information see:

- [UNT Dallas Canvas Technical Requirements](#)
- [Canvas Instructure Supported & Unsupported Operating Systems](#)

Learning Commons Tutoring Services

The UNT Dallas Learning Commons offers free, one-on-one or group tutoring services to all enrolled students at UNT Dallas. We are located on the 2nd Floor of the Student Center (above Starbucks and below the Library). For information about our services and how to make an appointment, please visit <https://untdallas.edu/learning>.

To make an appointment using our online scheduling system, visit <https://untdallas.mywconline.com>

For questions and assistance making appointments, contact us at lcwriting@untdallas.edu (for Writing Tutoring) or lcstem@untdallas.edu (for STEM Tutoring).

We offer tutoring for the following subjects: writing, math, science, and others (varies by semester, see our website for specific subjects).

	Monday-Thursday	Friday-Saturday
In-Person Tutoring	10am-4pm	12pm-7pm
Remote Tutoring	10am-10pm	1st Saturday of the month:12pm-7pm

Syllabus Agreement

I have read and understand the syllabus. I also understand it is my responsibility to adhere to the course guidelines and conduct myself in accordance to the following policies.

<https://untsystem.policytech.com/dotNet/documents/?docid=1347&public=true>

- ☐ There is no late work accepted (exceptions as provided by University Policy)
- ☐ To be successful in this course I will read every chapter of the textbook.
- ☐ I understand that this course is writing intensive.
- ☐ I should regularly check Canvas so that I know what grades I am receiving on assignments.
- ☐ I should regularly check Canvas so that I know if there are messages from the instructor.
- ☐ It is my responsibility to save my work before I post it into the Canvas website into the correct module for the week.
- ☐ By staying in the course beyond the drop date I am agreeing to the terms of this syllabus.
- ☐ Further, I have been informed and am aware that:
 - ☐ Frustrations and difficulties are a normal part of the learning process, and I should expect to experience them myself.
 - ☐ My instructor is here to help me succeed by providing feedback on my progress, dispensing and explaining course content to me via Canvas and office hours.
 - ☐ The possibility for success lies squarely in my hands.

Printed Name: _____

Signature: _____

Date: _____

