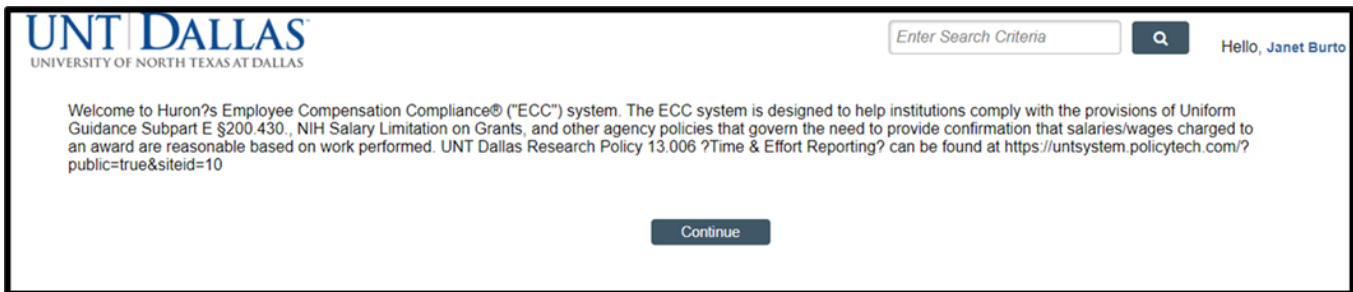
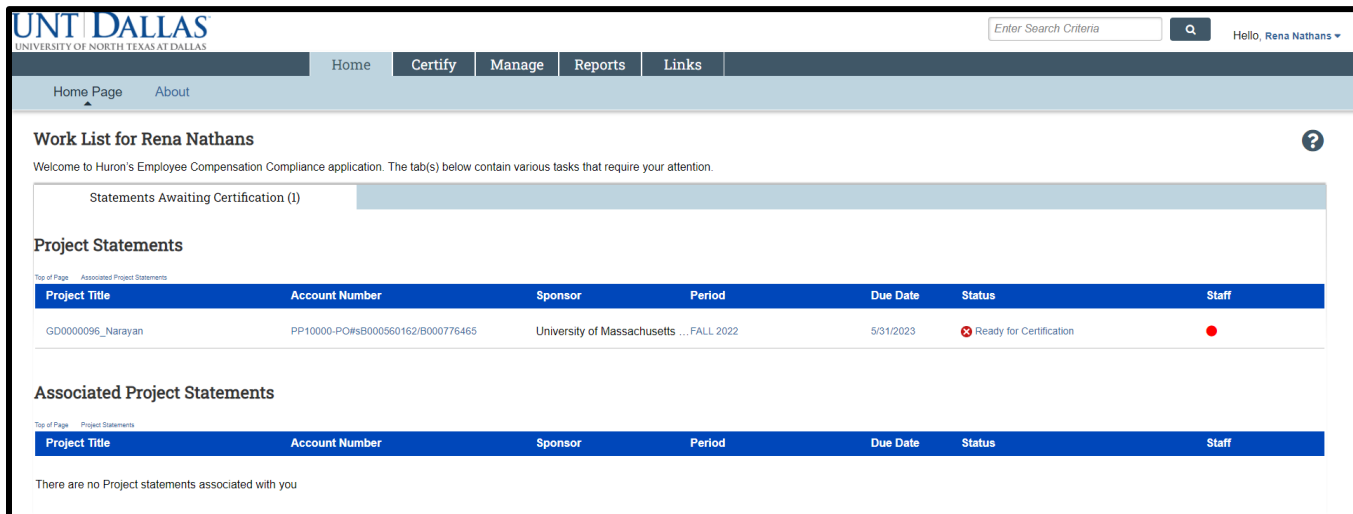


# PROJECT STATEMENT CERTIFICATION- PI/FACULTY


1. Access UNT Dallas' Employee Compensation Compliance (ECC) System for your certification through the email you received or by going directly to the ECC System environment at <https://untsystem.huronecc.com/ecc/>.
2. Log into the application through SSO and using your UNT Dallas username/password, and click 'Continue'.

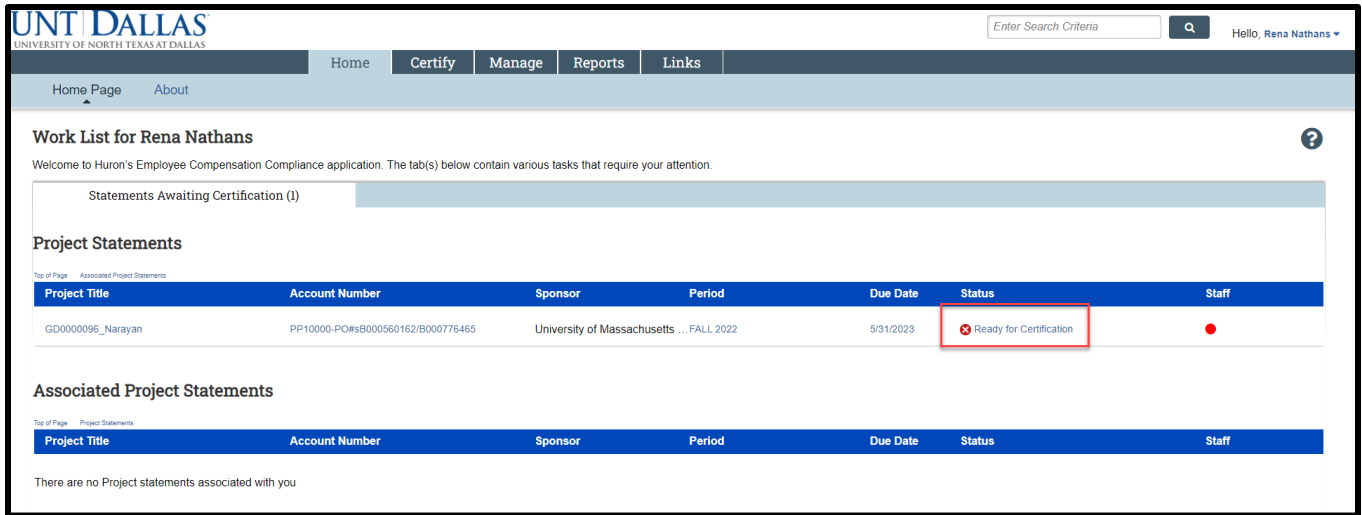


3. You are viewing the Home Page. The Home Page will display your Worklist. The Worklist displays two sections:
  - a. Project Statements
  - b. Associated Project Statements



4. Per UNT Dallas' policy, you are required to certify all Project Statements you are the responsible PI for.

- To access your Project Statements for certification, click on any link associated to the  Ready for Certification line under Project Statements.





**Work List for Rena Nathans**

Welcome to Huron's Employee Compensation Compliance application. The tab(s) below contain various tasks that require your attention.


Statements Awaiting Certification (1)

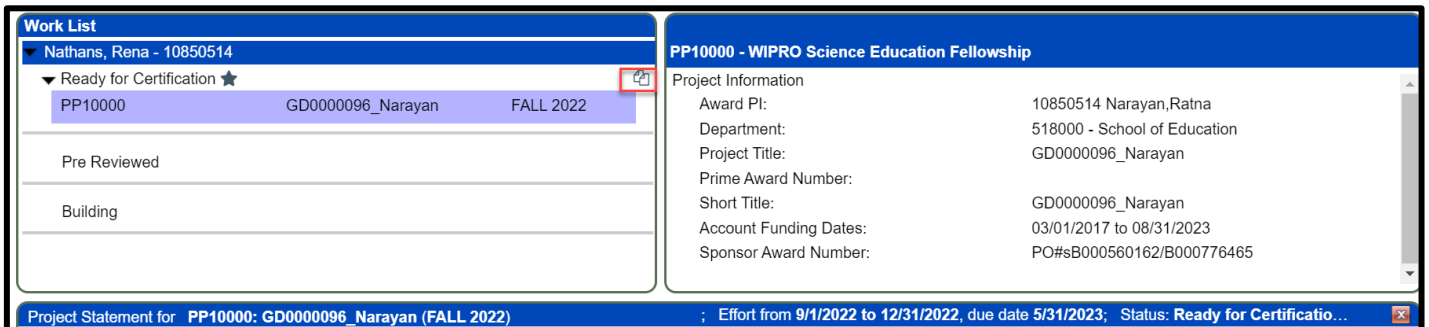
**Project Statements**

Project Title	Account Number	Sponsor	Period	Due Date	Status	Staff
GD0000096_Narayan	PP10000-PO#sB000560162/B000776465	University of Massachusetts ...	FALL 2022	5/31/2023	 Ready for Certification	


**Associated Project Statements**

There are no Project statements associated with you

- The Project Statement you selected on the Home Page will be displayed.
- To view all Project statements at one time, click the Select All icon 



**Work List**


- Nathans, Rena - 10850514
  - Ready for Certification ★ 
    - PP10000    GD0000096\_Narayan    FALL 2022
  - Pre Reviewed
  - Building

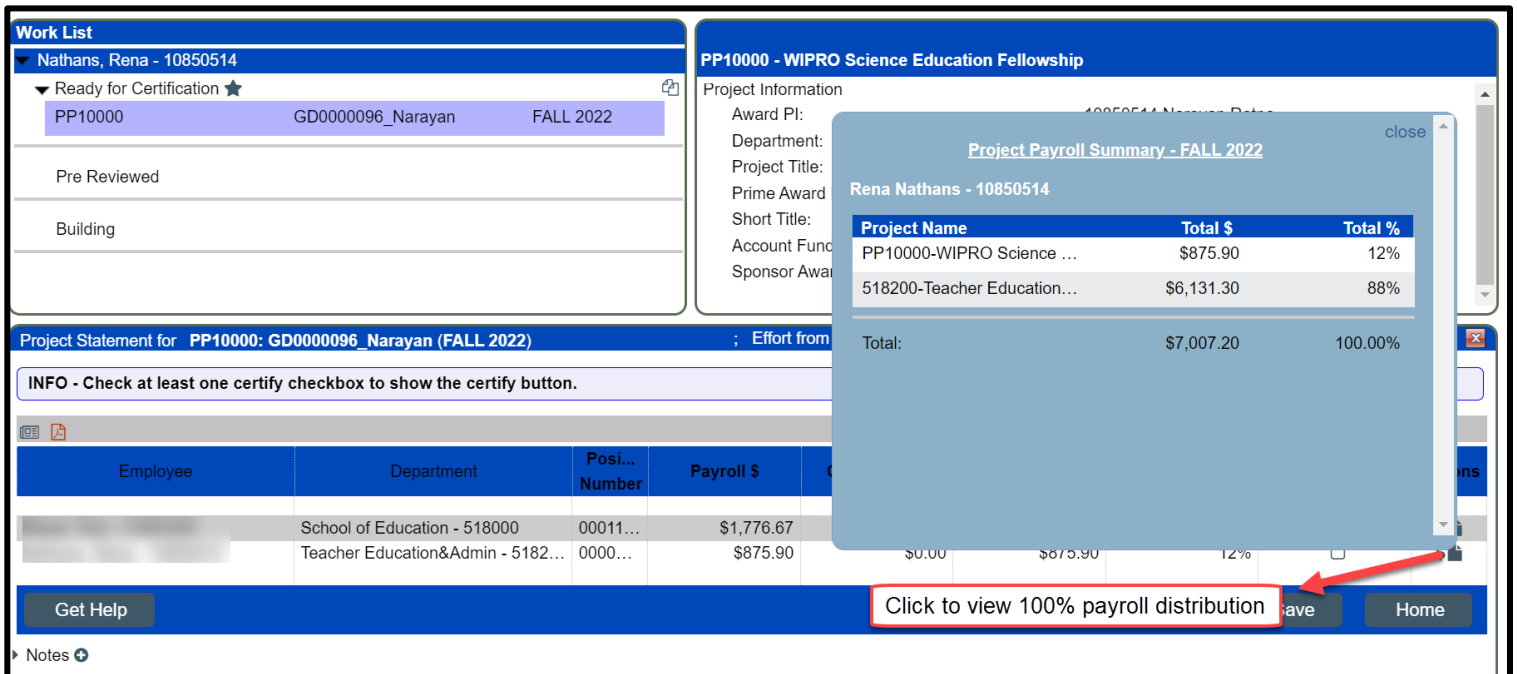
**PP10000 - WIPRO Science Education Fellowship**

Project Information

Award PI:	10850514 Narayan,Ratna
Department:	518000 - School of Education
Project Title:	GD0000096_Narayan
Prime Award Number:	
Short Title:	GD0000096_Narayan
Account Funding Dates:	03/01/2017 to 08/31/2023
Sponsor Award Number:	PO#sB000560162/B000776465

Project Statement for **PP10000: GD0000096\_Narayan (FALL 2022)** ; Effort from 9/1/2022 to 12/31/2022, due date 5/31/2023; Status: Ready for Certificatio...

8. The Project Statement lists all UNT Dallas Faculty and non-faculty employees that were paid from the Projects for which you are a PI.
  - a. The statement displays the individual's total payroll, and any applicable salary-over-the-cap (SOC) or cost share dollars, for the reporting period.
  - b. To view an employee's 100% payroll distribution, click the  icon in the Details column.
  - c. Review the Project Statement(s), review all accounts, ensure that all non-faculty employees are listed and that the payroll dollars are accurate.
    - i. Your department administrator has already reviewed your Project Statement and it should be accurate. If you have questions about your Project Statement, you can click the 'Get Help' button to email your administrator about any issues you may be having.



**Work List**

Nathans, Rena - 10850514

Ready for Certification ★

PP10000 GD0000096\_Narayan FALL 2022

Pre Reviewed

Building

**PP10000 - WIPRO Science Education Fellowship**

Project Information

Award PI: 10850514 Narayan, Rena

Department: 10850514 Narayan, Rena

Project Title: 10850514 Narayan, Rena

Prime Award: 10850514 Narayan, Rena

Short Title: 10850514 Narayan, Rena

Account Fund: 10850514 Narayan, Rena

Sponsor Award: 10850514 Narayan, Rena

**Project Payroll Summary - FALL 2022**

Rena Nathans - 10850514

Project Name	Total \$	Total %
PP10000-WIPRO Science ...	\$875.90	12%
518200-Teacher Education...	\$6,131.30	88%
<b>Total:</b>	<b>\$7,007.20</b>	<b>100.00%</b>

Project Statement for **PP10000: GD0000096\_Narayan (FALL 2022)** ; Effort from

INFO - Check at least one certify checkbox to show the certify button.

Employee	Department	Posi... Number	Payroll \$
	School of Education - 518000	00011...	\$1,776.67
	Teacher Education&Admin - 5182...	0000...	\$875.90

Get Help

Click to view 100% payroll distribution

Save Home

Notes

- If you wish to save your progress reviewing each line of the statement, select each line you wish to save and click the 'Save' button to return to complete the certification process at a later time.

**[-] Project Statements Instructions**

To certify payroll for the period shown above, verify the payroll and cost share dollars. Then click each of the checkboxes and press the Certify button.

**Work List**

Nathans, Rena - 10850514

Ready for Certification ★

PP10000      GD0000096\_Narayan      FALL 2022

Pre Reviewed

Building

**PP10000 - WIPRO Science Education Fellowship**

Project Information

Award PI: 10850514 Narayan,Ratna  
 Department: 518000 - School of Education  
 Project Title: GD0000096\_Narayan  
 Prime Award Number:  
 Short Title: GD0000096\_Narayan  
 Account Funding Dates: 03/01/2017 to 08/31/2023  
 Sponsor Award Number: PO#sB000560162/B000776465

---

Project Statement for **PP10000: GD0000096\_Narayan (FALL 2022)** ; Effort from 9/1/2022 to 12/31/2022, due date 5/31/2023; Status: Ready for Certificatio...

INFO - Check at least one certify checkbox to show the certify button.

Employee	Department	Posi... Number	Payroll \$	Cost Share \$	Total \$	Total %	Certify? ★	Actions
	School of Education - 518000	00011...	\$1,776.67	\$0.00	\$1,776.67	100%	<input checked="" type="checkbox"/>	\$ 🗑
	Teacher Education&Admin - 5182...	0000...	\$875.90	\$0.00	\$875.90	12%	<input type="checkbox"/>	\$ 🗑

Get Help      Certify      **Save**      Home

Notes

- If you wish to partially certify certain lines of the statements that you have reviewed, select only lines you wish to certify and click the 'Certify' button to return to complete the entire certification process at a later time. The statement will remain on your Worklist until you have certified every line of the statement.

**[-] Project Statements Instructions**

To certify payroll for the period shown above, verify the payroll and cost share dollars. Then click each of the checkboxes and press the Certify button.

**Work List**

Nathans, Rena - 10850514

Ready for Certification ★

PP10000      GD0000096\_Narayan      FALL 2022

Pre Reviewed

Building

**PP10000 - WIPRO Science Education Fellowship**

Project Information

Award PI: 10850514 Narayan,Ratna  
 Department: 518000 - School of Education  
 Project Title: GD0000096\_Narayan  
 Prime Award Number:  
 Short Title: GD0000096\_Narayan  
 Account Funding Dates: 03/01/2017 to 08/31/2023  
 Sponsor Award Number: PO#sB000560162/B000776465

---

Project Statement for **PP10000: GD0000096\_Narayan (FALL 2022)** ; Effort from 9/1/2022 to 12/31/2022, due date 5/31/2023; Status: Ready for Certificatio...


INFO - Check at least one certify checkbox to show the certify button.

Employee	Department	Posi... Number	Payroll \$	Cost Share \$	Total \$	Total %	Certify? ★	Actions
	School of Education - 518000	00011...	\$1,776.67	\$0.00	\$1,776.67	100%	<input checked="" type="checkbox"/>	\$ 🗑
	Teacher Education&Admin - 5182...	0000...	\$875.90	\$0.00	\$875.90	12%	<input type="checkbox"/>	\$ 🗑

Get Help      **Certify**      Save      Home

Notes

11. To certify the entire Project Statement:

- a. Select the individual check boxes under the 'Certify' column or select the green star , which is a 'check all'.
- b. Select the 'Certify' button which has now appeared.

### [-] Project Statements Instructions ?

To certify payroll for the period shown above, verify the payroll and cost share dollars. Then click each of the checkboxes and press the Certify button.

**Work List**

▼ Nathans, Rena - 10850514

▼ Ready for Certification ★

PP10000	GD0000096_Narayan	FALL 2022
---------	-------------------	-----------

Pre Reviewed

Building

**PP10000 - WIPRO Science Education Fellowship**

Project Information

Award PI:	10850514 Narayan,Ratna
Department:	518000 - School of Education
Project Title:	GD0000096_Narayan
Prime Award Number:	
Short Title:	GD0000096_Narayan
Account Funding Dates:	03/01/2017 to 08/31/2023
Sponsor Award Number:	PO#sB000560162/B000776465

Project Statement for **PP10000: GD0000096\_Narayan (FALL 2022)** ; Effort from **9/1/2022 to 12/31/2022**, due date **5/31/2023**; Status: **Ready for Certificatio...**

**INFO - Check at least one certify checkbox to show the certify button.**

Employee	Department	Posi... Number	Payroll \$	Cost Share \$	Total \$	Total %	Certify? ★	Actions
	School of Education - 518000	00011...	\$1,776.67	\$0.00	\$1,776.67	100%	<input checked="" type="checkbox"/>	\$
	Teacher Education&Admin - 5182...	0000...	\$875.90	\$0.00	\$875.90	12%	<input checked="" type="checkbox"/>	\$

Get Help
Certify
Save
Home

Notes

12. Review the attestation statement and select 'I Agree' to complete the certification.

**Attestation**

Activity Number Title: Studies on being a Scientist

Activity Number 3048990001 - Studies on being a Scientist

Period: Project Q4 2017

Certifier: Kelley, Mike - 99887703

Personnel Being Addington, Leigh - 99887712  
Hurley, Lesa - 99887709  
Stoll, Karena - 99887711  
Ting, Kari - 99887708

*I certify the salary charged and effort certified this period reasonably reflect the work performed in the designated period, and that I have sufficient technical knowledge and/or I am in a position that provides me with suitable means of verification that the work was performed.*

Cancel I Agree

13. Your Project Statement is complete and has been removed from your worklist.
  - a. You will need to do this for each one of your Project Statements.