

University of North Texas at Dallas  
Summer II 2024  
SPAN 4900-0072 SYLLABUS

Individual Problems – Portuguese for Spanish Speakers			
Department of	Languages and Communication	School of	Liberal Arts and Sciences
Instructor Name:	Mara J. Q. Vaughn		
Office Location:	FH #204		
Office Phone:	972-338-1330		
Email Address:	Mara.Vaughn@untdallas.edu		
Office Hours:	By appointment		
Classroom Location:	Online Instruction		
Class Meeting Days & Times:	Online Instruction		
Course Catalog Description:	Designed to provide students with a first-hand language experience. Students enrolled in this course will use the Spanish to become proficient in the Portuguese language.		
Prerequisites:	Completion of SPAN 2050, equivalent or departmental permission		
Required Text:	TBA		
Access to Learning Resources:	<p><b>UNT Dallas Library:</b> phone: (972) 780-1616 web: <a href="http://www.untdallas.edu/library">http://www.untdallas.edu/library</a> email: <a href="mailto:library@untdallas.edu">library@untdallas.edu</a></p> <p><b>UNT Dallas Bookstore:</b> phone: (972) 780-3652 web: <a href="http://www.untdallas.edu/bookstore">http://www.untdallas.edu/bookstore</a> e-mail: <a href="mailto:untdallas@bkstr.com">untdallas@bkstr.com</a></p>		
<p>Chrome 67 &amp; 68 Firefox 60 &amp; 61 Flash 29, 30 (for audio/video) Respondus Lockdown Browser Safari 10, 11</p> <p><b>Supported Devices:</b> iPhone Android Chromebook (Tablet users can use the Canvas app)</p> <p><b>Screen Readers:</b> VoiceOver (Safari) JAWS (Internet Explorer)</p>	<p><b>Getting Help with Canvas:</b></p> <p><b>Canvas 24/7 Phone Support for Students: 1-833-668-8634</b></p> <p><b>Canvas Help Resources:</b> <b>Web:</b> <a href="#">Canvas Student Guide</a></p> <p><b>For additional assistance, contact Student Assistance (Distance Learning):</b> Founders Hall, Rm 124 phone: (972)338-5580 email: <a href="mailto:distancelearning@untdallas.edu">distancelearning@untdallas.edu</a></p> <p><i>If you are working with Canvas 24/7 Support to resolve a technical issue, make sure to keep me updated on the troubleshooting progress.</i></p>		

NVDA (Firefox) <i>Note: There is no screen reader support for Canvas in Chrome</i>	<b><i>If you have a course-related issue (course content, assignment troubles, quiz difficulties) please contact me during office hours or by the UNTD email.</i></b>
<b>Technologies NOT Supported:</b> Windows XP, Windows, Mac OS, and Linux systems not running a supported browser, Internet Explorer versions 10 & lower which are no longer supported by Microsoft; Internet Explorer on mobile devices; Firefox versions 30 and lower on desktop; all Firefox versions on mobile devices; Chrome versions 35 and lower (version 34 and lower on mobile devices; Safari versions 5 and lower	
<b>Course Goals or Overview: The goals of this course are as follows -</b>	
<b>Learning Objectives/Outcomes</b>	
At the end of this course, students will be able to:	
1	Students will improve all four components of language: listening, speaking, reading and writing
2	Students will have learned basic grammar and orthography
3	Students will be able to identify major stages of language learning
4	Students will become familiar with Luso-Brazilian culture

### Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course. This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

#### I. Attendance and Participation

Attendance and participation is a vital part of the course. Please refer to the Attendance and Participation policy for more details.

#### II. Quizzes and Activities

Various quizzes and activities will be given to supplement and reinforce the course materials.

#### III. Interactive Practice

Students will be given informal and formal interactive assignments throughout the course. All assignments should be turned in on time. No late assignment will be accepted, unless documentation for the delay is provided.

#### IV. Oral / Aural Practice

Oral and aural recorded practice are designed to display students' comprehension of the subject learned. Students should prepare in advance for all presentations and show written/visual planning, and the research project results.

#### V. Exams

All students are subject to formal examinations. If you need special accommodations, please refer to the Students with Disabilities policy for more details.

## Grading Matrix

Instrument	Points
Attendance and Participation	20
Quizzes and Activities	20
Interactive Practice	20
Oral / Aural Practice	20
Exams	20
<b>Total:</b>	<b>100</b>

### Grade determination based on average of all quizzes and final:

A = 90 - 100

B = 80 - 89

C = 70 - 79

D = 60 - 69

F = 59 or less

## Course Schedule

Weeks	MODULES
Week I – July 8-14	Módulo Inicial
Week II – July 15-21	Módulo I
Week III – July 22-28	Módulo II
Week IV – July 29 - Aug	Módulo III
Week IV – Aug 5-10	Módulo IV

## Classroom Policies

**Attendance and Participation Policy:** Class attendance and participation is essential because the class is designed as a shared learning experience and because essential information not in the textbook will be discussed in class. The nature of this course makes it impossible for students to make-up or to receive credit for missed classes. Attendance and participation in all class meetings is necessary to the integration of course material and your ability to demonstrate proficiency. Students are also responsible to make up any work covered in class. The University attendance policy is in effect for this course.

### **Online Presence:**

Online presence in the format of a variety of textbook online assignments as well as discussion boards, online research or any of type of virtual is expected from all students. Online presence and participation in all class assignments is essential to the integration of course material and your ability to demonstrate proficiency.

### **Cell Phone Use:**

The focus of this course is to communicate and share information face to face. Please **silence cell phones during class time**. It is disrespectful of others in the class and unprofessional behavior to use cell during class for calls and/or texting. **Please do not text during class period**. In the event

of an emergency, place the cell phone on vibrate. No calls may be taken in the classroom. In a true emergency, step into the hall to take calls. **Cell calls or text messages during class will be considered absences and the attendance policy will be applied.**

#### **Other Technology Use:**

The use of **laptops, tablets and other devices should only be used when approved** by the instructor. In such events, chatting, checking email, visiting websites unrelated to the class activities are examples of inappropriate and unprofessional use of this technology. Students will be redirected or asked to close the laptop if inappropriate use becomes an issue.

**Assignment Policy:** Papers must be typed. Late papers are accepted only with the instructor's prior approval. Generally, a late penalty will apply. In some circumstances, a student may be allowed to re-submit an assignment on which a low grade was achieved. However, the student MUST obtain the instructor's approval to re-submit an assignment. Assignments must be re-submitted within one week of receiving feedback from the instructor. In case students have **trouble submitting an assignment through Canvas, they should contact the Student Help Desk at 972-338-5580.**

### **University Policies and Procedures**

#### **Students with Disabilities (ADA Compliance):**

The University of North Texas at Dallas makes reasonable academic accommodations for students with disabilities. Students seeking accommodations must first register with the Disabilities Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delays in implementation. Note that a student must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letter during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at <http://www.untDallas.edu/disability>. You may also contact them by phone at 972-338-1777, by email at [UNTDDisability@untDallas.edu](mailto:UNTDDisability@untDallas.edu) or at Founders Hall, room 204.

#### **Academic Integrity:**

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to [UNT Dallas' Student Code of Academic Integrity](#) for complete provisions of this code. Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students.

#### **Web-based Plagiarism Detection:**

Please be aware in some courses, students may be required to submit written assignments to Turnitin, a web-based plagiarism detection service, or another method. If submitting to Turnitin, please remove your title page and other personal information.

**Diversity/Tolerance Policy:**

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive & inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student's Rights, Responsibilities, and Conduct will be referred to the Dean of Students as the instructor deems appropriate ([UNTD Policy 7.001](#))

**Student Course Evaluations:**

Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

**Bad Weather Policy:**

Campus facilities will close and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department will report closure information to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible. For more information, please refer to <http://www.untDallas.edu/police/resources/notifications>.

**Inclement Weather and Online Classes:**

Online classes may or may not be affected by campus closures due to inclement weather. Unless otherwise notified by your instructor via e-mail, online messaging, or online announcement, students should assume that assignments are due as scheduled.

**Technology Assistance:** In order to successfully access the materials in an online or hybrid course, UNT Dallas advises that your computer be equipped with the minimum system requirements listed on the first page of the syllabus.

If you experience difficulty accessing or using components of the course, try using Google Chrome browser. If you still experience technical difficulties, first, notify your instructor.

If the problem is still not resolved, call Student Blackboard Assistance (Distance Learning) at the phone number listed on the first page of the syllabus. Also, no matter what browser you use, always enable pop-ups. For more information see:

- <http://www.untDallas.edu/dlit/ecampus/requirements>
- <https://blackboard.secure.force.com/publickbarticleview?id=kAB700000008Oom>