University of North Texas at Dallas
Fall 2024
SYLLABUS

<table>
<tr><td colspan="5" align="center">MGMT 4180: Workplace Health and Safety
3 Credit Hours</td></tr>
<tr><td align="center">Department of</td><td align="center">Management</td><td></td><td align="center">Division of</td><td align="center">School of Business</td></tr>
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Instructor Name:	Dr. Christopher DeClerk
Office Location:	Founders Hall 324
Office Phone:	972-338-1144
Email Address:	*Please use messages feature in Canvas. In an emergency, please email me with the class number in the subject line at Christopher.DeClerk@untdallas.edu. Communicating electronically is preferred given this is an online class.*
Office Hours:	*Via email throughout the week or in-person Mondays 6:00-10:00 PM*
Classroom Location:	*Online*
Class Meeting Days & Times:	This is a fully online course

Course Catalog Description:	MGMT 4180 is a senior-level survey course designed to provide you with an overview of topics related to occupational safety and health (OSHA) workers' compensation, unemployment compensation, industrial security and environmental risk management. Open to non-business majors.
Prerequisites:	None.
Co-requisites:	None.
Required Text:	Goetsch, D. D. (2019). *Occupational safety and health for technologists, engineers, and managers. (9th. Ed.).* New York: Pearson. ISBN: 978-0134695815
Recommended Text and References:	None

Access to Learning Resources:	UNT Dallas Library:
	   phone: (972) 338-1616;
	   web: http://www.untdallas.edu/our-campus/library
	UNT Dallas Bookstore:
	   phone: (972) 780-3652;
	   e-mail: 1012mgr@fheg.follett.com

Course Goals or Overview:

The general/broad learning objectives of this course are as follows;
- 1. To develop an understanding of historical perspective of workplace health and safety.
- 2. To understand the laws and regulations related to workplace health and safety.
- 3. To introduce students to the human element of workplace health and safety.
- 4. To provide students with an understanding management of safety and health.

Learning Objectives/Outcomes: At the end of this course, the student will be able to

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- 1. Understand the Safety and Health Movement (Chapter 1).
- 2. Study Accidents and Their Effects (Chapter 2).
- 3. Learn about the Theories of Accident Causation (Chapter 3)
- 4. Understand the Roles of Professional Certifications for Safety and Health Professionals (Chapter 4)
- 5. Study the Safety, Health, and Competition in the Global Marketplace (Chapter 5)
- 6. Learn about the Laws and Regulations related to Workplace Health and Safety (Chapters 6, 7, 8, & 9)
- 7. Study the Ergonomics Hazards (Chapter 10).
- 8. Understand Stress and Safety in the Workplace (Chapter 11).
- 9. Develop an understanding about Safety and Health Training (Chapter 12).
- 10. Study Violence in the Workplace (Chapter 13).
- 11. Learn about the Management of Safety and Health (Chapters 25, & 27).

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will announced in the online classroom.

Wk	Date	Module	Text Ch.	Online Activities
1	10/21-10/27	Safety & Health Movement, Accidents	1&2	Discussion Board
2	10/28-11/3	Accident Causation, Certifications	3&4	Exam
3	11/4-11/10	Global	5&6	Discussion Board
4	11/11-11/17	Laws & Regulations	7&8	Exam
5	11/18-11/24	Product Safety and Ergonomics	9&10	Discussion Board
6	11/25-12/1	Stress and Health Training	11&12	Exam
7	12/2-12/8	Violence and Emergencies	13&25	Discussion Board
8	12/9-12/13	Hazard Analysis and Prevention	27	Exam

NOTE: While most weeks end on Sunday, the last week ENDS SATURDAY 12/9.

Assignment Point Values for Course Evaluation

Item	Qty	Points Each	% of Grade
Discussion Boards (DBs)	4	10	40%
Exams	4	15	60%
		Total	100%

Final Grade Determination

Final %	Letter Grade
90% and up	A
80%-89%	B
70%-79%	C
60%-69%	D
59% and below	F

Percentages between letter grades will be rounded to the closest letter grade

Discussion Board Grading Rubric

Criteria	Weight
Initial post is at least 250 words	10%
Initial post addresses the question well	20%
Initial post includes 1 APA cited/referenced source	10%
Reply posts: minimum of two 100 word posts	10%
Reply posts: tied to other post/advances discussion	20%
Reply posts: use one cited/referenced APA source	10%
Grammar, spelling, and academic tone/respect	20%
Total:	100%

University Policies and Procedures

Students with Disabilities (ADA Compliance):
The University of North Texas at Dallas makes reasonable academic accommodations for students with disabilities. Students seeking accommodation must first register with the Disabilities Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodation at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delays in implementation. Note that a student must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at http://www.untdallas.edu/disability. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu on the first floor of the Student Center.
Canvas Instructure Accessibility Statement:

University of North Texas at Dallas is committed to ensuring that online and hybrid courses are usable by all students and faculty including those with disabilities. If you encounter any difficulties with technologies, please contact our ITSS Department. To better assist them, you would want to have the operating system, web browser and information on any assistive technology being used. The Canvas Instructure Accessibility Statement is provided at https://www.canvaslms.com/accessibility.

NOTE: Additional instructional technology tools, such as Turnitin, Respondus, Panopto, and publisher cartridge content (i.e. MyLab, Pearson, etc.) may NOT be fully ADA compliant. Please contact our Disability Office should you require additional assistance utilizing any of these tools.

Academic Integrity:
Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the UNT Dallas Academic Integrity Policy in the appropriate Catalog at http://dallascatalog.unt.edu.

Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

Students should not use artificial intelligence to write discussion responses or complete other assignments.

Web-based Plagiarism Detection: Please be aware in some courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information.

Classroom etiquette:

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student's Rights, Responsibilities, and Conduct will be referred to the Dean of Students as the instructor deems appropriate (UNTD Policy 7.001 found at https://untsystem.policytech.com/dotNet/documents/?docid=1278&public=true**).**

Classroom Disruption:
Students are expected to always engage with the instructor and other students in this class in a respectful and civil manner to promote a classroom environment that is conducive to teaching and learning. Students who engage in disruptive behavior will be directed to leave the classroom. A student who is directed to leave class due to disruptive behavior is not permitted to return to class until the student meets with a representative from the Dean of Students Office. It is the student's responsibility to meet with the Dean of Students before class meets again and to provide the instructor confirmation of the meeting. A student who is directed to leave class will be assigned an unexcused absence for that class period and any other classes the student misses because of not meeting with the Dean of Students. The student is responsible for material missed during all absences, and the instructor is not responsible for providing missed material. In addition, the student will be assigned a failing grade for assignments, quizzes or examinations missed and will not be allowed to make up the work.

The Code of Student's Rights, Responsibilities, and Conduct **(UNTD Policy 7.001 found at** https://untsystem.policytech.com/dotNet/documents/?docid=1278&public=true**)** describes disruption as the obstructing or interfering with university functions or activity, including any behavior that interferes with students, faculty, or staff access to an appropriate educational environment. Examples of disruptive behavior that may result in a student being directed to leave the classroom include but are not limited to: failure to comply with reasonable directive of University officials, action or combination of actions that unreasonably interfere with, hinder, obstruct, or prevents the right of others to freely participate, threatening, assaulting, or causing harm to oneself or to another, uttering any words or performing any acts that cause physical injury, or threaten any individual, or interfere with any individual's rightful actions, and harassment. You are encouraged to read the Code of Student's Rights, Responsibilities, and Conduct for more information related to behaviors that could be considered disruptive.

Course Evaluations:
Student evaluations of teaching effectiveness are a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester via your campus email, providing you a chance to comment on how this class is taught. I (as the instructor) will not have access to the results of the evaluations until after final grades have been posted. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Sexual Harassment, Sexual Misconduct, Intimate Partner Violence and Stalking
UNT Dallas is committed to creating a safe learning environment for all members of our community, free from gender and sex-based discrimination, including sexual harassment, domestic and dating violence, sexual assault, and stalking, in accordance with Title IX, Texas laws and University Policies. Please note that all employees are mandated reporters and must report all instances of sexual misconduct, dating violence, sexual assault, domestic violence and stalking to the Title IX Coordinator. If you or someone you know has experienced any form of sex or gender-based discrimination or violence and wish to speak to the Title IX Coordinator, you can email them at titleix@untdallas.edu or file a report here.

Pregnancy, Pregnancy Related Conditions and Parenting Modifications Under Title IX
UNT Dallas is committed to compliance with Title IX, and to supporting the academic success of pregnant and parenting students and students with pregnancy related conditions. If you are a pregnant, have pregnant related conditions or a parenting student (child under one-year needs documented medical care) who wishes to request reasonable related modifications from the University under Title IX, please email the Title IX Coordinator at titleix@untdallas.edu The Title IX Coordinator will work with your professors and academic unit to provide reasonable modifications needed to be supportive of your education while pregnant or as a parent under Title IX.

Bad Weather Policy:

Campus facilities will close, and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department will report closure information to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible. For more information, please refer to http://www.untdallas.edu/police/resources/notifications.

Inclement Weather and Online Classes:

Online classes may or may not be affected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

Technology Assistance: To successfully access the materials in Canvas, UNT Dallas advises that your computer be equipped with the minimum system requirements listed on the first page of the syllabus.

If you have trouble accessing or using components of the course, try using Google Chrome browser. If you still experience technical difficulties, first, notify your instructor.
If the problem is still not resolved, call Distance Learning at the phone number listed on the first page of the syllabus. Also, no matter what browser you use, always enable pop-ups.
For more information see:
- UNT Dallas Canvas Technical Requirements: https://community.canvaslms.com/docs/DOC-10721
- Canvas Instructure Support & Unsupported Operating Systems: https://community.canvaslms.com/docs/DOC-10720