

UNT | DALLAS

UNT Dallas

UNT Dallas Graduate Catalog 2024-2025

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The Graduate School

Graduate School Administration

The Graduate School serves UNT Dallas graduate students and responds to graduate-student needs and issues. The Graduate School administers academic policies and procedures and enforces graduate degree requirements which are determined by the Graduate Council and are applicable to all graduate students.

Among the many and varied areas of responsibility within the Graduate School are:

- Graduate recruitment
- Graduate admissions
- Graduate orientation
- Graduate student engagement and professional development
- Preliminary and final degree plans
- Academic status communication
- Graduate Hooding Ceremony

We encourage students to visit the office and meet the professionals who assist with degree or co-curricular programs.

Graduate School Staff

Dean of the Graduate School

Dr. Ali Shaqlaih

Executive Director of Graduate Enrollment Management & Student Engagement

Alounda Joseph

Associate Director of Recruitment

Shaniece Miller

Coordinator of Graduate School Student Engagement & Professional Development

LaTanya Anderson-Davis

Admission Application Processor

Veronica Ewing

Administrative Coordinator of the Graduate School

Rachelle Hutchinson

Graduate Council

The **Graduate Council**, which consists of members of the Graduate Faculty at UNT Dallas, functions as an executive committee to advise and assist the Dean of the Graduate School. The Graduate Council is responsible for recommending policy regarding standards, criteria, regulations, procedures, and other matters affecting graduate study. The Council's overarching role is to support the improvement of graduate education of the highest quality at UNT Dallas through its consultative and faculty governance roles.

The Graduate Council shall be composed of Voting Members and Ex Officio Members.

Voting Members. Consists of elected or appointed faculty members with terminal degrees in the discipline and who are designated as Graduate Faculty according to University Policy 6.004.

Ex Officio Members. The Graduate Council will include ex officio members who hold administrative positions important to graduate programs at UNT Dallas. Ex officio members do not vote, and are not included in establishing a quorum of the Graduate Council. Ex officio members include a representative from each of the following offices:

- Graduate Admissions/Services
- University Registrar
- Staff Council Executive Committee
- University Library
- Office of Financial Aid & Scholarships
- Undergraduate Academic Advising
- University Accreditation & Policy
- Graduate Student Council Executive Committee

The Dean of the Graduate School is the academic officer responsible for coordinating support for the graduate programs of the University and for implementing the policies of the University in regard to graduate education. The Dean of the Graduate School will serve as the chair of the Graduate Council but will not be a voting member.

Meetings: The Graduate Council meets once a month, normally on the second Monday, during the Fall and Spring semester of the academic year. Other meetings of the Council may be called by its Chairperson, the Dean of the Graduate School, or the Chair of the standing committees.

Standing Committees: The standing committees of the Graduate Council include:

- Curriculum Subcommittee
- Academic Policy and Requirements Subcommittee
- Appeals Subcommittee

The members of the subcommittees shall vote to select a subcommittee chair from the subcommittee membership for a term of one year. The members of the subcommittee shall determine the time and mode of the subcommittee meetings as needed to meet university schedules for review, approval, and publication of graduate program and courses curriculum material.

The Council may establish and appoint other standing or ad hoc committees as it deems appropriate.

Graduate Faculty

Graduate Faculty status exists to ensure that graduate programs are taught by professionals whose expertise and record of scholarship qualify them to create educational opportunities commensurate with that experience and with best practices for graduate education. Those faculty who teach graduate-level courses, advise graduate students, serve on thesis or dissertation committees, or otherwise participate in graduate education at UNT Dallas must be members of the Graduate Faculty. The Graduate Faculty is composed of Full Members and Associate Members.

Graduate School Admissions

Admission to Graduate School

The University of North Texas at Dallas (UNT Dallas) is a selective university and does not guarantee admission to all applicants. It is recommended that students apply well in advance of the stated application deadlines. Many departments have earlier deadlines that vary by program. (See the Graduate School websites for these program-specific dates.)

Applications are submitted online at <https://www.applytexas.org/>.

Most master's degree programs require supplemental application materials. Contact the Office of Graduate Admission webpages for additional information.

U.S. citizens and permanent resident aliens applying to graduate studies at University of North Texas at Dallas must pay a \$50 non-refundable admission application fee. The fee must be paid in U.S. dollars.

Admission applications will not be processed until the application fee is received. Admission decisions will be made after all academic credentials are received and evaluated.

Contact the UNT Dallas Graduate School's Office of Graduate Admissions for more information at 972-338-1700, or by email at GradSchool@untdallas.edu.

The mailing address for the University of North Texas at Dallas is 7300 University Hills Boulevard, Dallas TX 75241-4605.

Graduate program deadlines vary and should be followed for the specific program. The following are deadlines for submission of completed application materials for all students seeking on-time registration *except* those applying for admission to programs with earlier deadlines (see departmental information).

Semester offered	Fall 2024	Spring 2025	Summer 2025	Fall 2025
Application processing deadlines	July 15	December 1	May 1	July 15

Note: *Students who submit applications after these dates, if accepted, may have to register during the late registration period and pay a late registration fee of \$50.00.*

General Admission Requirements

Applications for graduate study are made through the UNT Dallas Graduate School's Office of Graduate Admissions, regardless of degree program.

All applicants for admission must meet the following requirements, whether or not admission to a specific degree program is sought.

1. Applicants must hold a bachelor's degree from a regionally accredited institution or a comparable foreign degree.
2. Submit an online application through <https://www.applytexas.org/>.
3. Submit a General Graduate School Application Form to https://laserfiche.untdallas.edu/Forms/Graduate_Application.
4. Pay the \$50.00 application fee.
5. Request official academic credentials from all colleges and universities you have attended. The mailing address for the UNT Dallas Graduate School is 7300 University Hills Boulevard, Dallas TX 75241-4605. The email address for e-transcripts is GradSchool@untdallas.edu.
6. Graduate applicants to UNT Dallas are evaluated holistically, based on specific departmental and program requirements. The applicant must have a:
 - o 3.00 GPA on the last 60 undergraduate semester hours of work (or the whole semester closest to the last 60 hours) prior to receiving the bachelor's degree.
 - o 2.80 GPA on all undergraduate work completed towards a bachelor's degree.
 - o 3.40 master's degree GPA (or meet the undergraduate GPA standards listed above)

Note: *Applicants with a GPA below 3.0 on the last 60 undergraduate semester hours (or the whole semester closest to the last 60 hours) prior to receiving the bachelor's degree, or an overall undergraduate GPA below 2.8, or below 3.4 on a completed master's degree, may apply to the Graduate School and be considered by individual review by the department for conditional admission.*
7. Test requirements are program specific. If official test scores are required by the academic program, request that official test score reports (e.g. GRE) from the testing agency be sent to the Graduate School. The UNT Dallas school code for the GRE is 4819.
8. The applicant may be required to take entrance examinations, either oral, written or both, before admission to the degree program is granted.

9. An applicant who has attempted graduate work at another institution within the six-year period immediately prior to first enrollment as a graduate student at UNT Dallas, but who has not received a graduate degree, will be required to make up any grade point deficiency below a B average either at the institution at which graduate work was attempted or at UNT. (See "Time Limitations" in the Master's Degree Requirements section for details concerning validity of previous graduate work.)
10. Applicants for admission are furnished with written notification of their admission status by the Graduate School. Statements by other university officers concerning the applicant's admissibility are not valid until confirmed in writing by the Graduate School.
11. Students who hold a bachelor's degree from a regionally accredited institution and who wish to pursue further study at the undergraduate level or to obtain a **second bachelor's degree** must apply for admission to the university through the Graduate School.

Programs may have departmental admission requirements mandating submission of additional materials including standardized test scores. **Admission to the Graduate School does not imply admission to a degree program.** The admission requirements of the Graduate School and the academic department must both be met before the student is admitted to a degree program, and both the Graduate School and the academic department may specify admission conditions.

The GPA is calculated by dividing the total number of grade points earned by the total number of semester hours attempted (A equals four grade points, B equals three, C equals two, D equals one, F equals zero).

Other admission requirements

In addition to meeting the general requirements, applicants for admission to any specific degree program also must meet the following requirements.

1. The applicant for graduate study ordinarily must have completed no fewer than 24 semester hours of undergraduate work in the intended major field, 12 of which must be advanced. In certain fields this requirement has been modified. (Refer to program requirements.)
2. An applicant desiring to pursue graduate work in any field and whose undergraduate record does not show completion of the courses prerequisite to this major will be required to make up such deficiencies in a manner prescribed by the student's major department.
3. Students wishing to change from one major field to another must submit an online change of major form. Contact the Graduate Admissions Office to complete the form.

Required Standardized Admissions Test

Students seeking admission to certain graduate degree programs are required to meet a standardized admission test score requirement. Only official score reports from the testing service are acceptable. For specific advanced test requirements in certain fields, consult subsequent sections of this catalog that describe individual programs.

For master's degree seeking students, a standardized admission test score must be submitted, or the alternative criteria satisfied no later than the first term/semester of enrollment in a graduate degree program. Some departments require the submission of scores prior to admission and beginning course work. Check the appropriate program information in this catalog for further information.

Continuing students are those who have been officially enrolled at UNT Dallas 12 consecutive months **prior** to the term/semester of planned enrollment and/or have not received a degree during the same period. Students who receive a degree and re-apply to the university are considered new graduate students.

Continuing students do not need to re-apply to UNT Dallas to enroll in graduate studies if they meet all of the following conditions:

- Have not received a degree from UNT Dallas since last enrollment
- Will re-enroll in the same major as when last enrolled, and
- Do not have any current holds on their record (i.e., admission test or academic).

Students meeting *all* of these conditions are eligible for registration. Instructions are available in the schedule of classes at Registrar.untDallas.edu.

Students who are unsure about whether they meet all of the above conditions for re-enrollment should contact the UNT Dallas Graduate School prior to the registration period for further information.

For students who wish to change from one major to another major at UNT Dallas, a change of major form must be filed in UNT Dallas Office of Graduate Admissions. The request will only be considered if the student is in good standing and a continuing student. Students not in good standing may only request a change of major with support of the new major department. The applicant will go through the same admission process as any new student applying for admission to a UNT Dallas graduate program. The student's file will be sent for consideration to the graduate academic program coordinator in the proposed major.

Students who have previously been admitted to graduate studies at UNT Dallas but who have not enrolled at UNT Dallas for three or more consecutive academic semesters, including summer, will be discontinued from the Graduate School. Those who are discontinued are not enrolled and are not considered active students. Students who fall into this category and who wish to return must follow these re-enrollment procedures:

- File an admission application at <https://www.applytexas.org/>,
- Pay the application fee, and
- Submit transcripts from all colleges attended (if any) since leaving UNT Dallas, showing eligibility to re-enroll at each institution.

Former students who have not enrolled elsewhere since leaving UNT Dallas and who are in good academic standing are required to submit an admission application and application fee. Programs are not required to readmit students who left the university on probation or suspension and reapply.

Students who apply for readmission should expect to meet the published admission and degree requirements in place at the time of application submission. Exceptions to this standard policy will require approval by the program's coordinator and the Dean of the Graduate School.

Readmitted students will have their official catalog year automatically updated to the catalog year in effect at the time of re-enrollment. Readmitted students also have the option of changing their catalog year to the catalog year in effect at the time of graduation.

UNT Dallas is currently not certified by the Student and Exchange Visitor Program (SEVP); therefore, we are not authorized under federal law to enroll non-immigrant international students. As such, the university does not accept applications from students seeking admissions who do not hold U.S. citizenship, U.S. permanent residency, or qualify for a waiver under the guidelines of Texas HB 1403 or SB 1528.

U.S. citizens and permanent residents who have earned academic credentials from foreign colleges and universities are required to submit official transcripts and diplomas/degree certificates in the original language and English translations. If the documents are not provided in English, an official translation of all transcripts/individual semester mark sheets is required; UNT Dallas will not accept a public notary certification. If official English translations are not supplied by the applicant's institution(s), the applicant must provide a translation done by an American Translators Association-certified translator. A list of ATA-certified translators is available online at www.atanet.org/onlinedirectories.

In addition, applicants must obtain an international transcript evaluation. This evaluation should include an explanation that the institution is recognized by the ministry of education in the home country and the credits awarded are considered comparable to those of a U.S. bachelor's degree.

The evaluation must include course-by-course grades, a grade point average (GPA) calculation on the U.S. scale, and indicate the diploma or degree conferred and its U.S. equivalency. The evaluation must be original and forwarded to UNT Dallas directly from the credential evaluation company. You may choose any agency that is accredited by the Association of International Credential Evaluators, Inc. (<http://aice-eval.org/endorsed-members/>) or by the National Association of Credential Evaluation Services (<http://www.naces.org/members.html>).

The university recognizes that some students may wish to be admitted to graduate studies at UNT Dallas for the purpose of taking courses not necessarily leading to an advanced degree (i.e., prerequisites for admission to a degree program, certificate, or certification). Admission to UNT Dallas as a non-degree-seeking student will be granted subject to the following provisions:

1. The applicant must meet all of the general admission requirements described above.
2. The student in this status is required to receive graduate credit in all graduate (5000-level) courses taken, and must maintain an average of B on all such courses attempted. Some graduate-level courses may be restricted and require departmental approval for enrollment.
3. A student admitted to non-degree, certificate, or certification-only status has no assurance that work completed under this status will be applicable toward degree requirements should the student subsequently be admitted to a degree program at UNT Dallas. **A maximum of 12 semester hours earned prior to admission to a degree program may be counted toward degree requirements. Successful completion of graduate courses by non-degree or certification-only students does not obligate the university to grant admission to a degree program at a later date and the department and/or program will decide how many of the courses taken in a non-degree status are eligible for use toward their degree.** When all general and specific requirements for admission to a degree program have been met, a student may request that a change of major application be forwarded to the degree program area for evaluation.
4. A student who wishes to change from non-degree, certificate, or certification-only status to degree-seeking status should review the admission requirements for students who change majors in this catalog.
5. Enrollment for graduate credit must be approved in advance of registration by the respective Program Coordinator and is limited to 12 hours.

Students who hold a bachelor's degree from a regionally accredited institution and who wish to pursue further study at the undergraduate level or to obtain a **second bachelor's degree** must apply for admission to the university through UNT Dallas Office of Graduate Admissions.

To be eligible for a second bachelor's degree, a student must have completed an undergraduate degree verified with official transcripts. Students must complete a minimum of 30 semester credit hours at UNT Dallas, complete the Texas Core Curriculum requirements, and all requirements for a major, including 12 hours of advanced courses in residence at UNT Dallas. Students who completed a Bachelor of Applied Arts and Sciences (BAAS) at UNT Dallas cannot complete another BAAS degree unless they are eligible to pursue one of the specialized concentrations offered in the BAAS program (see [Applied Arts and Sciences, BAAS](#) under Undergraduate Degree Programs for more information).

Specific requirements for the second bachelor's degree are found in the current undergraduate catalog. Advising is provided by Academic Advising and Student Success in coordination with the school in which the second bachelor's degree is sought.

UNT Dallas offers accelerated master's programs in some areas of study. These programs, which are commonly referred to as "4+1", "early-admission pathways", etc., are officially named Master's Accelerated Pathways (MAPs) and are designed for, and limited to, students with exceptional undergraduate academic performance in their major field of study.

Participation in MAP program must be approved by both the undergraduate and graduate faculty members of the department/school offering the program and by a representative of the Graduate School. The number of graduate credit hours that may be applied to a student's bachelor's degree requirements is determined by the faculty members offering the program but may in no case exceed nine credit hours. Students participating in a MAP program must adhere to the policies and guidelines outlined in the Master's Accelerated Pathways Guidelines Policy and corresponding MAP Student Policy.

The Graduate School has established minimum MAP admission requirements. Interested students should verify departmental requirements as they may have additional or more stringent requirements than the Graduate School's minimum requirements.

Registration in graduate-level courses is limited to UNT Dallas students who have been admitted to a MAP; to the academic programs that have elected to offer degrees in an accelerated format, and only to those graduate courses associated with an approved MAP.

Alternative Admission of Students with Low Grade Point Average - GRAD PREP

For students who wish to pursue a graduate-level degree at the university but who do not meet minimum Graduate School grade point averages (GPA), the following regulations may apply.

1. The student can complete 3000- or 4000-level courses for undergraduate credit beyond the bachelor's degree to demonstrate the ability to undertake graduate-level work. The total hours required, and specific courses are chosen in consultation with the graduate advisor of the intended major department.

2. Completion of a prescribed leveling program does not imply admission to a degree program or eligibility for certification programs at UNT Dallas. It is the responsibility of the student to determine, in consultation with the program, if the leveling program will help the student reach the goal of program admission. **To maximize the benefit to the student, this determination should be made prior to enrolling as not all programs participate in this alternate admission option.**
3. The student must satisfy the standardized admission test requirement specified by the intended major department **prior** to being admitted to a graduate degree program and beginning graduate-level work.

A student suspended from the Graduate School for poor academic performance must wait 3 consecutive academic terms (including summers) before being considered for readmission. A new complete application will be required for readmission. If the student is accepted for readmission in the same graduate program, credits earned while previously enrolled will be included for the purpose of determining academic standing and meeting graduation requirements. Low grades previously earned may need to be repeated in order to meet program and/or Graduate School good academic standing requirements. If the student is accepted into a different program, grades and credits earned in the previous degree program from which student was dismissed will not be included for the purpose of determining academic standing and graduation in the new program; however, the student's transcript will show all courses and grades including those earned in the previous program.

Request for Readmission after Dismissal from the Graduate School

A graduate student who is in academic dismissal or academic probation status and has not attended classes for a period of at least 5 consecutive years may request a one-time readmission to "restart" a program from the beginning. Prior grades and credits earned will not apply toward the program of a student in Restart status.

A student must contact the Office of Graduate Admissions to request readmission after dismissal from the Graduate School. A request for readmission after dismissal from the Graduate School will be forwarded to the Dean of the Graduate School and will be evaluated by the Appeals Subcommittee of the Graduate Council, taking into account the student's performance in graduate school and the potential for improved performance in the academic program. The Appeals Subcommittee of the Graduate Council will make a readmission recommendation to the Dean of the Graduate School who will accept or deny the recommendation. A dismissal upheld by the Dean of the Graduate School is not appealable.

The academic standard for a student who is readmitted under Graduate Restart is limited to the policy on probation only. Failure to obtain a cumulative GPA by the end of two terms of probation will result in the student being permanently dismissed by the Graduate School from any further graduate study.

Upon readmission, the student must meet all requirements under the catalog in effect at the time of readmission. Approval of readmission may be accompanied by additional requirements. A student may be readmitted to a graduate program or the Graduate School only once following an academic dismissal.

Request for Readmission after Dismissal from a Graduate Program

A request (appeal) for readmission after dismissal from an academic program must be submitted to the Dean of the School and will be evaluated by the program faculty and/or committee, taking into account the student's potential for improved performance in the program. The faculty and/or committee will make a readmission recommendation to the Dean of the school who will accept or deny the recommendation. A request (appeal) that is granted will allow the student to continue in the program in an academic probation status. Credits earned while previously enrolled will be included for the purpose of determining academic standing and meeting graduation requirements. Low grades previously earned may need to be repeated in order to meet program and/or Graduate School good academic standing requirements.

A dismissal that is upheld by the Dean of the School may be appealed to the Dean of the Graduate School who will request a recommendation from the Appeals Subcommittee of the Graduate Council. Decisions on program dismissals made by the Dean of the Graduate School are not appealable. Students whose appeal is upheld may seek admission to a different graduate academic program, assuming the cumulative GPA meets the Graduate School's minimum requirements of a 3.00 or better.

For students who were admitted to a Texas public university under the Academic Fresh Start law, earned a baccalaureate degree, and desire to apply for admission to a postgraduate or professional program, the Office of Graduate Admissions will consider only the grade point average of the applicant that was completed after enrollment under this law, along with the other standard admissions criteria detailed in this catalog.

Master's Degree General University Requirements

The University of North Texas at Dallas offers programs that result in the awarding of Bachelor of Arts (BA), Bachelor of Applied Science (BAS), Bachelor of Applied Arts and Sciences (BAAS), Bachelor of Business Administration (BBA), and Bachelor of Science (BS) degrees upon completion of degree requirements. Further, students can develop plans of study that include minor and certificate programs to deepen learning and marketability. If elected and otherwise noted, minors and certificates must be completed with a major degree program.

Students can also pursue post-baccalaureate education to earn degrees such as a Master of Business Administration (MBA), Master of Education (MEd), Master of Science (MS), and Master of Management (MMgt) degrees as well as the Juris Doctor (JD). See the [College of Law Catalog](#) and [Graduate Catalog](#) for more information.

Content amendment since initial publishing added September 12, 2024

Degrees and Academic Programs Offered at UNT Dallas

INSTITUTION DEPARTMENT	BACCALAUREATE	MASTER'S	DOCTORAL	CIP CODE	MINIMUM SEMESTER CREDIT HOURS	MINOR OR CERTIFICATE (HOURS)
<u>School of Business</u>						
Accounting	BBA			52.0301.00	120	
Business Administration		MBA		52.0201.00	30	
Business Analytics	BBA			30.7102.00	120	Minor (18)
Commercial Real Estate				52.1501		Minor (18)
Finance	BBA			52.0801.00	120	
General Business	BBA			52.0101.00	120	
Hospitality Management	BBA			52.0901.00	120	Minor (18) Certificate (24)**
Management		MMgt		52.0201.00	30	Minor (18)
Organizational Behavior & Human Resources Management	BBA			52.1003.00	120	
Supply Chain and Marketing Management	BBA			52.0203.00	120	
Business Foundations						Minor (18)
Credit Analysis				52.0803		Certificate (24)**
Dealership Management						Minor (18) Certificate (21)**
Entrepreneurship						Minor (18)
Event Management						Certificate (15)
Hospitality Logistics & Distribution						Certificate (15)
Logistics and Supply Chain Management						Certificate (18)***
Marketing						Minor (18)
<u>School of Education</u>						
Curriculum & Instruction		MEd		13.0301.00	36	Certificate (24)
Educational Leadership		MEd		13.0401.00	30	
Education - EC-6 and 4-8 certifications and EC-12 LOTE	BS			13.0101.00	120	
Alternative Teaching						Certificate (24)
Principal						Certificate (18)
<u>School of Behavioral Health and Human Services</u>						
Child Development & Family Studies	BA			19.0706.00	120	
Clinical Mental Health Counseling		MS		42.2803.00	60	
Clinical School Counseling		MS		13.1101.00	60	
Human Services Management & Leadership	BS			44.0000.00	120	Minor (18)
Licensed Professional Counselor Completion Plan						Certificate (12c)
Alternative Dispute Resolution						Certificate (12)
Applied Gerontology						Certificate (12)
College and Career Readiness						Certificate (15)
Mediation						Certificate (15)***
Nonprofit Management						Minor (18) Certificate (12)
Peer Support Specialist						Certificate (15)**
Substance Abuse & Addiction						Certificate (12)
Substance Abuse for Professionals						Certificate (12)**
Substance Addictions						Minor (18)
<u>School of Liberal Arts and Sciences</u>						
Applied Science	BAS			43.0202.00	120	
Applied Arts & Sciences	BAAS			30.999.40	120	
Applied English	BA			23.1301.00	120	
Applied Spanish	BA			16.0905.00	120	
Biology	BA, BS			26.0101.00	120	Minor (18)

Chemistry	BA, BS			40.0501.00	120	Minor (22)
Communication & Digital Media	BA			09.0702.00	120	
Criminal Justice	BS	MS		43.0104.00	120 BS 36 MS	Minor (18)
History	BA			54.0101.00	120	
Information Technology	BA			11.0103.00	120	
Justice and Social Policy	BA			43.0104.00	120	
Mathematics	BA, BS			27.0101.00	120	Minor (18)
Political Science	BA			45.1001.00	120	Minor (18)
Psychology	BA, BS			42.0101.00	120	Minor (18)
Public Health	BA, BS			51.2201.00	120	
Public Leadership		MS		44.0401.00	36	
Sociology	BA			45.1101.00	120	Minor (18)
Applied Linguistics						Minor (21)
Computer Science						Minor (18)
Forensics						Minor (23-24)
Geographic Information Systems						Minor (18)
History						Minor (18)
Natural Resource Management						Certificate (15)
Rhetoric and Writing Studies						Minor (18)
Spanish for the Professions						Minor (21)
Sustainable Livestock and Poultry Management						Certificate (15)
Urban Farming and Gardening						Certificate (15)
College of Law						
Law			JD	22.0101.00	90	

** Stand-alone certificate. Students can pursue this certificate as a non-degree seeking student. All other certificates must be pursued with a bachelor's degree.

*** Students can pursue this certificate as a non-degree seeking student or may be pursued with a bachelor's degree.

General Degree Requirements

The candidate must earn 30 or more hours of graduate credit, depending upon the requirements for the degree sought. Specific graduate degree requirements are stated in the approved degree plan and can be based on either the *Graduate Catalog* currently in force at the time the student first matriculates or subsequent catalog under which the student enrolled.

Consult subsequent sections of this publication for the specific course requirements for each master's degree.

Level of Work Required

All of the course work to be credited toward the master's degree plan must be numbered 5000 or higher. Deficiencies or background courses are completed in addition to coursework to be credited toward the master's degree plan regardless of course number. A maximum of 12 semester hours earned in non-degree or certification status prior to admission to a degree program may be counted toward degree requirements.

Quality of Coursework Required

The graduate student must maintain a 3.0 average on all courses that receive graduate credit, whether or not the courses are to be applied toward a graduate degree. Grades received in all courses numbered 5000 or higher are included in the computation of the graduate student's grade point average. **Exception to this policy is for students approved for Graduate Restart or students dismissed from one graduate program but accepted to another.**

The student whose graduate GPA earned at another institution is below a 3.0 average will be required to make up the deficiency either at the other institution or at UNT Dallas. This regulation applies not only to graduate work attempted elsewhere before the student was first admitted to graduate studies at UNT Dallas, but also to graduate work attempted elsewhere after the student's admission at UNT Dallas.

Students must make satisfactory progress toward completion of degree requirements to remain in good standing within a specific degree program. Students whose progress is unsatisfactory may be removed from the program by the dean on recommendation of the major department or school. Courses in which the grade is D cannot be used toward completion of graduate degree requirements.

A grade of C or better must be earned in each undergraduate or graduate course assigned as a deficiency by the student's major department. Departments that wish to do so may establish more stringent requirements.

Graduate credit will not be granted for knowledge acquired through prior work or performance experience regardless of whether these experiences were of a paid or voluntary nature.

Time Limitations

All course work and other requirements to be credited toward the master's degree must be completed within the following time periods, depending on the number of semester hours required for the degree.

- 42 or fewer hours: 6 years
- 43 to 49 hours: 7 years
- 50 or more hours: 8 years

As individual courses exceed these time limits, they lose all value for degree purposes. Credits more than six years old at the time of first registration for graduate work are not transferable from other institutions.

Time limits are strictly enforced. Students exceeding the time limit may be required to repeat the comprehensive exam, replace out-of-date credits with up-to-date work, and/or show other evidence of being up-to-date in their major and minor fields. Students anticipating they will exceed the time limit should apply for an extension two semesters **before** the normal time period to complete the degree expires. Holding a full-time job is not considered sufficient grounds for granting an extension. For time extension procedure/forms, contact the Graduate School.

Time spent in active service in the U.S. armed forces will not be used in computing the time limit. However, career members of the armed forces should consult the graduate admissions office concerning the credit given to work completed before or during active military service.

Leave of Absence

Leave of absence applies to students admitted to the master's degree who wish to discontinue work toward the degree for a specified period of time due to exigent circumstances. Leave of absence may be granted by the academic program, which then notifies the Graduate School. Degree requirements and graduation must be completed within the appropriate time limit for completion of the degree.

Use of Transfer Credit

Subject to the approval of the department, program or school, a student who has been admitted to graduate study at UNT Dallas may apply toward a master's degree the following number of graduate credits completed at other universities:

1. Up to 6 semester hours in a 30- to 35-hour program,
2. Up to 9 semester hours in a 36- to 41-hour program,
3. Up to 12 semester hours in a program of 42 hours or more.

It is the student's responsibility to make sure official transcripts of courses completed elsewhere are furnished to the Office of Graduate Admissions, and that graduate credit has been assigned by the other institution(s) to whatever courses are being requested as credit toward the UNT Dallas degree. If transfer credits do not show a grade of B or better in each course, the student is required to make up the deficiency either at the institution where the credit was earned or at UNT Dallas. Any additional conditions under which credit transfers may be made are determined by the departments/programs.

In accordance with the rules of the Texas Higher Education Coordinating Board, at least one-third of the semester hours required for any graduate degree must be completed in course work on the campus of UNT Dallas. The graduate program committee is responsible for compliance with program accreditation requirements. For any transfer credit to count toward a degree, the courses transferred must have been taken within the time limit established by the Graduate School.

Note: The number of hours accepted by transfer from an institution within the UNT System or an accredited university is determined by a student's department and/or program.

Use of Semester Credit Hours from Conferred degrees

Students in any graduate program may request to use a limited number of credits from a conferred degree toward the requirements of a second degree. Students pursuing a second degree have the option to use credits where the courses meet specific requirements in a degree. In all cases the program faculty must review the courses and make a decision about the appropriateness to their program.

For any transfer credit to count toward a degree, the courses transferred must have been taken within the time limit established by the Graduate School. The number of credits from a conferred degree counted will have to be determined on a program-by-program basis dependent upon the number of credits in the program. Departments and programs may limit the counting of previously conferred semester credit hours below the maximum but may not allow counting above the limit. Some programs may not allow counting of previously conferred degree credit hours.

Use of Semester Credit Hours from Concurrent Degrees

Subject to the approval of the Graduate School and the department, program, or school concerned, a graduate student may be allowed to apply up to 12 semester credit hours earned toward another degree pursued simultaneously toward a concurrent master's degree, providing the 12 hours are in a related field of study.

A student simultaneously pursuing two master's degrees must complete the requirements for one degree in full before any final decision is made concerning application of any of the work on that degree toward the second degree.

This provision is subject to the Texas Higher Coordinating Board rule requiring at least one-third of the semester credit hours to be completed at UNT Dallas.

Graduate academic certificates transfer credit:

Subject to the approval of the department, program, or school, a student who is enrolled in a graduate academic certificate and who has been admitted to the Graduate School at UNT Dallas may apply to a graduate degree.

Credits from graduate certificates leading to a master's degree must have been taken within the time limit established by the Graduate School.

At the discretion of the department/program stackable certificates may be applied towards a master's degree. Students are encouraged to apply for and be admitted to a master's program as early as possible.

Degree Plan: Admission to Candidacy

The student who desires to become a candidate for the master's degree should, before or at the time of registration, confer with the major department concerning the selection of a major professor. The major professor, and the chair of the major department or a representative designated by the chair will constitute the student's advisory committee. The major professor will act as chair of the committee.

The student's program is planned under the direction of the major professor immediately after the completion of the first term/semester of graduate study. The degree plan is submitted to the Graduate School when all admission provisions are complete. When the degree plan is approved by the Graduate School, the student will then be admitted to candidacy for the master's degree.

Certain degree programs require successful completion of a specific course for admission to candidacy. Consult the appropriate section of this catalog for the specific course requirement. Immediately after the student has completed the admission course, the proposed degree plan will be sent to the Graduate School for final approval. When the degree plan is approved, the student is admitted to candidacy for the master's degree.

All changes in the degree plan must be approved by the major professor and the department chair or department graduate advisor and must be submitted in writing to the Graduate School.

Courses listed on the degree plan must carry letter grades, with the exception of those courses in which the student is engaged in individual research and is not attending an organized class. These courses, with the approval of the department, may be assigned pass/no pass grades.

No student whose academic or personal record is unsatisfactory will be admitted to candidacy for the master's degree.

Applicants will be notified by the Graduate School of their admission to candidacy for a graduate degree program.

Major field

The candidate for the master's degree ordinarily is required to select a major and a minor field. To major in any field, the candidate must have completed a minimum of 24 semester hours of undergraduate courses in the field, including at least 12 hours of advanced courses prior to beginning graduate course work. Certain graduate majors require more extensive undergraduate preparation. Consult the section of this catalog describing the particular major desired for information concerning undergraduate preparation requirements.

Concentrations

A graduate concentration is a coherent set of courses which gives a student more breadth or depth in their major and allows a student to complete the degree with a demonstrated proficiency in an area of focus within the major. Students who select and successfully complete the requirements of an approved concentration will have this documented on their transcript. Because a concentration is intended to be within the major area of study, the hours required to fulfill the concentration should likewise apply toward completion of the degree. However, that is not to say that completion of a concentration within a degree couldn't require more hours than the degree itself, in that the student is earning an additional credential. Concentrations are only available to students enrolled in the home major.

A graduate concentration must be a minimum 12 graduate hours of coursework at the 5000-level or above and should be developed by experts in the field of the concentration. In order to be approved and noted on the student's transcript, a graduate concentration requires approval by the disciplinary school, the Graduate School, and the University Academic Council.

The department or sponsoring unit may set additional prerequisites for eligibility for the concentration that may or may not lie within the standards of their accrediting organizations.

A student's intent to pursue a graduate concentration must be approved by the student's advisor/program coordinator as well as the unit offering the concentration. If any credit hours taken toward a concentration will not also count toward the major, that condition must be documented when the student adds the concentration so that it can be taken into account at the time of degree certification. It will be up to the sponsoring department or unit to certify the successful completion of the concentration and its requirements. A student who seeks to add, drop or change a graduate concentration must submit a written request to their advisor/program coordinator as changes in a concentration may alter the requirements needed for graduation. Students may pursue a maximum of two concentrations while active in the major program. Concentration(s) will not be added retroactively to a student record after the major degree is conferred.

Master's Degree without Thesis Requirement

In programs leading to the master's degree that do not require the preparation of a thesis or problem in lieu of thesis, required or elective courses are substituted for the thesis requirement. The graduate curricula at UNT Dallas foster research and/or independent learning including research experiences, mentoring between graduate faculty and graduate students, and practical training that allows for contributions to the field of study, the development of new knowledge and practical experience. These programs are identified and described in subsequent sections of this catalog.

The candidate for the master's degree under the non-thesis option is required to pass a comprehensive final examination, scheduled in accordance with the rules governing the comprehensive examination. The structure and form of the comprehensive final examination is determined by the student's major department or school and can take a variety of different forms including, but not limited to, a capstone experience, written exam, or internship. Information concerning this requirement is available from the student's major department or school.

Master's Degree with Thesis Requirement

The master's thesis should integrate relevant scholarship and demonstrate research competence, including the potential to add to knowledge in the student's field with respect to either its intellectual substance or professional practice.

Students who select to pursue the thesis option must complete the Thesis Selection form and submit it to both the Program Coordinator and the Graduate School within the student's first semester of enrollment. Exceptions to this time limit may only be made at the discretion of the program coordinator. Students may withdraw from this option consistent with the university course withdrawal/drop policy. Students should discuss track options with the Program Coordinator **before** they select the thesis option.

Before work on the thesis can begin, students must select a thesis chair and advisory committee, as defined by the department. The thesis must be initiated, executed, and reported by the candidate under the supervision of the committee chair. The total number of semester hour credits recorded for the thesis may not exceed 6, regardless of the number of enrollments in the thesis seminar. No credit will be recorded until the thesis has been approved by the student's advisory committee. Following approval, the final thesis must be submitted to the University Library. The student should check with the department for further information or requirements.

Thesis Committee

Membership of thesis committees must be comprised of three or five committee members, one of whom must be the student's thesis chair from the program. The thesis committee chair is the student's mentor and guide through this process of independent scholarship. Therefore, the chair of the thesis committee is selected by the student in consultation with the appropriate graduate faculty and graduate coordinator in the student's discipline. The thesis chair must hold Full Graduate Faculty Membership.

At least two-thirds (2/3) of the committee must include faculty of the student's field. Additional member(s) may include faculty from outside the program who have been approved for Associate Graduate School Faculty Membership. A person who is not a member of the University of North Texas at Dallas graduate faculty may receive a temporary graduate faculty appointment from the Dean of the Graduate School to serve on a committee. For these appointments, the thesis committee chair should submit an associate membership nomination form, justification, and a vita of the prospective committee member. Associate members may not chair the thesis committee.

Research Compliance

Research activities involving live animals, biohazards, or human subjects must be reviewed and approved by the appropriate UNTD channels (e.g., IRB) **before** the activity can commence. This requirement applies to activities conducted at UNTD and non-UNTD facilities. In both cases, students are responsible for working with the relevant UNTD research compliance program to ensure and document that all compliance obligations are met before the study begins. Students are encouraged to reach out to the appropriate compliance office early.

Thesis Format

For guidance on formatting, refer to the thesis manual.

Thesis Defense

Students must be in good academic standing with the Graduate School to be eligible to defend. A candidate must be enrolled for at least three (3) semester credit hours of graduate coursework during the semester in which the oral examination is held. Formal arrangements, such as time and place for the thesis defense, are made by the appropriate committee or administrator of that program in consultation with the candidate and the Thesis Committee and with the approval of the Dean of the Graduate School. The student must register their thesis defense and submit the completed copy to the Graduate School and the Thesis Committee fourteen (14) calendar days before the scheduled defense date. The Graduate School will send out a public announcement at least seven (7) days in advance of the defense.

The thesis committee administers the oral examination for the student's thesis defense and has final approval/disapproval authority and responsibility for the written thesis. The examination of the defense will be conducted by the Chair of the Thesis Committee in a manner appropriate to the material presented. The thesis defense may be held either in person or remotely.

The student must make a formal public presentation of the research, which is open to the public, and members of the audience may ask questions. The Thesis Chair will moderate the questioning process. Following the public presentation, the Thesis Committee will conduct the oral examination. This part of the examination is not open to the public. Other faculty members may also attend that part of the examination if allowed by the Thesis Chair. The Thesis Chair will preside over this portion of the examination. Video and/or audio recording is prohibited during this phase of the oral examination, whether conducted in person or remotely.

After the completion of the oral examination, the Thesis Committee will convene to vote on one of the following outcomes, with no more than one dissenting vote. If the committee cannot reach an agreement on one of the options, then the candidate will have failed the thesis defense, and the thesis manuscript will not be accepted.

1. Passed the oral examination and manuscript accepted,
2. Passed the oral examination and manuscript accepted pending specified revisions,
3. A second oral examination is required, but the manuscript is accepted or accepted with specified revisions,
4. Major revisions of the manuscript and a second final oral examination are required*,
5. The second oral examination failed, the manuscript is not accepted, and the committee recommends dismissal from the program. * In no case will a third exam be given.

***Some programs may offer alternative track options if the student fails the first or second oral examination. Students should discuss alternative track options with their Thesis Chair and Program Coordinator.**

Following the vote of the Examining Committee, the Thesis Chair shall complete the Thesis Defense Report and forward it to the Dean of the Graduate School within three days.

Thesis Submission

If successful in items 1 and 2 above, students must submit a copy of their approval of candidacy form, signed by the thesis committee signifying successful defense of the thesis, along with a copy of their defended thesis with completed required revisions, to the Graduate School within seven days or date grades are to be reported. Candidacy forms turned in after grade reports are due will receive an Incomplete (I), and graduation date may be deferred until the following semester when all reports are completed and submitted.

Following a successful defense and acceptance by the thesis advisory committee, the student will complete all required revisions and submit the final thesis to the graduate school. The graduate school will then submit the thesis to the University library. It is important to note that the thesis becomes the property of the University of North Texas at Dallas and is archived in the University Library.

Milestones for the Master’s Student

PROCEDURE	INITIATE THROUGH	APPROVED BY	TIME
1. Apply for admission. Submit all official transcripts and an official copy of the appropriate standardized test score, if applicable.	Office of Graduate Admissions	Office of Graduate Admissions and Program Coordinator/ Admission Committee	At least six weeks prior to registration. Note: Some programs have specific deadlines in advance of these suggested time periods.
2. Become familiar with general regulations, campus services, and appropriate master’s degree section of catalog.	Student		Before registration.
3. Meet with graduate advisor assigned by department chair/program coordinator to plan course of study for first semester.	Program Coordinator and Graduate Advisor	Graduate Advisor	Before first semester registration.
4. Prepare proposed degree program; establish advisory committee (thesis students).	Graduate Advisor	Major professor/Program Coordinator and Dean of Graduate School	During the first semester.
5. Submit degree plan to the Graduate School for approval.	Graduate Advisor or Program Coordinator and Student	Dean of the Graduate School	Upon or before completion of 12 semester hours.
6. If thesis is required, determine procedure.	Program Coordinator and Advisory Committee	Program Coordinator/ Graduate Advisor, Dean of School, Graduate School Dean	Per department requirements.
7. Apply for graduation.	Registrar’s Office	Program Coordinator/ Department Chair and Graduate School	See the Registrar’s Office deadline and information.
8. Schedule and complete final comprehensive examination or schedule final defense of thesis.	Program Coordinator and Advisory Committee		Follow deadlines of academic program or the Graduate School.
9. Submit final defended copy of thesis.	Program Coordinator and Advisory Committee and Dean of Graduate School	Graduate School Dean	By deadline date on Graduate School website.
10. Arrange for cap and gown at University Bookstore.			By deadline date for placing order.

Graduate Academic Certificate

Graduate academic certificates are designed to provide a graduate education past the baccalaureate level and/or to enhance the education of students who have already completed a master’s degree. Students often pursue a graduate academic certificate to meet the requirements for professional competence and to expand access to specialized knowledge, as well as to prepare for potential admission into a graduate degree at UNT Dallas. Students will complete a linked series of course, which may include a capstone experience or project that focuses on their intellectual experience. Certificate applicants must meet UNT Dallas Graduate Admissions requirements and those of the program. A graduate certificate is available to non-degree seeking students or to degree-seeking students who simultaneously pursue a graduate certificate.

A graduate academic certificate must be a minimum of 12 graduate credits in length with at least two-thirds (2/3) of the credit earned at UNT Dallas. Students must apply and be admitted into the graduate academic certificate and complete the required coursework within four years of taking the first course. Time-to-completion begins with the earliest coursework to be applied toward the degree, including any transfer credits. All requirements must be successfully completed for the graduate academic certificate to be awarded.

Student Eligibility and Admission Criteria

Students must apply and be admitted into the graduate academic certificate and complete the required coursework within four years of taking the first course. Time-to-complete begins with the earliest coursework to be applied toward the degree, including any credits transferred from other institutions. All requirements must be successfully completed for the graduate academic certificate to be awarded.

Non-degree-seeking applicants should submit their application by the Admission Deadline posted in the Graduate Catalog. Applications received after the University deadline will be considered on a space-available and time-permitting basis for the next available semester.

Active degree-seeking students should complete and submit their application for admission during or prior to the completion of their first graduate academic certificate course. However, the application must be submitted by the deadline to apply for the semester in which the graduate degree will be conferred to be eligible to share coursework between their graduate degree and the graduate academic certificate. Once the degree is conferred, it is no longer possible to be admitted to a graduate academic certificate using the graduate courses from the major.

Academic Policies and Requirements

For academic policies and procedures, refer to the Academic Regulations section of the Graduate Catalog. In addition to those policies, graduate academic certificate students must also comply with the following policies specific to graduate academic certificates:

- Graduate credit earned as an undergraduate senior in approved UNT Dallas Masters Accelerated Program (MAP) or from similar programs at other accredited institutions cannot be counted toward certificate programs.
- Only three credit hours with a grade of "C" will count towards a certificate. A maximum of three credit hours of failed coursework may be repeated. Programs may set stricter grade requirements.
- Students may not elect to take courses required for the certificate as credit/no credit.

Transfer Coursework

- Double-Counted Credits Between Two Graduate Certificate Programs: Graduate certificate students may double count one graduate course with another graduate certificate provided that both programs specify the courses as approved, required, or elective. A graduate course that is shared may only be applied to a maximum of two graduate certificates.
- Double-Counted Credits Between Certificate and Degree Programs: All credits taken in completion of certificate requirements may count towards a UNT Dallas graduate degree as long as they do not contribute more than 70% of the total credits needed to obtain the degree.
- A course may count toward no more than one certificate and one degree.
- No course may be applied towards more than two degrees.

Academic Regulations

Classification

Any student who holds a bachelor's degree from a regionally institution or a comparable credential from a foreign institution is classified as a graduate student, whether or not admission to a degree program has been granted, and is subject to the regulations contained in this catalog concerning graduate students. Records concerning admission of such students are maintained in the Graduate School's Office of Graduate Admissions.

Classification as a graduate student on this basis does not guarantee financial aid eligibility. Students should consult the Office of Financial Aid and Scholarships for details.

Grading System

UNT Dallas' grading system uses the letters A, B, C, D, F, P, NP, I, and W.

- **A** - Excellent work, four (4.0) grade points for each semester hour.
- **B** - Good work, three (3.0) grade points for each semester hour.
- **C** - Fair work, two (2.0) grade points for each semester hour.
- **D** - Passing work, one (1.0) grade point for each semester hour.
- **F** - Failure; given when a student (1) has failed the course while still officially enrolled at the end of the term/semester; (2) is failing a course and misses the final examination without satisfactory explanation; or (3) stops attending class without processing an official drop or withdrawal.
- **P** - Passed; a credit grade (1) on pass/no pass option, (2) on student teaching, and (3) in selected undergraduate and graduate individual problems, research, and thesis courses.
- **NP** - Not passed; a failing grade on the pass/no pass option; non-punitive.
- **I** - I is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) satisfactorily participated in the course and (2) has justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. The student must arrange with the instructor to finish the course at a later date by completing specific requirements. These requirements must be listed on a Request for Grade of Incomplete form signed by the instructor, student and program coordinator and must be submitted to the Registrar's Office by the last day of instruction of a session within each term. Grades of I assigned to an undergraduate course at the end of the Fall 2007 semester and later will default to F after one long term (i.e. Fall or Spring) unless the instructor has designated a different automatic grade. See also "[Incomplete Grades](#)" policy in this section of this catalog.
- **W** - Withdrawal without penalty. Given when a student withdraws from a course or from the university prior to the end of the sixth week of classes of long terms/semesters or corresponding dates for summer sessions. After these dates, the appropriate grade earned by the student is recorded at the end of the term/semester.

Note: No grade points are allowed for grades F, I, NP, or P. A complete record of all previously used grades and grading systems is detailed on the official transcript.

Grade Point Average

The grade point average (GPA) is used to determine student class loads, eligibility for admission to the university and certain programs, financial aid eligibility, academic standing status, academic honors, and eligibility for graduation. It is calculated by dividing the total number of grade points by the total number of semester hours attempted. All GPA calculations are subject to post-audit and correction by the Office of the Registrar.

The number of semester hours attempted includes all courses with grades of A, B, C, D, and F unless replaced by a later grade. Courses with grades of NP, P, or W are not counted as courses attempted for GPA purposes. A grade of I is not calculated into the semester, program and cumulative GPAs until the work is completed and a final letter grade is awarded. A grade of I will not impact the academic standing for the term and will not retroactively change the academic standing once a final grade is awarded. Students may repeat courses in which they receive a grade of "D" or "F".

The semester grade point average (GPA) is calculated by dividing the total number of grade points by the total semester credit hours attempted. The semester GPA is important for the determination of academic standing status and could impact future enrollment for students who may be on Academic Probation. Refer to the [Academic Standing policy](#) in this section of the catalog for more information.

The cumulative grade point average (CGPA) is utilized to determine the academic standing status, Dean's and President's Lists, graduation, and graduation honors. The CGPA is calculated by dividing the total number of grade points accumulated at UNT Dallas by the total semester credit hours attempted. The repetition of courses can impact the calculation of the CGPA. Refer to the [Course Repeat policy](#) in this section of the catalog for more information.

The program grade point average (for a major, minor, or certificate) is calculated by dividing the total number of grade points for any course that counts in the program accumulated at UNT Dallas by the total credit hours attempted for the program courses. Some majors require a higher grade point average than the standard 2.0 for the program to graduate. See specific program requirement in [Graduate Degree Catalog](#) section of the catalog.

Pass/No Pass Option

An incoming freshman student or any undergraduate in good standing with a C average (2.0) or better on all work attempted in residence at UNT Dallas may schedule one course a semester on the pass/no pass option. Seniors may elect more than one pass/no pass course during their final semester.

A maximum of 18 semester credit hours under the pass/no pass option may be applied toward the bachelor's degree. Only courses counted as general electives on students' degree plans may be scheduled under the pass/no pass option. These hours are not used in calculating the grade point average, but count as full course credit and when a grade of Pass (P) is earned.

A grade of C or better will be showing as a grade of Pass (P). If the course is not passed, the transcript will show a grade of No Pass (NP) and the hours attempted will not be used in calculating the grade point average.

The pass/no pass option for a particular course is elected at the time of registration. Requests are processed after the term/semester begins. Students may change to the regular grading system in the office of their academic dean any time before the end of the sixth week of classes, or the corresponding point of a summer session, provided the eligibility requirements above are met.

Courses taken under the regular grading system may not be repeated as pass/no pass unless the grade of W was previously received.

A student who changes majors is not automatically denied credit for a pass/no pass course that becomes a degree requirement for the new major. The decision is made by the academic dean of the new department. **However, under no circumstances is a grade of P changed to a letter grade.**

Transfer students have the same pass/no pass privileges and restrictions, but they must pass 30 semester hours of regularly graded courses at UNT Dallas to be eligible for graduation.

Grade Reports

The electronic grade report and student's academic standing are available online at my.untDallas.edu at the close of each term/semester. If the grade report or the student's academic standing is believed to be in error, the student should contact the Office of Registrar within 30 days following the first class day of the succeeding term/semester.

At mid-term/semester in the long session, instructors may provide individual written warnings to students who are doing unsatisfactory class work.

Incomplete Grades

A grade of incomplete ("I") may be granted to a student only during the last one-fourth of the session and only if the student has: (1) satisfactorily participated in the course and (2) justifiable and documented reason for not completing the work on schedule that is beyond the control of the student as deemed appropriate by the instructor of record. The student has one long term to complete the work (e.g., Spring incomplete = end of Fall completion; Summer incomplete = end of Fall completion date; and Fall incomplete = end of Spring completion date; or at the discretion of the instructor), unless the instructor designates an earlier deadline for completion. For undergraduate courses taken Fall 2007 and after, the grade of "I" will revert to a grade of "F" if the work is not completed by the end of the next long term.

An extension for an incomplete to stand beyond one long term may be requested with appropriate justification, documentation, and approval of the instructor. Such an extension should be requested through the Student Academic Appeals Committee for review and a decision. Requests for extensions must be filed prior to the end of the long term in which course work is being completed and may not be made after the grade has been changed.

It is important to note that a student should not register for the incomplete course again. The student must arrange with the instructor of record (or program coordinator if instructor is unavailable) to finish the work at a later date utilizing the Grade of Incomplete Documentation form. This form must be filed and submitted to the Registrar's Office (with all needed signatures) no later than the last day of instruction for a given session/term. The date of completion of remaining coursework should be determined in consultation with the instructor. Upon completion of the work, the instructor will change the grade from a grade of "I" to the grade earned.

Instructors of record for a course cannot assign a grade of Incomplete without the consent of the student via the Grade of Incomplete Documentation form. Students cannot receive a grade of incomplete for a term once grades have posted officially.

Grade Changes

No grade, except for a grade of "I," may be removed from a student's record once properly recorded. Changes are not permitted after grades have been filed except to correct clerical errors. Requests for error correction must be initiated immediately after the close of the term/semester for which the grade was recorded.

A faculty member who believes an error has been made in calculating or recording a grade may submit in person a request for a grade change to the program coordinator and the appropriate dean. The Registrar accepts requests for grade changes only from the academic deans.

Policy of Grade Appeals

Students are encouraged to resolve grade disputes through informal discussion with their instructors and seeking a formal process only when necessary. A student may dispute a grade formally based on one of the following criteria:

- A clerical or administrative error was made in the calculation or assignments of the student's grade.
- The grade was not calculated in accordance with the grading criteria stated in the syllabus.
- The grade was based on an arbitrary or unlawful reason.

A formal [Grade Appeal Form](#) must be filed within 10 days of the start of class of the following semester to be considered.

Appeal Process

- A student who wishes to appeal a final course grade should first arrange an informal meeting with the instructor to discuss the student's concern.
- If the concern is not resolved after the informal meeting with the instructor, the student may appeal the final course grade to the program coordinator of the department. For instances in which a school does not have formal program coordinators, the dean may designate a faculty member within the school to act in place of the program coordinator. The student must forward the Grade Appeal Form to the program coordinator (or dean in absence of a program coordinator) within 10 business days of the first class day of the following semester.
- The program coordinator may solicit written feedback from the student and instructor and may meet with each separately before rendering a decision. The program coordinator will notify the student and instructor of the decision within 10 business days of receiving the student's appeal. The student or the instructor may appeal the decision of the program coordinator.
- The student or the instructor has 10 business days from receipt of the program coordinator's decision to send a written appeal to the dean of the respective school/college. The dean will forward the appeal with any other documentation to the Student Academic Appeals Committee. In the case of the College of Law grade appeals, the dean will appoint a three-person *ad hoc* committee to act in place of the Student Academic Appeals Committee.

- The Student Academic Appeals Committee will review the appeal and may request an in-person meeting with the student and instructor separately. The dean may also be involved in the review process and vote on the Student Academic Appeals Committee toward the decision.
- The Student Academic Appeals Committee will notify the dean of its decision within 30 days of its appointment. The dean will notify the student and instructor of the Student Academic Appeals Committee's decision within three business days of receipt of the decision.
- All rulings made by the Student Academic Appeals Committee are final.
- All records related to the appeal will be filed with the program coordinator of the department in which the grade was originally signed and retained in accordance with the UNT Dallas record retention policy.

Grade Books and Tests

The University's records retention schedule requires that grade books be retained by the program coordinator or associate dean for five years.

In addition, University policy requires that departments retain tests for one year after the term/semester has been completed or return tests to students. If the tests are returned, students are responsible for producing the tests should a grade appeal be necessary.

Graduate School Policies

Course Repeat Policy

Graduate students may repeat up to three graduate courses during an academic career. Students may petition that only the highest grade be counted in the cumulative GPA up to a maximum of three separate occurrences. This is limited to one occurrence for each specific course in which a grade of C or below was earned. Except as permitted by this policy, no students may repeat a course a third time. All occurrences of the course along with associated grades will remain on the student's academic record as well as on the official transcript, but only the highest grade earned will be used for the cumulative GPA calculation; the lower grade will be removed from the grade point average for the semester in which the course was first taken. Students will not receive additional credit for repeating a course.

Graduate students enrolled in a degree program or non-degree career/status may have no more than three repeat grades on their academic record, appearing as "repeat-excluded from GPA". Students unable to successfully complete courses that are required or prerequisites for the student's degree program in the allotted number of repeats must meet with the academic program coordinator to discuss alternate graduation plans. Students who have exhausted course attempts for course(s) required for the major may be dismissed from the major program, changed to non-degree student status, and given the option to seek admission to a degree program/school that does not require the course in question, assuming the student meets the academic standards set by the Graduate School.

The repeat limit can be met in two different ways - by repeating the same course twice plus one other course or by repeating three separate courses once each.

Undergraduate students who enroll in the same course more than twice may be charged additional tuition amounts (see "Tuition for Repeated Undergraduate Hours" in the [Financial Aid](#) section of this catalog).

Prior to enrolling in a repeated course, it is highly recommended that students consult with the Financial Aid Office and Student Financial Services for any possible financial liability.

Course Substitutions

Students are required to complete all courses published on their Degree Plan to meet degree requirements. On occasion, a required course may not be available; or due to program changes, the course may no longer be offered to complete the original course requirements. Therefore, a course substitution may be required to complete the coursework. Substitutions are exceptions to the degree requirements and should only be used in extraordinary circumstances. Program coordinators should adhere to the Substitution Policy as an alternative means of meeting a program requirement in which the course(s) must have similar objectives and content as the original course.

Graduate students and program coordinators may submit course substitution requests when they desire to substitute one course for another when a clear equivalency, or near equivalency, exists between the two courses. The acceptable grade must be an A or B to approve a substitution.

Substitutions of undergraduate coursework (4000 level) is not permissible. Only graduate course work of 5000 level or above may be applied toward completion of graduate program requirements.

A maximum of 3 courses (9 credit hours) are allowed for substitutions for 30-48 hour programs and a maximum of 4 courses (12 credit hours) for degree programs exceeding 48 credit hours. The total hours approved may not exceed the required limits for combined transfer and substitution courses.

Cross-Level Listing of Undergraduate and Graduate Courses

The purpose of this policy is to provide explicit requirements for cross-level listed courses. Although undergraduate and graduate courses are generally separate and distinct, there are circumstances in which departments/programs may wish to teach certain graduate and undergraduate courses together. In such cases, specific requirements must be met to ensure the University's compliance with the Principles of Accreditation of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

In general, the cross-level listing of undergraduate and graduate courses should be rare and require compelling, academically defensible rationales for combining students of such different academic levels. This means graduate level courses should not be cross-listed on the official course schedule with an undergraduate course unless and until instructor-specific, differentiated syllabi have been vetted and approved by The Graduate School and the University Curriculum Committee.

Cross-level listing refers to offering two courses, one undergraduate and one graduate, at the same time and place (or in the same distance education course) with the same instructor. While the classroom experience is shared between the undergraduate and graduate students, the actual courses are expected to have content, learning outcomes, and assessment measures that are both separate and distinct. The graduate course must have distinct requirements and learning outcomes that are more advanced than those within the undergraduate course. Cross-level listed courses must have separate syllabi for the undergraduate and graduate courses.

Students can obtain credit for only one of two cross-level listed courses. When undergraduate and graduate courses are cross-listed, students must be registered in the graduate course to receive credit at the graduate level. Since course requirements vary for cross-level listed courses for undergraduate and graduate students, undergraduate courses may not subsequently be substituted for graduate courses to fulfill graduate degree requirements. Programs are advised to consider whether students should be allowed to take both the undergraduate and graduate cross-level listed courses for credit. If it is determined students should only take one of the cross-level listed courses, programs will need to implement a means to enforce it such as a statement in both syllabi and program policy.

Alternative Admission of Students with Low Grade Point Average - GRAD PREP

For students who wish to pursue a graduate-level degree at the university but who do not meet minimum Graduate School grade point averages (GPA), certain academic programs arrange for those students to participate in an alternative admission (GRAD PREP) leveling program where they can be assessed up to 12 credits of 3000-4000 level undergraduate courses. Successful completion of the leveling program has the possibility of an alternative avenue for further admission consideration, assuming other program admission requirements are met.

Taking leveling courses does not guarantee acceptance or change the bachelor's degree GPA. However, successful completion of such courses can provide an avenue for further consideration for applicants who may be ineligible for master's or second bachelor's degree study at the time of initial application.

1. The number of hours in which a student must take differs based on the program for which the student initially applied.

- **For master's degree candidates:** ask the department in which the student intends to major at UNT Dallas to prepare a planned program of 6-12 credit hours preferably of 3000- and 4000-level undergraduate courses.
- **For second bachelor's degree candidates:** schedule a meeting with the post-baccalaureate advisor to prepare a planned program of 6-12 credit hours of coursework which, upon completion, will be applicable to your second bachelor's degree should you be accepted in a future term.

Special note regarding preparatory coursework:

- Specific courses are chosen in consultation with the program advisor of the intended major department and then approved by the Graduate School.
- Courses must be organized classes (independent study or special problems courses are not accepted unless approved in advance by the Graduate School).
- Six credit hours must be taken in the first semester during GRAD Prep.
- A grade of A or B in each course is required.
- In most instances, courses taken to qualify for admission cannot be used to fulfill graduate degree program requirements.
- Courses must be taken at UNT Dallas; coursework taken elsewhere will not transfer and be used to satisfy GRAD PREP requirements.
- Courses taken cannot be undergraduate courses that were taken as part of a previous bachelor's degree or post-baccalaureate program.

2. GRAD PREP applicants seeking future admission to a master's degree program have the following additional guidelines:

- Applicants must have received a bachelor's degree a minimum of 2 years prior to the semester in which the applicant is seeking admission.
- The number of credit hours an applicant for GRAD PREP must take is based on the applicant's overall bachelor's degree GPA as calculated by the Graduate School and as deemed necessary for future master's degree success by the Program Coordinator.
 - o If the GPA is 2.500 - 2.599, a total of 6-9 credit hours may be assessed.
 - o If the GPA is below 2.500, a total of 9-12 credit hours must be assessed.

3. A student may be disqualified from the GRAD PREP Program if any of the following occur. GRAD PREP will not be offered again if a student is disqualified; it is a one-time opportunity.

- Student exceeds the time limit: GRAD PREP courses must be successfully complete by the stated time limit, not to exceed one academic year.
- Grade requirement not met: A grade of B or better must be earned in each course.

4. Master's degree candidates: Complete the appropriate standardized test requirements (i.e., GRE) if required by the department and achieve a competitive score prior to being considered for admission to a graduate degree program and beginning graduate-level work.

5. Upon successful completion of the 6-12 credit hour program and submission of competitive test scores (if applicable), the student may apply for admission to a degree program by submitting a Change of Major Request form to the UNT Dallas Office of Graduate Admissions.

Not all programs offer the GRAD PREP option to prospective students. Admission to the GRAD PREP program does not imply admission to a degree program upon GRAD PREP completion. Academic programs may have departmental admission requirements, in addition to the GPA, mandating submission of additional materials such as standardized test scores and may also require an interview. The admission requirements of the Graduate School and the academic department must both be met before the student is admitted to a degree program, and both the Graduate School and the academic department may specify admission conditions.

Master's Accelerated Pathway (MAP) Student Policy

The Graduate School established a bachelor's to master's pathway option to meet the needs of our students, institutions and communities that continue to place a greater emphasis on advanced knowledge and professional expertise. The Master's Accelerated Pathway (MAP) option will provide an opportunity for academically outstanding UNT Dallas undergraduates to begin working toward a master's degree in their final year, and to complete the bachelor's and master's degrees in less combined time than it would take to complete them sequentially. The accelerated pathways allow students to gain valuable knowledge and qualifications while saving time and money to meet their career goals through the attainment of an advanced degree. Accelerated master's pathways will encourage the retention of our best and brightest students as it offers a head start on a graduate degree and provides early exposure to the expectations of graduate-level coursework.

The policy states: Academically qualified undergraduate students who are currently enrolled at UNT Dallas may apply for conditional admission to a Master's Accelerated Pathway to begin taking graduate-level courses in their final undergraduate year. Once approved, the student is granted permission to take up to nine (9) credits of approved master's level courses as electives, as outlined in the approved MAP proposal, toward completion of their bachelor's degree. The requirements of each MAP proposal are stated in the approved MAP proposal and outlined in the Graduate Catalog.

To ensure that students taking graduate courses have a high likelihood of success, the Graduate School requires an undergraduate student to meet its minimum, prescribed academic standards and, if applicable, any more stringent standards that may be required by the approved MAP. Interested students should check with the department offering the MAP regarding the graduate program admission criteria.

1. Student Eligibility

- o Student must be a currently enrolled UNT Dallas undergraduate.
- o Students must have completed at least 75 - 90 undergraduate hours directly related to their degree, although it is expected that 90 hours of undergraduate coursework will have been earned by the time the first graduate course is taken.

- o Students may not apply after they have completed 90+ undergraduate hours directly related to their degree, though they may still apply directly to the Graduate School.

2. Student Application & Admission

- o A completed "Application for Admission to the Master's Accelerated Pathway" (including but not necessarily limited to student status, statement of motivation and career objectives, student's experience and qualifications as reflected in a resume, and/or letters of reference).

§ Cumulative GPA of 3.25 or better in all undergraduate work, including undergraduate credits earned at other institutions and transferred to UNT Dallas.

§ Incoming transfer students must have a minimum transfer GPA of 3.25 (pending credit evaluation) and have completed one semester with a minimum of 12 credits in residence at UNT Dallas.

§ Admission to a MAP is conditional until the applicant completes the baccalaureate degree and fulfills the Graduate School and graduate programs requirements for admission. *Admission to the master's degree program is not guaranteed.*

3. Enrollment and Continuance

- o Students are expected to be full-time each semester of the senior year, remain continuously enrolled, and must maintain a minimum cumulative GPA of 3.25 on all hours directly related to their degree.
- o Students must earn a grade of B or better in all double-counted, graduate-level courses.
- o Students must complete the bachelor's degree within one academic year of the semester of enrollment in the first graduate-level course.
- o Students may not enroll in more than 6 graduate hours per semester in their senior year.
- o Total course load for an undergraduate student in any semester that includes a graduate course must not exceed 18 in fall and spring terms and 12 credits in combined summer terms.
- o Students must maintain and graduate with the undergraduate GPA as stated in the undergraduate catalog relative to their degree and major.
- o Accelerated students remain classified in a continuing undergraduate status until they complete their undergraduate degree requirements and the bachelor's degree is conferred.
- o Transfer students must meet the undergraduate residency requirement of a minimum of 30 credit hours at UNT Dallas. Shared courses at the graduate level are part of the undergraduate residency requirement.

4. Financial Information

- o Tuition rate is determined by student status; undergraduate students pay undergraduate tuition rates regardless of whether they are enrolled in undergraduate or graduate courses.
- o Students whose bachelor's degrees have been conferred and who are formally admitted to the master's degree program are assessed graduate tuition rates and become eligible for scholarships for graduate students.
- o Undergraduate students cannot pursue an undergraduate degree and a graduate degree simultaneously. Financial aid eligibility is tied to a student's status as an undergraduate or graduate student.
- o First-degree undergraduate students who have completed the FAFSA will be considered for federal, state, and institutional financial aid. Aid may consist of scholarships, grants, work study funds, and subsidized, unsubsidized, and parent loans. Once the undergraduate degree is awarded, students become eligible for graduate financial aid. Graduate financial aid consists primarily of loans (federal unsubsidized and Grad Plus) and a limited number of Graduate School scholarships.
- o If students begin their graduate program mid-year or during summer term, financial aid staff will likely need to manually package and/or adjust previously awarded aid. If students begin their graduate program in a fall semester, they will likely be picked up by the system and packaged automatically with the appropriate aid and cost of attendance.

5. Withdrawing

- o Students may withdraw voluntarily from the accelerated pathway program at any time. Students must submit a written notification to the graduate and undergraduate program coordinator. A copy of the request to withdraw from the program must be sent to the Graduate School by the graduate program coordinator.
- o Students who withdraw from the program voluntarily or because they do not meet program requirements will not be awarded graduate credit for double-counted courses. The student must work with the undergraduate advisor and the undergraduate program coordinator to ensure they meet the degree requirements as outlined in their traditional BA, BS, or BBA. Students who wish to pursue a master's degree after withdrawing from or not completing a pathway program may apply as a direct entry through the standard admission process to be admitted to the Graduate School. In addition, courses already taken at the graduate level may not be applied toward undergraduate-level requirements.

6. Graduation

- o Only graduate-level courses may be counted toward the graduate degree.
- o During the final semester of enrollment for the bachelor's degree, students must apply to the Graduate School to formally continue with the accelerated master's program.
- o Students may participate in the university-wide commencement ceremonies in the respective semester/year for each degree. Undergraduate and graduate degrees should not be awarded simultaneously.
- o Students must complete the bachelor's degree, be admitted to the Graduate School, and be accepted by the degree program before unconditionally entering the master's degree program. Upon bachelor's conferral, the student will be granted graduate status.
- o If the student completed the bachelor's degree with a cumulative GPA of less than 3.25, the student cannot double-count credit hours and is terminated from the program.
- o MAP students are expected to enroll in the term following completion of their bachelor's degree unless approved for a leave of absence. If the MAP student does not enroll in courses, or take a leave of absence, they will be required to reapply for consideration as a direct entry master's student should they wish to enroll. The credits taken as a MAP undergraduate student will not count toward their master's degree. If the credit is for a required course, the program may use their discretion in waiving the requirement but not the credit.
- o Matriculated graduate students who discontinue their graduate studies for more than one academic year may not double-count courses if they return to their graduate studies later.

Grades earned in graduate-level courses while officially registered as an undergraduate student will count towards the student's cumulative undergraduate GPA.

Students may not earn graduate credit for courses taken in excess of the undergraduate degree requirements.

Credits earned in graduate-level courses will be posted according to the established UNT Dallas Registrar's Office procedures to the undergraduate transcript. Once a student fully completes all bachelor's degree requirements and is fully admitted to the master's degree program, the credits from the pathway courses will be transferred officially as Pass/Fail credits to the student's graduate transcript. Graduate courses taken as an undergraduate for undergraduate credit cannot be factored into the cumulative graduate GPA.

Related Policies

- Master's Accelerated Pathways (MAPs) Guidelines Policy
- Master's Accelerated Pathway (MAP) Student Policy

Academic Standing

Graduate Probation, Suspension, and Dismissal

The policy below is the minimum policy for graduate students at the University of North Texas at Dallas. Individual graduate programs may have stricter criteria for suspension or dismissal from a program. These program-specific policies, if inclusive of higher standards than those of the Graduate School, supersede Graduate School policy. Please refer to individual program requirements for more information.

Academic Probation

A student who fails to achieve the required cumulative 3.00 GPA on all courses carrying graduate credit in a term/semester will be placed on academic probation for the subsequent term/semester. If the student achieves a 3.00 semester GPA in the subsequent term/semester, but the cumulative GPA is still below 3.00, the student will remain on academic probation. The student will be removed from probation when the 3.00 cumulative GPA is achieved. A student who is on probation cannot apply for graduation and cannot graduate.

Academic Suspension

A student who is placed on academic probation who does not receive either a semester or a cumulative 3.00 GPA during the term/semester of probation will be subject to academic suspension for three (3) consecutive academic semesters (including summer) before becoming eligible to re-enroll for further graduate courses.

Graduate work completed elsewhere during a period of graduate suspension at UNT Dallas will not be counted for graduate credit at UNT Dallas. After the three (3) consecutive academic semesters of suspension, students must reapply for admission to graduate school (see "Readmission of Graduate Students" in the Graduate Admissions section of this catalog); students may then enroll in graduate courses under probation with the same probation conditions as previously described.

Academic Dismissal

There are two categories of academic dismissal: (1) Dismissal from the Graduate School; or (2) Dismissal from a graduate program. The Graduate School sets criteria and makes decisions for dismissal from the Graduate School. Individual programs set criteria and make decisions related to program dismissal. Program dismissal does not automatically result in dismissal from the Graduate School.

Dismissal from the Graduate School

The Graduate School may dismiss students from any further graduate study if any of the following should occur:

- A student returning from a period of suspension (under probation with the same probation conditions as previously described) who is then suspended a second time without having returned to good academic standing by achieving a cumulative GPA of 3.00 or better will be dismissed from the Graduate School.
- A student who accumulates more than three grades of C over the course of graduate study will be dismissed by the Graduate School from further graduate study at the University.

Dismissal from a Graduate Program

A program coordinator/chair may dismiss students from a program based on program-specific grounds including but not limited to failure to meet any conditional admission standards, failure to meet discipline-specific or departmental academic requirements, earning the maximum number of "C" grades allowed in their program, failure to pass comprehensive examinations, misconduct, or failure to successfully pass other programmatic requirements. To initiate program dismissal, the program coordinator must provide the Graduate School written rationale for the dismissal. Please refer to individual program requirements in the Graduate Degrees section for more information.

The student whose UNT Dallas GPA in graduate work falls below 3.00 must make up the deficit, either by repeating courses in which the grades are low, or by completing other UNT Dallas courses with grades high enough to bring the UNT Dallas GPA up to 3.00. Low grades made in graduate courses at UNT Dallas will not be replaced by courses duplicated at other institutions. The Graduate School considers grades of C as passing grades; however, grades of C may not be acceptable for specific programmatic requirements and may result in the student being unable to maintain good academic standing with the program or the student being dismissed by the Graduate School if more than three grades of C are earned in pursuit of a degree or certificate program.

A suspension or dismissal may occur at any time during a student's work toward a master's degree. The Graduate School makes every effort to notify a student of suspension or dismissal in a timely fashion. Failure to receive notification, however, does not alter the student's suspension or dismissal status. Students are expected to independently monitor progress toward degree/certificate completion in light of departmental and Graduate School policies.

Appeal of Academic Suspension or Dismissal

A student who is suspended or dismissed from further graduate study by the Graduate School may appeal the decision to the Dean of the Graduate School who will seek a recommendation from the Appeals Subcommittee of the Graduate Council. Decisions made by the Dean of the Graduate School are final.

A student who is dismissed for failure to meet departmental academic requirements may appeal the decision to the Dean of the appropriate school. A dismissal that is upheld by the Dean of the school may be appealed to the Dean of the Graduate School who will seek a recommendation from the Appeals Subcommittee of the Graduate Council. Decisions on program dismissals made by the Dean of the Graduate School are not appealable.

A student who is dismissed from one graduate program but is still in good academic standing with the Graduate School will be changed to a non-degree seeking student status; and that student has the option to apply for admission into another graduate program. Please refer to the "Readmission of Graduate Students" section for more information.

Academic Dismissal

In accordance with [Policy 7.002 Code of Academic Integrity](#), UNT Dallas expects all students to exhibit a high value of personal responsibility, accountability and honesty in all academic endeavors. The value of the UNT Dallas degree depends upon the absolute integrity of the student work submitted to attain a degree. Therefore, it is imperative that all students demonstrate a high standard of individual honor in their scholastic work.

All members of the university community are expected to report academic dishonesty to the faculty member of the class in which the academic dishonesty is alleged to have occurred. Reports of academic dishonesty may also be made to the Dean of Students. Reports may be verbal, in writing or electronic.

Definitions and Examples of Academic Dishonesty

The following is a list of various types of academic dishonesty with some exemplar behaviors that often contribute. This list is meant to bring awareness of the forms of academic dishonesty commonly encountered and is not exhaustive. It is important for students to understand that a student's lack of intent to engage in academic misconduct, or lack of knowledge of the Code of Academic Integrity, is not a defense to academic misconduct.

Abuse of the academic process. Engaging in activity which interferes with the academic process; including but not limited to:

- Falsifying or attempting to falsify class attendance, course registration and grade records, transcripts or any other academic records
- Fabricating excuses for class or examination absence.
- Falsifying evidence or intimidating or exerting improper influence on another in connection with an alleged violation of the Code of Academic Integrity.

Cheating. Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in academic work, including but not limited to:

- Purchasing academic work from a commercial service or another individual.
- Copying information from another student during an examination.
- Providing unauthorized assistance to another student by knowingly permitting the other student to see or copy all or a part of an examination or any academic work.
- Obtaining unauthorized advance knowledge of an examination; including accessing previously administered examinations.
- Distributing unauthorized copies of examinations, by sale or otherwise, to another student.

Fabrication. Falsification or invention of any information, data, research or citation in academic work, including but not limited to:

- Falsifying scientific or other data.
- Changing information on examinations or other academic work that has been previously graded or submitted and resubmitting the work for the purpose of improving the grade.

Multiple submissions. Submitting substantial portions of the same work for credit more than once without authorization from the faculty member for the class in which the student submits the work, including but not limited to:

- Submitting the same paper for credit in more than one course without the faculty member's permission.
- Representing group work done in one class as one's own work for the purpose of using it in another class.

Plagiarism. Using another's ideas, processes, results or words without proper attribution; including but not limited to:

- Intentionally, knowingly, or carelessly presenting the ideas, phrasing or work of another without proper citation.
- Quoting or paraphrasing another without citing proper sources

Complicity. Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty; including but not limited to:

- Knowingly allowing another to copy from one's paper during an examination.
- Distributing test questions or substantive information about materials to be tested without the faculty member's permission.
- Unauthorized collaboration on academic work.
- Sitting for an examination in place of another student, or requesting that another student sit for an examination on their behalf.
- Conspiring or agreeing with others to commit an act of academic dishonesty

Repercussion of Academic Dishonesty

Students engaging in academic dishonesty are subject to one or both types of sanctions: 1) academic misconduct sanctions and 2) conduct sanctions. Also, some academic programs across campus may have ethical and professional guidelines that could result in additional consequences at a program level. Refer to School student handbooks for more information as appropriate.

Academic Misconduct Sanctions

- The faculty member will contact the student within three business days after establishing a reasonable basis to believe that a student may have engaged in academic dishonesty to request a meeting to occur within five business days.
- The faculty member and the student will meet to review all information and allow the student an opportunity to respond and provide relevant information. The faculty member may continue to collect additional information after this meeting.
- **Note:** If the student fails to respond to the initial contact or attend the scheduled meeting, the faculty member can make a determination of student responsibility and the academic misconduct sanction in the student's absence.
- The faculty member makes a decision regarding the responsibility of the student and determines an academic misconduct sanction. Sanctions can range from a verbal or written warning, assignment of educational coursework not required of other students, partial or no credit on the assignment, adjustment of the final course grade, and/or another course-related sanction that the faculty member deems appropriate.
- The student is provided written notification of the finding and sanction in writing from the faculty member within five business days of the decision.
- If the student is found responsible for academic misconduct and administered a sanction of any kind, the faculty member will submit the [Academic Misconduct Violation Report](#) to the Dean of Students and Dean of the School within five business days of the decision.

- **Note:** Even if the student drops a course in which there was an allegation of academic misconduct, a faculty member will still review the evidence, determine if the student is responsible, and submit the [Academic Misconduct Violation Report](#) to the Dean of Students for the student's academic disciplinary history.
- Students can appeal the decision or sanction administered by the faculty member within 10 business days of the written decision to the Student Academic Appeals Committee. The student will be required to provide a written statement as to the reason for the appeal and provide any documentation to support the appeal.
- The Student Academic Appeals Committee will request the faculty member to supply the [Academic Misconduct Violation Report](#) and additional documentation supporting the findings. The Committee also reserves the right to ask for in-person (or video conference meeting) with the student or faculty member as needed to make an informed decision.
- Within 45 calendar days, the Student Academic Appeals Committee will provide a written decision of the findings and share the decision with the student in writing.
- The Committee's appeal decision will be reported to the Dean of Students and Dean of the School within five business days of the decision.
- Within 10 business days of the Student Academic Appeals Committee, a student may appeal in writing to the Provost on the grounds that due process was not followed in the review and decision-making of the student's case. Appeals other than due process will not be considered by the Provost.

Conduct Sanctions for Academic Misconduct

The Dean of Students maintains the academic disciplinary history. [Academic Misconduct Violation Reports](#) and the findings from any appeals will be forwarded to the Dean of Students for the student disciplinary record. Students could be subject to one or more conduct sanctions for multiple accounts of academic dishonesty and other violations of student conduct as outlined in the Code of Student's Rights, Responsibilities, and Conduct. Refer to the [Policy 7.001 Code of Student Rights and Responsibilities, and Conduct](#) for more information related to the policies and procedures.

Disruptive Behavior in an Instructional Setting

Students are expected to engage with the instructor and other students in this class in a respectful and civil manner at all times to promote a classroom environment that is conducive to teaching and learning. Students who engage in disruptive behavior will be directed to leave the classroom. A student who is directed to leave class due to disruptive behavior is not permitted to return to class until the student meets with a representative from the Dean of Students Office. It is the student's responsibility to meet with the Dean of Students before class meets again and to provide the instructor confirmation of the meeting. A student who is directed to leave class will be assigned an unexcused absent for that class period and any other classes the student misses as a result of not meeting with the Dean of Students. The student is responsible for material missed during all absences and the instructor is not responsible for providing missed material. In addition, the student will be assigned a failing grade for assignments, quizzes or examinations missed and will not be allowed to make up the work.

The Code of Student's Rights, Responsibilities, and Conduct ([Policy 7.001](#)) describes disruption as the obstructing or interfering with university functions or activity, including any behavior that interferes with students, faculty, or staff access to an appropriate educational environment. Examples of disruptive behavior that may result in a student being directed to leave the classroom include but are not limited to: failure to comply with reasonable directive of University officials, action or combination of actions that unreasonably interfere with, hinder, obstruct, or prevents the right of others to freely participate, threatening, assaulting, or causing harm to oneself or to another, uttering any words or performing any acts that cause physical injury, or threaten any individual, or interfere with any individual's rightful actions, and harassment. You are encouraged to read the Code of Student's Rights, Responsibilities, and Conduct for more information related to behaviors that could be considered disruptive.

Definition of Terms

Academic Disciplinary History. The Academic Disciplinary History is the record of the student's violations, including academic dishonesty, which is maintained in the Dean of Students' Office.

Academic Misconduct Sanction. An academic misconduct sanction is the penalty assigned by the faculty member related to the course to students who have engaged in academic dishonesty while enrolled in the course.

Academic Status. This term is used as an indication of a student's academic standing with the university. Students must maintain a minimum cumulative grade point average (CGPA) of 2.0 to remain in good academic standing.

Advanced Courses. Numbered 3000 to 4999, are open to students who have 12 semester hours of credit in a given subject or who have the indicated prerequisites, and to those without the prerequisites who have the consent of the program coordinator. In some instances, school requirements may vary. Students should consult individual areas prior to enrolling in advanced courses.

Business Day. Business day refers to the period between 8am and 5pm when UNTD is open for official business.

Concentration (graduate students only). A graduate concentration is a coherent set of courses which gives a student more breadth or depth in their major and allows a student to complete the degree with a demonstrated proficiency in an area of focus within the major. Students who select and successfully complete the requirements of an approved concentration will have this documented on their transcript. Because a concentration is intended to be within the major area of study, the hours required to fulfill the concentration should likewise apply toward completion of the degree. However that is not to say that completion of a concentration within a degree couldn't require more hours than the degree itself, in that the student is earning an additional credential. Concentrations are only available to students enrolled in the home major.

Concurrent Enrollment. Concurrent enrollment is enrollment for any course or courses at another institution while registered for courses at UNT Dallas. Graduate students must secure written permission for concurrent enrollment from the Office of Graduate Admissions prior to registration, and students must not exceed the maximum enrollment limitation set by UNT Dallas.

Concurrent Programs. Concurrent programs are defined as programs (degrees, graduate academic certificates or teacher certification) that a student is pursuing simultaneously. Students in their first semester of graduate enrollment must satisfy the admission test requirement prior to submitting an application for a concurrent degree.

Conduct Sanction. A conduct sanction is a penalty for violating the Code of Student's Rights, Responsibilities and Conduct that may be assigned by the Dean of Students.

Continuing Students. Continuing students are those students who have been officially enrolled at UNT Dallas at least once during the 12 consecutive months prior to the term/semester of planned enrollment and/or have not received a degree during the same period. Students who receive a degree and re-apply to the university are considered new graduate students.

Course Numbering System

- 1000-1999 - Freshmen courses

- 2000-2999 - Sophomore courses
- 3000-3999 - Junior courses
- 4000-4999 - Senior courses
- 5000-5999 - Graduate courses
- 7000-7999 - Law Courses

Note: Courses 2900, 2910, 4900 and 4910, **Special Problems**, are used upon approval of the program coordinator or dean for individual instruction in any department to cover course content in special circumstances.

Cross-Level Listing of Undergraduate and Graduate Courses. Cross-level listing refers to offering two courses, one undergraduate and one graduate, at the same time and place (or in the same distance education course) with the same instructor. While the classroom experience is shared between the undergraduate and graduate students, the actual courses are expected to have content, learning outcomes, and assessment measures that are both separate and distinct. The graduate course must have distinct requirements and learning outcomes that are more advanced than those within the undergraduate course. Cross-level listed courses must have separate syllabi for the undergraduate and graduate courses.

Cumulative Grade Point Average. The cumulative grade point average (CGPA) upon which academic standards are based is calculated by dividing the total number of grade points earned in residence at UNT Dallas by the total number of semester credit hours (SCH) attempted in residence at UNT Dallas.

Not included in the definition of student classification for academic standards are hours granted by this university for extension courses, service experience, advanced placement, credit by examination, CLEP or transfer hours attempted but not passed.

Excluded from the calculation of the CGPA are all courses in which the student received grades of I, NP, P, or W.

Degree Plan. The degree plan is an official document prepared and approved in the student's major department that lists courses completed, courses to be completed, proficiency examinations and all other requirements for a particular degree program. The degree plan is subject to the requirements of the catalog in effect for the academic catalog upon entry to UNT Dallas.

Disruptive Behavior. Disorderly conduct taking place in an instructional setting that materially and substantially diminishes, impedes, or obstructs an instructor's ability to teach or a student's right to learn. Disruptive behavior includes conduct that distracts, disturbs, intimidates, or threatens others in a manner that unduly interferes with the educational process.

Double count(ing). as it relates to undergraduates taking graduate-level courses, refers to the practice of allowing earned semester credit hours to satisfy the requirements for both the bachelor's and the master's degree requirements. Double counted credits should not be taken until students are officially admitted to the accelerated pathway program.

Double Major. A student seeking a double major must consult with an advisor from the second department. If approved, the requirements for the second major are incorporated into the student's degree audit.

Experimental Courses. 1980, 2980 and 4980, are new courses offered on a trial basis for 1-4 hours credit each. Registration is permitted only upon approval of the program coordinator.

Grade Point Average. The overall grade point average is used to determine student class loads, eligibility for admission to the university and certain programs, and eligibility for graduation. All GPA calculations are subject to post-audit and correction by the Office of the Registrar. Visit www.untDallas.edu/academics for additional information.

The GPA is calculated by dividing the total number of grade points by the total number of semester hours attempted. The number of semester hours attempted includes all courses with grades of A, B, C, D, and F unless replaced by a later grade. Courses with grades of I, NP, P, or W are not counted as courses attempted for GPA purposes.

Graduate Academic Certificates. Certificate programs for graduate credit that are offered at the post-baccalaureate level in area(s) of study designed to enhance existing degrees. Graduate academic certificates normally require 9-18 hours of graduate-level coursework. (5000-level courses). Since each certificate has its own admission requirements in addition to those of the Graduate School, a student should apply for admission to a graduate academic certificate separately (and/or concurrently) with application to any other degree or certification programs. All course work must be completed, and the certificate awarded, within four years of the date of the first course. Graduate academic certificates are posted to the UNT Dallas transcript. Verification forms for completion should be requested from the program coordinator in the last semester of related course work.

Inactive Continuing Students (Undergraduate students only). Inactive students are undergraduates who have not been officially enrolled at UNT Dallas in the last 12 consecutive months and who have not received a degree during the same period.

Inactive students are required to complete the following requirements to re-enroll:

- complete the Texas Common Application for returning students;
- submit transcripts from all colleges attended, if any, since leaving UNT Dallas;
- if previous UNT Dallas enrollment was as a transient, dual credit, summer visiting student or special student, all academic credentials are required prior to re-enrollment.

Major. At least 24 semester hours in a given subject are required for a major, including 12 hours of advanced work. The number of hours required depends on the department selected

The term "professional field" is used in the School of Business to designate the major for the Bachelor of Business Administration (BBA) and the Master of Business Administration in Strategic Management (MBA) degrees.

Master's Accelerated Pathway (MAP). is a clearly defined curriculum that fosters the synergism of an existing undergraduate and master's degree program, offered by the same or by a different department/school, at no loss of integrity or quality to either degree. It does so by allowing exceptional students to double-count (share) a specified number of credit hours towards both degrees. The "pathway" refers to the synergism of the related undergraduate and graduate degree programs that allow for a seamless transition from bachelor's to master's degree study; and "accelerated" refers more specifically to the faster, less costly manner in which the bachelor's and master's degree can be completed as a result of the double-counting of credit.

Minor. A minor requires at least 18 semester hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. Not all degrees require a minor.

Prerequisite. A prerequisite is a course or other preparation that must be completed before enrollment in another course. All prerequisites are included in catalog course descriptions.

Schedule Changes (Add/Drop, Withdrawal). Students may make adjustments to their schedules by adding and/or dropping classes or by withdrawing. Specific procedures must be followed in making these changes. (See [Enrollment](#) section of this catalog for details.)

Note: Students dropping all of their courses must go to the Registrar's Office or send a written request to the Registrar's Office to withdraw.

Semester Hour. A semester hour is the unit of credit at UNT Dallas; the credit allows for one lecture hour a week for 15 weeks or the equivalent. In course listings, figures in parentheses following the course credit hours indicate the number of clock hours per week devoted to lecture and laboratory. When it appears, the third and final number in these parentheses indicates the number of recitation hours per week.

Student Ability (exceptional students) refers to the justification that only students who have demonstrated exceptional academic achievement are admitted to one of the approved master's accelerated pathways.

Student Status. Participants in a Master's Accelerated Pathway program are classified as undergraduate students with Accelerated (ACCL) status until earning the bachelor's degree for the purpose of establishing tuition rates and qualifying for undergraduate scholarships and financial aid. Upon completion of the bachelor's degree, the student will be classified as a graduate student, assessed graduate tuition rates and eligible for graduate scholarships and other financial aid based on graduate student status.

Term/Semester/Session. The academic year includes three terms/semesters: fall, spring and summer. During the fall and spring terms, the following sessions are offered: 16-week regular session (1) and 8-week I and II (8W1 and 8W2, respectively). During the summer term, the following sessions are offered: 3-week I (3W1), 5-week I and II (5W1 and 5W2), 8-week I (8W1), and 10-week (10W).

Transient Student. A transient student is an undergraduate student who has been enrolled at another college or university and who plans to attend UNT Dallas for one long term/semester only and then to return to the college or university where previously enrolled.

Undergraduate Academic Certificates. UNT Dallas offers upper-division undergraduate academic certificates to meet workforce needs or to provide students with life/career skills and knowledge and to allow for specialization in academic disciplines. Undergraduate academic certificates require 12-20 hours, the majority of which must be advanced, and must be earned in conjunction with a Bachelor's degree/major program at UNT Dallas. Visit www.untdallas.edu/academics for additional details.

Unique credit hour is a semester credit hour course that can only counted by either the bachelor's or the master's degree program for students enrolled in an accelerated pathway program; the credit hours can only be used and calculated into the GPA by one or the other program. Per SACSCOC, the bachelor's degree needs to have 120 unique credit hours and the master's needs to have a minimum of 30; limited exceptions are allowed with strong justification illustrating the integrity/rigor of the programs will not be sacrificed.

Enrollment

Enrollment

The Enrollment section explains matters related to registering for classes, dropping classes, attending classes, and taking final examinations.

New Graduate Student Orientation

The Graduate School coordinates a New Graduate Student Orientation each fall, spring, and summer semester that provides an overview of what to expect at UNT Dallas - including information on policies, procedures, resources, and services on campus and in the community. The Graduate School recognizes the unique needs and realities of graduate students, and this event is designed to give you the tools and connections you'll need to be successful in your professional and personal lives.

Effective orientation programs play an important role in integrating graduate students into the university community; therefore, all new students are strongly encouraged to attend. All new graduate students receive orientation information following acceptance notification.

Questions regarding New Graduate Student Orientation should be directed to the Graduate School at 972-338-1746 or GradSchool@untdallas.edu.

Change of Address

It is the responsibility of the student to provide correct permanent and local mailing address information at all times and on all documents at the University. Students who change their mailing address must notify the Office of the Registrar immediately by submitting the change in writing or by updating their address at my.untdallas.edu.

Student Load (Fall/Spring)

Fall/Spring

Graduate students may schedule a maximum of 16 total hours during any fall or spring term/semester. Graduate students may schedule a maximum of 9 hours in one eight-week session (8W1 or 8W2). Any request for a course overload beyond the maximum hours listed must be approved in advance of registration by the Dean of the Graduate School. For the purpose of fulfilling the graduate residence requirement, a load of 9 graduate semester hours is considered to be a full load.

Graduate students enrolled only in undergraduate courses, for undergraduate credit, may request special consideration by the Graduate School to enroll in hours that exceed the 16-hour maximum.

Summer

A full-time graduate student with a GPA of at least 3.000 may select multiple sessions for a maximum of 18 total hours.

Constraints apply to graduate courses. Graduate students may schedule a maximum of 4 hours in a three-week session (3W1), a maximum of 7 hours in a five-week session (5W1, 5W2), a maximum of 9 hours in a ten-week session (10W), or a maximum of 9 hours in an eight-week session (8W1). At no time during concurrently running summer sessions can graduate students' enrollment exceed 10 hours.

For purposes of fulfilling the graduate residence requirements, a load of 9 semester hours is considered a full load. Any request for a course overload beyond the maximum hours listed must be approved in advance of registration by the appropriate Dean.

Graduate students enrolled only in undergraduate courses, for undergraduate credit, may request special consideration by the Graduate School to enroll in hours that exceed the 10-hour maximum.

Overload

A graduate student can request an overload of the maximum number of hours allowed in a term/semester through the Graduate School. All requests are reviewed and the student notified of the status of their request prior to the end of registration for a term/semester.

Enrollment Certification

Enrollment verification and loan deferments are requested online through the Student Center at my.untDallas.edu and are based upon a student having registered and paid tuition and fees according to the below criteria. Please click [here](#) for more information on generating an enrollment certification/verification from the National Student Clearinghouse (NSC). See "Special Conditions for Financial Aid Applicants" in the [Financial Aid](#) section of this catalog for loan deferment requirements.

Undergraduate

- **Full Time:** fall, spring or summer terms/semesters, 12 or more hours.
- **Three-Quarter Time:** fall, spring or summer terms/semesters, 9 to 11 hours.
- **Half Time:** fall, spring or summer terms/semesters, 6 to 8 hours.

Graduate

- **Full Time:** fall, spring or summer term/semester, 9 or more hours.
- **Three-Quarter Time:** fall, spring or summer term/semester, 6 to 8 hours.
- **Half Time:** fall, spring or summer term/semester, 5 hours.

Registration

All registration and student-requested schedule changes are conducted via web registration at my.untDallas.edu. Specific information and instructions as well as dates are found online [here](#) and at my.untDallas.edu.

Late Registration

Students who are unable to enroll during the official registration periods must pay an additional fee for late registration. Please click [here](#) for late registration information.

Concurrent Registration

A student in residence who wishes to enroll concurrently at another college must first secure the written permission of the appropriate dean at UNT Dallas. Failure to obtain advance approval may result in the refusal of the University to accept such work in transfer.

Special provisions for avoiding more than one minimum tuition charge are available for students enrolling concurrently in more than one state-supported institution of higher education. Students planning concurrent enrollment are cautioned to check these provisions prior to enrollment at any state institution.

Evening and Saturday Classes

A large number of classes at the graduate level are scheduled for one three-hour meeting per week during the spring and fall terms/semesters, usually on Saturday morning or on a weekday evening. Consult the online schedule of classes at my.untDallas.edu, available prior to spring and fall registration, for schedule details.

A few of these classes also are available during summer terms/sessions. Consult the online schedule of classes at my.untDallas.edu.

Schedule Changes

For information concerning adding or dropping courses, consult the online Academic Calendars at registrar.untDallas.edu.

Registration Changes for Lacking the Prerequisite

A prerequisite is a course or other preparation that must be completed before beginning a course to ensure that students can successfully complete the course. All prerequisites are included in catalog course descriptions.

Students will be allowed to enroll in the next course of the sequence for the following term if they are currently enrolled in the prerequisite course at UNT Dallas. However, students will be dropped from that course prior to the beginning of the next term if they do not meet the prerequisite specified in the catalog. Students should meet with an academic advisor to develop a plan for successful completion of the prerequisite course.

Concurrent prerequisite enrollment is not permitted; however, in rare instances, exceptions may be approved by the department via the Academic Exception Form.

Student Attendance

Policy Statement. The University of North Texas at Dallas ("UNTD" or "the University") recognizes that student success is promoted by the expectation of regular attendance and participation in class.

Application of Policy. This policy applies to all students.

Definitions.

1. **Attendance.** "Attendance" refers to attending the entire class session. A faculty member may treat a tardy, or an early departure, or leaving and returning to class as equivalent to an absence or a fractional part of an absence, provided that notice of the practice is provided in the first week of class in the syllabus. Attendance in online or hybrid courses is measured by the activity of the student with the course.
2. **Active Military Service.** "Active Military Service" includes active military service performed by a member of the Texas National Guard or the Texas State Guard.
3. **Religious Holy Day.** "Religious Holy Day" means a holy day observed by a religion whose place of worship is exempt from state property tax.
4. **Student.** "Student" includes students enrolled in face-to-face courses as well as distance education, self-paced and other asynchronous courses.
5. **Class Participation.** "Class participation" is determined by the faculty member and may include activities such as attendance in class, submitting homework assignments or discussion board posts, and communication with the faculty member of record.
6. **Learning Management System (LMS).** A LMS is a software application used to create, distribute, and manage the delivery of educational content in academic courses.

Procedures and Responsibilities.

Class Attendance.

1. Responsibility for class attendance rests with students. Regular and punctual attendance at all scheduled classes is expected.
2. Attendance in online or hybrid courses is measured by the activity of the student with the course. Attendance is considered when students are logged in and actively participating in the learning management system, i.e., participating in synchronous learning opportunities, posting academic assignments, submission of quizzes or exams, participating by posting in discussion boards, and student-initiated email communication with faculty regarding academic course subject matter. Students must establish a record of participation in academically-related activities prior to the Census date for the session. Logging into an online course is not sufficient, by itself, to demonstrate attendance by the student.
3. Faculty members will clearly state their policy regarding class absence and the impact of absences on course grades on their course syllabi. Absences may lower a student's grade where class attendance and class participation are deemed essential by the faculty member.
4. Faculty members will be expected to accurately report attendance for class roll audits, early alerts, and last day of participation for financial aid purposes.
5. **Minimum Attendance Threshold for the College of Law (COL).** College of Law students must attend, in all courses, at least 80% of class sessions. However, in counting absences for purposes of this minimum attendance rule, absences based upon observance of a religious holy day or on a call for active military service will not be counted. Students accumulating greater than the allowed number of absences will be withdrawn from the course.
6. **COL Minimum Attendance Threshold Exception.** COL students may seek an exception to or waiver of the minimum attendance threshold by submitting a request in writing to the Associate Dean of Academic Affairs. The Associate Dean may allow a waiver only after consultation with the course instructor and only for compelling and unusual circumstances.

Excused Absences.

1. When an absence is excused, the faculty member will provide a reasonable time after the absence for the student to complete the assignment or examination. A reasonable time to complete missed work is determined between the student and the faculty member based on the nature of the excused absence.
2. An absence may be excused for the following reasons:
 - a. religious holy day, including travel for that purpose;
 - b. active military service;
 - c. participation in an official university function (specifically COL functions for law students such as mock trial or negotiation competitions, and court appearances required for clinics); or
 - d. illness or other extenuating circumstances, such as a death in the family requiring travel or absence.
 - e. A student's absence for pregnancy or childbirth as long as the student's doctor deems the absence medically necessary.
3. Work-related travel is not the basis for an excused absence.
4. A student is responsible for requesting an excused absence in writing (COL students complete the Excused Absence Request Form with documentation and email to faculty), providing satisfactory evidence to the faculty member to substantiate the excused absence and delivering the request personally to the faculty member assigned to each course. In cases of a religious holiday, active military service and participation in official university functions are known in advance, submission for an excused absence should occur before the absence. In cases of unexpected absences, the student should request an excused absence to the professor as soon as practically possible.

Student Absence Due to Religious Holy Day.

A student may be excused from attending classes or other activities, including examinations, for observance of a religious holy day, including travel for that purpose.

1. A student should notify a faculty member of anticipated absence to observe religious holy days as early in semester as possible.
2. An excused student may not be penalized for the absence and must be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence. The faculty member may take appropriate action if a student fails to satisfactorily complete an assignment or examination.
3. If a student and faculty member disagree about the nature of the absence being for the observance of a religious holy day or about whether the student has been given reasonable time to complete any missed assignments or examinations, either the student or the faculty member may appeal to the Student Academic Appeals Committee (SAAC). The student and faculty member will abide by the decision of the SAAC.

Student Absence Due to Military Service.

A student will be excused from attending classes or other activities upon providing notice of participation in active military service.

1. A student called to active military service must provide a copy of the student's military order to each faculty member instructing a course in which the student is enrolled.
2. An excused student will not be penalized for an absence due to military service and will be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence.
3. The course syllabus or instructional plan for a course in which a student was enrolled when called to active military service will be retained so that the student may complete the course without prejudice and pursuant to the course requirements that were in effect when the student enrolled in the course upon the student's return from active military service. All course work completed by a student prior to being called to active military service will be retained until the student returns.
4. A student who returns from active military service who will not be able to satisfactorily complete any outstanding assignments or examinations within a reasonable period of time must contact the Office of the Provost to develop a written plan and timeframe for completing all outstanding assignments or to make any other arrangements as may be appropriate under the circumstances.
5. The maximum period for which a student may be excused will be no more than 25% (twenty-five percent) of the total number of class meetings or the contract hour equivalent (not including the final examination period) for the specific course or courses in which the student is currently enrolled at the beginning of the period of active military service.
6. A student returning from active military service who believes that they have not been given full and fair treatment in accordance with this policy, or all other relevant state or federal laws relating to return from active military service, may seek review by the Student Academic Appeals Committee (SAAC) (or the Associate Dean of Academic Affairs for COL students). The SAAC will review the complaint asserted by the student, meet with all university officials who may have knowledge of the circumstances, and attempt to resolve the dispute amicably in accordance with UNTD policy and state and federal law.

Student Absence for Official University Functions.

Student absences due to participation in a university function or activity must be approved in advance within a reasonable time by the faculty member. Students should be prepared to provide appropriate documentation of participation in the official function.

Student Absence Due to Illness and Extenuating Circumstances.

In cases of brief illness or extenuating circumstances in which a student can return to class participation in a reasonable timeframe, the student should inform his or her faculty of currently enrolled courses with the reason for absence and make arrangements to make up work immediately upon return. Documentation may be requested by the faculty member to verify illness. In case of an absence in which the student is not able to communicate effectively with faculty, the student should notify the Assistant Provost for notification of the faculty (or the Associate Dean of Academic Affairs for COL students).

Pregnancy and Childbirth.

1. An absence is excused when it is due to pregnancy or related conditions, including recovery from childbirth, for as long as the student's doctor deems the absences to be medically necessary.
2. The pregnant student shall notify the instructor as early in the semester as possible about the upcoming birth.
3. When the student returns to school, she will be reinstated to the same academic standing and status she held when the leave began.
4. COL students will be given the opportunity to make up missed work and may offer the student alternatives to making up the missed work, such as retaking the semester, or allowing to student additional time in a program to continue at the same pace and finish at a later date, especially after longer periods of leave. The student should be allowed to choose from the alternatives presented by the professor as to how to make up the work.
5. Policies and practices of individual professors may not discriminate against pregnant students.

Pregnancy/Parenting Resources, Support, and Accommodations

Content amendment since initial publishing added May 15, 2024

UNT Dallas and the College of Law are committed to compliance with Title IX and Texas state laws, and to supporting the academic success of pregnant and parenting students. If you are a pregnant or parenting student (child needs documented medical care) who wishes to request reasonable related accommodations from the University, please consider applying for accommodations under Title IX at the following [link](#). The Title IX Coordinator will review your request and be in touch with you accordingly. In addition, you may contact the UNT Dallas Title IX Office at, TitleIX@untdallas.edu, DAL1, Suite 356, for more information. In either case, please do so as soon as possible prior to the need for the accommodations.

Course Drop/Withdrawal

1. A student may drop a course prior to the census date in the Office of the Registrar. Courses dropped prior to the census date will not appear on the student's transcript and will not be included in the limitation of dropped courses as set forth below.
2. If a course is withdrawn from prior to the end of the 12th week of classes for the fall or spring semester or equivalent date for shorter sessions, a grade of W will be assigned.
3. No student may drop any course after the date designated by the Office of the Registrar during the twelfth (12th) week of the fall or spring semester, or the equivalent date of the shorter sessions.
4. No student may withdraw from more than six (6) courses during their academic program except as set forth below. The Registrar may refuse to allow a student to drop a course if the student has dropped six (6) courses previously.
5. Students applying for financial aid must contact the Office of Student Financial Aid prior to removing any class from their schedule in order to understand the potential impact of the drop/withdrawal of the course on student financial aid eligibility.

All relevant course drop dates will be published annually by the Registrar and will be made available on the UNTD online academic calendar. All drop procedures must be completed by 5:00 p.m. on the deadline dates specified on the UNTD academic calendar.

Limitations on Course Withdrawals

Undergraduate students enrolled in higher education for the first time after fall 2007 may not drop more than six (6) courses, including any course a transfer student dropped at another institution, unless the student shows good cause. Those causes may include one or more of the following:

1. A severe illness or debilitating condition that affects the student's ability to satisfactorily complete a course.
2. The student's responsibility for the care of a sick, injured, or needy person if the provision of that care affects the student's ability to satisfactorily complete the course.
3. The death of a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student.
4. The active-duty service as a member of the Texas National Guard or the armed forces of the United States of either the student or a person considered a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student.
5. The change of the student's work schedule that is beyond the control of the student and affects the student's ability to satisfactorily complete the course.
6. Any other cause determined sufficient and relevant by the Student Academic Appeals Committee.

Courses dropped for complete withdrawal from UNTD are not calculated for the purpose of the course drop limitation.

Administrative Withdrawal from Courses

At the beginning of each session, faculty report students who do not participate in any classes or coursework prior to the official census date for the term. Students who are enrolled for courses but fail to attend or participate in all enrolled courses before census, will be administratively dropped from courses for the current term and any future terms. Students who do not attend for one full academic year are discontinued from the University and required to reapply for admission.

Withdrawal from UNT Dallas

A student may withdraw from all courses from UNTD any time prior to the end of the 13th week of classes in the fall or spring semester or the equivalent dates for summer session.

The Registrar will record a W for each course in which a student was enrolled for withdrawals processed prior to the 12th week of classes for the fall or spring semester or the equivalent for summer sessions.

Pre-Finals Week

So that students can more adequately prepare for their final examinations, special rules apply to the seven calendar days preceding the final week of each fall and spring term/semester. During pre-finals week, student organizations do not meet; and activities requiring student participation such as field trips or performances by dance, drama or music ensembles are not scheduled.

Final Examinations

Faculty members are expected to administer final examinations at the designated times during the exam week of each long semester and during the last class meeting day of each summer term. Any deviation from the published schedule of final examinations must be approved in advance by the appropriate academic dean.

Students who have as many as three final examinations scheduled on one day may appeal to their academic dean to reschedule one of those examinations for another day during the final examination period.

Graduation and Commencement

Graduation is the process that verifies that all degree requirements have been met, and the degree awarded (i.e., conferred). Students must apply for graduation in their final term to complete coursework. Diplomas are mailed to candidates approximately eight weeks after the end of the semester in which the student has applied for graduation, and the coursework and other degree requirements have been verified.

Application for Graduation

Applications for graduation are available online at the student center at my.untDallas.edu. (Visit registrar.untDallas.edu for degree application deadlines.)

Applications for admission to candidacy for a graduate degree must have a 3.00 or above average on all courses that receive graduate credit, whether or not the courses are to be applied toward a graduate degree. No student whose academic or personal record is unsatisfactory will be admitted to candidacy for the master's degree. The candidate must also earn 30 or more hours of graduate credit, depending upon the requirements for the degree sought. Courses in which the grade is D cannot be used toward completion of graduate degree requirements. Please see General Degree Requirements for more details.

Students otherwise eligible for graduation who complete their final course or courses elsewhere will not graduate at the end of the term/semester or summer session/term in which the work is completed, because of the time required for obtaining transcripts. Such students will have their degrees conferred at the close of a subsequent UNT Dallas term/semester.

Applicants who wish to apply after the graduation deadline (see the Academic Calendar) may not have their names listed in the commencement program because of publication deadlines. A late application may also delay degree conferral and final transcript.

Students who would like to apply after the degree conferral deadline will not graduate at the end of the term/semester. Their degree conferral will be processed at the close of the following eligible term/semester.

Commencement Exercises

Commencement is the public ceremony to recognize and celebrate students' achievements.

Commencement exercises are held in May and December.

Students can only participate in one commencement exercise for an academic career (i.e. undergraduate and graduate levels).

Students completing degree requirements at the end of the summer term traditionally attend the December commencement exercises. However, students that are within two courses (6-8 credits) of degree completion and in good academic standing can appeal to participate in earlier exercises.

All communications with students related to graduation and commencement activities will be conducted through the UNT Dallas student email accounts.

For more information on graduation and the commencement ceremony, click here to be directed to the Graduation and Commencement page located on the Registrar's Office website.

Definition of Terms

Active Military Service. "Active Military Service" includes active military service performed by a member of the Texas National Guard of the Texas State Guard.

Census Date. "Census date" means the 12th class day of the fall or spring semester or the equivalent dates in a summer session. The census date will vary based on the length of the course and are established and available from the Office of the Registrar.

Class Participation. "Class participation" is determined by the faculty member and may include activities such as attendance in class, submitting homework assignments or discussion board posts, and communication with the faculty member of record.

Commencement. The public ceremony to recognize and celebrate students who have applied for graduation.

Course Drop. "Course drop" means a course credit not completed by the student that was removed from his/her schedule prior to the session census date and is removed from the transcript.

Course Withdrawal. "Course withdrawal" means a credit course not completed by the student who was enrolled in the course on the session census date for which the student will receive a non-punitive grade of W on his/her transcript.

Discontinuation. Students who are "discontinued" at UNTD are those who have not been enrolled for at least 12 months at UNTD and must reapply to the institution to reenroll.

Grade. "Grade" means an indicator assigned upon completion of a course (usually A, B, C, D or F). A grade indicates that the student has earned and will be awarded credit if the course was completed successfully or that the student remained in the course until completion but failed to make satisfactory performance to be awarded credit. "Grade" does not include "incomplete."

Graduation. The process to verify that all degree requirements have been met and the degree is awarded (sometimes, also referred to as conferred). The conferred degree is noted on the official transcript, and diplomas are mailed to candidates approximately eight weeks after the end of the final term.

Member of a student's family. "Member of a student's family" includes the student's spouse, child, grandchild, father, mother, brother, sister, grandmother, grandfather, aunt, uncle, niece, nephew, first-cousin, stepparent, stepchild or step siblings.

Person who is otherwise considered to have a sufficiently close relationship to the student. "Person who is otherwise considered to have a sufficiently close relationship to the student" includes any relative within the third degree of consanguinity, plus close friends, including but not limited to roommates, housemates, classmates or other persons identified by the student as determined by the Assistant Provost for Academic Affairs on a case-by-case basis.

Reasonable Time. "Reasonable Time" means no fewer than 10 days.

Religious Holy Days. "Religious Holy Days" means a holy day observed by a religion whose place of worship is exempt from state property tax.

Student. "Student" includes students enrolled in distance education, self-paced and other asynchronous courses.

General Course Information

Course Numbering System

- 1000-1999 - Freshman courses
- 2000-2999 - Sophomore courses
- 3000-3999 - Junior courses
- 4000-4999 - Senior courses
- 5000-5999 - Graduate courses

- 7000-7999 - Law courses

The graduate student enrolled in a 5000-level course that meets with a senior-level undergraduate course will be expected to complete additional requirements beyond those expected of undergraduates in the same course.

Note: Courses 2900, 2910, 4900 and 4910, **Special Problems**, are used upon approval of the department chair or dean for individual instruction in any department to cover course content in special circumstances. Courses 5900, 5910, 5920 and 5930 are used in any department that offers graduate work.

Students should not repeat Special Problem courses with the same content (syllabus, course material, etc.) given it will not count toward meeting degree requirements. The duplicate course(s) will be excluded from the student's degree program.

Experimental Courses: 1980, 2980 and 4980, are new courses offered on a trial basis for 1-4 hours credit each. Registration is permitted only upon approval of the department chair.

Advanced Courses: numbered 3000 to 4999, are open to students who have 12 semester hours of credit in a given subject or who have the indicated prerequisites, and to those without the prerequisites who have the consent of the department chair. In some instances, school requirements may vary. Students should consult individual areas prior to enrolling in advanced courses.

Course Information

Individual courses of instruction are subject to change or withdrawal at any time and may not be offered each term/semester or every year. Any course may be withdrawn from current offerings if the number of registrants is too small to justify conducting the course. Students interested in a particular course during a particular period should inquire in advance and/or consult the applicable online Schedule of Classes at [myUNTDallas](#).

Figures in parentheses following the course credit hours indicate the number of clock hours per week devoted to lecture and laboratory. When it appears, the third and final number in these parentheses indicates the number of recitation hours per week. Specific information regarding courses within a particular department is located immediately before the course listings.

Prerequisite

A prerequisite is a course or other preparation that must be completed before beginning a course to ensure that students can successfully complete the course. All prerequisites are included in catalog course descriptions.

Students will be allowed to enroll in the next course of the sequence for the following term if they are currently enrolled in the prerequisite course at UNT Dallas. However, students will be dropped from that course prior to the beginning of the next term if they do not meet the prerequisite specified in the catalog. Students should meet with an academic advisor to develop a plan for successful completion of the prerequisite course.

Concurrent prerequisite enrollment is not permitted; however, in rare instances, exceptions may be approved by the department via the Academic Exception Form.

Corequisite

A corequisite is a course that must be completed at the same time as another course. For instance, often times, science classes will offer a laboratory course that must be taken at the same time as the lecture course. All corequisites are included in catalog course descriptions.

Semester Credit Hour

In accordance with UNT Dallas University [Policy 6.025 Evaluating, Awarding and Accepting Credit](#), a semester credit hour is the unit of credit at UNT Dallas; the one semester credit hours allows for one clock hour of direct faculty instruction a week, or one clock hour of attendance in synchronous or asynchronous learning activity in a distance education setting, and two hours out of class student work for 15 weeks or the equivalent. The determination of the level and semester credit hours assigned to courses is made by the faculty through the curriculum review process.

Texas Common Course Numbering System

The Texas Common Course Numbering System (TCCNS) has been designed for the purpose of aiding students in the transfer of general academic courses between colleges and universities throughout Texas. Common courses are freshman and sophomore academic credit courses that have been identified as common by institutions that are members of the common course numbering system. The system ensures that if the student takes a course the receiving institution designates as common, then the course will be accepted in transfer and the credit will be treated as equivalent to the course offered by the receiving institution.

The following table lists the courses that have been identified as common and their TCCNS equivalents. Students wishing to transfer a course that is not listed should obtain approval from the department of their intended major prior to taking the course. The student's academic dean determines applicability of the credit to a degree program. Before using this table, students should be sure that the institution they attend employs the TCCNS.

Common course numbers shown on this list as equating to 3000-level (upper-division) courses at UNT Dallas will transfer as equivalent courses, but will not be counted as upper-division credit.

Information provided is subject to change without notice and does not constitute a contract between UNT Dallas and a student or applicant for admission. Transfer credit is subject to audit during a student's academic career at UNT Dallas. Total hours accepted may be increased or decreased to reflect correction of prior evaluation or consideration of additional transfer work to ensure compliance with UNT Dallas academic policies.

Prospective transfer students should contact the department of their intended major for course work guidelines prior to enrollment. The most current version of the common course numbering system course equivalents for UNT Dallas is available from the Office of Admissions.

The TCCNS numbers, when applicable, are indicated in parentheses immediately following the UNT Dallas course number in the course description except when two UNT Dallas courses are required to meet a TCCNS equivalent. See "How to Read Course Descriptions" in this section for an example. Grade points earned at other institutions are excluded in the computations of the UNT Dallas cumulative grade point average, but transfer hours accepted are included in determining the classification and minimum required level of performance. Additional information concerning academic status is available from the offices of the academic deans. Additional courses may be equivalent but are not listed as being a part of TCCNS, contact the academic dean of your major at UNT Dallas for advising.

Students enrolled at UNT Dallas must secure their dean's approval to enroll concurrently in another college or university. Failure to obtain advance approval may result in the refusal of the university to accept such work in transfer.

For academic advising at UNT Dallas, contact the Academic Advising and Student Success at 972-338-1645.

	TCCNS
ACCT 2010	ACCT 2301/2401
ACCT 2020	ACCT 2302/2402
ART 1300	ARTS 1301
BCIS 1305	BCIS 1305
BIOL 1132	BIOL 2406
BIOL 1300	BIOL 1308
BIOL 1710	BIOL 1306
BIOL 1720	BIOL 1307
BIOL 1730	BIOL 1106
BIOL 1740	BIOL 1107
BIOL 2301	BIOL 2301
BIOL 2302	BIOL 2302
BIOL 2311	BIOL 2101
BIOL 2312	BIOL 2102
CDFS 1013	PSYC 2314
CDFS 2033	TECA 1303
CHEM 1410	CHEM 1311
CHEM 1420	CHEM 1312
CHEM 1430	CHEM 1111
CHEM 1440	CHEM 1112
CJUS 2100	CRIJ 1301
CJUS 2300	CRIJ 1310
CJUS 2301	CRIJ 2313
CJUS 2302	CRIJ 2328
COMM 1010	SPCH 1311
COMM 1307	COMM 1307
COMM 2300	SPCH 1315
COMM 2350	COMM 2366
CSCE 1030	COSC 1436
CSCE 1040	COSC 1337
DFST 1013	TECA 1354
DSCI 2305	BUSI 2305
ECON 1100	ECON 2302
ECON 1110	ECON 2301
ENGL 1313	ENGL 1301
ENGL 1323	ENGL 1302
ENGL 2100	ENGL 2307
ENGL 2210	ENGL 2332
ENGL 2220	ENGL 2333
ENGL 2321	ENGL 2321
ENGL 2326	ENGL 2326
ENGL 2341	ENGL 2341
ENGL 2342	ENGL 2342
GEOG 1710	GEOL 1401
GEOL 1445	GEOL 1445
HIST 1050	HIST 2321
HIST 1060	HIST 2322
HIST 2301	HIST 2301
HIST 2610	HIST 1301
HIST 2620	HIST 1302
HSML 1300	SOCW 2361
MATH 1314	MATH 1314

	TCCNS
MATH 1324	MATH 1324
MATH 1325	MATH 1325
MATH 1332	MATH 1332
MATH 1316	MATH 1316
MATH 1342	MATH 1342
MATH 2413	MATH 2413
MATH 2414	MATH 2414
MATH 2415	MATH 2415
PHYS 1052	PHYS 1404
PHYS 1062	PHYS 1403
PHYS 1210	PHYS 1415
PHYS 1410	PHYS 1301
PHYS 1420	PHYS 1302
PHYS 1430	PHYS 1101
PHYS 1440	PHYS 1102
PHYS 1710	PHYS 2325
PHYS 1730	PHYS 2125
PHYS 2220	PHYS 2326
PHYS 2240	PHYS 2126
PSYC 1100	PSYC 2301
PSYC 2480	PSYC 2315
SOCI 1510	SOCI 1301
SOCI 1520	SOCI 1306
SOCI 2010	SOCI 2319
SOCI 2070	SOCI 2319
SOCI 2100	CRIJ 1301
SPAN 1010	SPAN 1411
SPAN 1020	SPAN 1412
SPAN 2040	SPAN 2311
SPAN 2050	SPAN 2312
SPAN 2313	SPAN 2313
TECM 2300	COMM 2311
TECM 2700	ENGL 2311

Course Descriptions

How to Read Course Descriptions

All courses on the course description page are listed alphabetically. If more than one area of instruction exists within a unit, courses are listed alphabetically within that unit. Additionally, the courses appear in the straight alphabetical listing with a reference back to the unit.

Use the Course and Subject Guide located before the Course Descriptions to find courses quickly. Select prefix under Prefix/Subject Guide column and find the page number in the last column. If the Prefix/Subject Guide is unknown, examine the Courses of Instruction column for interest area and page number.

Note: A sample has been compiled to identify different components of the course description and does not accurately reflect an existing course. Explanations are given below the example. Not all course descriptions include every component shown in the following example.

Example from Catalog: MATH 3000. Real Analysis I.

MATH 3000. Real Analysis I. 4 hours. (3;0;1). *Introduction to mathematical proofs through real analysis. Topics include sets, relations, types of proofs, continuity and topology of the real line. May only be attempted 2 times for credit. Prerequisite(s): Students must complete MATH 3320 (formerly 2000) or its equivalent w/ grade C or better.* This hour is a problem-solving session.

Explanation of Example:

In this example, the first paragraph gives specific information regarding courses within a particular department.

- **Mathematics** is the area of study.
- **MATH** represents the course prefix.
- **3000** is the course number.
- **Real Analysis I** is the title of the course.
- **4 hours** represents the number of semester credit hours earned.

- (3;0;1) shows that 3 hours will be spent in lecture, 0 hours will be spent in laboratory, and 1 hour will be spent in recitation.
- **Introduction to mathematical proofs through real analysis. Topics include sets, relations, types of proofs, continuity and topology of the real line. May only be attempted 2 times for credit** is the content description regarding the course.
- **Prerequisite(s): Students must complete MATH 3320 (formerly 2000) or its equivalent w/ grade C or better** explains that MATH 3320 (formerly 2000) must be completed prior to enrolling in MATH 3000.
- ***This hour is a problem-solving session** indicates any special comments or instructions regarding registering for the course or the course itself.

Graduation

Graduation and Commencement

Graduation is the process that verifies that all degree requirements have been met, and the degree awarded (i.e., conferred). Students must apply for graduation in their final term to complete coursework. Diplomas are mailed to candidates approximately eight weeks after the end of the semester in which the student has applied for graduation, and the coursework and other degree requirements have been verified. Students should seek advising related to impending graduation before the final term to ensure that the application to graduate can be submitted on time and that requirements can be met by the end of the final term.

Application for Graduation

Applications for graduation are available in online at the student center at my.untDallas.edu. The deadline to apply for graduation for a given semester is published in the [Academic Calendar](#) for term and at the [Graduation](#) website.

Applicants who wish to apply after the graduation deadline may not have their names listed in the commencement program because of publication deadlines. A late application may also delay degree conferral and final transcript.

Students who would like to apply after the degree conferral deadline will not graduate at the end of the term/semester. Their degree conferral will be processed at the close of the following eligible term/semester.

Applications for admission to candidacy for a graduate degree must have a 3.00 or above average on all courses that receive graduate credit, whether or not the courses are to be applied toward a graduate degree. Students whose academic or personal record is unsatisfactory will not be admitted to candidacy for the master's degree. The candidate must also earn 30 or more hours of graduate credit per graduate degree, depending upon the requirements for the degree sought. Courses in which the grade is D cannot be used toward completion of graduate degree requirements. Please see General Degree Requirements for more details.

Students must be enrolled for their remaining courses at UNT Dallas in their final semester for a degree to be conferred at the end of the term. Students who complete courses at another institution in the final term will not graduate at the end of the term in which the work was completed, but rather will have their degrees conferred at the close of the following UNT Dallas term. Students may appeal this requirement to the Student Academic Appeals Committee with appropriate rationale and documentation.

Commencement Exercises

Commencement is the public ceremony to recognize and celebrate students' achievements.

Commencement exercises are held in May and December.

Students can only participate in one commencement exercise for an academic career (i.e. undergraduate and graduate levels).

Students completing degree requirements at the end of the summer term traditionally attend the December commencement exercises. However, students that are within two courses (6-8 credits) of degree completion and in good academic standing can appeal to participate in earlier exercises.

All communications with students related to graduation and commencement activities will be conducted through the UNT Dallas student email accounts.

For more information on graduation and the commencement ceremony, click [here](#) to be directed to the Graduation and Commencement page located on the Registrar's Office website.

Financial Aid

Financial Aid

UNT Dallas provides several methods of assisting students in financing their education. Financial assistance (financial aid) awarded through UNT Dallas may include a combination of federal grants, scholarships, state aid programs, institutional aid programs, loans, and/or part-time work-study opportunities for those who qualify. The different types of financial aid available to UNT Dallas students are explained later in this section.

Applications and complete descriptions of all programs, requirements, and qualifications are available at the Office of Financial Aid and Scholarships, Student Center. You may also call (972) 780-3662 or visit our website at <http://untDallas.edu/finaid>.

Application Period and Deadlines for federal and state aid

The application period begins October 1 of each year for the following academic year (fall, spring, summer). The Free Application for Federal Student Aid (FAFSA) and the Texas Application of State Financial Aid (TASFA) are available each October for the upcoming academic year and should be completed as early as possible. For federal financial aid, students are encouraged to apply online at studentaid.gov. Students whose application files are completed by the priority dates are ensured first consideration for awards. Application data is received electronically from the FAFSA Processing System (Federal Student Aid Programs) through which applications are processed. The application data must reach our office before a file can be processed. To ensure that your FAFSA reaches UNT Dallas, include our school code, 042421, on your application. For state financial aid, students are encouraged to access the application at untDallas.edu/finaid/basics/tasfa.php. The TASFA can be submitted directly to the Office of Financial Aid and Scholarships. Students whose application files are completed by the priority dates are ensured first consideration for awards.

UNT Dallas Priority Dates for need-based aid

- Fall/spring term/semester: March 15
- Spring term/semester: August 15
- Summer term: February 15
- A separate UNT Dallas summer application must be completed for summer financial aid. This application is available online (my.untdallas.edu) in March for the following summer term. The FAFSA for the year preceding the summer is also required.
- Priority dates for merit-based aid are provided later in this section.

General Eligibility Requirements

Before any federal assistance is granted (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study, or loans from the Federal Direct Stafford Loan Program), general eligibility and program requirements must be met. To be eligible for financial aid you must:

1. Establish eligibility by completing and filing the Free Application for Federal Student Aid (FAFSA);
2. Not be in default on any Title IV loan (Federal Perkins or Federal Stafford), or owe a refund or repayment on educational funds received at any institution;
3. Be a U.S. citizen or eligible noncitizen;
4. Be registered with the Selective Service if you are a male at least 18 years old born after December 31, 1959 (most males between the ages of 18 and 25, including permanent residents and other eligible noncitizens, are required to register with Selective Service);
5. Enroll in and maintain at least a half-time class load for most programs;
6. Use all funds received through financial aid for educational purposes;
7. Be accepted for admission by the university and enrolled in a degree granting program;
8. Be making satisfactory academic progress;
9. Complete the verification process, if selected;
10. Have a valid Social Security Number; and
11. Have a high school diploma or a GED (general equivalency diploma)

Before any state assistance is granted (TEXAS Grant, TPEG, Tuition Grant, Texas College Work-Study), general eligibility and program requirements must be met. To be eligible for financial aid you must:

1. Establish eligibility by completing and filing the Texas Application for State Financial Aid (TASFA);
2. Be a non-citizen Texas resident;
3. Submit a statement of Selective Service registration status;
4. Enroll in and maintain at least a half-time class load for most programs;
5. Use all funds received through financial aid for educational purposes;
6. Be accepted for admission by the university and enrolled in a degree granting program;
7. Be making satisfactory academic progress;
8. Complete the verification process, if selected;
9. Have a high school diploma or GED (general equivalency diploma);
10. Submit an annual statement certifying that you have not been convicted for the possession or sale of illegal drugs.

Institutional need-based scholarships and grants require the submission of a complete FAFSA or TASFA as outlined above.

Note: *These eligibility requirements apply to all UNT Dallas students regardless of academic career. Transient and visiting students are not eligible for financial aid.*

Special Conditions for Financial Aid Applicants

1. Refunds and Repayments. If you officially withdraw, cease attendance, or are administratively withdrawn from UNT Dallas, any refund of tuition and fees and other university charges will be assessed for return to programs from which you (or your parents if they received a Federal Parent Loan) were originally paid and you may be subject to the Return to Title IV calculation. For more information regarding the Return to Title IV process, please visit the OFAS website at <http://untdallas.edu/finaid>.
2. Federal, state, and institutional regulations require that each student must maintain satisfactory academic progress (SAP) to be eligible for financial aid programs. Minimum standards must be achieved by the end of any given enrollment period at UNT Dallas. Satisfactory academic progress (SAP) is defined in both quantitative and qualitative measures.
3. Official transcripts are not issued to any student who has an unpaid account or owes a defaulted federal student loan received from any university.

Satisfactory Academic Progress

Note: *This policy is subject to change at any time, and without prior notice.*

Policy Statement

Federal regulations require the University of North Texas at Dallas to monitor student academic progress to ensure students establish and remain eligible to receive Federal Title IV sources of student aid. The Office of Financial Aid and Scholarships (OFAS) monitors the academic progress of each recipient and potential recipient of Title IV funds to evaluate academic progress and to determine continued eligibility for Title IV student aid.

Application of Policy

All undergraduate, graduate, and Law students who are applying for and/or receiving financial assistance.

Definitions

Academic Progress: means the qualitative and pace of progression measures of a student's progress towards completing requirements for a degree.

Academic Term: means a period of student enrollment. The university academic calendar includes three (3) terms including fall, spring and summer semesters.

Financial Aid Warning: is a financial aid status assigned to a student following an academic term in which the student did not make satisfactory academic progress. The student may still be eligible to receive Title IV program funds.

Financial Aid Probation: is a financial aid status assigned to a student following an academic term in which the student was on Financial Aid Warning and did not make satisfactory progress and went to *Not Meeting*, but the student successfully appealed the determination of lack of satisfactory progress and the SFAS determined that the student should be able to meet satisfactory academic progress standards by the end of the academic term while on financial aid probation. The student may still be eligible to receive Title IV program funds.

Academic Plan Status: is a financial aid status assigned to a student who will be monitored in accordance with the terms of an approved academic plan. This status is assigned when a student's appeal is approved following a term on financial aid probation, and SFAS determines that the students will meet satisfactory academic progress standards by the end of the academic plan. The student may still be eligible to receive Title IV program funds.

Financial Aid Not Meeting: is a financial aid status assigned to a student during an academic term in which a student was not meeting Satisfactory Academic Progress ("SAP") requirements. Students are not eligible to receive Title IV program funds while at a Not Meeting status.

Grade Point Average (GPA): is calculated by dividing the total number of grade points by the total number of semester hours attempted in residence at the University of North Texas at Dallas which includes all courses with grades of A, B, C, D, and F. Courses with grades of P, NP, I, or W are not counted in the GPA however, they are counted as courses attempted. For SAP purposes, SFAS uses the Cumulative Grade Point Average as defined by UNTD Academic Policy.

Office of Student Financial Aid and Scholarships (OFAS): means the University of North Texas at Dallas office with specific responsibility for evaluating student academic progress to determine initial and continued eligibility for Title IV student aid.

Procedures and Responsibilities

1. Evaluation of Satisfactory Academic Progress (SAP) - OFAS monitors the academic progress of each recipient and potential recipient of Title IV student aid. Student academic progress is evaluated at the end of every academic term following the posting of final grades to determine continued eligibility for Title IV student aid. Evaluations of SAP by OFAS are conducted exclusively to consider eligibility for Title IV student aid and neither replace nor override other University of North Texas at Dallas academic policies related to evaluation of a student's academic status. The standards of SAP are either the same as or stricter than the University of North Texas at Dallas academic standards for students who are not receiving Title IV student assistance.

2. Satisfactory Academic Progress - Every graduate, undergraduate, and Law student who applies for and receives Title IV student aid must maintain SAP to remain eligible for such aid, regardless of whether the student is a first-time applicant or has received aid in the past, and regardless of whether the student attends University of North Texas at Dallas full-time or part-time. To achieve SAP, students must meet both qualitative and pace of progression standards at the end of each academic term as defined below:

A. Qualitative Requirement for SAP - To meet the standard for SAP, students must meet or exceed the following grade point average at the end of the academic term. Grades from transfer coursework at an institution other than University of North Texas at Dallas will not be factored into the calculation of a student's cumulative GPA.

i. Undergraduate students - 2.0 cumulative GPA for all terms.

ii. Graduate students - 3.0 cumulative GPA for all terms.

iii. Law students - 2.0 cumulative GPA for all terms.

B. Pace of Progression Requirements for SAP - An ongoing measure that ensures a student is on track to complete their program in the maximum timeframe. Pace of Progression is determined by dividing the cumulative number of hours a student has successfully completed by the cumulative number of hours a student has attempted. All attempts at a course, including repeated courses, are included in the calculation of total hours attempted and pace of progression. Students must successfully complete at least 67% of all credit hours attempted. Attempted hours include repeated, failed, incomplete, withdrawn from, and transfer credit hours.

C. Incomplete Classes - Incomplete classes will be considered the same as an "F" when evaluating SAP. Once an Incomplete class has had a final grade assigned, in accordance with UNTD Academic Policy, SAP will be recalculated for the most current term.

D. Withdrawn Classes - Withdrawn Classes will be considered as an unsuccessful course attempt when calculating pace of progression and maximum time frame.

E. Repeated Courses - Repeated Courses are included in the calculations for pace of progression as well as maximum time frame as both attempted hours and completed hours, if attempt was successful. Repeated Courses are included in the cumulative GPA as defined by UNTD Academic Policy.

F. Transfer Courses - Transfer Courses are applied in two different ways for SAP purposes.

i. Pace of Progression - All courses accepted by UNTD in transfer will be counted as hours attempted and hours completed in the pace of progression calculation.

ii. Maximum Time Frame - Only those transfer courses accepted toward a student's current academic program of student will be counted in the maximum time frame calculation.

G. Remedial Courses - Remedial Courses, as defined by UNTD Academic Policy, are included in the pace of progression calculations however, remedial courses are excluded from the maximum time frame calculation.

H. Pass/No Pass Grades - Courses with a grade of "Pass" are counted as hours attempted and hours completed for the pace of progress and maximum time frame calculations. Courses with a grade of "No Pass" are counted as an unsuccessful course attempt in the pace of progression and maximum time frame calculations. Pass/No Pass Grades are defined by UNTD Academic Policy.

3. Financial Aid Warning - Students failing to meet SAP will be placed on financial aid - warning. Students on financial aid warning remain eligible to receive Title IV program aid for the academic term following the academic term during which the student did not meet SAP standards. Students will not be placed on financial aid warning for consecutive academic terms. If a student is not meeting SAP requirements at the conclusion of an academic term which s/he is on financial aid warning, the student will not be eligible for financial aid in any future academic terms until all SAP requirements are met or the student successfully appeals as set forth below.

4. Financial Aid Notices - Loss of Eligibility - SFAS will provide notice of the loss of eligibility for Title IV student aid to a student not meeting SAP including specific details regarding the process for re-establishing eligibility and the process for appeal of the determination.

5. Appeal of Eligibility - Failure to Meet SAP - A student may appeal a loss of Title IV eligibility by submitting a written notice to OFAS no later than the prescribed deadline of the academic term for which a student is appealing that identifies circumstances to be considered in mitigation of the failure to make SAP. The notice of appeal must include a description of mitigating circumstances that may be considered by OFAS with an explanation of how the mitigating circumstances affected the student and how the student will be able to make SAP in the subsequent academic term. Mitigating circumstances that may be considered by SFAS include:

Serious injury to the student, or a member of the student's immediate family, or

A. Serious injury to the student, or a member of the student's immediate family, or

B. Serious extended illness of the student, a member of the student's immediate family, or

C. Death of a student's relative, or

D. Learning disability as documented in the Office of Disability Accommodation, or

E. Military service, or

F. Working towards a special degree, maximum credit hours or

G. Other special circumstances.

Appeal Approved: After a successful appeal, a student may be placed on financial aid probation as set forth in paragraph 6 below. Title IV aid may be disbursed during these periods.

Appeal Denied: If a student appeal of financial aid eligibility is denied, the student is responsible for paying educational costs until the student improves his/her academic records to meet SAP. Students who are denied due to maximum time frame are responsible for paying educational costs for the remainder of their degree plan.

6. Financial Aid Probation - If an appeal of financial aid eligibility is approved, the student will be placed on Financial Aid Probation and Title IV aid may be disbursed during the period of probation. The probation period must include requirements that a student must meet to achieve SAP by the end of the probationary period. If a student is not meeting SAP at the end of the financial aid probationary period, OFAS will notify the student that financial aid eligibility is denied until such time as the student is able to demonstrate SAP. Notice of loss of eligibility status following a period of financial aid probation may be appealed in accordance with the procedures set forth in paragraph 5 of this policy.

7. Maximum Time Frame for Degree Completion - To remain eligible for Title IV student aid, undergraduate, graduate, and law students must complete degree program requirements within 150% of the published length of their degree.

Scholarships

The University offers a variety of competitive academic scholarships to entering freshmen, transfer, and graduate students. Information in this catalog is correct at the time of printing, but is subject to change without prior notification. Visit the UNT Dallas Office of Financial Aid and Scholarships website for additional scholarship details at <http://untdallas.edu/finaid>.

Merit Scholarships Available to Entering Freshmen Students

For Freshmen students entering the University in the fall 2024 semester, the following scholarships are available. For Freshmen Students entering the University in the spring 2025 semester, limited scholarships could be available based on funding. Beyond the application for undergraduate admission, there is no additional application for merit scholarship consideration except as noted below regarding the Presidential Scholarship. The submission of a FAFSA or TASFA is not required for merit scholarship consideration.

Priority consideration for merit scholarships will be given to those students that are fully admitted into degree granting programs by December 1 *for the following academic year. Students that do not meet the priority deadline will be considered for scholarships on a rolling basis based upon their date of admission. To be fully considered for Freshmen Merit Scholarships, student must be fully admitted into degree granting programs no later than May 1.* Students admitted after this deadline will only be considered if funding remains. Deadlines are strictly enforced. These scholarships are not guaranteed. All eligible students may not receive a scholarship. To maximize scholarship consideration, students should strive to be fully admitted as soon as possible.

For the 2024-2025 award year, an applicant's unweighted high school GPA on a 4.0 scale will be used for merit scholarship decisions. This is the same GPA that is used during the admissions process. Additionally, a student's class rank or ACT/SAT score is not considered in scholarship awarding.

Presidential Scholarship

Our most prestigious, merit-based freshman scholarship. Value of up to \$66,800 (\$16,700 per year, over four years of undergraduate study). Presidentialscholars@untdallas.edu (email for specific application process).

Excellence Scholarship

This scholarship has a value of up to \$20,000 (\$5,000 per year; \$2,500 per fall & spring term) through four years of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have a minimum high school grade point average of 3.75. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit at UNT Dallas in the academic year, and meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNT Dallas New Freshmen Scholarship except the Presidential Scholarship.

Blazer Scholarship

This scholarship has a value of up to \$16,000 (\$4,000 per year; \$2,000 per fall & spring term) through four years of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have a minimum high school grade point average of 3.6 up to 3.749. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit at UNT Dallas in the academic year, and meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNT Dallas New Freshmen Scholarship except the Presidential Scholarship.

Blue and Green Scholarship

This scholarship has a value of up to \$12,000 (\$3,000 per year; \$1,500 per fall & spring term) through four years of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have a minimum high school grade point average of 3.4 up to 3.599. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit at UNT Dallas in the academic year, and meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNT Dallas New Freshmen Scholarship except the Presidential Scholarship.

Elevate Scholarship

This scholarship has a value of up to \$8,000 (\$2,000 per year; \$1,000 per fall & spring term) through four years of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have a minimum high school grade point average of 3.1 up to 3.399. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNTD coursework, earns 30 hours of credit at UNT Dallas in the academic year, and meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNT Dallas New Freshmen Scholarship except the Presidential Scholarship.

Aspire Scholarship

This scholarship has a value of up to \$6,000 (\$1,500 per year; \$750 per fall & spring term) through four years of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have a minimum 2.75 up to 3.099. The scholarship is renewable if the student maintains a 2.75 cumulative GPA in all UNTD coursework, earns 30 hours of credit at UNT Dallas in the academic year, and meets Satisfactory Academic Progress (SAP). This scholarship may not be combined with any other UNT Dallas New Freshmen Scholarship except the Presidential Scholarship.

*If the deadline date falls on a weekend or a date in which the University is closed, the next business day will be considered the deadline.

Merit Scholarships Available to Entering Transfer Students

For Transfer Students entering the University in the fall 2024 semester, the following scholarships are available. For Transfer Students entering the University in the spring 2025 semester, limited scholarships could be available based on funding. Beyond the application for undergraduate admission, there is no additional application for merit scholarship consideration. The submission of a FAFSA or TASFA is not required for merit scholarship consideration.

Priority consideration for merit scholarships will be given to those students that are fully admitted into degree granting programs by April 15 for the following academic year. *Students that do not meet the priority deadline will be considered for scholarships on a rolling basis based upon their date of admission. To be fully considered for Transfer Merit Scholarships, student must be fully admitted into degree granting programs no later than June 1.* Students admitted after this deadline will only be considered if funding remains. Deadlines are strictly enforced. These scholarships are not guaranteed. All eligible students may not receive a scholarship. To maximize scholarship consideration, students should strive to be fully admitted as soon as possible.

For the 2024-2025 award year, an applicant's overall transfer GPA on a 4.0 scale will be used for merit scholarship decisions. This is the same GPA that is used during the admissions process.

Phi Theta Kappa Scholarship

This scholarship has an annual value of up to either \$4,000 or \$3,500 for two years of undergraduate study only or the completion of the first baccalaureate degree. To qualify for the \$4,000 (\$2,000 per fall & spring terms) level a student must have an overall cumulative transfer GPA of at least 3.5. To qualify for the \$3,500 (\$1,750 per fall & spring terms) level a student must have an overall cumulative transfer GPA of at least 3.00 and a minimum of 30 transferable hours at time of admission. The Scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNT Dallas coursework, earns 24 hours of credit in the academic year at UNT Dallas, and meets Satisfactory Academic Progress (SAP). This scholarship is limited to members of Phi Theta Kappa and confirmation of membership (PTK certificate or membership card) must be submitted to the Office of Financial Aid and Scholarships or the Office of Undergraduate Admissions. This scholarship cannot be combined with any other scholarships for entering transfer students.

Achieve the Dream Scholarship

This scholarship has an annual value of up to \$3,000 (\$1,500 per fall & spring terms) for two years of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have an overall cumulative transfer GPA of at least 3.00 and a minimum of 30 transferable hours at time of admission. The scholarship is renewable if the student maintains a 3.00 cumulative GPA in all UNT Dallas coursework, earns 24 hours of credit in the academic year at UNT Dallas, and meets Satisfactory Academic Progress (SAP). This scholarship cannot be combined with any other scholarships for entering transfers students.

Transfer Trailblazer Scholarship

This scholarship has an annual value of up to \$2,000 (\$1,000 per fall & spring terms) for two years of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have an overall cumulative transfer GPA of at least 2.75 and a minimum of 30 transferable hours at time of admission. The scholarship is renewable if the student maintains a 2.75 cumulative GPA in all UNT Dallas coursework, earns 24 hours of credit in the academic year at UNT Dallas, and meets Satisfactory Academic Progress (SAP). This scholarship cannot be combined with any other scholarships for entering transfer students.

General Spring Transfer Scholarship

This scholarship has a lifetime value of up to \$4,000 (\$1,000 per fall & spring terms) for up to four semesters of undergraduate study only or the completion of the first baccalaureate degree. To qualify, a student must have an overall cumulative transfer GPA of at least 2.75 and a minimum of 30 transferable hours at time of admission. The scholarship is renewable if the student maintains a 2.75 cumulative GPA in all UNT Dallas coursework, earns 24 hours of credit their first year at UNT Dallas, and meets Satisfactory Academic Progress (SAP). This scholarship cannot be combined with any other scholarships for entering transfer students. **This scholarship is not guaranteed to be awarded every spring term, only if funding is available.**

*If the deadline date falls on a weekend or a date in which the University is closed, the next business day will be considered the deadline.

Promise Partnerships and Programs for Undergraduate Students

Promise Partnerships and Programs at UNT Dallas ensure eligible participating students will receive a combination of federal, state, and/or institutional funding to cover the full cost of tuition and/or mandatory fees based on the program. Funding is renewable for up to four years or the completion of the first bachelor's degree as outlined below.*

Dallas County Promise (DCP)

- Graduate from participating high schools in Dallas County
- Complete Dallas Promise Path Form through DCP
- Meet all published deadlines and criteria through DCP
- Household AGI (student and parent) of \$65,000 or less
- DCP pay only tuition, not fees or other charges, that is not covered by other federal, state, or institutional scholarships, grants, waivers, or exemptions

Tarrant To & Through (T3) Partnership

- Graduate from participating high schools in Tarrant County
- Complete T3 Partnership Pledge through T3 Partnership Program
- Meet all published deadline and criteria through T3
- T3 pays only tuition and mandatory course fees that are not covered by other federal, state, or institutional scholarships, grants, waivers, or exemptions

TEXOMA Promise

- Must graduate from participating North Texas school districts, Grayson College, or the TEXOMA Community
- Complete TEXOMA pledge through TEXOMA Promise
- Meet all published deadlines and criteria through TEXOMA Promise
- TEXOMA Promise pays only tuition and mandatory course fees that are not covered by other federal, state, or institutional scholarships, grants, waivers, or exemptions

Red River Promise

- Must graduate from participating school districts in Cooke, Montague, or Young counties in Texas
- Complete Red River pledge through Red River Promise
- Meet all published deadlines and criteria through Red River Promise
- Red River Promise pays only tuition and mandatory course fees that are not covered by other federal, state, or institutional scholarships, grants, waivers, or exemptions

Renewal Criteria for all Promise Partnership Programs

- Enroll for a minimum of 6 hours for the term and earn at least 24 semester credit hours each academic year at UNT Dallas
- 2.0 minimum UNT Dallas cumulative GPA and maintain SAP eligibility
- Submit a complete FAFSA or TASFA each year
- Renewable for up to 4 years for first-time freshmen and up to 3 years for transfers; applicable for the first bachelors degree only

Graduate Scholarships

Graduate School Academic Achievement Scholarship (application required)

The University of North Texas at Dallas Graduate School Scholarship Committee will administer the application and selection process for the Graduate School Academic Achievement Scholarship. Students are eligible to receive the UNT Dallas Graduate School Academic Achievement Scholarship for a maximum of three academic years (nine semesters) depending on the program of study. Master's degree students completing degrees requiring 30-48 credit hours may receive the scholarship for up to two (2) years or 6 semesters. Master's degree students completing degrees requiring 60 credits hours may receive the scholarship for up to three (3) years or 9 semesters. The standard scholarship allotment per student at UNT Dallas is currently a minimum of \$500 or maximum of \$1,000 per semester or \$1,500 or a maximum of \$3,000 per academic standard year. Students who were previously awarded a scholarship and have exhausted the semester limit for that program prior to graduation may not apply for another scholarship should they decide to enroll in extra courses to pursue an additional certification or master's degree program.

Eligibility requirements for New Students: Applicants must have been admitted to a UNT Dallas master's degree program or have a completed application file. Applicants who will be first-time graduate students should, at a minimum, have a 2.80 or higher overall GPA or a 3.00 or higher GPA on the last 60 hours of coursework leading to the bachelor's degree.

Eligibility requirements for Current Graduate Students: Applicants who have completed UNT Dallas graduate-level coursework must have a 3.50 GPA on a minimum of 6 credit hours of prior graduate-level work.

Applicants who have already earned a master's degree or higher are ineligible for this scholarship.

Application Requirements: Submit a professional resume (should include any community service, volunteering, etc.) and an essay (minimum of 500 words).

Grant Programs

Federal Pell Grant

Actual eligibility levels are determined by federal standards through the Central Processing System (Federal Student Aid Programs). To receive funds after eligibility is determined, a student must maintain satisfactory academic progress (SAP) standards as defined by Office of Financial Aid and Scholarships and be classified as an undergraduate. Pell grant awards are based on the student's actual enrollment.

Federal Supplemental Educational Opportunity Grant (FSEOG)

This is a need-based grant for undergraduate students only and is awarded to students with the lowest EFC. Half-time enrollment and meeting satisfactory academic progress (SAP) is required. The award about is \$1,000.

Texas Public Education Grant (TPEG)

TPEG is awarded on a first-come first-served basis based upon availability of funds, established financial need, at least half-time enrollment, and maintaining satisfactory academic progress (SAP) standards as defined by the Office of Student Financial Aid and Scholarships.

Tuition Grant (TG)

TG is awarded on a first-come first-served basis based upon availability of funds, established financial need, at least half-time enrollment, and maintaining satisfactory academic progress (SAP) standards as defined by Office of Student Financial Aid and Scholarships.

Iraq and Afghanistan Service Grant

IASG award is equal to the amount of a maximum Federal Pell Grant for the *award year* but cannot exceed your cost of attendance for that award year. For more information about the Iraq and Afghanistan Service Grant please go to finaid.untDallas.edu.

IASG Eligibility

You may be eligible to receive the Iraq and Afghanistan Service Grant if:

- You are not eligible for a Federal Pell Grant on the basis of your Expected Family Contribution but
- Meet the remaining Federal Pell Grant eligibility requirements, and
- Your parent or guardian was a member of the U.S. armed forces and died as a result of military service performed in Iraq or Afghanistan after the events of 9/11, and
- You were under 24 years old or enrolled in college at least part-time at the time of your parent's or guardian's death.

Teacher Assistance for College and Higher Education (TEACH) Grant Program

This program provides grants up to \$4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families.

TEACH Grant recipients must agree to teach for at least four academic years within eight calendar years of completing the program of study for which a TEACH Grant was received.

IMPORTANT: If you receive the grant and fail to graduate or complete this service obligation, all amounts of TEACH Grants received will be converted to a Federal Direct Unsubsidized Stafford Loan. Please note that loan interest will be retroactive and calculated with an effective date from the original award disbursement. You must then repay this loan to the U.S. Department of Education, with interest charged from the date the grant(s) was disbursed.

Texas Grant Program

This is a state grant program for undergraduate Texas residents. Eligibility is based on full time enrollment; established financial need; graduation from a public or accredited private high school in Texas; completion of the recommended, advanced, or distinguished high school curriculum; no felony conviction or crime involving a controlled substance; and the availability of funds. The student must enroll in an eligible institution within 16 months of high school graduation, or within 12 months of receiving an associate's degree (associate's degree must have been conferred after May 1, 2001).

Employment

Federal Work-Study Program

Eligibility for the Federal Work-Study Program is determined by established financial need and availability of funds to make awards, at least half-time enrollment and maintaining satisfactory academic progress (SAP) standards as defined by the Office of Student Financial Aid and Scholarships. Students awarded the Federal Work-Study Program are eligible to earn the financial aid amount awarded through a work-study job. Most positions require 15-20 hours of work per week. Students apply directly to the department with the open position listed on the web site. The employing department will select students for interviews based on availability of funds, student work skills, educational background and interest. Eligibility must be determined each term/semester to continue in the Federal Work-Study Program.

Career Services

Career Services provides a variety of employment opportunities- full-time and part-time and internships off campus to currently enrolled students and alumni. For information, call 972-338-1782.

Loan Programs

Direct Loan Program

All Direct Loans (subsidized, unsubsidized, Parent Loan for Undergraduate Students [PLUS]) are awarded based upon established financial need, at least half-time enrollment and maintaining satisfactory academic progress (SAP) standards as defined by the Office of Student Financial Aid and Scholarships. The Free Application for Federal Student Aid (FAFSA) must be submitted before an award will be determined. Maximum and aggregate limits are imposed based upon classification status. Repayment criteria vary depending upon the time the funds are borrowed.

Benefits for Veterans

Students who have served in the military or who are currently serving or dependents/spouses of our veterans may be eligible to receive benefits from the federal Department of Veteran Affairs (VA). For information on benefit eligibility, how to apply and current pay rates please visit <https://benefits.va.gov/gibill/>.

Current Educational Programs:

- Selected Reserves (Chapter 1606)
- Reserve Educational Assistance Program (Chapter 1607)
- Montgomery GI Bill® (Chapter 30)
- Post 9/11 GI Bill® (Chapter 33)
- Survivors and Dependents Assistance Program (Chapter 35)
- Vocational Rehabilitation and Employment (Chapter 31)

Responsibilities for students under Vocational Rehabilitation and Employment (Chapter 31); Post-9/11 GI Bill® (Chapter 33); Selected Reserves (Chapter 1606); Reserve Educational Assistance Program (Chapter 1607); Montgomery GI Bill® (Chapter 30); and Survivors and Dependents Assistance Program (Chapter 35)

1. Apply for benefits at: www.va.gov.
2. Submit a certificate of eligibility for entitlement to educational assistance. (both veterans and dependents/spouses)
3. Submit the member 4 copy of your DD214. (both veterans and dependents/spouses)

4. Provide us with an unofficial copy of your Military Transcripts and have an official copy sent directly to the school. When you are entering your information on the JST site, be sure to type your name exactly how it is printed on your DD214. (Veterans only)
5. The university may also require additional payment or impose a fee for the amount that is the difference between the amount of the student's financial obligation and the amount of the VA education benefit disbursement. This applies only if you are not receiving 100% of your Post 9/11 benefit, or if you incur miscellaneous fees such as new student orientation, that the VA does not cover.
6. As of December 17, 2021, all Post 9/11 (Chapter 33) students will be required to verify their enrollment at the end of every month. On the last day of the month, you will call the VA and inform the representative that you are still registered for classes for the month. Instead of normal pay date on the 1st of every month, this could possibly push it back to the second week of the month for processing. Failure to certify your enrollment every month will result in non-payment. Keep in mind that if the last day of the month falls on a weekend, you will call the following business day.

VA Educational Line: 1-888-442-4551; you will be asked for your social/file number and name. Once they have your information pulled up let them know you are calling to certify your enrollment for the month. Be sure to ask how long processing will take so you will know when to expect payment.

Additional information concerning veteran benefits can be found in the Veterans Success Center. The Veteran Success Center (VSC) is located in the Student Center and can be contacted at VSC@untdallas.edu. You can also refer to our website for more information: <https://sa.untdallas.edu/veterans-success-center>.

Hazlewood Act for Texas Veterans

Qualifying Texas veterans, and their qualifying dependent spouses and children, may be eligible to receive the Hazlewood Act. The Hazlewood Act is a State of Texas program that exempts tuition and most fees for eligible Texas Veterans and their eligible dependents, at Texas, public post-secondary institutions. Application forms and information on tuition exemptions for qualified veterans, and their dependents, are available online at <https://www.tvc.texas.gov/education/hazlewood/> or our Student Business Services' webpage. For additional information please contact Hazlewood@untdallas.edu.

Additional information concerning veteran benefits can be found in the Veterans Success Center. The Veteran Success Center (VSC) is located in the Student Center and can be contacted at VSC@untdallas.edu.

Student Business Services

Tuition and Mandatory Fees

Tuition, fees, room and board are subject to increase or decrease without notice by action of the Texas Legislature and/or the UNT System Board of Regents. Students are responsible for any additional amounts due UNT Dallas resulting from post audits and corrections, including all fees and waivers, i.e., registration assessing errors, changing from off-campus to on-campus classes, invalid employment waivers, etc.

For current information on tuition and fees, visit the Student Business Services website (untdallas.edu/sbs).

Undergraduate tuition rates

Note: Tuition rates are subject to change

Visit the Student Business Services website (untdallas.edu/sbs/tuition-and-fees) for the most current tuition and fee rates.

Graduate tuition rates

Note: Tuition rates are subject to change

Visit the Student Business Services website (untdallas.edu/sbs/tuition-and-fees) for the most current tuition and fee rates.

Explanation of fees

Note: Fees are subject to change

Visit the Student Business Services website: (untdallas.edu/sbs/tuition-and-fees/explanation-fees.php) for current fees.

Mandatory - Incidental fees

Student service fee

Student service fees are assessed in proportion to the number of semester credit hours for which a student registers to cover the cost of student services that directly involve or benefit students.

Medical services fee

The medical services fee is used solely to provide medical services to students enrolled at the university.

Intercollegiate athletics fee

This fee applies only to undergraduate and graduate students enrolled at UNT Dallas. The Intercollegiate Athletics fee is assessed in proportion to the number of credit hours to cover the cost of UNTD athletics programs, capped at 12 hours.

Undergraduate advising fee

The undergraduate advising fee supports the advising function for undergraduate courses.

Technology fee

This fee applies only to undergraduate and graduate students enrolled at UNT Dallas. The Technology fee is assessed in proportion to the number of credit hours for which a student registers to defray costs associated with the equipment in the open computer labs.

Library fee

This fee applies only to undergraduate and graduate students enrolled at UNT Dallas. The Library fee is assessed in proportion to the number of credit hours for which a student registers to cover the expenses associated with electronic resources, library books, and software.

Graduate orientation fee

This fee applies only to graduate students enrolled at UNT Dallas for the first time. The fee is assessed as a one-time charge.

Undergraduate matriculation fee

This fee applies only to undergraduate students enrolled at UNT Dallas for the first time. The fee is assessed as a one-time charge. The fee covers the cost of new student admission, online application services, document processing, credit evaluation, and other services associated with the processing and support of new students up to enrollment at UNT Dallas.

Other fees

Distance learning fee

A distance education fee is assessed in proportion to the number of credit hours for which a student is enrolled in an online or hybrid course.

Science laboratory fee

A science laboratory fee is assessed to all students enrolled in a science laboratory section. Laboratory fees are collected to cover the cost of materials and supplies used by students in the laboratory.

Universities Center at Dallas Fee

Students enrolling for upper-division undergraduate courses or graduate courses offered by the partner universities of the Universities Center at Dallas, may enroll at their home institution for courses offered by the other UCD universities. UCD is located in downtown Dallas.

Graduation Application Fee

Students applying for graduation will be charged a one-time, non-refundable graduation fee.

Orientation fees - New Student

Freshman Students: \$140.00; Transfer Students: \$80.00

Replacement ID card

Students receive the first ID card at no cost. Replacement cost for ID cards is \$5.00.

Late registration fee

UNT Dallas

A flat fee of \$50.00 will be charged to students registering during the designated late registration period.

Parking fees

Please refer to Parking Services at police.untdallas.edu/parking-office.

Graduate Admissions Application Fee

A \$50.00 non-refundable application fee for graduate students.

Placement Testing Fee

\$30.00

Credit by Exam Fee

UNT Dallas awards undergraduate college credit on the basis of local and national examinations, subject to general limitations. Examinations are offered by several UNT Dallas departments. A \$53.00 fee is collected from those students who take credit by examination at UNT Dallas.

Option to pay tuition by installment

UNT Dallas provides for the payment of tuition and fees during the fall, spring, and summer terms/semesters through the following alternatives:

1. Full payment of tuition and fees upon registration or by the payment deadline for early registration; or
2. Selection of the installment plan. By selecting the installment plan, the student understands that it is a contractual agreement and agrees to make the installment payments by the due dates indicated.

The Texas Legislature has the authority to modify or eliminate installment payment of tuition at each regular or called legislative session.

Non-refundable fee for tuition by installment

Administrative fee: \$20.00

Note: A \$20.00 non-refundable administrative fee will be charged each semester the installment plan is selected. Students who choose the installment plan option recognize they are in a contractual relationship and accept the terms of the installment plan contract.

A student who fails to make payment of tuition and fees (including any incidental fees) by the due date may be prohibited from registering for classes until full payment is made. A student who fails to make payment prior to the end of the term/semester may be denied credit for the work done that term/semester.

See Student Business Services at untdallas.edu/sbs/payments/installment-plan for installment plan information.

Tuition and fees payments

Credit card payments (MasterCard, Visa, American Express and Discover) and echeck payments may be made through self-service at MyDallas.unt.edu. Credit and debit card payments are assessed an additional 2.79% service fee to cover the processing cost for the payment. Electronic checks (echeck) are accepted with no additional fee.

Tuition and fee payments also may be made by personal check, money order, cashier's check, or cash at Student Business Services at the Student Center. Student Business Services requires the student identification number to be recorded on all check and money order payments made in person.

Account balances and schedule information may be obtained through self-service at MyDallas.unt.edu.

Cash Payments

Cash payments are accepted only at Student Business Services at the Student Center. Please do not mail cash payments.

Tuition and fee policies

Tuition covers undergraduate and graduate work. Students must purchase their own textbooks and supplies.

Fees charged for late registration and miscellaneous items are noted in the Explanation of Fees section.

Full-time tuition rate information

(Timely graduation tuition program)

At UNT Dallas, **full-time undergraduate** students **pay the same amount** for university tuition and fees in a fall or spring semester regardless of how many hours they take. Students are considered full-time once they register for 12 hours or more. More information is available at untdallas.edu/sbs/tuition-and-fees.

Student financial obligation agreement

Students are required to accept the Student Financial Obligation Agreement, prior to initial registration for the first term of enrollment.

Tuition charged for excess and repeated credit hours

Undergraduate students who attempt 30 or more semester credit hours beyond the minimum number of hours required for completion of their degree program will be charged additional tuition amounts. Hours attempted by students who enrolled initially in the 1999 fall semesters are exempt.

Undergraduate students who enroll in certain courses more than twice will be charged additional tuition amounts. Please refer to registrar.untdallas.edu/registration/excessive-hours for specific information.

Residency Regulations for Tuition Purposes

A student's state of residency is determined prior to first enrollment in accordance with rules and regulations established by the Texas Higher Education Coordinating Board. Detailed information on residency is available at the state website www.collegeforalltexas.com. New students may contact the Office of Admissions for detailed residency information. Current UNT Dallas students should contact the Office of the Registrar. Students who are not legal residents of Texas must pay nonresident tuition, including the statutory tuition charges and standard university fees approved by the Board of Regents. Admission requirements for nonresidents are the same as for resident students.

Certain residency exceptions do not affect actual residency status but do allow for a nonresident tuition exemption. Refer to "[Tuition and Fee Waivers](#)" in this section for further information.

Responsibility of the student

Once admitted to UNT Dallas, students are notified of their residency classification. Students are responsible for providing accurate residency information to the Office of the Registrar. Any questions concerning residence must be discussed with residency determination officials in the Office of Admissions and/or the Office of the Registrar prior to registration.

Any student incorrectly classified as a resident will be reclassified and required to pay out-of-state tuition due. Attempts to evade nonresident fees may subject the student to the statute penalty and possible disciplinary action.

Change of status nonresident to resident

A student who is at any time classified as a nonresident retains nonresident status until reclassification with the Office of the Registrar and the application approved.

Change of status from resident to nonresident

Students who are classified as residents but become nonresidents by virtue of any address change must notify the Office of the Registrar of such change immediately. Students who believe they have been erroneously classified have the opportunity for appeal to the office that classified the residency: the Office of Admissions or Office of the Registrar.

Tuition and fee waivers/exemptions

Several exemptions and waivers are available to qualifying students who meet the specific state requirements for each individual waiver or exemption. Waiver/exemptions refunds must be requested during the term/semester application is made. Such requests must be made prior to the 12th class day in long terms/semesters, the 4th class day in the summer sessions (except 3W1), 2nd class day in 3W1. Requests for retroactive refunds are not honored. Information regarding waivers and exemptions is available at Student Business Services or at untdallas.edu/sbs/waivers-and-exemptions. Posted waivers are subject to post audit and correction.

Exemptions and waivers

For a complete list, please see: untdallas.edu/sbs/waivers-and-exemptions.

Tuition and fee adjustments

A student who drops a course or withdraws from the university within certain time periods may be entitled to a tuition adjustment. These adjustments are calculated according to the category (drop or withdrawal) and time schedule listed at [Tuition Adjustments | Student Business Services](#). Tuition Adjustment periods and rates are subject to change by the state legislature. Delinquent payment fees, late registration charges, and installment administrative fees are non-refundable. Any financial obligation to UNT Dallas must be resolved before any adjustments will be made.

Class drop adjustments

Tuition Adjustments are made for any course dropped through the 12th class day for the long term/semester; corresponding dates are set for 8 week and summer terms/sessions. See the Academic Calendar at [registrar.untdallas.edu/academic-calendars](#) for specific dates. The semester's first-class day is always the first official university day of classes and not the first day of an individual's class.

Note: If all classes for the semester are dropped, see "Schedule of Withdrawal Refunds" in this section.

Students applying for financial aid are required to notify Financial Aid and Scholarships before dropping any class to learn how it will affect current or future financial aid eligibility.

Withdrawal from the university

Withdrawal refunds are determined by the number of enrolled semester credit hours at the time of withdrawal. Withdrawal percentages are applied to the total amount of tuition and fees as prescribed by state law, not the amount paid. The withdrawal schedule and percentages of refund shown below pertain to total withdrawal from the term/semester and are mandated by the state legislature. The term/semester's first class day is always the first official university day of classes and not the first day the individual attends class. A withdrawal refund is based on the day of withdrawal, regardless of the date the class first meets.

Additional information may be found at [untdallas.edu/sbs](#) or by contacting Student Business Services.

The withdrawal schedule and percentage of a pro-rata refund pertain to total withdrawal from the term/semester and are mandated by federal law. Please contact Financial Aid and Scholarships regarding pro-rata refund schedules and percentages.

Schedule withdrawal refunds

Please see important dates at [untdallas.edu/sbs](#)

***Note: Some fees are non-refundable.**

Delinquent payment fees, late registration charges, publication fees and installment administrative fees are non-refundable.

Tuition rebates for certain undergraduates

Section 54.0065 of the Texas Education Code provides up to a \$1,000 tuition rebate to resident undergraduate students. To be eligible for a rebate under this program, a student must:

1. Have enrolled for the first time in an institution of higher education in the Fall 1997 semester or later.
2. Request a rebate for course work related to a first baccalaureate degree received from a general academic teaching institution.
3. Have been a resident of Texas and have been entitled to pay resident tuition at all times while pursuing the degree.
4. If enrolled for the first time in Fall 2005 or later, graduate within four calendar years for a four-year degree or within five calendar years for a five-year degree if the degree is in a program determined by the Texas Higher Education Coordinating Board to require more than four years to complete; and
5. Have attempted no more than 3 hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which the student will graduate.

Hours attempted include transfer credits, course credit earned exclusively by examination (except that, for the purpose of this program, only the number of semester credit hours earned exclusively by examination in excess of 9 semester credit hours is treated as hours attempted), courses dropped after the official census date, for-credit developmental courses, optional internship and cooperative education courses and repeated courses. Courses dropped for reasons that are determined by the institution to be totally beyond the control of the student shall not be counted.

For students concurrently earning a baccalaureate degree and a Texas teaching certificate, required teacher education courses shall not be counted to the extent that they are over and above the free electives allowed in the baccalaureate degree program.

Effective for students who enroll for the first time in Fall 2005 or later, an otherwise eligible student may be eligible for a tuition rebate without satisfying the requirements of item 4 above if the student is awarded a baccalaureate degree and the institution determines that the student's failure to comply was caused by a demonstrated hardship condition.

For additional information concerning tuition rebates, contact the Office of the Registrar or your academic advisor.

General financial policies

UNT Dallas is a state-assisted institution subject to state laws. Extension of credit is prohibited and all financial obligations to the university must be paid when due. Tuition, fees, and room and board are subject to change by action of the Texas Legislature or the Board of Regents of UNT.

Correction of errors

Students are responsible for any additional amounts due UNT Dallas resulting from auditing and correction of records after registration fees have been paid including all registration assessment errors, change from off-campus to on-campus classes, invalid employment waivers, etc.

Payments by Third Party

Checks issued by a third party in payment of a student's tuition, fees or other charges made by UNT Dallas should be made payable to UNT Dallas. The student's name and/or student ID number should be included on the payment.

Returned Checks

A returned check is defined as any check, similar sight order or electronic bank draft returned to the university unpaid due to no fault of the bank or the university.

Upon receipt of a returned check, notification is mailed to the issuing party or the individual in whose behalf the check was issued. The address on the check and/or the address in the official university records is used. The check is payable on or before 10 working days from the date of the notice. Only cash, cashier's check or money order is accepted for payment of the returned check and service charge (\$25 per check).

A student may be withdrawn immediately from the university if payment is not made within the stated time period. DO NOT stop attending classes unless you receive official notification of your withdrawal. Notification of withdrawal is made to the address on the check and/or the address in the official university records.

Check-issuing privileges are suspended while any returned check and/or service charge are outstanding.

If the university receives three or more returned checks during an academic year, the check-issuing privileges of the individual are revoked.

If all attempts to collect a returned check have failed, civil or criminal legal action may be taken in accordance with Texas state law (Sections [31.06](#) and [32.41](#) of the Texas Penal Code).

Stop-payment on tuition checks

A student who has not already done so, will be withdrawn from UNT Dallas on the date the returned stop-payment check is received by UNT Dallas. A returned check service charge (\$25 per check) will be assessed. Tuition refund charges are based on normal refund policy.

If a student wishes to be withdrawn, the Office of the Registrar should always be contacted as soon as possible.

Hazlewood Act for Texas Veterans

Information on tuition exemptions and other veterans educational benefits is available online at <https://www.untDallas.edu/sbs/payments/hazlewood.php>

Student Code of Conduct

Code of Student Rights and Responsibilities, and Conduct

The following section includes, in its entirety, university policy on the Code of Student's Rights, Responsibilities and Conduct. This policy is an articulation of the University's commitment to recognize and support the rights of its students and to provide a guide for defining behaviors that the University may consider a violation of such policies. It is not, however, meant to be an exhaustive list of all actions which may be considered misconduct. Information related to the Code of Academic Integrity can be found in the Academic Regulations section of this catalog.

Policy Statement:

The University of North Texas at Dallas, as a student-centered public University, has established standards of conduct to foster an educational environment conducive to learning and development. Students and University student organizations are expected to conduct themselves in a manner that demonstrates respect for the rights and property of others and upholds the integrity of the University community. The standards of conduct outlined in the Code of Student's Rights and Responsibilities and Conduct have been developed to ensure the well-being, honor and dignity of all who live, learn and work in our educational community.

Application of Policy:

This policy applies to all individuals who apply for admission to, enroll in and matriculate or graduate from the University of North Texas at Dallas (UNT Dallas), student organizations, and to conduct that occurs on the premises of UNT Dallas, at any location, program or other activity sponsored by or associated with UNT Dallas sponsored activities. The policy also applies when conduct that occurs off-campus adversely affects or has a reasonable likelihood of adversely affecting the educational environment or UNT Dallas community and the pursuit of its objectives.

Definitions:

1. **Code of Student Rights and Responsibilities (“the Code”)** - The official university policy that sets out the rights and responsibilities of UNT Dallas students and student organizations, as defined by this policy, the manner in which students and student organizations are expected to conduct themselves at all times, and the procedures established to fairly address conduct that departs from these expectations.
2. **Complainant** - Complainant means an individual who may have been the subject of conduct prohibited under the policy regardless of whether the individual reports the conduct.
3. **Conduct Record** - Documentation of a student’s conduct violation(s) and sanction(s) while at UNT-Dallas.
4. **Conduct Process** - The procedures provided in the Code from the initial notice of complaint through final resolution to consider whether a student has engaged in misconduct, and whether conduct sanctions should be imposed.
5. **Conduct Sanction** - An official action assigned by the University for a violation of the Code.
6. **Consent** - Words or actions that show an active, knowing and voluntary agreement to engage in sexual activity. Consent cannot be gained by force, coercion, manipulation, threats, or by taking advantage of the incapacitation of another when the individual knows or reasonably should know of such incapacity by use of alcohol or drugs. Consent is absent when the activity in question exceeds the scope of previously given consent, or the person is unconscious or otherwise unaware that the prohibited conduct is occurring. Consent may be revoked at any time.
7. **Day** - Day means calendar days unless otherwise stated in the policy.
8. **Dating Violence** - Abuse or violence, or threat of abuse or violence, against a person with whom the actor has or has had a social relationship of a romantic or intimate nature.
9. **Dean of Students (DOS)** - The University official responsible for administering the student disciplinary conduct process in accordance with the Code, for maintaining student disciplinary conduct records, and for assisting students in resolving conflicts with one another.
10. **Domestic Violence** - A physical act perpetrated against a person’s will by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant.
11. **Good Conduct Standing** - Status in which a student is fully eligible to participate in University activities and privileges.
12. **Initial Meeting** - An opportunity for a student to review alleged misconduct and provide an opportunity for the student to respond.
13. **No-Contact Order** - Administrative directive issued by a UNTDSA Representative prohibiting contact between individuals. The directive may be given as an interim measure during an investigation or as a sanction.
14. **Notice of Complaint** - The initial document in the conduct process that identifies alleged misconduct in violation of the Code, and schedules a meeting between the student and a UNTDSA Representative to discuss possible violations of the Code and sanctions.
15. **Notice of Disciplinary Sanctions** - A document in the disciplinary process that identifies conduct sanctions based on a violation of the Code.
16. **Permanent Student Conduct Record** - Documentation of a student’s conduct violation(s) and sanction(s) that are permanently maintained by UNTDSA subject to the University records retention schedule. This record is separate from an academic record.
17. **Preponderance of the Evidence** - Preponderance of the evidence means the amount information necessary to establish whether an allegation is more likely than not to have occurred (i.e. more likely true than not true). Preponderance of the evidence also is referred to as the greater weight of the evidence.
18. **Respondent** - Respondent means an individual or organization identified as possibly having engaged in conduct prohibited under the policy regardless of whether a formal complaint is made.
19. **Sexual Assault** - The intentional or knowing penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another individual, without the consent of the individual. This offense includes the rape of male, female, transgender, and non-binary individuals.
20. **Sexual Coercion** - The use of manipulation or threat to force someone to have sex.
21. **Sexual Exploitation** - Taking non-consensual or abusive sexual advantage of another for another’s own advantage or benefit, or to benefit or advantage anyone other than the person being exploited, including, but not limited to, non-consensual video or audio-taping of sexual activity or undetected viewing of another’s sexual activity.
22. **Sexual Harassment** - “Sexual harassment” means unwelcome verbal, nonverbal or physical conduct of a sexual nature (including gender-based and sex-stereotyping conduct of a sexual nature) that:
 1. in the employment context unreasonably interferes with the person’s work performance or creates an intimidating, hostile, or offensive work environment; or
 2. in the education context is sufficiently severe, persistent or pervasive that the conduct interferes with a student’s ability to participate in or benefit from the university’s educational programs or activities. For purposes of this policy, conduct is sufficiently severe, persistent or pervasive in the education context if its frequency, or threatening or humiliating nature unreasonably interferes with or limits the student’s ability to participate in or benefit from the university’s educational program or activity, including when the conduct reasonably creates an intimidating, hostile, abusive or offensive educational environment.

Examples of unwelcome conduct that may constitute sexual harassment under this policy (regardless of the medium or platform) include but are not limited to:

 - repeated requests for dates, sexual flirtations or propositions of a sexual nature;
 - subtle pressure for a sexual relationship;
 - sexist remarks about a person’s clothing, body or sexual activities;
 - unnecessary touching, hugging or brushing against a person’s body;
 - direct or implied threats that submission to sexual advances will affect or be a condition of employment, work status, grades, or letter of recommendation;
 - comments of a sexual nature that cause humiliation, such as use of inappropriate terms of address;
 - sexual assault; and
 - sexually explicit or sexist comments, questions or jokes.
23. **Sexual Misconduct** - Conduct including sexual harassment, sexual exploitation, sexual assault, domestic violence, stalking, and sexual violence.
24. **Sexual Violence** - A physical sexual act perpetrated against a person’s will, or when a person is so incapacitated that he or she is incapable of giving consent due to the use of drugs or alcohol, or where a person is incapable of giving consent due to an intellectual or other disability (including sexual assault). Sexual violence is a form of sexual harassment.
25. **Stalking** - A course of conduct directed at a person that would cause a reasonable person to fear for the person’s safety or to suffer substantial emotional distress.
26. **Student** - Student means an individual who has applied for admission or readmission to the University of North Texas at Dallas, who is registered or enrolled in one or more courses for credit at the University, or who currently is not enrolled but has continuing academic relationship with the University.

27. **Student Conduct Committee ("the Committee")** - A group convened at the request of a student or student organization for the purpose of providing an opportunity for impartial evaluation of alleged violations of misconduct and sanctions.
28. **Title IX Coordinator** - Title IX Coordinator means a University of North Texas at Dallas employee designated by the President to implement, monitor, and enforce the University's Title IX program. In this policy, reference to the Title IX Coordinator also means their designees.
29. **University** - The University of North Texas at Dallas
30. **University Community** - The collective group of students, faculty, staff, and any other person employed by or contributing to the University.
31. **University Premises** - All land, buildings, and portion of buildings owned or leased by the University or a component of the UNT System.
32. **University Privilege** - A benefit that is granted by the University or enjoyed by students, including but not limited to, participating in social events or University sponsored activities, election to student leadership positions, and membership in student organization(s).
33. **UNTDSA Representative** - A University official authorized by the President to investigate alleged violations of the Code and to administer the procedures and sanctions as set forth in the Code.
34. **University Sponsored Activity** - All functions, events, and programs on the University premises or conducted under the authority of the University.
35. **University Student Group/Student Organization ("Student Group" or "Student Organization")** - A group of students who share a common interest and who are registered as a recognized student group in accordance with student organization policies.

Procedures and Responsibilities:

Interim Removal

A student who presents a substantial and imminent threat to the health, safety, or welfare of the University community or its property may be temporarily removed from campus premises and prohibited from participating in all University sponsored activities pending a determination of the threat. A student temporarily removed under this provision must meet with a member of the C.A.R.E. team within two days or as soon as reasonably possible to determine whether the student may return to campus and participate in activities pending conclusion of the student conduct process. A student will be informed in writing whether the interim removal will remain in effect.

Amnesty Policy

Any student who in good faith reports being the victim of or witness to sexual harassment, sexual assault, dating violence and stalking, will not be subject to disciplinary action for a violation of the code of conduct that occurred at or near the time of the incident, unless the student is found responsible for the offense.

Student Rights and Responsibilities (Section 1):

I. Student Rights

The University is an academic community in which all persons share responsibility for its quality and wellbeing. As members of the University community, students can reasonably expect all the guarantees and protections afforded students of public institutions, including:

1. The right to fair and equitable process in all matters concerning the Code.
2. The right to exercise their privileges and responsibilities as student.
3. The right to be free from discrimination on the basis of race, ethnicity, gender, age, religion, creed, national origin, disability, veteran status, sexual orientation, or gender identity.
4. The right to engage in inquiry and discussion, to exchange thought and opinion, and to speak, write, and print freely on any subject in accordance with the guarantees of federal and state laws.
5. The right to engage in peaceful and orderly speech, protest, demonstration, and picketing within the public forum to the extent such activities do not disrupt the academic and administrative functions of the University. The University reserves the right, in accordance with federal and state law, to approve the time, place and manner of such activities.
6. The right to participate in the formulation of policy directly affecting students when allowed by law.
7. The right to participate in student organizations within the University.
8. The right to ready access to established University policies and procedures.

Responsible Party: Office of Community Standards

II. Student Rights in the Conduct Process

When a student is charged with an alleged violation of the Code that student has the right to:

1. Receive notice of the alleged violation(s), know who to contact for a meeting, and the date by which that contact must occur.
2. Present information in response to the allegations of misconduct, including an oral and written statement, witnesses, documents, and any other information that reasonably responds to the allegations.
3. Be accompanied by an advisor. Advisors may not speak or participate directly in the conduct process.
4. Choose to not participate or answer questions in a meeting.
5. Ask questions of any statements or witnesses presented.
6. Review by impartial officials and students participating in the conduct process.
7. Appeal the findings, suspension, and expulsion as allowed by the Code.

III. Student Responsibilities

1. **Witnesses of Student Conduct Violations**
Members of the UNT Dallas community are strongly encouraged to participate in any conduct proceedings and to appear as witnesses when reasonably notified.
2. **Guests of University Students**
Guests must adhere to all University rules, and the hosting student is responsible for all guests' actions. It is the responsibility of the host to inform the guests of these rules. The host can be held financially responsible for the actions of a guest, as well as face Code charges for any guests' behavior. In the University's sole and absolute discretion, guests may be prohibited from entering University premises.
3. **Responsible Action Protocol:**
At UNT Dallas, the health, safety and welfare of our students and community are paramount concerns. As such, all UNT Dallas students are expected to alert appropriate officials in the event of any health or safety emergency -specifically including those involving the abuse of alcohol or drugs.

Because the University understands that fear of possible disciplinary actions may act as a barrier to students seeking requests for emergency assistance, the University has adopted the following Responsible Action Protocol to alleviate such concerns and promote responsible action on the part of students. In a situation involving imminent threat or danger to the health or safety of any individual(s), students are expected:

1. to contact emergency officials by calling 911 to report the incident
2. to remain with the individual(s) needing emergency treatment and cooperate with emergency officials, so long as it is safe to do so, and
3. to meet with appropriate University officials after the incident and cooperate with any University investigation.

The University will consider the positive impact of taking responsible action in an emergency situation when determining the appropriate response for alleged conduct violations by the reporting student that may have occurred prior to or contemporaneously with the emergency situation. In some situations, this may mean that no University disciplinary action is taken or no disciplinary sanctions are imposed, but the incident will be documented, and educational, community, and health initiatives -as well as contact with a student's parent(s) or guardian(s) -may be required.

The protocol does not preclude or prevent action by police or other local authorities. Nor does this protocol preclude disciplinary action regarding other violations of the Code, such as causing or threatening physical harm, sexual misconduct, property damage, harassment, hazing, etc. Failure of students to take responsible actions in an emergency situation, however, may void all protections under this provision, may constitute an aggravating factor for purposes of sanctioning, and may lead to further disciplinary actions when such failure to act otherwise constitutes a violation of University rules, regulations, or policies

4. Student Organization Responsibility

A student organization will be responsible for the actions and conduct of its members, when one or more of its members, acting in the capacity of their membership, commit a violation of the Code. Group misconduct need not be officially approved by the entire membership in order to be considered grounds for possible conduct action towards the organization. There is no minimum number of organization members who must be involved in an incident before conduct action may be taken towards the entire organization.

Any Notice of Complaint regarding alleged misconduct involving a student group will be delivered to the President as outlined in this policy. A Notice of Complaint will be sent to the attention of the president or other leader of the student organization with a copy to the on campus advisor and other advisors as appropriate along with the appropriate Student Affairs Staff member. Student organizations are responsible for responding to all Notices of Complaint and failure to respond may result in resolution of the matter in the absence of any representative of the student group.

Responsible Party: Office of Community Standards

5. Categories of Misconduct:

1. Trespassing, forcefully entering and/or occupying University-owned, leased, or controlled premises without authorization.
2. Destroying or vandalizing personal and/or public property; unauthorized, mischievous and/or inappropriate use of such property.
3. Unauthorized use or abuse of a computer system, access code[s], keys, or similar device to access controlled data, UNT Dallas's property, or a restricted area of any of the University's campuses.
4. Theft or unauthorized use of property or services of the University, its members, or its visitors.
5. Providing false information to a University official who is performing their official duties or engaging in other similar forms of dishonesty, including making a wrongful accusation against any member of the University community.
6. Failing to comply with reasonable directive of University officials (i.e. faculty, staff, graduate assistants, resident assistants, student employees) or law enforcement officers who have identified themselves as such and are performing their duties; and/or failing to identify oneself to such persons when requested to do so.
7. Falsifying or withholding required information in any form from a University official, including information on an application for admission.
8. Committing academic misconduct:
 1. Using the words or ideas of another, from the Internet or any source, without proper citation of the source(s), commonly called plagiarism.
 2. Receiving unauthorized external assistance during an examination or any academic exercise for credit. This includes, but is not limited to:
 - Providing or receiving aid in connection with any academic assignment;
 - Use or possession of camera telephones, text messages, computer disks, audio recorders, calculators, solution materials, photocopies, materials from previous classes, commercial research services, notes or other means to copy or photograph materials used or intended for academic evaluation for use during the academic evaluation or assignment;
 - Communication in any manner with another student;
 - Working with others on graded coursework, including in-class, on-line and take-home examinations; or
 - Possessing, reading, buying, selling or using any materials intended for an academic evaluation or assignment in advance of its administration.
 3. Turning in the same work in more than one class (or when repeating a class), unless permission is received in advance from the instructor.
 4. Falsifying information for inclusion in an assigned paper, project or exercise; including inventing or altering data from a laboratory or field project, or creating fictional citations for a paper.
 5. Attempting to influence or change any academic evaluation, assignment or academic records for reasons having no relevance to academic achievement. This includes, but is not limited to, bribery, threats and making unauthorized changes to any academic record.
 6. Falsifying or misrepresenting attendance, hours, or activities in relationship to any class, internship, externship, field experience, clinical activity or similar activity.
 7. Acting or attempting to act as a substitute for another, or using or attempting to use a substitute, in any academic evaluation or assignment.
 8. Facilitating, permitting or tolerating any of the above-listed items.

9. Disrupting classroom activity, University functions, and/or the operations of the University by an action or combination of actions that unreasonably interfere with, hinder, obstruct, or prevent the right of others to freely participate in an activity, program, or service of the University.
10. Violating any institutional safety regulation, including, but not limited to:
 1. Falsely reporting a fire, bomb, or any other emergency by any means, including activation of an alarm;
 2. Engaging in the unauthorized possession, use, or alteration or tampering of any University-owned emergency or safety equipment;
 3. Failing to evacuate a building or other structure during an emergency or an emergency drill; and
 4. Taking any action that creates a substantial risk that potentially compromises the safety of an individual or the community.
11. Operating a vehicle, including a motorized cart, in any manner that endangers any person or property.
12. Possessing, storing, controlling, or using a functioning or nonfunctioning firearm, firework, explosive, incendiary device, or other weapon or device classified as a weapon by the State of Texas or utilizing any instrument to simulate a weapon in a manner that endangers or tends to endanger, threaten, or intimidate any person. Individuals who are licensed to carry a handgun must be in compliance with UNT Dallas Policy No. 12.0006 Carrying of Concealed Handguns on Campus. For more information please visit http://www.untDallas.edu/sites/default/files/page_level2/hds0041/pdf/12_006_concealed_handguns_adopted.pdf. NOTE: "Firearm" is defined as any gun, rifle, pistol, or handgun designed to fire bullets, BBs, pellets, or shots -including paintballs -regardless of the propellant used. "Other weapon" is defined as any instrument of combat or any object not designed as an instrument of combat but carried for the purpose of inflicting or threatening bodily injury. Examples include, but are not limited to: knives with fixed blades or pocket knives with blades longer than four inches, metal knuckles, hatchets, nunchakus, or any explosive or incendiary device.
13. Using, selling, possessing, distributing, or being under the influence of an alcoholic beverage, except as permitted by law and University policy. Members of the University community are accountable for their decisions regarding their use of alcohol, as well as their behavior which occurs as a result of those decisions.
14. Using, possessing, distributing, selling, or being under the influence of an illegal drug or narcotic; manufacturing, growing, or synthesizing an illegal drug or narcotic; possessing drug paraphernalia; or setting up or possessing laboratory equipment or materials for the purpose of making or distributing an illegal drug or narcotic.
15. Threatening, assaulting, or causing physical harm to oneself or to another. Uttering any words or performing any acts that cause physical injury, or threaten any individual, or interfere with any individual's rightful actions, including but not limited to the following:
 1. words or actions that would cause an individual to fear for his or her immediate safety.
 2. the use of physical force against an individual.
 3. repeatedly contacting another person when the contact is unwanted.
16. Hazing (as defined in the Texas Education Code), including engaging in, soliciting, encouraging, direction, aiding or intentionally, knowingly or recklessly permitting behavior such as physical brutality, risk of harm to mental or physical health or safety, intimidation, threat or ostracism, mental stress, humiliation, or other behaviors adverse to health or human dignity in association with pledging, initiation, affiliation with, holding office in, or maintain membership in a student group; or having firsthand knowledge of the planning of hazing or of its occurrence and failing to report it to school authorities
17. Harassment, which is any verbal, visual, electronic, or physical conduct that is sufficiently severe, and ongoing that it adversely affects, or has the purpose or logical consequence of interfering with any student's educational program; or creates an intimidating, hostile, or offensive environment within the University community. Harassment can include, but is not limited to, the above behaviors towards any person because of race, ethnicity, religion, gender, sexual orientation, gender identity, age, creed, national origin, disability, veteran status, or on any other basis.
18. Sexually harassing any person, by making one or more unwelcome sex-related comments or sexual overtures, engaging in other similar physical behaviors, or displaying offensive visual materials which interfere with, or are intended to interfere with another person's work or study. Even one incident, if it is sufficiently serious, may constitute sexual harassment.
19. Engaging in sexual misconduct, including any physical act which is sexual in nature that is committed under pressure, force, threat, intimidation, or without the full and informed consent of all persons involved. For the purposes of this policy, consent must be freely and actively given through mutually understandable terms or actions. A person is deemed incapable of giving consent when that person is a minor, mentally disabled, mentally incapacitated, physically helpless, under the influence of drugs or alcohol to the point of being unable to make a rational decision, unconscious, or asleep. A person always has the right to revoke consent at any time during a sexual act.
20. Abusing the Code of Student's Rights and Responsibilities and Conduct, including but not limited to:
 1. Knowingly filing a false, inaccurate, or misleading statement or accusation against another person;
 2. Knowingly providing false, inaccurate, or misleading information to a conduct officer or body;
 3. Disrupting or interfering with the orderly business of a conduct proceeding;
 4. Discouraging, or attempting to discourage, an individual's participation in, or access to the student conduct process;
 5. Influencing, or attempting to influence, the impartiality of any conduct officer or member of a conduct body prior to, during, and/or after a conduct proceeding;
 6. Intimidating or harassing, or attempting to intimidate or harass, any participant of a conduct process prior to, during, and/or after a conduct proceeding;
 7. Failing to comply with sanctions imposed under the Code;
 8. Violating the terms of a conduct sanction; and
 9. Influencing, or attempting to influence, another person to commit an abuse of the Code of Student's Rights and Responsibilities and Conduct.
21. Misusing, falsely representing, defacing, mutilating, or stealing a University document.
22. Assisting in or inciting others into violating any provision of the Code.
23. Attempting to violate any provision of the Code.
24. Possessing or manufacturing any false or altered form of identification, improperly using any identification card, knowingly altering or mutilating a UNT Dallas student identification card, using the identification card of another, or allowing use of one's own card by another.
25. Littering and/or inappropriate disposal of refuse, including ejecting any objects from vehicles or from windows in residence halls, balconies, or other University buildings.
26. Being present during any violation of the Code in such a way as to condone, support, or encourage such violation. Students who anticipate or observe a violation of University policy are expected to remove themselves from participation and are encouraged to report the violation.

27. Retaliation against an individual who reports allegations of harassment or any other code violation and provides information in an investigation related to such complaint.
 28. Any act or conduct that obstructs or hinders the application and enforcement of the Code.
 29. Any violation of the UNT Dallas College of Law Honor Code.
 30. Any act or actions that is contrary to federal, state, or local law, or University policy.
6. **Student Records:**
Student records will be maintained in accordance with the Family Educational Rights and Privacy Act ("FERPA") of 1974 and the U.S. Department of Education's guidelines for implementation. Academic and conduct records will be maintained separately. Transcripts of academic records will contain information concerning academic status, including disqualification for academic reasons, expulsion, suspension and revocation of admission for conduct reasons. With the exception of records relating to expulsion, suspension and revocation of admission, all conduct records will be destroyed seven (7) years after the date of the incident. Records relating to expulsion, suspension and revocation of admission will be held permanently.

Responsible Party: Office of Community Standards

7. **Classroom Disruption:**

All matters pertaining to classroom disruption will be addressed in accordance with the Classroom Disruption Policy.

Responsible Party: Office of Community Standards

Student Conduct Process and Procedure (Section 2):

I. Filing a Complaint

Complaints alleging a violation of the Student Code will be filed with the Office of Community Standards. Such complaints must meet the following criteria:

1. The complaint must be submitted in writing or electronically and dated;
2. The complaint must clearly indicate the name of the respondent. If necessary, follow-up documentation may be requested before a complaint is acted upon;
3. To the extent possible; the date, time, place, name of person(s) involved, and the circumstances of the alleged violation should be specified; and
4. The name(s) of any person(s) who may have witnessed the alleged prohibited conduct should be listed.
5. The complaint must be filed no later than thirty (30) days after discovery of the incident which is the topic of the complaint. The Office of Community Standards may waive the thirty-day limitation upon demonstration of good cause.
6. All cases involving possible violations of Title IX will be referred to the Title IX Coordinator and will follow the policies and procedures for investigating a Title IX Case.

Responsible Party: Office of Community Standards

II. Notification and Information Gathering

1. Reports of alleged violations of the Code will be reviewed by the Office of Community Standards for possible administrative action. When necessary the Office of Community Standards may appoint a designee to review the incident and assess the information provided.
2. The Office of Community Standards will notify the student(s) named in the report of the alleged violation(s), who they need to contact for a meeting, and the date by which they call to set up the appointment. The notice of complaint or call in letter, will be sent to the student's official University issued UNT Dallas email account, which will serve as official notice. In the event that the primary notice is not successful, and at the Office of Community Standards discretion, a secondary notice may also be sent via US Mail to the student's official address on file with the University, or by hand delivery.
3. All communications sent by the Office of Community Standards are considered received when sent, provided:
 1. If sent by electronic mail: One (1) day has elapsed from the time the official electronic mail is sent.
 2. If by U.S. Mail: Three (3) days have elapsed from the time notice was sent off-campus by U.S. Mail.
4. The notice of complaint will describe the alleged violation and advise the student that an administrative transcript and a registration hold may be placed on the student's academic records pending investigation and resolution of the report. The notice will include the Office of Community Standards website address where the Code is posted, as well as electronic addresses where any other relevant University policies and/or procedures are posted.
5. The Office of Community Standards will gather information relevant to any report indicating that a Code violation may have occurred. The Office of Community Standards or its responsible designee for gathering that information has the authority to contact and meet with any person(s) believed to have information relevant to the report and encourage them to discuss the allegations in the report. In the absence of compelling circumstances, the information gathering process will be completed within sixty (60) days after the receipt of the complaint.
6. During the information gathering process, a "No Contact Order" may be issued by the Office of Community Standards if it is determined by the Office of Community Standards to be in the best interest of the investigation or protection of individuals involved. A "No Contact Order" prohibits a student from initiating or contributing to any verbal, physical, written, or electronic contact with a specifically identified individual(s), and such individual's immediate families or physical possessions. A "No Contact Order" may also prohibit a student from entering specific University-owned or controlled properties. Failure to comply with a "No Contact Order" may result in further conduct proceedings and may result in an emergency removal from the University.
7. Based on the information gathered, the Office of Community Standards will decide whether to: 1) dismiss the code violation 2) find the student not responsible, or 3) make a recommendation to the DOS or their designee for conduct action.
8. The Office of Community Standards may dismiss the code violation or find the student not responsible at any stage if it finds that the report is baseless or otherwise unsupported by preponderance of the evidence, or that the underlying grievance or problem is better resolved in a different manner. If the complaint is dismissed or student is found not responsible, the Office of Community Standards will notify the student either verbally at the agreed resolution meeting, or in accordance with the conditions set forth in this policy about communication from the Office of Community Standards.
9. If the charges assigned to the report are to be forwarded for conduct action, the Office of Community Standards will notify the respondent, the complainant, and any witnesses in the manner and conditions set forth in this policy; and will clearly outline the appropriate procedures to be followed.
10. If the proposed action against the student may lead, in the opinion of the Office of Community Standards, to suspension or expulsion and the respondent is under the age of eighteen (18) years, the parents or legal guardians of the respondent may be notified of the charges and of the pending meeting at least ten (10) days in advance. The notice of Complaint will be sent by certified or registered mail, return receipt requested, to the parent's or legal guardian's last known address.

Responsible Party: Office of Community Standards

III. Agreed Resolution Meeting

In all cases, respondents have the right to a Student Conduct Committee meeting. A respondent, however, may request in writing that the Office of Community Standards resolve the report without proceeding to a Conduct Committee meeting.

1. The Office of Community Standards may resolve the report with the consent of the respondent by:
 1. Reaching consensus with the complainant and the respondent as mediated by the Office of Community Standards.
 2. Permitting the complainant to voluntarily drop the complaint; or
 3. Permitting the student charged to voluntarily accept conduct sanctions.
2. In all Agreed Resolution meetings, the Office of Community Standards will conduct a resolution discussion at which the respondent may have an advisor present. The respondent has the right to be assisted by an advisor of their choice, at their own expense. The respondent is responsible for presenting their own information, and therefore, advisors are not permitted to speak or to participate directly in any agreed resolution meeting.
 1. All information-gathering will be completed before the conclusion of the agreed resolution meeting process.
 2. After the information gathering and agreed resolution meeting, the Office of Community Standards will provide the respondent with a letter containing a complete accounting of the proposed sanctions and violations within five (5) of the date of the agreed resolution meeting at which the sanctions were outlined. If the sanctions contained in the written report differ from what was presented at the agreed resolution meeting, the Office of Community Standards must note and explain those differences.
 3. In addition, the letter will inform the respondent that they or it may accept or reject the sanctions. If the respondent rejects the sanctions in whole or in part, the agreed resolution meeting process ends and a Student Conduct Committee meeting will be scheduled.
 4. The agreed resolution meeting process is final and is not appealable.
 5. The respondent has the responsibility to notify the Office of Community Standards in writing of the student's choice to accept or reject the sanctions within five (5) days of the date the respondent received the notice of the proposed sanctions. If the respondent rejects the proposed sanctions, the Office of Community Standards will notify the respondent that the agreed resolution meeting process has ended and the Student Conduct Committee process will begin.
 6. The respondent has the right to request a Student Conduct Committee meeting at any time during the agreed resolution meeting process. This Student Conduct Committee meeting may be based on responsibility or, when responsibility is already accepted, strictly on acceptance of sanctions.

Responsible Party: Office of Community Standards

IV. Student Conduct Committee Meeting

1. *Process: Student Conduct Committee Meeting procedures will be followed:*
 1. The DOS or their designee may determine that the matter should not proceed to a Student Conduct Committee Meeting. Unless new information sufficient in the opinion of the DOS or their designee to reopen the case is discovered, the conduct procedures will be closed.
 2. Within five (5) days of the completion of the initial information gathering process, or the agreed resolution meeting process, the Office of Community Standards will make a determination on whether to proceed to a Student Conduct Committee Meeting.
 3. Once the Office of Community Standards determines that the matter should proceed to a Student Conduct Committee Meeting, any additional investigation by the Office of Community Standards must be concluded within five (5) days, absent compelling circumstances.
 4. Within five (5) days after the decision of the Office of Community Standards to conduct a committee meeting, the Office of Community Standards will identify which meeting type the student will receive. This decision will be made by the student. If the student does not choose after five (5) days it will be at the discretion of the Office of Community Standards to decide which of the following type of meeting will be held:
 1. Individual Committee Member Meeting: An Individual Committee meeting will be held individually with a Committee Member who is appointed by the DOS or their designee. The Committee Members role is to be an impartial and objective party, aware of and knowledgeable about the Code and committee meeting procedures.
 2. Committee Meeting: A committee meeting, administered by the Office of Community Standards, with members drawn from a pool of faculty, staff, and students who have completed the approved conduct committee training. The Student Conduct Committee will be composed of a chair and at least three (3) additional members, one of whom is a student. The chair will serve without a vote and direct the committee meeting. In the event of an unplanned absence, a representative from the Office of Community Standards may serve as the non-voting Chair of a Committee Meeting.
 5. A student may petition the DOS or their designee to request, or the DOS or their designee may choose, to hold a meeting before a Special Committee member or a Special Conduct Committee. The decision rests with the DOS or their designee.
 1. Special Individual Committee Member Meeting: An Individual Committee Member Meeting held before a Committee member, appointed by the DOS or their designee, who has the professional experience in presiding a conduct proceedings and who holds no contractual relationship with UNT Dallas or any other UNT institution during the term of the appointment as a Special Committee member
 2. Special Committee Meeting: A Student Conduct Committee, administered by a Committee member, appointed by the DOS or their designee and an elected Student Conduct Committee. The composition of the committee will be consistent with the Student Conduct Committee Meeting
 6. The student may challenge any representative or committee member(s) for cause, and may challenge a decision by the DOS or their designee to appoint a Special Committee Member or Special Committee Meeting.
2. *Notice: Notice for all Student Conduct Committee Meeting options will follow this process:*
 1. The Office of Community Standards will give a notice of the Student Conduct Committee Meeting to the student at least ten (10) days prior to any committee meeting. That notice of the Student Conduct Committee Meeting will include the following information:
 1. Date, time, and place of the meeting;
 2. Specific violations of the Code that the student is charged with;
 3. Name of the complainant or University department submitting complaint;
 4. Specification, to the extent possible, of the time, place, person(s) involved, circumstances of alleged prohibited conduct, and name(s) of possible witness(es);
 5. Notification that an advisor selected by the student may accompany the student to the committee meeting. The advisor will not be permitted to present information on the student's behalf;
 6. A statement of the applicable type of Committee Meeting; and

7. Such other information as the Office of Community Standards may wish to include that is relevant to the case.
2. Notices will be delivered to the respondents in the manner and according to the timelines set forth in this policy in regards to communication
3. If the student intends to have an advisor or other representative present, they must notify the Office of Community Standards at least five (5) days in advance of the Committee Meeting and specify the name and address of the advisor, and whether the advisor is an attorney in writing. If, at any time during the process, the student desires to obtain a representative or change their representative, the student may invoke such right. Under such circumstances, the proceeding may be stayed for a period of no fewer than five (5) and no more than fifteen (15) days as determined by the Office of Community Standards. The student may invoke the right to obtain or change their representative only once in any conduct process, unless the Office of Community Standards agrees to any additional requests for such changes.
4. During the Student Conduct Committee Meeting the Office of Community Standards is responsible for providing a written summary and verbal presentation of the charges, including all relevant information that resulted from the investigation process, to the committee members and the student. This role is assumed by the Office of Community Standards in all Committee Meetings, whether the complainant is present or not. The summary of charges and supporting information will provide the basis of the Student Conduct Committee Meeting proceedings.
5. Upon request, the respondent, the advisor, and the Office of Community Standards have the right to examine any supporting documentation to be presented at the meeting, at least five (5) days prior to the meeting during regular business hours. Thus, all documentation for the meeting file must be submitted by the complainant, respondent, witnesses, and the Office of Community Standards by this deadline.
6. All Student Conduct Committee Meetings are closed unless the student requests an open meeting. The DOS or their designee must approve the opening of said meeting.
7. All Student Conduct Committee Meetings conducted by a Committee, or Special Committee require a majority vote of the committee to find a student responsible for violating the Code.
8. All determinations by a Student Conduct Committee will be made on the basis of whether it is more likely than not (preponderance of the evidence) that the student violated the Code.
9. During the Student Conduct Committee Meeting the complainant and respondent are responsible for presenting their own information, and therefore, advisors are not permitted to speak or to participate directly in any committee meeting.
10. The complainant, the respondent, and Community Standards representative, Committee member, are the only individuals in a Student Conduct Committee Meeting who have the right to present information and question witnesses.
11. The student has the right to appear at a Student Conduct Committee Meeting to hear the evidence, offer explanatory and clarifying information and evidence, and question any witnesses. The student may choose not to attend the Student Conduct Committee Meeting. If the student, with notice, does not appear for a Student Conduct Committee Meeting, the information in support of the charges will still be presented and considered. In such cases, failure to respond or appear will not create a presumption of either responsibility or non-responsibility.
12. All findings of fact, recommendations, and decisions must be based solely on the information made available for use at the Student Conduct Committee Meeting. This includes, but is not limited to, all information made available to the student as part of the Student Conduct Committee Meeting file.
13. A single Student Conduct Committee Meeting may be held for more than one person charged in cases arising out of a single or multiple occurrences. The Office of Community Standards makes such determinations, subject to review by the DOS or their designee. Each student, however, retains the right to request that his/her or its case be heard individually.
14. A recording will be made of the meeting for the purpose of review by a Student Conduct Committee Appeal Meeting. The recording will be the property of UNT Dallas and will be maintained as such for a period of two (2) calendar years after the meeting. However, it will be maintained for a longer period if the matter is subject to a litigation hold and/or pending in a court of law. Upon the written request of the student, a copy of the recording will be made available to the student by the Office of Community Standard, within fifteen (15) days of the request.
15. Findings of fact and recommended sanction(s), if any, will be made in writing by the Community Standards representative, or Student Conduct /Committee/Committee Chair to the DOS or their designee within five (5) days after the close of the meeting.
16. The DOS or their designee will review the findings of fact and recommended sanctions reported by the Community Standards representative or Student Conduct /Committee/Committee Chair, and may:
 1. Dismiss the charge or charges, in any combination;
 2. Affirm the recommended sanctions;
 3. Impose a greater or lesser sanction than recommended; or
 4. Order a new meeting.
17. The DOS or their designee will submit a written decision within five (5) days after receipt of the findings and recommended sanctions. Concurrently, the DOS or their designee will provide notice and copies of the decision to the student and to the Office of Community Standards. The notice will also contain a notice of appeal rights and procedures and will be in accordance with delivery methods and conditions set forth in this policy. An additional five (5) days will be added in cases of suspension or expulsion. When a student under the age of eighteen years is suspended or expelled, the student's parent(s) or legal guardian(s) will be notified by certified mail, return receipt requested, sent to last known address on file with the University.
18. If the student does not appeal the decision of the DOS or their designee such decision will be final

Responsible Party: Office of Community Standards

V. Appeal Rights

1. A student found responsible for a violation of the Code has the right to appeal that decision imposed to the DOS or their designee. A request for appeal must be filed within five (5) days from the student's receipt of findings.
2. The right of appeal is the right to seek review of a Student Conduct Committee Meeting decision or other action by the DOS; it is not a right to a new meeting.
3. To prepare the appeal request, the student and the advisor have the right to review the student's conduct file, including any recording of the meeting.
4. Any sanction imposed as a result of a committee meeting will not become effective during the five (5) days during which an appeal may be filed, or until any such appeal has been decided, except that the DOS or their designee has the authority, in their absolute discretion that extenuating circumstances exist, to immediately impose the sanction.

Responsible Party: Office of Community Standards

VI. Appeal Procedures

1. Appeal to the DOS: A student may appeal a decision from the Office of Community Standards on at least one (1) of the following:
 1. The conduct procedures were not followed.
 2. New information that was not present at the time of the meeting has been made available.
 3. Imposition of a sanction of suspension or expulsion
2. Procedures for appeals from committee meeting decisions:
 1. All appeals will be submitted in writing within five day of receipt of the decision from the Office of Community Standards.
 2. The appeal must identify the procedures that were not followed or any new information that was not present at the time of the decision by the Office of Community Standard. In cases of suspension or expulsion, the appeal must include the reason(s) the student believes the sanction is not supported by the information considered by the Office of Community Standards or the students conduct. The appeals also must include any information the student wants the DOS to consider.
 3. The student may request a meeting with the DOS to discuss the appeal.
3. Student Appeal Record: In considering the appeal, the DOS will consider all information used in determining the findings and sanctions including the notice of complaint, recommendation of the committee meeting, written decision of the Office of Community Standards, and the letter of appeal.
4. Appeal Result: The DOS may find the student not responsible, modify the decision of the Office of Community Standards including greater or lesser sanctions, or affirm the decision of the Office of Community Standards. The decision of the DOS is final except for findings resulting in the sanction of expulsion.
5. The DOS will send copies of the appeal decision, within five days (5) to the student charged The Office of Community Standards.
6. Appeal to the Vice President of Student Access and Success: A student whose sanction of expulsion is upheld by the DOS may appeal to the Vice President of Student Access and Success.
 1. The appeal must be submitted in writing within five (5) days of receipt of the decision from the DOS and state why expulsion is not supported by the record.
 2. The Vice President of Student Access and Success will consider all information used in determining the findings and sanctions and inform the student of the result in writing. The decision usual will be made within 5 days.
 3. The decision of the Vice President of Student Access and Success is final.

Responsible Party: Office of Community Standards

VII. Sanctions

Depending upon the severity of the violation, and whether a repeat or multiple violations are involved, sanctions may be imposed by the Hearing Coordinator, Committee, Office of Community Standards, the DOS or their designee, or the Vice President of Student Access and Success in any order or combination.

In addition to the disciplinary, educational, community, and health initiative sanctions identified below, and in the University's sole discretion, a student may be required to perform specific restitution service, to complete counseling or other specialized treatment or support services, and/or be required to participate in an activity or program whose purpose is to redirect behavior.

Any violation of the Code that is motivated by race, ethnicity, religion, gender, sexual orientation, age, creed, national origin, disability, or veteran status may subject the student to the imposition of a sanction more severe than would be imposed in the absence of such motivation.

A sanction may have an accompanying administrative fee, in which case the student will be notified at the time the sanction is assigned. Payment of an administrative fee will be considered part of the successful completion of the sanction.

Failure to comply with any such sanction or requirements will constitute an additional violation of the Code, and may result in additional and increased sanctions in accordance with the procedures set forth in this Code.

Sanctions:

1. Warning: Notice, oral or written, that continued or repeated violations of UNT Dallas policies may be cause for further conduct action. These actions would normally be in the form of censure, loss of privileges, exclusion from activities, probation, suspension, or expulsion.
2. Restrictions, Loss of Privileges and Exclusion from Activities: Exclusion or restriction from participation in privileges, extracurricular activities, holding office, or represent the University. Removal from a University-living environment, loss of use privileges for designated University facilities, denial of the use of a vehicle on campus, and other restrictions consistent with the violation committed.
3. Restitution Payment or Services: The requirement to provide restoration or restitution for a loss due to violations including, but not limited to: defacement, damage, fraud, theft, and misappropriation of property. Restitution may be imposed either exclusively or in combination with other sanctions. Restitution may take the form of monetary payment or appropriate services to repair or otherwise compensate for damages.
4. Conduct Probation: The terms of probation will be determined at the time the probation is imposed. Probation may include exclusion from participation in privileges or extracurricular activities. The student placed on probation shall be notified in writing that the commission of prohibited acts will lead to additional and/or increased conduct sanctions.
5. Disciplinary Conduct Suspension: This is the temporary separation of the student from the University for a specified period of time and until specific conditions, if imposed, have been met. A disciplinary suspended student shall not participate in any University-sponsored activity and shall be barred from all University campuses and properties. The student will be notified in writing of the suspension. The official transcript of the student shall be marked "Conduct Suspension Effective (date) to (date)." The parent(s) or legal guardian(s) of students under the age of eighteen (18) years shall be notified of the action. After the suspension period has elapsed, the student will be placed on conduct probation for a period of time that is equal to the amount of time that the student was suspended. At the end of the probationary period, the student will be classified as being in "good standing" provided that no further Code violations have occurred.
6. Expulsion or Termination: Permanent separation of the student from the University. The expelled student shall not participate in any University-sponsored activity and shall be barred from all UNT campuses and properties. The official transcript of the student shall be marked "Conduct Expulsion Effective (date)." The parent(s) or legal guardian(s) of a student under the age of eighteen (18) years shall be notified of the action.
7. Parent or Guardian Notification of Drugs and Alcohol Related Violations: UNT-Dallas may notify the parent(s) or legal guardian(s) of any student under 21 years of age who is found responsible for violating the Alcohol and/or Controlled Substance policy.
8. Required Educational or Restitution Activities: Mandatory participation in educational activities or programs of community restitution service on campus or in the community, as approved.
9. Administrative Conduct Hold: A status documented in the Registrar's official file that precludes the student from registering for classes and accessing official transcripts until clearance from the Office of Community Standards or the DOS or their designee.

10. Proof of Payment or Resolution of UNT-Dallas Citations: A student may need to provide proof that a citation for parking and/or other issues have been resolved.
11. Intake, Assessment, or Treatment Referrals: A student may be referred to UNT-Dallas Counseling & Wellness Office or a community mental health provider to complete an intake and assessment involving alcohol, controlled substance, or other identified issues arising from a violation. In the University's discretion, proof of participation or completion of treatment may be required. When appropriate, a student may be referred to an off-campus provider for such services at the student's expense.
12. Reflection Letter of Understanding: A student will reflect on what has been learned from the experience. The length and structure of such letter will be specifically assigned to the student by the Office of Community Standards.
13. Alcohol or Controlled Substance Education Responses: A student will complete an alcohol and controlled substance program/workshop, or attend an identified off-campus education or intervention resource.
14. Academic Misconduct: Potential sanctions for academic misconduct include, but are not limited to, the following, either singularly or in any combination:
 1. Academic Sanctions
 1. Re-submitting an assignment
 2. Reduction of points or letter grade for the assignment
 3. Dropping a class
 4. Reduction of points or letter grade for class
 5. Failing grade for assignment
 6. Failing grade for class
 2. Conduct Sanctions
 1. Reflection Letter of Understanding
 2. Skill Remediation
 3. Academic Integrity Seminar
 4. Conduct Warning or Probation
 5. Loss of Privileges
 6. Transcript notation
 7. Suspension or removal from program, school, or college
 8. Suspension from the University
 9. Expulsion
 10. Withdrawal of credit for previously accepted course or requirement
 11. Revocation of a degree or certificate
 12. Referral to the appropriate legal authority
15. Additional Sanctions: Any other sanctions assigned by the Office of Community Standards that is meant to be educational in nature.

Responsible Party: Office of Community Standards

Interpretation and Revision

1. **Interpretation** - Questions of interpretation or application of the Code will be referred to the DOS, or their designee, for final determination following consultation with the Office of General Counsel.
2. **Revision** - The Code will be reviewed every three (3) years under the direction of the Office of Community Standards Associate Provost for Student Success.

Summons

The University may make an official request or summon a student to appear before a university administrator when a student's conduct or behavior is reasonably believed to be in violation of these policies or any published university policy or rule. A student who receives a summons should always consider it important and respond immediately. Failure to answer a summons can result in disciplinary action up to and including administrative withdrawal from the University.

Questions or concerns regarding these policies should be referred to the Dean of Students at (972) 338-1775.

Title IX

Sexual Violence Prevention and Education

TEST - Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual may be unable to give consent due to an intellectual disability or other disability such as being under the influence of drugs or alcohol.

Sexual violence can occur between friends, classmates, spouses, romantic interests, short acquaintances, or strangers. Examples of sexual violence include rape, sexual assault, sexual battery, and sexual coercion. Dating violence and stalking are also serious offenses.

Report and incident:

Regardless of whether you are being harassed, are a victim or a witness, it is important that you report any incident of sexual violence. You may contact any or all of the people below:

Title IX Coordinator

To file a report, you can contact the UNT Dallas Title IX office through the following ways:

UNT Dallas Title IX Coordinator

titleix@untdallas.edu

Office: DAL 1, Suite 356

Phone: 817-735-5919

Online Reporting: https://cm.maxient.com/reportingform.php?UNTDallas&layout_id=3

UNT Dallas Police Department

You may file a police report with campus police for sexual assaults occurring on-campus or with local police for sexual assaults occurring off-campus. When making a report to police, you may choose to report using a pseudonym so that your name will not appear in public files.

Office: Founders Hall #131

Phone: 972-338-3000

Please click [here](#) to view the Prohibition of Sexual Assault and Retaliation Policy.

Additional resources regarding sexual violence prevention and education can be found using the following link: <https://www.untDallas.edu/svr>.

Student Resources

Academic Departments

School of Behavioral Health and Human Services	DAL1, First Floor	Ph: 972-338-1345 bhhs@untdallas.edu	https://www.untdallas.edu/bhhs	Programs: Child Development & Family Studies, Human Service Mgmt & Leadership, Counseling, and Public Health. Issues related to courses taken within the school. Issues related to academic programs taken with the school.
School of Business	Founders Hall, Third Floor	Ph: 972-780-3668	https://www.untdallas.edu/business	Programs: Accounting, Business Analytics, Finance, General Business, Hospitality Mgmt, Logistics & Supply Chain Mgmt, Organizational Behavior & HR, Marketing, Dealership Mgmt, Masters of Business Administration, Masters of Management. Issues related to courses taken within the school. Issues related to academic programs taken with the school.
School of Education	DAL 1, Second Floor	Ph: 972-338-1502	https://www.untdallas.edu/soe	Programs: graduate and undergraduate teacher certification, Educational Leadership. Issues related to courses taken within the school. Issues related to academic programs taken with the school.
School of Liberal Arts and Science	Founders Hall, Second Floor	Ph: 972-338-1501	https://www.untdallas.edu/las	Programs: BAAS, Biology, Chemistry, Communication & Digital Media, Criminal Justice, Information Technology, Mathematics, Political Science, History, Psychology, Sociology, Spanish, and the Writing Program. Issues related to courses taken within the school. Issues related to academic programs taken with the school.
Graduate School	Founders Hall, Suite 300	Ph: 972-338-1746 GradSchool@untdallas.edu	https://www.untdallas.edu/gradschool	Graduate admissions process. Student resources and engagement activities specific to prospective and current graduate students.

Student Academic Services

UNT D Bookstore	DAL 1, First Floor	Ph: 972-780-3652	https://www.bkstr.com/northtexasatdallasstore/home	Books and class materials, UNTD apparel, and limited school supplies and snacks.
Disability Services	Student Center, First Floor, east wing	Ph: 972-338-1777	https://www.untdallas.edu/sa/disability-services/	Review of documentation and decisions related to ADA accommodations, disability support services, and proctored testing for ADA accommodations.
Digital Learning & Instructional Technology	DAL 1, Room 154	Ph: 972-338-1606	https://www.untdallas.edu/dliit	Troubleshooting technical issues related to distance learning in the LMS Canvas. Issues related to log-in to student accounts should be directed to the IT Helpdesk - see Student Technology.
Experiential Learning	Student Center, Second Floor - east wing	Ph: 972-338-1763	https://www.untdallas.edu/provost/experiential-learning/index.php	Assist students seeking service learning opportunities for courses and professional-based internships.

Learning Commons	Student Center, Second Floor, west wing. Same suite as the Testing Services.	Ph: 972-338-1755 learningcommons@untdallas.edu	https://www.untdallas.edu/learning/index.php	On campus and online tutoring, supplemental instruction, study groups, academic workshops, Math Center, and Writing Center
Library	Student Center, Third Floor	Ph: 972-338-1616 library@untdallas.edu	https://library.untdallas.edu/home	Scholarly databases, electronic research journals, and multimedia research materials, interlibrary loan, reference librarians to assist students with research, books, and student training.

Student Enrollment Services

Academic Advising & Student Success	Student Center, Second Floor, east wing	Ph: 972-338-1645 advising@untdallas.edu	https://www.untdallas.edu/advising/index.php	Academic advising, enrollment guidance, degree planning, progress to degree and adjustments, early alert outreach, degree completion review, and academic coaching.
Undergraduate Admissions	Student Center, First Floor, east wing. Go to the Student Solutions Center.	Ph: 972-780-3642 admissions@untdallas.edu	https://www.untdallas.edu/admissions/index.php	Undergraduate Admissions for first-time-in-college and transfer students. Submission of records needed for admission.
Financial Aid & Scholarships	Student Center, First Floor, east wing. Go to the Student Solutions Center.	Ph: 972.780.3662 financialaid@untdallas.edu	https://www.untdallas.edu/finaid/index.php	Information on how to apply for financial aid, basic financial aid information, scholarship information, Net Price Calculator for college at UNTD, and satisfactory academic progress appeals.
Graduate School	Founders Hall, Suite 300	Ph: 972-338-1746 GradSchool@untdallas.edu	https://www.untdallas.edu/gradschool	Graduate admissions process. Student resources and engagement activities specific to prospective and current graduate students.
Registrar	Student Center, First Floor, east wing. Go to the Student Solutions Center.	Ph: 972-780-3664 Registrar@untdallas.edu	https://www.untdallas.edu/registrar/index.php	Transcripts, graduation conferral, commencement planning, degree audit adjustments, registration changes (add, drop, swaps) once student portal closes for registration, withdrawals from UNTD, residency, Texas Tuition Rebate, VA benefits processing, and Late Withdrawal and Tuition Refund appeals.
Student Business Services	Student Center, First Floor, east wing, Cashier windows	Ph: 972-780-3658 sbs@untdallas.edu Hazlewood@untdallas.edu Mailing Address: University of North Texas at Dallas Office of Student Business Services 7300 University Hills Blvd Dallas, TX 75241	https://www.untdallas.edu/sbs/index.php	Tuition and fees breakdown and schedules. Tuition, fees, housing and meal plan payments. Refunds. Tuition statements for the IRS. Billing questions. Exemption for the Hazelwood Act.

Testing Services	Student Center, Second Floor, west wing. Same suite as the Learning Commons.	Ph: 972-338-1769 testing@untdallas.edu	https://www.untdallas.edu/advising/testing-services/	TSI Assessment, Correspondence / Distance Learning Tests, Texas Commission on Environmental Quality, CLEP, Scantron Assessment Solutions (Castle Worldwide), LSAT, ACT Residual
Veteran's Benefits	Student Center, First Floor, east wing. Go to the Student Solutions Center.	VACertification@untdallas.edu Hazlewood@untdallas.edu	https://www.untdallas.edu/registrar/va/	Semester Eligibility of Certification processing for VA Benefits to be released.

Student Engagement and Wellness Support Services

Career Services	Student Center, Second Floor, east wing	Ph: 972-338-1782 CareerServices@untdallas.edu	https://www.untdallas.edu/sa/career-services/index.php	Student job placement; interview materials/skills development, and career counseling. <i>See Experiential Learning in Student Academic Services for internship assistance</i>
Counseling and Wellness Center	Student Center, First Floor, east wing	Ph: 972-338-1779 StudentAffairs@untdallas.edu	https://www.untdallas.edu/sa/counseling-wellness-center/	Student mental health concerns
Health Clinic	Student Center Lower Level – Suite 0026	Ph: 972-338-1793 UNTDSStudentHealthClinic@untdallas.edu	https://www.untdallas.edu/sa/student-health-clinic/index.php	Appointments for health visits for currently enrolled students, vaccinations at scheduled times of the year, discounted lab packages, and mammograms at scheduled times of the year.
Housing & Residence Life		Ph: 972-338-1626 Reslife@untdallas.edu	https://www.untdallas.edu/housing/index.php	Housing applications and residence life programming
Parking	DAL 1, Suite 112	Ph: 972-780-3022 UNTDParking@untdallas.edu	https://www.untdallas.edu/parking/index.php	Parking permits, parking violations processing, policies and guidelines for parking.
Student Life	Student Center, Second Floor, east wing, room 2096	Ph: 972-338-1775 StudentAffairs@untdallas.edu	https://www.untdallas.edu/sa/index.php	Student government, student organizations, student engagement, community standards and student misconduct, Greek Life, multicultural programs, leadership development, undocumented student resources, Homecoming and Welcome Week planning, and so much more.
Title IX Coordinator	DAL1, Suite 356	Ph: 817-735-5919 titleix@untdallas.edu	https://www.untdallas.edu/title-ix/index.php Online Reporting: https://cm.maxient.com/reportingform.php?UNTDallas&layout_id=3	Reporting cases of discrimination, harassment, or sexual assault based on sex. Pregnancy and parenting accommodations.
University Police	Founders Hall, Suite 135	Police Emergency: 911 <ul style="list-style-type: none"> • Police Dispatch: 972-780-3000 • Police From Campus Phone: Dial Ext.3000 • Lost and Found: 972-780-3009 	https://www.untdallas.edu/police/index.php	Report a crime, campus safety and security needs, emergency notifications, safety training, Clery Reporting.

Veteran Success Center	Student Center, Second Floor, east wing, room 2096	Ph: 972-338-1326 VSC@untdallas.edu	https://www.untdallas.edu/sa/student-life/veterans-success-center/index.php	Services for veterans. <i>See Veteran's Benefits in Student Enrollment Services for VA benefits processing.</i>
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Student Technology Support

IT Helpdesk	Student Center, First Floor, west wing, room 1022	Ph: 972-338-1448 helpdesk@untdallas.edu	https://www.untdallas.edu/oit/help-desk/	Student ID cards, assistance troubleshooting student username and passwords access for email and various UNTD systems, VPN access, assistance with computing problems, access to Office 365, check out laptops for limited time use, wireless printing, and online file storage through OneDrive.
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How to Register Guide

Registration and Visual Schedule Builder (VSB) Guide

Utilize the resource above to guide you through the full registration process and how to navigate through other enrollment functions. You will receive steps on how to add and drop courses, apply for graduation, transcript requests, and more.

All Programs

DCLSC-MS - Clinical School Counseling, MS

Program Description

Catalog Full Description

A Master of Science Degree in Clinical School Counseling will professionally develop school counselors and prepare individuals seeking certification for School Counseling in Texas. The 60-credit master's degree must be completed at the graduate level. The master's degree requires an internship in lieu of a thesis. The internship should be the last enrollment in the master's program. The University of North Texas at Dallas is an approved school counseling certification program of the Texas Education Agency.

The MS program is designed to comply with existing Texas Education Agency standards for professional school counseling certification. This program meets academic requirements for the Licensed Professional Counselor (LPC) license in Texas.

For details on requirements to become a Certified School Counselor in Texas, visit the Texas Education Agency website at <https://tea.texas.gov/academics/college-career-and-military-prep/school-counseling>.

Program Coordinator: Dr. Samuel Bore, Email: Samuel.Bore@untdallas.edu

TEA School Counseling Program Objectives

Graduate coursework requirements leading to school counseling certification are established by the State Board for Education Certification and addressed in Title 19 of the Texas Administrative Code (TAC), §239.15. Thus, the specific Student Learning Outcomes are:

- Understand professional issues such as history theories, practices of school counseling, learner developmental characteristics and needs, legal and ethical standards, and school counselor role and responsibilities.
- Demonstrate skills to promote the educational, personal, social, and career development of the learner.
- Understand the processes that address the development, monitoring, and evaluation of a developmental school guidance and counseling program that promotes learners' knowledge, skills, motivation, and personal growth.

- Support equity and excellence in the promotion of academic success for all learners by acknowledging, respecting, and responding to diversity while building on similarities.
- Communicate through the demonstration of effective professional and interpersonal exchanges in the advocacy of all students in the school.
- Participate in professional development through a commitment to learn, improve the profession, and model professional ethics and personal integrity.

Effective Start Date

Aug 15, 2023

Program Requirements

Simple Requisites

Subplan		
<table border="1"> <tr> <td data-bbox="815 1478 1505 1529">Plan</td> </tr> <tr> <td data-bbox="815 1529 1505 2067"> <p>Major Requirements, 60 hours</p> <p>Type Completion Requirement</p> <p>CORE</p> <p>Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • COUN5050 - Foundations of Educational Research Methodology • COUN5100 - Counseling Professional Orientation and Ethical Practice • COUN5470 - Career Development and Information Resources • COUN5660 - Advanced Counseling Skills • COUN5670 - Developmental Processes and Strategies • COUN5680 - Basic Counseling Skills. • COUN5710 - Counseling Theories </td> </tr> </table>	Plan	<p>Major Requirements, 60 hours</p> <p>Type Completion Requirement</p> <p>CORE</p> <p>Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • COUN5050 - Foundations of Educational Research Methodology • COUN5100 - Counseling Professional Orientation and Ethical Practice • COUN5470 - Career Development and Information Resources • COUN5660 - Advanced Counseling Skills • COUN5670 - Developmental Processes and Strategies • COUN5680 - Basic Counseling Skills. • COUN5710 - Counseling Theories
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- COUN5740 - Group Counseling Theories and Procedures
- COUN5765 - Appraisal in Counseling
- COUN5790 - Counseling Culturally Diverse Clients

CLINICAL CORE

Complete ALL of the following Courses:

- COUN5690 - Practicum in Counseling
- COUN5720 - Internship in Counseling I
- COUN5721 - Internship in Counseling II

Note

The MS degree requires a minimum of 60 semester hours including successful completion of the internship courses below and passing a comprehensive examination:

- COUN 5720
- COUN 5721

TRACK SPECIFIC COURSES

Complete ALL of the following Courses:

- COUN5200 - Counseling Adolescents
- COUN5300 - Organizational Systems and Advanced Ethics in CMHC
- COUN5302 - Foundations of College and Career Readiness
- COUN5341 - Advanced School Counseling
- COUN5461 - Professional School Counseling
- COUN5480 - Diagnosis and Treatment Planning in Counseling
- COUN5490 - Crisis Intervention Counseling
- COUN5610 - Addiction Counseling
- COUN5700 - Introduction to Play Therapy

Note

Students must select one of the three listed courses below:

- COUN 5200
- COUN 5302
- COUN 5700

Additional Comments:

A grade of A or B must be earned in all course work counting toward the counseling degree program.

In addition to completing the coursework, candidates must pass the TExES School Counselor exam to become certified school counselors in Texas.

To sit for the state exam, a candidate must be admitted to the Educator Preparation Program, meet academic competency requirements and receive approval to test from the school counseling program coordinator. Pursuant to the Texas Education Code (TEC), §22.083, candidates must undergo a criminal history background check prior to employment as an educator. A person who is enrolled or planning to enroll in a State Board for Educator Certification-approved educator preparation program or planning to take a certification examination may request a preliminary criminal history evaluation letter regarding the person's potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

Certification - School Counselor

The program is recognized by the Texas Education Agency as an approved Educator Preparation Program for School Counselors. All 60 credits of the master's degree are completed at the graduate level. Students must complete the core courses for the master's degree plus one concentration content area.

Eligibility for School Counseling Certification: To receive recommendation for school counselor certification through UNT Dallas, students must:

- Successfully complete the 60-credit Master of Science in Clinical School Counseling degree and 160 hours of supervised school counseling internship experience.
- Submit certification application and fee to the Texas Education Agency (TEA).
- Submit fingerprinting for Federal background check through TEA.
- Pass all appropriate state certification exams which includes the TExES 252 School Counselor Exam.

Note

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information.

60-hour degree prepares counselors to work in a K-12 setting.

*The M.S. degree requires a minimum of 60 semester hours, including successful completion of internship, COUN 5720/COUN 5720, and passing a comprehensive examination.

Total hours to complete degree: 60 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Clinical School Counseling, MS - accredited by CACREP

Total Degree Map Credits

60

Degree Map Effective Catalog Year

2023 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for program degree planning with Departmental Program Faculty Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

This program is accredited by the Council for the Accreditation of Counseling and Related programs (CACREP).

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	9

Requirement Select

- COUN5710 - Counseling Theories

Course Requirement Group

Additional Notes Grade of B or better is required to remain in the program.

Minimum Grade Grade of B required or above required for the major.

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- COUN5680 - Basic Counseling Skills.

Course Requirement Group

Additional Notes Grade of B or better is required to remain in the program.

Minimum Grade Grade of B required or above required for the major.

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- COUN5100 - Counseling Professional Orientation and Ethical Practice

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	9

Requirement Select

- COUN5050 - Foundations of Educational Research Methodology

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- COUN5670 - Developmental Processes and Strategies

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- COUN5790 - Counseling Culturally Diverse Clients

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- COUN5765 - Appraisal in Counseling

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Requirement Select

- COUN5490 - Crisis Intervention Counseling

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	9	9

Requirement Select

- COUN5660 - Advanced Counseling Skills

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5480 - Diagnosis and Treatment Planning in Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5461 - Professional School Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	9	9

Requirement Select

- COUN5740 - Group Counseling Theories and Procedures

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5690 - Practicum in Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5341 - Advanced School Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Summer	6	6

Requirement Select

- COUN5610 - Addiction Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5470 - Career Development and Information Resources

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Fall	6	6

Requirement Select

- COUN5720 - Internship in Counseling I

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5580 - Family Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Spring	6	6

Requirement Select

- COUN5721 - Internship in Counseling II

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5200 - Counseling Adolescents
- OR
- COUN5700 - Introduction to Play Therapy

Course Requirement Group

Additional Notes	Select one program elective.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	60
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines page](#).

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions](#) page.

Admission Procedures

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:
 - Letters of recommendation (3) from professional or academic references
 - Essay – addressing prompt(s)
3. Additional program requirements:
 - Valid Teaching Certificate (if applicable)
 - Teacher Service Record (if applicable)
 - A signed copy of the Acknowledgement of the Requirements for School Counseling Certification in Texas, for candidates without teaching experience (if applicable)
4. Nonrefundable Texas Education Agency technology fee (if offered admission), paid to TEA
5. An individual interview with UNT Dallas graduate Counseling faculty may be required at any of the levels of the holistic applicant review process described below in the Admission Standards section. The purpose of the individual interview is:
 - To assess personal qualities useful for graduate and eventual professional work as a counselor;
 - To clarify questions and/or concerns that the committee may have about an applicant's admission materials; and,
 - To determine whether the applicant's professional goals are in alignment with the objectives of the program.

To be fully admitted to the school counseling program, the applicant must meet all university program requirements as well as admission requirements specified by the State Board of Educator Certification (SBEC) and the Texas Education Agency (TEA) in 19 Texas Administrative Code 227.

The Counseling Admissions Committee will consider all applications through a holistic review process. After reviewing the pool of applicants, the admissions committee will invite qualified applicants for the required (group) interview. Applicants invited for the (group) interview will be given specific guidelines for the process.

***Note:** In the State of Texas, applicants must have two years of teaching experience as a certified teacher before they can be eligible for certification as a school counselor. Effective September 1, 2023, teaching experience is no longer required for certification.

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untdallas.edu/gradschool/degree-program-regs.php>

Clinical School Counseling Admission

Admission Standards

- Applicants must have a 3.0 or better GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work toward the bachelor's degree, to be considered for unconditional admission to graduate studies at UNT Dallas. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's or meet the undergraduate GPA standards.
- Letters of recommendation should be submitted by professional or academic references and should attest to the applicant's work experience or academic performance and potential.
- Successful applicants are invited to participate in a required, in-person group interview. Applicants invited to the group interview will additionally be required to complete Writing Sample II, an additional, in-person essay component.
- All students granted admission to the master's program are required to enroll in both [COUN 5710 - Counseling Theories](#) and [COUN 5680 - Basic Counseling Skills](#), during the first term/semester of enrollment in graduate school and must receive a grade of B or higher in these two courses. The student's progress is evaluated based on the demonstration of adequate subject matter knowledge and the personal and interpersonal skills required for counseling.
- Throughout the program the student will be routinely evaluated on the criteria of knowledge, personal and interpersonal skills and counseling skills to determine if progress is adequate, if remedial work is needed, or if the student should be withdrawn from the program.
- This degree requires a passing score on the comprehensive examination administered during the student's internship.

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

DCOUN-MS - Clinical Mental Health Counseling, MS

Program Description

Catalog Full Description

Program Department Chair: Dr. Samuel Bore, Email: Samuel.Bore@untdallas.edu

Clinical Mental Health Counseling

The Counseling Program offers an (MS) degree in Clinical Mental Health Counseling. This 60-hour program prepares graduates to counsel in clinical mental health settings such as mental health centers, private counseling agencies, drug abuse treatment centers, centers for counseling older adults, child counseling clinics, family counseling centers, pastoral counseling settings, private practice, and business and industry. Students completing the entire sequence of course work will meet the educational requirements for the Texas State License in Professional Counseling. Students who wish to become licensed professional counselors in Texas are required to have specified supervised experiences. To obtain a License in Professional Counseling, the State of Texas stipulates additional requirements such as passing the national counseling exam and obtaining 3,000 clock hours of

Effective 8/1/16, experience after the master's degree has been obtained. ~~08/15/2022~~ Texas Department of Health website for details at <https://www.bhec.texas.gov/>.

Program Requirements

Simple Requisites

Subplan
<p>Plan</p> <p>Major Requirements, 60 hours</p> <p>Type Completion Requirement</p> <p>CORE</p> <p>Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • COUN5710 - Counseling Theories • COUN5680 - Basic Counseling Skills. • COUN5100 - Counseling Professional Orientation and Ethical Practice • COUN5050 - Foundations of Educational Research Methodology • COUN5670 - Developmental Processes and Strategies • COUN5765 - Appraisal in Counseling • COUN5470 - Career Development and Information Resources • COUN5790 - Counseling Culturally Diverse Clients • COUN5660 - Advanced Counseling Skills • COUN5740 - Group Counseling Theories and Procedures • COUN5480 - Diagnosis and Treatment Planning in Counseling • COUN5300 - Organizational Systems and Advanced Ethics in CMHC • COUN5490 - Crisis Intervention Counseling • COUN5610 - Addiction Counseling • COUN5580 - Family Counseling <p>Note</p> <p>The MS degree requires a minimum of 60 semester hours, including completion of all MS requirements and a passing score on the written comprehensive examination administered during student enrollment in COUN 5720 or COUN 5721. All degree programs must be planned in consultation with the student's advisor, and students must earn grades of A or B on all degree plan course work. Students are required to file a degree plan during their first term/semester of graduate study. The master's degree program requires an internship, COUN 5720 /COUN 5721, in lieu of a thesis. The internship should be the last enrollment in the master's program. Placement for the internship is selected in cooperation with the supervisor and must be approved by the program.</p> <p>The master's comprehensive examination will be the national Counselor Preparation Comprehensive Examination (CPCE), a service of the Center for Credentialing Education (an affiliate of the National Board for Certified Counselors). The CPCE covers the following 8 areas: 1) Human Growth and Development; 2) Social and Cultural Foundations; 3) Helping Relationships; 4) Group Work; 5) Career and Lifestyle Development; 6) Appraisal; 7) Research and Program Evaluation; and 8) Professional Orientation and Ethics.</p> <p>To prepare for the CPCE exam, students need to study the same way they would for the National Counselor Exam (NCE) sponsored by the National Board for Certified Counselors (see NBCC website for a list of study guides for NCE examination).</p>

At the end of the first field internship, students can take the Computer Based exam online by registering through this link: <https://www.cce-global.org/assessmentsandexaminations/cpce>.

CLINICAL

Complete ALL of the following Courses:

- COUN5690 - Practicum in Counseling
- COUN5720 - Internship in Counseling I
- COUN5721 - Internship in Counseling II

ELECTIVES I

Complete at least 1 of the following courses:

- COUN5200 - Counseling Adolescents
- COUN5700 - Introduction to Play Therapy
- COUN5590 - Couple Counseling

ELECTIVES II

Complete at least 1 of the following courses:

- COUN5500 - Human Sexuality in Counseling
- COUN5640 - Group Play Therapy
- COUN5610 - Addiction Counseling

Additional Comments:

School Counseling Track

Type

Completion Requirement

Additional Comments:

School Counseling Track

UNT Dallas students pursuing the Clinical Mental Health major who aspire to earn a certification in school counseling can apply for admission (for the purpose of the Texas Education Agency (TEA)) to the certification program directly with the Counseling Programs Chair. Eligibility for consideration requires the following:

1. Minimum GPA – 3.0
2. School Counseling Certificate Application
3. Apply for TEA Number
4. Interview

Upon acceptance into the School Counseling track, students will be required to complete two track-specific courses, COUN 5461 – Professional School Counseling and COUN 5341 – Advanced School Counseling, and complete one of their internships in a school setting. Students must meet with the Counseling Program Chair for advising. To become a Certified School Counselor in Texas, students must complete 160 hours of supervised direct counseling experience. Students must also pass the State of Texas School Counseling exam.

Additionally, students are required to **select one course from the two courses listed below**, thus increasing the total required credit hours for the M.S. in Clinical Mental Health Counseling with School Counseling Certification Track to 63 required credit hours.

1. [COUN 5200 - Counseling Adolescents](#)
2. [COUN 5700 - Introduction to Play Therapy](#)

Students completing the entire sequence of coursework will meet the educational requirements for the Texas State License in Professional Counseling and Texas Education Agency for School Counseling Certification.

Students who wish to become licensed professional counselors in Texas must have specified supervised experiences, and students who wish to be certified school counselors must take the TExES School Counselor certification exam.

Total hours to complete degree: 60 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Clinical Mental Health Counseling, MS - CACREP accredited program

Total Degree Map Credits

60

Degree Map Effective Catalog Year

2022 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for program degree planning with Department Faculty Program Advisor. Typically, this program takes 2.5 years to complete. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

This program is accredited by the Council for Accreditation of Counseling and Related Programs (CACREP).

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	9
Requirement Select			
<ul style="list-style-type: none"> • COUN5710 - Counseling Theories 			
Course Requirement Group			
Additional Notes		Grade of B or better is required to remain in the program.	
Minimum Grade		Grade of B required or above required for the major.	
Type of Requirement		Major	
Actual Credits		3	
Progress Credits		3	
Contact Hours		3	
Clinical		-	
Criticality		No	

Requirement Select

- COUN5680 - Basic Counseling Skills.

Course Requirement Group

Additional Notes	Grade of B or better is required in order to remain in the program. Admission to the counseling program is provisional until the student's progress is evaluated by the counseling faculty upon completion of COUN 5680. The student's progress is evaluated on the basis of the demonstration of adequate subject matter knowledge, basic counseling interpersonal skills required for counseling, and personal characteristics demonstrated in the program.
Minimum Grade	Grade of B required or above required for the major.
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5100 - Counseling Professional Orientation and Ethical Practice

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	9

Requirement Select

- COUN5050 - Foundations of Educational Research Methodology

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5670 - Developmental Processes and Strategies

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5790 - Counseling Culturally Diverse Clients

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	9	9

Requirement Select

- COUN5765 - Appraisal in Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- COUN5470 - Career Development and Information Resources

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5490 - Crisis Intervention Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	9	9

Requirement Select

- COUN5660 - Advanced Counseling Skills

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5480 - Diagnosis and Treatment Planning in Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5200 - Counseling Adolescents
- OR
- COUN5700 - Introduction to Play Therapy
- OR
- COUN5590 - Couple Counseling

Course Requirement Group

Additional Notes	Select one major elective option.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	9	9

Requirement Select

- COUN5740 - Group Counseling Theories and Procedures

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5690 - Practicum in Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5640 - Group Play Therapy
- OR
- COUN5500 - Human Sexuality in Counseling

Course Requirement Group

Additional Notes	Select one program elective course.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	0 - 3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Summer	6	6

Requirement Select

- COUN5720 - Internship in Counseling I

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5610 - Addiction Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Fall	9	9

Requirement Select

- COUN5721 - Internship in Counseling II

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5300 - Organizational Systems and Advanced Ethics in CMHC

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5580 - Family Counseling

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	60
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Clinical Mental Health Counseling, MS - School Counseling concentration - CACREP accredited program

Total Degree Map Credits

63

Degree Map Effective Catalog Year

2022 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for program degree planning with Department Faculty Program Advisor. Typically, this program takes 3 years to complete. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

This program is accredited by the Council for Accreditation of Counseling and Related Programs (CACREP).

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	9

Requirement Select

- COUN5710 - Counseling Theories

Course Requirement Group

Additional Notes	Students must earn a grade of B or better to remain in the program.
Minimum Grade	Grade of B required or above required for the major.
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5680 - Basic Counseling Skills.

Course Requirement Group

Additional Notes	Students must earn a grade of B or better to remain in the program.
Minimum Grade	Grade of B required or above required for the major.
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> • COUN5100 - Counseling Professional Orientation and Ethical Practice 	
Course Requirement Group	
Additional Notes	Course serves as a prerequisite for COUN 5690 - Practicum in Counseling.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	9

Requirement Select	
<ul style="list-style-type: none"> • COUN5050 - Foundations of Educational Research Methodology 	
Course Requirement Group	
Additional Notes	Course serves as a prerequisite for COUN 5690 - Practicum in Counseling.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> • COUN5670 - Developmental Processes and Strategies 	
Course Requirement Group	
Additional Notes	Course serves as a prerequisite for COUN 5690 - Practicum in Counseling.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> • COUN5790 - Counseling Culturally Diverse Clients 	
Course Requirement Group	
Additional Notes	Course serves as a prerequisite for COUN 5690 - Practicum in Counseling.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	9	9

Requirement Select	
<ul style="list-style-type: none"> • COUN5765 - Appraisal in Counseling 	
Course Requirement Group	
Additional Notes	Course serves as a prerequisite for COUN 5690 - Practicum in Counseling.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> • COUN5470 - Career Development and Information Resources 	
Course Requirement Group	
Additional Notes	COUN 5470 can be taken concurrently with COUN 5720 - Internship I - if needed.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> • COUN5461 - Professional School Counseling 	
Course Requirement Group	
Additional Notes	COUN 5461 is a prerequisite for COUN 5341.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	9	9

Requirement Select	
<ul style="list-style-type: none"> • COUN5660 - Advanced Counseling Skills 	
Course Requirement Group	
Additional Notes	Course serves as a prerequisite for COUN 5670 - Practicum in Counseling.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- COUN5480 - Diagnosis and Treatment Planning in Counseling

Course Requirement Group

Additional Notes Course serves as a prerequisite for COUN 5670 - Practicum in Counseling.

Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- COUN5490 - Crisis Intervention Counseling

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	9	9

Requirement Select

- COUN5740 - Group Counseling Theories and Procedures

Course Requirement Group

Additional Notes COUN 5740 can be taken concurrently with COUN 5670 if needed.

Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- COUN5690 - Practicum in Counseling

Course Requirement Group

Additional Notes COUN 5690 - Practicum is a prerequisite for COUN 5721 - Internship I.

Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- COUN5700 - Introduction to Play Therapy
OR
- COUN5200 - Counseling Adolescents

Course Requirement Group

Additional Notes Select one course.

Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Summer	6	6

Requirement Select

- COUN5610 - Addiction Counseling

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- COUN5300 - Organizational Systems and Advanced Ethics in CMHC

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

-

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement -
Actual Credits -
Progress Credits -
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 3	Fall	6	6

Requirement Select	
<ul style="list-style-type: none"> COUN5720 - Internship in Counseling I 	
Course Requirement Group	
Additional Notes	COUN 5720 - Internship I is a prerequisite to COUN 5721 - Internship II.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> COUN5580 - Family Counseling 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Spring	6	6

Requirement Select	
<ul style="list-style-type: none"> COUN5721 - Internship in Counseling II 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> COUN5341 - Advanced School Counseling 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	63
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines page](#).

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions](#) page.

Admission Procedure

There are two steps to apply for admission to a graduate program.

- Primary application (<https://www.applytexas.org/>)
- Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:
 - Letters of recommendation (3) from professional or academic references
 - Essay – **one-page**, typewritten Writing Sample I.

3. An individual interview with UNT Dallas graduate Counseling faculty may be required at any of the levels of the holistic applicant review process described below in the Admission Standards section. The purpose of the individual interview is:

- To assess personal qualities useful for graduate and eventual professional work as a counselor;
- To clarify questions and/or concerns that the committee may have about an applicant's admission materials; and,
- To determine whether the applicant's professional goals are in alignment with the objectives of the program.

The Counseling Admissions Committee will consider all applications through a holistic review process. After reviewing the pool of applicants, the admissions committee will invite qualified applicants for the required (group) interview. Applicants invited for the (group) interview will be given specific guidelines for the process.

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untDallas.edu/gradschool/degree-program-reqs.php>

Clinical Mental Health Counseling Admission

Admission Standards

- Applicants must have at least a 3.0 GPA on the last 60 undergraduate semester hours of work leading to the bachelor's degree, or a 2.8 GPA on all undergraduate work toward the bachelor's degree, to be considered for admission to graduate studies at UNT Dallas. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's degree or meet the undergraduate GPA standards.
- Letters of recommendation should be submitted by professional or academic references and should attest to the applicant's work experience or academic performance and potential.

- Successful applicants are invited to participate in a required, in-person group interview. Applicants invited to the group interview will additionally be required to complete Writing Sample II, an additional, in-person essay component.
- Admissions are based on a holistic process that first considers the GPA; then the second level review of letters of recommendations and Writing Sample I; and the third level review where the in-person group interview and Writing Sample II components are rated, evaluated and scored. If an applicant passes all three levels, then they are granted provisional admission.
- All students granted provisional admission to the master’s program are required to enroll in both [COUN 5710 Counseling Theories](#) and [COUN 5680 Basic Counseling Skills](#), during the first term/semester of enrollment in graduate school and must receive a grade of B or higher. Students must receive a grade of B or higher in these two courses to be considered for full admission to the program.
- In addition to earning a B or higher in [COUN 5710](#) and [COUN 5680](#), admission to the counseling program is provisional until the student’s progress is evaluated by the counseling faculty upon completion of [COUN 5680](#). The student’s progress is evaluated on the basis of the demonstration of adequate subject matter knowledge, basic counseling interpersonal skills required for counseling, and personal characteristics demonstrated in the program.
- After the progress review described above, the counseling faculty either recommends that the student continue the program or reserves the right to withdraw the student from the program.
- Following this initial evaluation, the student will be routinely evaluated on the criteria of knowledge, interpersonal skills, counseling skills, and personal characteristics to determine if progress is adequate, if remedial work is needed or if the student should be withdrawn from the program.

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

DCURI-MED - Curriculum and Instruction, MEd

Program Description

Catalog Full Description

School of Education faculty and staff are dedicated to shaping future educators—teachers and principals, to foster student success across the Dallas-Fort Worth Metroplex and beyond. Our faculty members are committed to guiding our graduates to be highly qualified professionals, sought after for their qualifications, and readily finding their place in the workforce.

We offer a comprehensive range of programs at both the undergraduate and graduate levels, complete with specialized licensure and/or certifications tailored to meet the evolving needs of the educational sector. Nearly all our full-time faculty in the School of Education hold the highest qualifications in their fields and are committed to inspiring and fostering academic success in every student.

Every degree program is designed with a distinct purpose and includes specialized pathways that prepare students for state certification. Earning both a degree and a specialized certificate significantly broadens the knowledge and skills that make aspiring teachers and principals more marketable within the field.

Program Coordinator: *Dr. Micheal Kessner-McShane, Dal 1, Room 257,*
 Email: Micheal.kessner-mcshane@untdallas.edu

Curriculum and Instruction with Certification

The Master of Education (M.Ed.) in Curriculum and Instruction is designed for current teachers, or anyone interested in researching, developing, and implementing curriculum changes to support student achievement in K-12

Education. This program allows students to focus on curriculum methodology, pedagogy, and theoretical applications and how to apply these to the classroom. The degree program requires 24 semester credit hours of teacher preparation coursework with 6 additional hours of research courses. The program also allows student to seek initial teacher certification, which requires 6 hours of field experience.

Curriculum and Instruction without Certification

The Master of Education (M.Ed.) in Curriculum and Instruction without certification is crafted for current teachers and education enthusiasts seeking advanced skills in curriculum development, methodology, and pedagogy. Students will delve into the latest curriculum theories, instructional technologies, and evidence-based practices, preparing them to share the educational landscape. Graduate emerge as catalysts for educational transformation, equipped to drive positive change and innovation in curriculum design.

Alternative Teaching Certification Only

The Graduate Initial Teacher Certification Program includes 6 graduate courses and either a one semester, unpaid student teaching placement or a full year (two semesters), paid internship as teacher-of-record. This program is 24 credits total.

Effective Start Date

Jan 15, 2016

Program Requirements

Simple Requisites

Subplan

Plan

Students must select from the following concentrations: **Generalist Concentration, MEd, Teacher Certification, MEd, Bilingual Concentration, MEd, Biology Concentration, MEd, ESL Concentration, MEd, Mathematics Concentration, MEd.**

Generalist Concentration, 36 hours

Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- EDCI5301 - Historical and Philosophical Foundations of Education
- EDCI5321 - Principles of Professional Teaching
- EDCI5014 - Instructional and Behavioral Management in Classrooms
- EDCI5017 - Human Development for Educators
- EDCI5320 - Curriculum Development

MAJOR

Complete ALL of the following Courses:

- EDCI5312 - Special Populations: Applying Theory to Practice
- EDCI5013 - Instructional Technology
- EDCI5016 - Literacy Across the Curriculum
- EDRE5070 - Literacy Development for English Language Learners
- EDBE5560 - Fundamentals of Bilingual and English as a Second Language Education in EC-12

RESEARCH

Complete ALL of the following Courses:

- EDCI5011 - Introduction to Classroom Research
- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective
- EDCI5012 - Capstone Research Project

Additional Comments:

Curriculum and Instruction, Generalist, MEd

The Master of Education in Curriculum and Instruction, Generalist (track) is designed for certified teachers and individuals who are interested in researching, developing and implementing curriculum changes to support student achievement in K-12 Education. This program allows students to focus on curriculum methodology, pedagogy, and theoretical applications and how to apply these to the classroom. The degree program requires 36 hours of graduate coursework.

Students will gain the professional development needed to understand learner characteristics, identify materials that enhance inquiry and critical thinking, incorporate the latest technologies in teaching and learning, and design assessments using the instructional design process. The specific Student Learning Outcomes of the M.Ed. program for candidates are:

- Understand the nature of classroom inquiry, develop inquiry skills, and use inquiry processes in teaching and learning in the math and science content area subjects.
- Access scholarly databases and gain pedagogical content knowledge through reading and reviewing researched publications.
- Deepen pedagogical content knowledge of math and science through inquiry-based processes.
- Construct understanding of K-12 student learning and effective instructional practices to engage K-12 students in active learning.
- Address Texas state standards when selecting and developing high-quality teaching and learning experiences for K-12 students.
- Use technology in in elementary, middle, and secondary classrooms.
- Design and implement classroom research projects to address problem areas in teaching and student learning of math and science.

Teacher Certification, 36 hours

Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- EDCI5301 - Historical and Philosophical Foundations of Education
- EDCI5321 - Principles of Professional Teaching
- EDCI5014 - Instructional and Behavioral Management in Classrooms
- EDCI5016 - Literacy Across the Curriculum
- EDCI5017 - Human Development for Educators
- EDCI5312 - Special Populations: Applying Theory to Practice

MAJOR

Complete at least 1 of the following courses:

- EDCI5013 - Instructional Technology
- EDRE5070 - Literacy Development for English Language Learners
- EDBE5395 - Methods and Materials for Teaching Spanish EC-12

FIELDWORK

Complete at least 2 of the following courses:

- EDCI5385 - Internship I
- EDCI5386 - Internship II
- OR EDCI5190 - Clinical Teaching

RESEARCH

Complete ALL of the following Courses:

- EDCI5011 - Introduction to Classroom Research
- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective
- EDCI5012 - Capstone Research Project

Additional Comments:

Curriculum and Instruction, Teacher Certification, MEd

The Master of Education in Curriculum & Instruction degree, (Initial) Teacher Certification, is a track designed for post-baccalaureate students interested in earning a teaching certificate along with a Curriculum & Instruction master's degree. This program prepares future K-12 educators with a thorough background in classroom research and pedagogical content with courses that are infused with instructional technology, address real-life instructional challenges, and apply evidence-based instruction. This degree is 36 credits.

Students will gain the professional development needed to understand learner characteristics, identify materials that enhance inquiry and critical thinking, incorporate the latest technologies in teaching and learning, and design assessments using the instructional design process. The specific Student Learning Outcomes of the M.Ed. program for candidates are:

- Access scholarly databases and gain pedagogical content knowledge through reading and reviewing researched publications.
- Deepen pedagogical content knowledge of math and science through inquiry-based processes.
- Construct understanding of K-12 student learning and effective instructional practices to engage K-12 students in active learning.
- Address Texas state standards when selecting and developing high-quality teaching and learning experiences for K-12 students.
- Use technology in in elementary, middle, and secondary classrooms.
- Design and implement classroom research projects to address problem areas in teaching and student learning of math and science.

Bilingual Concentration, 36 hours

Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- EDCI5301 - Historical and Philosophical Foundations of Education
- EDCI5321 - Principles of Professional Teaching
- EDCI5014 - Instructional and Behavioral Management in Classrooms
- EDCI5017 - Human Development for Educators
- EDCI5320 - Curriculum Development

MAJOR

Complete ALL of the following Courses:

- EDBE5560 - Fundamentals of Bilingual and English as a Second Language Education in EC-12
- EDBE5570 - Assessing Language & Content Learning in EC-12 Bilingual and English as a Second Language Education
- EDBE5660 - English Language Acquisition by Spanish Speakers : Theories and Methods
- EDBE5580 - Bilingual Content Instruction
- EDBE5395 - Methods and Materials for Teaching Spanish EC-12

RESEARCH

Complete ALL of the following Courses:

- EDCI5011 - Introduction to Classroom Research
- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective

Additional Comments:

Curriculum and Instruction, Bilingual, MEd

The Master of Education in Curriculum and Instruction with a concentration in Bilingual Education teaching allows practicing educators to specialize in Bilingual Education or prepare for the ESL supplement. This degree is 36 credits.

Students will gain the professional development needed to understand learner characteristics, identify materials that enhance inquiry and critical thinking, incorporate the latest technologies in teaching and learning, and design assessments using the instructional design process. The specific Student Learning Outcomes of the M.Ed. program for candidates are:

- Understand the nature of classroom inquiry, develop inquiry skills, and use inquiry processes in teaching and learning in the math and science content area subjects.
- Access scholarly databases and gain pedagogical content knowledge through reading and reviewing researched publications.
- Deepen pedagogical content knowledge of math and science through inquiry-based processes.
- Construct understanding of K-12 student learning and effective instructional practices to engage K-12 students in active learning.

- Address Texas state standards when selecting and developing high-quality teaching and learning experiences for K-12 students.
- Use technology in elementary, middle, and secondary classrooms.
- Design and implement classroom research projects to address problem areas in teaching and student learning of math and science.

Biology Concentration, 36 hours

Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- EDCI5011 - Introduction to Classroom Research
- EDCI5012 - Capstone Research Project
- EDCI5013 - Instructional Technology
- EDCI5014 - Instructional and Behavioral Management in Classrooms
- EDCI5017 - Human Development for Educators
- EDCI5320 - Curriculum Development

MAJOR

Complete ALL of the following Courses:

- BIOL5090 - Animal Behavior
- BIOL5170 - Evolutionary Ecology
- BIOL5240 - Advanced Topics in Molecular Biology
- BIOL5315 - Teaching Secondary Biology for Dual Credit
- BIOL5325 - Conservation Biology
- BIOL5335 - Biological Basis of Disease

Additional Comments:

Curriculum and Instruction, Biology Concentration, MEd

The Master of Education in Curriculum and Instruction with concentrations in Biology or Mathematics (36 credits) are degree programs offered to district cohorts that will allow teachers to gain advanced content knowledge or gain the credits necessary for community-college level teaching. These programs are not currently offered for individuals.

Students will gain the professional development needed to understand learner characteristics, identify materials that enhance inquiry and critical thinking, incorporate the latest technologies in teaching and learning, and design assessments using the instructional design process. The specific Student Learning Outcomes of the M.Ed. program for candidates are:

- Understand the nature of classroom inquiry, develop inquiry skills, and use inquiry processes in teaching and learning in the math and science content area subjects.
- Access scholarly databases and gain pedagogical content knowledge through reading and reviewing researched publications.
- Deepen pedagogical content knowledge of math and science through inquiry-based processes.
- Construct understanding of K-12 student learning and effective instructional practices to engage K-12 students in active learning.

- Address Texas state standards when selecting and developing high-quality teaching and learning experiences for K-12 students.
- Use technology in in elementary, middle, and secondary classrooms.
- Design and implement classroom research projects to address problem areas in teaching and student learning of math and science.

ESL Concentration, 36 hours

Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- EDCI5301 - Historical and Philosophical Foundations of Education
- EDCI5321 - Principles of Professional Teaching
- EDCI5014 - Instructional and Behavioral Management in Classrooms
- EDCI5017 - Human Development for Educators
- EDCI5320 - Curriculum Development

MAJOR

Complete ALL of the following Courses:

- EDBE5560 - Fundamentals of Bilingual and English as a Second Language Education in EC-12
- EDBE5570 - Assessing Language & Content Learning in EC-12 Bilingual and English as a Second Language Education
- EDBE5660 - English Language Acquisition by Spanish Speakers : Theories and Methods
- EDRE5070 - Literacy Development for English Language Learners
- EDBE5582 - ESL Content Instruction

RESEARCH

Complete ALL of the following Courses:

- EDCI5011 - Introduction to Classroom Research
- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective

Additional Comments:

Curriculum and Instruction, ESL, MEd

The Master of Education in Curriculum and Instruction with a focus on English as a Second Language teaching allows practicing educators to specialize in Bilingual Education or prepare for the ESL supplement. This degree is 36 credits.

Students will gain the professional development needed to understand learner characteristics, identify materials that enhance inquiry and critical thinking, incorporate the latest technologies in teaching and learning, and design assessments using the instructional design process. The specific Student Learning Outcomes of the M.Ed. program for candidates are:

- Understand the nature of classroom inquiry, develop inquiry skills, and use inquiry processes in teaching and learning.
- Access scholarly databases and gain pedagogical content knowledge through reading and reviewing researched publications.

- Construct understanding of K-12 student learning and effective instructional practices to engage K-12 students in active learning.
- Address Texas state standards when selecting and developing high-quality teaching and learning experiences for K-12 students.
- Use technology in in elementary, middle, and secondary classrooms.
- Design and implement classroom research projects to address problem areas in teaching and student learning.

Mathematics, 36 hours

Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- EDCI5011 - Introduction to Classroom Research
- EDCI5012 - Capstone Research Project
- EDCI5013 - Instructional Technology
- EDCI5014 - Instructional and Behavioral Management in Classrooms
- EDCI5017 - Human Development for Educators
- EDCI5320 - Curriculum Development

MAJOR

Complete ALL of the following Courses:

- MATH5001 - Teaching Dual Credit Mathematics
- MATH5011 - Mathematical Models for Educators
- MATH5090 - Topics in Math Content and Pedagogy
- MATH5611 - Introduction to Mathematical Analysis I
- MATH5621 - Introduction to Mathematical Analysis II
- MATH5680 - Introduction to Probability and Statistics

Additional Comments:

Curriculum and Instruction, Mathematics Concentration, MEd

The Master of Education in Curriculum and Instruction with concentrations in Biology or Mathematics (36 credits) are degree programs offered to district cohorts that will allow teachers to gain advanced content knowledge or gain the credits necessary for community-college level teaching. These programs are not currently offered for individuals.

Students will gain the professional development needed to understand learner characteristics, identify materials that enhance inquiry and critical thinking, incorporate the latest technologies in teaching and learning, and design assessments using the instructional design process. The specific Student Learning Outcomes of the M.Ed. program for candidates are:

- Understand the nature of classroom inquiry, develop inquiry skills, and use inquiry processes in teaching and learning in the math and science content area subjects.
- Access scholarly databases and gain pedagogical content knowledge through reading and reviewing researched publications.
- Deepen pedagogical content knowledge of math and science through inquiry-based processes.

- Construct understanding of K-12 student learning and effective instructional practices to engage K-12 students in active learning.
- Address Texas state standards when selecting and developing high-quality teaching and learning experiences for K-12 students.
- Use technology in in elementary, middle, and secondary classrooms.
- Design and implement classroom research projects to address problem areas in teaching and student learning of math and science.

Total hours to complete degree: 36 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Master of Education in Curriculum and Instruction with Initial Certification

Total Degree Map Credits

36 - 42

Degree Map Effective Catalog Year

Fall 2015 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for graduate degree planning with the Faculty Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	6	6

Requirement Select

- EDCI5321 - Principles of Professional Teaching

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5011 - Introduction to Classroom Research

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select

- EDCI5301 - Historical and Philosophical Foundations of Education

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5312 - Special Populations: Applying Theory to Practice

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- EDCI5014 - Instructional and Behavioral Management in Classrooms

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	-
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	6	6

Requirement Select

- EDCI5017 - Human Development for Educators

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- EDCI5322 - Curriculum Development

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- EDCI5016 - Literacy Across the Curriculum

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5012 - Capstone Research Project

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Fall	3 - 6	3 - 6

Requirement Select

- EDCI5190 - Clinical Teaching
- OR
- EDCI5385 - Internship I

Course Requirement Group

Additional Notes	Select one option in coordination with the Faculty Program Coordinator and the UNT Dallas Teacher Certification Officer.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3 - 6
Progress Credits	3 - 6
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Spring	3 - 6	3 - 6

Requirement Select

- EDCI5190 - Clinical Teaching
- OR
- EDCI5386 - Internship II

Course Requirement Group

Additional Notes	Select one option in coordination with the Faculty Program Coordinator and the UNT Dallas Teacher Certification Officer.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3 - 6
Progress Credits	3 - 6
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	33 - 39
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Master of Education in Curriculum and Instruction

Total Degree Map Credits

36

Degree Map Effective Catalog Year

Fall 2015 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for graduate degree planning with the Faculty Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	6	6

Requirement Select

- EDCI5321 - Principles of Professional Teaching

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5011 - Introduction to Classroom Research

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select

- EDCI5301 - Historical and Philosophical Foundations of Education

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5312 - Special Populations: Applying Theory to Practice

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- EDCI5014 - Instructional and Behavioral Management in Classrooms

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	6	6

Requirement Select

- EDCI5017 - Human Development for Educators

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDCI5322 - Curriculum Development

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- EDCI5013 - Instructional Technology

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Summer	6	6

Requirement Select

- EDCI5012 - Capstone Research Project

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Summer	6	6

Requirement Select

- EDCI5016 - Literacy Across the Curriculum

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDRE5070 - Literacy Development for English Language Learners

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	36
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Initial Certification Only

Total Degree Map Credits

24 - 30

Degree Map Effective Catalog Year

Fall 2015 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for graduate degree planning with the Faculty Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	6	6

Requirement Select

- EDCI5321 - Principles of Professional Teaching

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> EDCI5014 - Instructional and Behavioral Management in Classrooms 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select	
<ul style="list-style-type: none"> EDCI5301 - Historical and Philosophical Foundations of Education 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> EDCI5312 - Special Populations: Applying Theory to Practice 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	6 - 9	6 - 9

Requirement Select	
<ul style="list-style-type: none"> EDCI5017 - Human Development for Educators 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> EDCI5190 - Clinical Teaching OR EDCI5385 - Internship I 	
Course Requirement Group	
Additional Notes	Select one option in coordination with the Faculty Program Coordinator and the UNT Dallas Teacher Certification Officer.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3 - 6
Progress Credits	3 - 6
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6 - 9	6 - 9

Requirement Select	
<ul style="list-style-type: none"> EDCI5016 - Literacy Across the Curriculum 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> EDCI5190 - Clinical Teaching OR EDCI5386 - Internship II 	
Course Requirement Group	
Additional Notes	Select one option in coordination with the Faculty Program Coordinator and the UNT Dallas Teacher Certification Officer.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3 - 6
Progress Credits	3 - 6
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	24 - 30
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines page](#).

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions page](#).

Admission Procedures

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:
 - Essay (3)
 - Letters of recommendation (2)

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untDallas.edu/gradschool/degree-program-reqs.php>

Curriculum and Instruction Admission

Admission Standards

Applicants must have at least 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work, to be considered for unconditional admission to graduate studies at UNT Dallas. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's degree.

(Conditional admission may be granted to students who do not meet the above criteria; however, no student with an undergraduate GPA of 2.5 or lower will be admitted.)

An interview may be required. If so, the applicant will be notified.

Graduate Teacher Education Program Admission

Admission Standards

Applicants must have at least 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work, to be considered for unconditional admission to graduate studies at UNT Dallas. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's degree.

(Conditional admission may be granted to students who do not meet the above criteria; however, no student with an undergraduate GPA of 2.5 or lower will be admitted.)

Students will be required to take and pass the PACT Exam in the same content area they wish to be certified and submit those scores within the first semester of coursework. If scores are not submitted, students will not be able to register for classes and move forward until the School of Education has received the passing scores. Students are responsible for signing up for and taking this test on their own.

An interview may be required. If so, the applicant will be notified.

Certification Requirements

This degree program prepares baccalaureate graduates from related fields of study with the knowledge and skills to effectively teach in PK-12 urban and rural settings. The program allows for initial certification choices among a variety of elementary, middle school and secondary concentrations: EC-6 Core Subjects, 4-8 Math, 4-8 Science, 4-8 Social Studies, 4-8 Reading/Language Arts, or Grades 7-12

in any content area. All 36 credits of the master's degree are completed at the graduate level. Students must complete the core courses for the master's degree plus one pedagogical content area. The following requirements are applicable to all students pursuing a teaching certificate:

Admission to the Graduate Teacher Education Program:

- Possess a Bachelor's Degree from an accredited institution
- Have a 2.80 overall, undergraduate GPA
- Pass the Pre-Admission Content Test (PACT) if minimum content credits not met with undergraduate degree
- Have a degree plan on file
- Acknowledge Educator Code of Ethics

Eligibility for Teacher Certification and Endorsements:

- To receive recommendation for teacher certification through UNT Dallas, students must:
 - Be admitted to Graduate Teacher Education Program
 - Complete 50 clock hours of observation (included in course requirements)
 - Apply for TEAL login and TEA number
 - Submit fingerprinting application and fee to Texas Education Agency (TEA)
 - Pass federal background check
- Successfully complete program including all pedagogical courses and Clinical (Student) Teaching or Internship
- Pass applicable state certification exams - content (TExES) and pedagogy (PPR)
- Submit certification application and fee to the Texas Education Agency (TEA)
- Be recommended by UNT Dallas School of Education for certification
- Submit passing PACT Exam scores

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

DEDLE-MED - Educational Leadership, MED

Program Description

Catalog Full Description

The M.Ed. in Educational Leadership aims to develop leaders with practical knowledge in instructional and ethical leadership principles, with a specialized focus on urban education. Students will gain a deep understanding of instructional leadership, ethical decision-making, and urban education principles preparing them to lead in diverse education settings. Graduates become authentic and skilled educational leaders, ready to support the evolving needs of K-12 education and drive student achievement.

We offer flexible scheduling options, such as face-to-face, hybrid, and online courses; all designed to provide working professionals with a variety of scheduling options to attain their degree.

The M.Ed. in Educational Leadership is a 30-hour program.

Program Coordinator: Dr. Shelia Brown, Dal 1, Room 317, Phone: 972-338-1145, Email: Shelia.Brown@untDallas.edu

Effective Start Date

Jan 15, 2016

Program Requirements

Simple Requisites

Subplan

Plan

Students must select from the following concentrations; Generalist Concentration, MEd, Bilingual/ESL Concentration, MEd, STEM/CTE Concentration, MEd.

Generalist Concentration, 30 hours

Type

Completion Requirement

MAJOR

Complete ALL of the following Courses:

- EDLE5300 - Introduction to Educational Leadership
- EDLE5310 - Research in Educational Leadership
- EDLE5330 - The Principalship
- EDLE5370 - Leadership of Assessment, Accountability, and Evaluation
- EDLE5620 - Leadership for Student Educational Services
- EDLE5640 - Leadership for School Law and Finance
- EDLE5650 - Professional Development and Supervision
- EDLE5680 - Administration of the K-12 Curriculum

PRACTICUM

Complete ALL of the following Courses:

- EDLE5500 - Practicum in Educational Leadership

Note

The course below must be taken fall or spring semester prior to graduation.

- EDLE 5500

FINAL COURSE

Complete ALL of the following Courses:

- EDLE5700 - Leadership Portfolio

Note

The course below must be taken in the final semester.

- EDLE 5700

Additional Comments:

Bilingual/ESL Concentration, 30 hours

Type

Completion Requirement

PRINCIPAL CERTIFICATION

Complete ALL of the following Courses:

- EDLE5330 - The Principalship
- EDLE5650 - Professional Development and Supervision
- EDLE5620 - Leadership for Student Educational Services
- EDLE5300 - Introduction to Educational Leadership

MAJOR

Complete ALL of the following Courses:

- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective
- EDBE5370 - Assessing Language and Content Learning in EC-12
- EDLE5310 - Research in Educational Leadership
- EDBE5560 - Fundamentals of Bilingual and English as a Second Language Education in EC-12

PRACTICUM

Complete ALL of the following Courses:

- EDLE5500 - Practicum in Educational Leadership

Note

The course below must be taken fall or spring semester prior to graduation.

- EDLE 5500

FINAL COURSE

Complete ALL of the following Courses:

- EDLE5700 - Leadership Portfolio

Note

The course below must be taken in the final semester.

- EDLE 5700

Additional Comments:

STEM/CTE Concentration, 30 hours

Type

Completion Requirement

PRINCIPAL CERTIFICATION

Complete ALL of the following Courses:

- EDLE5330 - The Principalship
- EDLE5650 - Professional Development and Supervision
- EDLE5620 - Leadership for Student Educational Services
- EDLE5300 - Introduction to Educational Leadership

MAJOR

Complete ALL of the following Courses:

- EDLE5380 - Leadership Externship
- EDLE5610 - Leadership of the School Community
- EDLE5550 - Leadership in Educational Technology
- EDLE5310 - Research in Educational Leadership

PRACTICUM

Complete ALL of the following Courses:

- EDLE5500 - Practicum in Educational Leadership

Note

The course below must be taken fall or spring semester prior to graduation.

- EDLE 5500

FINAL COURSE

Complete ALL of the following Courses:

- EDLE5700 - Leadership Portfolio

Note

The course below must be taken in the final semester.

- EDLE 5700

Additional Comments:

Additional UNTD Degree Requirements

- Students must apply in advance by the appropriate deadline as stated on the application. Students cannot take EDLE 5700 and EDLE 5500 in the same semester. The Practicum (EDLE 5500) must be taken prior to the final course (EDLE 5700) for students seeking principal certification.
- Must maintain a minimum GPA of 3.25.

Total hours to complete degree: 30 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Master of Education in Educational Leadership - Traditional, Generalist

Total Degree Map Credits

30

Degree Map Effective Catalog Year

Fall 2015 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for graduate degree planning with the Faculty Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	6	6

Requirement Select

- EDLE5330 - The Principalship

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5620 - Leadership for Student Educational Services

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select

- EDLE5300 - Introduction to Educational Leadership

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5650 - Professional Development and Supervision

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- EDLE5310 - Research in Educational Leadership

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDLE5370 - Leadership of Assessment, Accountability, and Evaluation

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	6	6

Requirement Select

- EDLE5500 - Practicum in Educational Leadership

Course Requirement Group

Additional Notes	Must be taken in the immediate Fall or Spring prior to graduation. Students cannot take this course simultaneously with EDLE 5700.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5680 - Administration of the K-12 Curriculum

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- EDLE5640 - Leadership for School Law and Finance

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDLE5700 - Leadership Portfolio

Course Requirement Group

Additional Notes	Must be taken in the final semester before graduation. Students cannot take this course simultaneously with EDLE 5500.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Master of Education in Educational Leadership - STEM/CTE Concentration

Total Degree Map Credits

30

Degree Map Effective Catalog Year

Fall 2015 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for graduate degree planning with the Faculty Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	6	6

Requirement Select

- EDLE5330 - The Principalship

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5620 - Leadership for Student Educational Services

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select

- EDLE5300 - Introduction to Educational Leadership

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5650 - Professional Development and Supervision

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- EDLE5310 - Research in Educational Leadership

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- EDLE5380 - Leadership Externship

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	6	6

Requirement Select

- EDLE5500 - Practicum in Educational Leadership

Course Requirement Group

Additional Notes	Must be taken in the immediate Fall or Spring prior to graduation. Students cannot take this course simultaneously with EDLE 5700.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5640 - Leadership for School Law and Finance

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- EDLE5550 - Leadership in Educational Technology

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5700 - Leadership Portfolio

Course Requirement Group

Additional Notes	Must be taken in the final semester before graduation. Students cannot take this course simultaneously with EDLE 5500.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Master of Education in Educational Leadership - Bilingual/ESL Concentration

Total Degree Map Credits

30

Degree Map Effective Catalog Year

Fall 2015 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for graduate degree planning with the Faculty Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	6	6

Requirement Select

- EDLE5330 - The Principalship

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5620 - Leadership for Student Educational Services

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select

- EDLE5300 - Introduction to Educational Leadership

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5650 - Professional Development and Supervision

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- EDLE5310 - Research in Educational Leadership

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Requirement Select

- EDBE5560 - Fundamentals of Bilingual and English as a Second Language Education in EC-12

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	6	6

Requirement Select

- EDLE5500 - Practicum in Educational Leadership

Course Requirement Group

Additional Notes Must be taken in the immediate Fall or Spring prior to graduation. Students cannot take this course simultaneously with EDLE 5700.

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- EDBE5370 - Assessing Language and Content Learning in EC-12

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Requirement Select

- EDLE5700 - Leadership Portfolio

Course Requirement Group

Additional Notes Must be taken in the final semester before graduation. Students cannot take this course simultaneously with EDLE 5500.

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines page](#).

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions](#) page.

Admission Procedures

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:

- Essay
- Code of Ethics Agreement

- Interview with the Program Coordinator or Educational Leadership faculty
- Teacher Service Record reflecting 2 credible years of teaching experience

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untDallas.edu/gradschool/degree-program-reqs.php>

Educational Leadership Admission

Admission Standards

- Applicants must have at least 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work, to be considered for unconditional admission to graduate studies at UNT Dallas. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's degree. (Conditional admission may be granted to students who do not meet the above criteria; but on the basis of the strength of all of the other admission factors including the interview with the Program Coordinator. See catalog section regarding [Conditional Admission of Students with Low Grade Point Average - GRAD PREP.](#))
- Applicants must hold at least a bachelor's degree.
- Applicants must hold at least a provisional teacher certificate.
- Applicants must have at least two (2) years creditable teaching experience in K-12 public or private schools.

Degree plans are prepared prior to registration. After the student has completed the four core courses, the student may qualify for Leadership Practicum (EDLE 5500). Students completing the entire sequence of coursework will be eligible to take the TExES principal exam and be recommended for certification through the Texas Education Agency/State Board of Education Certification (SBEC). The University of North Texas at Dallas is an approved principal certification program of the Texas Education Agency.

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

DGRD_CRCOU - College and Career Readiness Certificate

Program Description

Catalog Full Description

Career preparation for those making a successful transition into or back into the workforce is vital and the need for specialists who can help others develop a life-career plan is essential considering the volatile and ever-changing job market.

The College and Career Readiness Certificate is a 15 credit-hour program designed to prepare students to excel as specialists able to utilize cutting-edge tools to provide services to people of all ages as they navigate a world of cultural diversity, global recession, and unemployment. Additionally, it meets the needs of area schools by providing specific training to the personnel being hired or asked to work with students in the areas of college and career readiness. It also serves to help build and maintain networks between districts and industries in South Dallas.

Program Coordinator: Dr. Samuel Bore, Email: Samuel.Bore@untDallas.edu

The College and Career Readiness Certificate may be completed as a stand-alone program (non-degree seeking) or as part of a related master's degree program. Up to 12 hours of the certificate program may be incorporated into a master's in counseling degree with advisor approval. Non-degree seeking students are not eligible for financial aid to complete the program.

Program Requirements

Simple Requisites

Subplan
Plan
<p>Certificate Requirements, 15 hours</p> <p>Type Completion Requirement</p> <p>CORE</p> <p>Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • COUN5680 - Basic Counseling Skills. • COUN5300 - Organizational Systems and Advanced Ethics in CMHC • COUN5302 - Foundations of College and Career Readiness • COUN5470 - Career Development and Information Resources • COUN5303 - Advanced Internship in Career Counseling <p>Additional Comments:</p>
No Requirement Level

Recommended Course Sequence

Degree Map Name	Recommended Course Sequence - College and Career Readiness Certificate - non-degree seeking		
Total Degree Map Credits	15		
Degree Map Effective Catalog Year	2022 -		
Degree Map Narrative	This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for degree planning with Graduate Department Faculty Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.		
	Year	Semester	Actual Credits
	Year 1	Fall	6
			Progress Credits
			6

Requirement Select	
<ul style="list-style-type: none"> COUN5680 - Basic Counseling Skills. 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> COUN5300 - Organizational Systems and Advanced Ethics in CMHC 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select	
<ul style="list-style-type: none"> COUN5470 - Career Development and Information Resources 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> COUN5302 - Foundations of College and Career Readiness 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	3	3 - 6

Requirement Select	
<ul style="list-style-type: none"> COUN5720 - Internship in Counseling I AND COUN5721 - Internship in Counseling II OR COUN5303 - Advanced Internship in Career Counseling 	
Course Requirement Group	
Additional Notes	Select either COUN 5720 and 5721 OR COUN 5303.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3 - 6
Contact Hours	0 - 6
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	15
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admissions Standards

Applicants must have a bachelor's degree and meet minimum admission requirements to the Graduate School:

- 2.80 or better overall GPA on the bachelor's degree or
- 3.00 or better GPA on the last 60 credit hours of the bachelor's degree
- 3.40 or better on a master's degree

The College and Career Readiness Certificate may be completed as a stand-alone program or as part of a related master's degree program. Up to 12 hours of the certificate program may be incorporated into a master's in counseling degree with advisor approval.

DGRD_LPCCM - Licensed Professional Counselor Completion Plan - Certification Only

Program Description

Catalog Full Description

Individuals who have already earned a master's degree in counseling, but who do not yet meet educational requirements for a license in professional counseling in Texas may apply for the UNT Dallas Licensed Professional Counselor (LPC) Completion Plan option. For this option, students need to review the Texas Department of Health website at <https://www.bhec.texas.gov/texas-state-board-of-examiners-of-professional-counselors/applying-for-a-license/index.html> to determine which courses they need to complete in order to meet educational requirements. Typically, individuals need to take courses that will complete 60 graduate hours in counseling. For example, if their Master's Degree in Counseling was 48 hours, then they would need 12 additional graduate hours. In this case, individuals would need to take 4 courses, one of which must be COUN 5720 Internship in Clinical Mental Health Counseling. If individuals need clinical courses, COUN 5720 Internship, and/or more than nine (9) credit hours, then it is preferred that the individual have graduated from a CACREP accredited program. However, others will be considered.

After completing educational requirements, the State of Texas also requires LPC applicants to fulfill additional requirements including, but not limited to, passing the National Counseling Exam and obtaining 3,000 clock hours of supervised clinical experience. Applicants with a criminal background should contact the Texas Board of Licensed Professional Counselors for a Criminal History Evaluation before beginning the UNT Dallas LPC completion plan. The website is at <https://www.bhec.texas.gov/texas-state-board-of-examiners-of-professional-counselors/applying-for-a-license/index.html>. Individuals seeking licensure in other states are urged to contact the relevant state(s) because their requirements may differ.

To apply for the UNT Dallas LPC Completion Plan, contact the counseling program coordinator.

Effective Start Date
Jul 1, 2022

Graduate Admissions

Admissions Information

Admission Procedure

Hold a master's in counseling degree from an accredited institution of higher education that at the time was accredited or otherwise approved by an accrediting organization recognized by the Texas Higher Education Coordinating Board;

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:
 1. Letters of recommendation (2) from professional or academic references
 2. Essay: a personal statement (minimum 500 words)
3. Attend an interview with UNT Dallas counseling program faculty. The LPC Completion Plan Form may be submitted or finalized at this time.
4. Complete an official **UNT Dallas LPC Completion Plan Worksheet**.

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untDallas.edu/gradschool/degree-program-reqs.php>

Admission Standards

Applicants may be required to complete at least 12 hours of coursework in the Program, including possible repetition of advanced clinical coursework. Applicants must complete COUN 5720 Internship in Clinical Mental Health Counseling and additional coursework based on an audit of the transcript.

DGRD_PRNCP - Principal Certification Only

Program Description

Catalog Full Description

The Principal Certification Only program is a non-degree program that leads to principal certification (pending course completion and passing the TExES state certification exams). Students with a master's degree in education or a related field from a regionally accredited university are eligible to pursue principal certification only. The program provides academically rigorous curriculum offerings grounded in the knowledge of current educational research and the application of real-life administrator experiences.

This certification plan requires the completion of 18 hours of graduate credit coursework.

Program Coordinator: Dr. Shelia Brown, Dal 1, Room 317, Phone: 972-338-1145, Email: Shelia.Brown@untDallas.edu

Effective Start Date
Aug 24, 2019

Program Requirements

Simple Requisites

Subplan
<p>Plan</p> <p>Required Courses, 18 hours</p> <p>Type Completion Requirement</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>PRINCIPAL CERTIFICATION</p> <p>Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • EDLE5300 - Introduction to Educational Leadership • EDLE5330 - The Principalship • EDLE5620 - Leadership for Student Educational Services • EDLE5500 - Practicum in Educational Leadership • EDLE5650 - Professional Development and Supervision • EDLE5370 - Leadership of Assessment, Accountability, and Evaluation </div> <p>Additional Comments:</p>
<p>Additional UNTD Degree Requirements</p> <p>Recommendation for Certification - Principal Certification Requirements</p> <p>This post-master's, non-degree certification program prepares students for principal certification in the State of Texas. The Texas Examination Educator Standards (TExES) is required of all students seeking administrator certification. Candidates for principal certification must meet the following requirements <u>by the end</u> of their degree program and before UNT Dallas can forward recommendation for certification to the State Board for Educator Certification for the Principal as Instructional Leader:</p> <ol style="list-style-type: none"> 1. Successful completion of UNT Dallas' principal preparation program 2. Pass the state-required principal certification exam (TExES 268 and PASL (368)) <p><i>Financial Aid Note: The Principal Certification-only program is not eligible for financial aid whereas the degree-seeking M.Ed. in Educational Leadership candidate may be eligible for financial aid.</i></p>
No Requirement Level

Recommended Course Sequence

<p>Degree Map Name Recommended Course Sequence - Principal Certification</p> <p>Total Degree Map Credits 18</p> <p>Degree Map Effective Catalog Year</p>

2019 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for graduate degree planning with the Faculty Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	6	6

Requirement Select

- EDLE5330 - The Principalship

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5620 - Leadership for Student Educational Services

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	6	6

Requirement Select

- EDLE5300 - Introduction to Educational Leadership

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- EDLE5650 - Professional Development and Supervision

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	3	3

Requirement Select

- EDLE5370 - Leadership of Assessment, Accountability, and Evaluation

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	3	3

Requirement Select

- EDLE5500 - Practicum in Educational Leadership

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	18
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Principal Certification admission is a two-step process. To obtain certification, students must meet the Graduate School admission requirements and the Principal Certification Program admission requirements below.

1. Submit the following to the Office of Graduate Admissions:

- Graduate School Application for Admission (apply online at <https://www.applytexas.org/>)
- Graduate School General Application Form (https://laserfiche.untDallas.edu/Forms/Graduate_Application)

- Complete official transcripts from all colleges and universities attended.

2. Students seeking on-time registration need to submit a completed Principal Certification Only application packet by **August 1 for Fall semester; December 1 for Spring semester**

- Essay Form
- Code of Ethics Agreement
- Interview with the Educational Leadership faculty
- Teacher Service Record reflecting TWO credible years of teaching experience (Applicant must be employed within a Texas Education Agency accredited school.)

Admission Standards - Graduate School

- Bachelor's degree from an accredited institution
- Master's degree with at least a 3.4 GPA. Applicants not meeting this standard must have at least 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work.

Admission Standards - Principal Certification Program

- Master's degree from an accredited institution. The degree must be conferred.
- Valid teacher certification in the State of Texas.
- At least TWO years creditable teaching experience as the teacher of record (by the time of application).

DGRD_SCEND - School Counseling Certification Endorsement

Program Description

Catalog Full Description

19 TAC §228.35(e)(8)(C)(i): An intern or probationary certificate has been issued to a candidate for a certification class other than classroom teacher who meets the requirements and conditions.

Individuals who already hold a 48-credit hour master's degree in counseling with a GPA of 3.4 may pursue the School Counseling Certification Endorsement track. To become a certified school counselor in Texas, a student must pass the TExES School Counselor Exam (252) and complete 160 hours of supervised direct counseling hours in a school setting. Individuals seeking certification in other states are urged to contact the relevant state(s) because their requirements may differ. Students pursuing this track must have a completed **School Counseling Completion Plan** on file in the counseling office prior to enrollment in the first counseling (prefix COUN) course. Although Texas issues only one type of counseling certificate for P-12, the Counseling Program will endorse a graduate only for the track (elementary or secondary) that he or she completed.

The non-degree track is for students who already hold a 48-credit master's degree Counseling. In Texas, certification is required to counsel in the public school. Applicants seeking admission to the School Counseling Program should be aware that Texas State Boards for certification and licensure, as well as credentialing boards of other states and some professional organizations, conduct criminal history checks on all applicants for certification. The applicant with a criminal background who seeks professional credentials should contact the appropriate Board prior to enrollment in the Program to determine eligibility for certification and/or licensure.

Effective Start Date

Aug 24, 2019

Graduate Admissions

Admissions Information

Admissions Procedure

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:

1. Letters of recommendation (2) from professional or academic references
2. Essay: a personal statement (minimum 500 words)
3. Attend an interview with UNT Dallas counseling program faculty. The School Counseling Completion Plan may be submitted or finalized at this time.
4. Complete an official **School Counseling Completion Plan**.

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untDallas.edu/gradschool/degree-program-reqs.php>

Admission Standards

For the UNT Dallas Counseling Program to endorse the candidate for school counselor certification, the following required classes include: COUN 5461 Professional School Counseling; COUN 5341 Advanced School Counseling (students who started their master's programs from Fall, 2023); and COUN 5720 Internship I in School Counseling. Additional coursework may be required after an audit of your transcript.

The School Counseling Program Coordinator will send approval to the UNT Dallas certification office when you are in COUN 5720 Internship I and have taken and passed COUN 5461. You are then eligible to take the TEA School Counselor Exam (252).

REQUIREMENTS FOR SCHOOL COUNSELOR CERTIFICATION

To be certified as a public-school counselor in Texas through the UNT Dallas Counseling Program, a student must complete the courses (or their equivalents) listed on the **School Counseling Completion Plan** form in addition to meeting the following requirements as established by SBEC.

1. A 48-credit hour Master's degree in Counseling.
2. Passing score on TExES: Counselor Exam (taken during the last semester of program)
3. Pass a fingerprint criminal background check.

Local districts may have additional requirements. Other states may have different requirements. To ascertain these requirements, the candidate must contact the district or state in which employment may be sought. To find state certification requirements outside the state of Texas, contact the American School Counselor Association at www.schoolcounselor.org.

DGRD_TCERT - Alternative Teaching Certification

Program Description

Catalog Full Description

The Graduate Initial Teacher Certification Program includes 6 graduate courses and either a one semester, unpaid student teaching placement or a full year (two semesters), paid internship as teacher-of-record. This program is 24 credits total.

Program Coordinator: Dr. Micheal Kessner-McShane, Dal 1, Room 257,
 Email: Micheal.kessner-mcshane@untdallas.edu

Effective Start Date
 Aug 24, 2019

Program Requirements

Simple Requisites

Subplan
Plan
<p>Certificate Requirements, 24 hours Type Completion Requirement</p> <p>CORE</p> <p>Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • EDCI5301 - Historical and Philosophical Foundations of Education • EDCI5321 - Principles of Professional Teaching • EDCI5014 - Instructional and Behavioral Management in Classrooms • EDCI5016 - Literacy Across the Curriculum • EDCI5017 - Human Development for Educators • EDCI5312 - Special Populations: Applying Theory to Practice <p>FIELDWORK</p> <p>Complete at least 2 of the following courses:</p> <ul style="list-style-type: none"> • EDCI5385 - Internship I • EDCI5386 - Internship II OR EDCI5190 - Clinical Teaching <p>Additional Comments:</p>
No Requirement Level

Graduate Admissions

Admissions Information

Initial Teacher Graduate Certification Program Requirements

This certification program prepares baccalaureate graduates from related fields of study with the knowledge and skills to effectively teach in PK-12 urban and rural settings. Students can earn certification with a Masters in Curriculum in Instruction (36 credits) or as a standalone program (24 credits). The graduate teacher certification program allows for initial certification choices among a variety of elementary, middle school and secondary concentrations: EC-6 Core Subjects, 4-8 Core subjects, 4-8 Math, 4-8 Science, 4-8 Social Studies, 4-8 Reading/Language Arts, 7-12 English, or EC-12 Spanish. 7-12 math and 7-12 biology are available with district cohorts. All credits of the master's degree and certification program are completed at the graduate level. The following requirements are applicable to all students pursuing a teaching certificate:

Admission to the Graduate Teacher Education Program:

- Possess a Bachelor's Degree from an accredited institution
- Have a 2.80 overall, undergraduate GPA

- Pass the Pre-Admission Content Test (PACT) if minimum content credits not met with undergraduate degree
- Have a degree plan on file
- Submit two letters of recommendation
- Submit Admission Essays
- Acknowledge Educator Code of Ethics

Eligibility for Teacher Certification and Endorsements:

In order to receive recommendation for teacher certification through UNT Dallas, students must:

- Successfully complete the 24-credit certification program including Clinical Teaching (student teaching or internship).
- Pass all appropriate state certification exams which include PACT for admission, content (TEXES), and PPR (Pedagogy and Professional Responsibilities). Approval for testing is required from the Certification Officer for TEXES and PPR.
- Submit certification application and fee to the Texas Education Agency (TEA) and submit the request for certification approval form to the Certification Officer.
- Submit fingerprinting for Federal background check through TEA.

DPLDR-MS - Public Leadership and Administration, MS

Program Description

Catalog Full Description

Take the next step in your public service career with a Master of Public Leadership and Administration (MS-PLDR) degree from the University of North Texas at Dallas. The 36-hour program will prepare you for leadership positions in government, nonprofits, and emergency services. Ranked as a Top 10 Public Affairs program in Texas by U.S. News & World Report, the UNT Dallas Master's degree in Public Leadership and Administration blends research and the practical experience of working and collaborating within local communities. Public Leadership and Administration helps students build a set of core skills in leadership, strategic planning, budgeting, and data analytics, preparing our graduates to lead those organizations addressing the most critical societal issues.

Flexibility: Complete either track entirely online or through a combination of online and on-campus courses. We offer traditional 16-week semester courses and a more concentrated 8-week structure.

Accessibility: With class sizes capped at 12 students, it's easy to connect with professors and get one-on-one support.

Program Coordinator: Dr. Janiece Upshaw, Phone: 972-338-1538,
 Email: Janiece.Upshaw@untdallas.edu

Public Leadership Concentrations

In addition to core courses in Public Leadership, students can take elective courses from any of the concentrations or specialize and take four elective courses from the same concentration.

Administrative Leadership

The Administrative Leadership concentration within the UNT Dallas Public Leadership and Administration master's degree program develops the advanced skills and experience that public leaders need to build and enhance communities and improve the quality of life of residents. Courses in the Administrative Leadership concentration provide students with a strong foundation in environmental, economic and community development, and with the practical skills necessary to implement policy and evaluation. Students will explore a range

of topics such as ethics, organization development, intergovernmental relations, and budgeting concepts and techniques. UNT Dallas faculty in the Public Leadership program use the cutting-edge "community as the classroom" model that connects students with real-world practitioners. Students collaborate directly with local community organizations to systematically develop solutions for the challenges facing governments today.

Nonprofit and Community Leadership

The Nonprofit and Community Leadership concentration within the UNT Dallas Public Leadership and Administration master's degree program prepares students to deliver effective fundraising, leadership and financial management to improve a nonprofit organization. The nonprofit sector is growing with more than 1.5 million organizations in the United States. These organizations play an integral role in the economic, political, and social structure of our nation and the global community. UNT Dallas students in the Nonprofit and Community Leadership concentration will gain the skills and experience to advance a wide agenda of causes, from human rights to environmental causes, to third-world economic development. UNT Dallas students in the Nonprofit and Community Leadership concentration will work directly with nonprofit organizations, mobilize community efforts and learn how to measure the effectiveness of these programs.

Public Health Leadership

The Public Health Leadership concentration within the UNT Dallas Public Leadership and Administration master's degree program prepares leaders and professionals with a passion for the health care sector to create transformational change in health systems and serve the greater good. A master's degree in the Public Health Leadership concentration will make a difference not just in your life and career, but in the well-being of your community. Students will interact with leaders in the health care space and local governments, mobilize communities on pertinent health care issues, and conduct research that directly impacts health services and patient outcomes. UNT Dallas' faculty is committed to helping people in need through public health service and will guide students to a deeper understanding of the issues and challenges our communities face.

Emergency Services Administration

The Emergency Services Administration (ESA) concentration within the UNT Dallas Public Leadership and Administration master's degree program is offered completely online and prepares students for organizational leadership and senior-level positions across the emergency services sector. The program blends theory, practice, research and policy with knowledge, abilities, skills, and strategies to take on the demanding management and administration responsibilities in the emergency services profession. UNT Dallas students in the ESA concentration learn from distinguished faculty and work on real-world cases and projects, interact regularly with professionals and are equipped to manage the evolving nature of the highly competitive emergency services professions. These professions increasingly require personnel to further their education to attain promotion and keep up with technical advances. A UNT Dallas master's degree in Public Leadership with an ESA concentration will set you apart.

Effective Start Date

Aug 24, 2024

Program Requirements

Simple Requisites

Subplan
Students must select from the following concentrations: **Administrative Leadership Concentration, Nonprofit and Community Leadership Concentration, Public Health Leadership Concentration, Emergency Services Administration Leadership Concentration.**

Plan
Administrative Leadership Concentration, 36 hours

Type
Completion Requirement

CORE
Complete ALL of the following Courses:

- PLDR5030 - Managing Human Resources
- PLDR5400 - Managing Financial Resources
- PLDR5320 - Public Service and Society
- PLDR5330 - Organization Theory and Managing Change in Public Service
- PLDR5300 - Data Analytics and Research Methods I
- PLDR5353 - Leadership In A Complex World
- PLDR5370 - Strategic Planning in Public & Nonprofit Organizations

Note

- Students are required to take [PLDR 5320](#) at the start of the program and may not take any elective courses until they have successfully passed both courses.

CONCENTRATION
Complete at least 4 of the following courses:

- PLDR5020 - Leading and Managing Public Organizations
- PLDR5335 - PLDR Nonprofit Management
- PLDR5340 - Intergovernmental Relations and Management
- PLDR5354 - Public Private Partnerships
- PLDR5550 - Program Evaluation in Public and Nonprofit Organizations
- PLDR5350 - PLDR Performance Measurement and Management
- PLDR5380 - Economics of Disasters and Hazards

CAPSTONE
Complete ALL of the following Courses:

- PLDR5390 - Professional Practice for Public Managers

Note

- Students may enroll in Capstone ([PLDR 5390](#)) after the student has completed all 21 hours of required courses and 6 of the 12 hours of elective courses.

Additional Comments:

Nonprofit and Community Leadership Concentration, 36 hours
Type
Completion Requirement

CORE
Complete ALL of the following Courses:

- PLDR5030 - Managing Human Resources
- PLDR5400 - Managing Financial Resources
- PLDR5320 - Public Service and Society
- PLDR5330 - Organization Theory and Managing Change in Public Service
- PLDR5300 - Data Analytics and Research Methods I
- PLDR5353 - Leadership In A Complex World
- PLDR5370 - Strategic Planning in Public & Nonprofit Organizations

Note

- Students are required to take [PLDR 5320](#) at the start of the program and may not take any elective courses until they have successfully passed both courses.

CONCENTRATION

Complete at least 4 of the following courses:

- PLDR5325 - PLDR Fundraising Principles & Grant Writing
- PLDR5335 - PLDR Nonprofit Management
- PLDR5350 - PLDR Performance Measurement and Management
- PLDR5354 - Public Private Partnerships
- PLDR5375 - Citizen Engagement, Advocacy, & Community Leadership
- PLDR5380 - Economics of Disasters and Hazards
- PLDR5550 - Program Evaluation in Public and Nonprofit Organizations

CAPSTONE

Complete ALL of the following Courses:

- PLDR5390 - Professional Practice for Public Managers

Note

- Students may enroll in Capstone ([PLDR 5390](#)) after the student has completed all 21 hours of required courses and 6 of the 12 hours of elective courses.

Additional Comments:

Public Health Leadership Concentration, 36 hours

Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- PLDR5030 - Managing Human Resources
- PLDR5400 - Managing Financial Resources
- PLDR5320 - Public Service and Society
- PLDR5330 - Organization Theory and Managing Change in Public Service
- PLDR5300 - Data Analytics and Research Methods I
- PLDR5353 - Leadership In A Complex World
- PLDR5370 - Strategic Planning in Public & Nonprofit Organizations

Note

- Students are required to take [PLDR 5320](#) at the start of the program and may not take any elective courses until they have successfully passed both courses.

CONCENTRATION

Complete at least 4 of the following courses:

- PLDR5350 - PLDR Performance Measurement and Management
- PLDR5360 - Public Health Leadership
- PLDR5365 - Healthcare Administration
- PLDR5380 - Economics of Disasters and Hazards
- PLDR5550 - Program Evaluation in Public and Nonprofit

Organizations

CAPSTONE

Complete ALL of the following Courses:

- PLDR5390 - Professional Practice for Public Managers

Note

- Students may enroll in Capstone ([PLDR 5390](#)) after the student has completed all 21 hours of required courses and 6 of the 12 hours of elective courses.

Additional Comments:

Emergency Services Administration Leadership Concentration, 36 hours
Type

Completion Requirement

CORE

Complete ALL of the following Courses:

- PLDR5030 - Managing Human Resources
- PLDR5400 - Managing Financial Resources
- PLDR5320 - Public Service and Society
- PLDR5330 - Organization Theory and Managing Change in Public Service
- PLDR5300 - Data Analytics and Research Methods I
- PLDR5353 - Leadership In A Complex World
- PLDR5370 - Strategic Planning in Public & Nonprofit Organizations

Note

- Students are required to take [PLDR 5320](#) at the start of the program and may not take any elective courses until they have successfully passed both courses.

CONCENTRATION

Complete at least 4 of the following courses:

- EMSA5300 - Emergency Preparedness and Planning
- EMSA5310 - Emergency Preparedness and Geographic Information Systems
- PLDR5350 - PLDR Performance Measurement and Management
- PLDR5380 - Economics of Disasters and Hazards
- PLDR5550 - Program Evaluation in Public and Nonprofit Organizations
- PLDR5354 - Public Private Partnerships

CAPSTONE

Complete ALL of the following Courses:

- PLDR5390 - Professional Practice for Public Managers

Note

- Students may enroll in Capstone ([PLDR 5390](#)) after the student has completed all 21 hours of required courses and 6 of the 12 hours of elective courses.

Additional Comments:

Note

- All face-to-face 16-week classes are offered once per week during the evening from 6:00 - 9:00 p.m. All 8-week hybrid courses (a mix of online and face to face) meet two to four Saturdays out of the 8 weeks from 9:00 a.m. - 3:00 p.m.

Total hours to complete degree: 36 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Public Leadership and Administration, MS - Face to Face and Hybrid Modality

Total Degree Map Credits

36

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the MS-PLDR Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with the MS-PLDR Program Coordinator to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Even if summer courses are not listed or recommended, students can use the summer sessions to take courses to continue progress to degree attainment.

All face-to-face 16-week classes are offered once per week during the evening from 6:00 - 9:00 p.m. All 8-week hybrid courses (a mix of online and face to face) meet two to four Saturdays out of the 8 weeks from 9:00 a.m. - 3:00 p.m.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	9

Requirement Select

- PLDR5320 - Public Service and Society

Course Requirement Group

Additional Notes Students may not take any PLDR elective courses until this class has been successfully completed.

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- PLDR5030 - Managing Human Resources

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- PLDR5353 - Leadership In A Complex World

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	9

Requirement Select

- PLDR5300 - Data Analytics and Research Methods I

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours 3

Clinical -

Criticality No

Requirement Select

- PLDR5370 - Strategic Planning in Public & Nonprofit Organizations

Course Requirement Group

Additional Notes -

Minimum Grade -

Type of Requirement Major

Actual Credits 3

Progress Credits 3

Contact Hours -

Clinical -

Criticality No

Requirement Select	
<ul style="list-style-type: none"> Public Leadership-MS-Concentration-Administrative Leadership OR Public Leadership-MS-Concentration-Nonprofit and Community Leadership OR Public Leadership-MS-Concentration-Health Leadership OR Public Leadership-MS-Concentration-Emergency Services Administration Leadership 	
Course Requirement Group	
Additional Notes	Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	3	3

Requirement Select	
<ul style="list-style-type: none"> Public Leadership-MS-Concentration-Administrative Leadership OR Public Leadership-MS-Concentration-Nonprofit and Community Leadership OR Public Leadership-MS-Concentration-Health Leadership OR Public Leadership-MS-Concentration-Emergency Services Administration Leadership 	
Course Requirement Group	
Additional Notes	Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
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Year 2	Fall	9	9
Requirement Select			
<ul style="list-style-type: none"> Public Leadership-MS-Concentration-Administrative Leadership OR Public Leadership-MS-Concentration-Nonprofit and Community Leadership OR Public Leadership-MS-Concentration-Health Leadership OR Public Leadership-MS-Concentration-Emergency Services Administration Leadership 			
Course Requirement Group			
Additional Notes		Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.	
Minimum Grade		-	
Type of Requirement		Major	
Actual Credits		3	
Progress Credits		3	
Contact Hours		-	
Clinical		-	
Criticality		No	

Requirement Select	
<ul style="list-style-type: none"> PLDR5400 - Managing Financial Resources 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> PLDR5330 - Organization Theory and Managing Change in Public Service 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- Public Leadership-MS-Concentration-Administrative Leadership
OR
- Public Leadership-MS-Concentration-Nonprofit and Community Leadership
OR
- Public Leadership-MS-Concentration-Health Leadership
OR
- Public Leadership-MS-Concentration-Emergency Services Administration Leadership

Course Requirement Group

Additional Notes

Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.

Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- PLDR5390 - Professional Practice for Public Managers

Course Requirement Group

Additional Notes

Capstone course taken in the final semester of the program.

Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	36
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Public Leadership and Administration, MS - Online modality

Total Degree Map Credits

36

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the MS-PLDR Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this

document also supports multi-term course scheduling. Students should always confirm their course selections with the MS-PLDR Program Coordinator to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Even if summer courses are not listed or recommended, students can use the summer sessions to take courses to continue progress to degree attainment.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	9
Requirement Select			
<ul style="list-style-type: none"> • PLDR5320 - Public Service and Society 			
Course Requirement Group			
Additional Notes		-	
Minimum Grade		-	
Type of Requirement		Major	
Actual Credits		3	
Progress Credits		3	
Contact Hours		3	
Clinical		-	
Criticality		No	

Requirement Select			
<ul style="list-style-type: none"> • PLDR5370 - Strategic Planning in Public & Nonprofit Organizations 			
Course Requirement Group			
Additional Notes		-	
Minimum Grade		-	
Type of Requirement		Major	
Actual Credits		3	
Progress Credits		3	
Contact Hours		-	
Clinical		-	
Criticality		No	

Requirement Select

- Public Leadership-MS-Concentration-Administrative Leadership
OR
- Public Leadership-MS-Concentration-Nonprofit and Community Leadership
OR
- Public Leadership-MS-Concentration-Health Leadership
OR
- Public Leadership-MS-Concentration-Emergency Services Administration Leadership

Course Requirement Group

Additional Notes Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.

Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	9

Requirement Select

- PLDR5400 - Managing Financial Resources

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- PLDR5030 - Managing Human Resources

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- PLDR5353 - Leadership In A Complex World

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	3	3

Requirement Select

- PLDR5330 - Organization Theory and Managing Change in Public Service

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	9	9

Requirement Select

- PLDR5300 - Data Analytics and Research Methods I

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- Public Leadership-MS-Concentration-Administrative Leadership
OR
- Public Leadership-MS-Concentration-Nonprofit and Community Leadership
OR
- Public Leadership-MS-Concentration-Health Leadership
OR
- Public Leadership-MS-Concentration-Emergency Services Administration Leadership

Course Requirement Group

Additional Notes Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.

Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- Public Leadership-MS-Concentration-Administrative Leadership
OR
- Public Leadership-MS-Concentration-Nonprofit and Community Leadership
OR
- Public Leadership-MS-Concentration-Health Leadership
OR
- Public Leadership-MS-Concentration-Emergency Services Administration Leadership

Course Requirement Group

Additional Notes Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.

Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	6

Requirement Select

- PLDR5390 - Professional Practice for Public Managers

Course Requirement Group

Additional Notes Capstone course taken in the final semester of the program.

Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- Public Leadership-MS-Concentration-Administrative Leadership
OR
- Public Leadership-MS-Concentration-Nonprofit and Community Leadership
OR
- Public Leadership-MS-Concentration-Health Leadership
OR
- Public Leadership-MS-Concentration-Emergency Services Administration Leadership

Course Requirement Group

Additional Notes Students may select any 4 electives from any concentration to complete their general elective requirements for the MS-PLDR degree. If students elect to concentration in a specific area, they must select 4 courses within one concentration. Most elective courses are offered once a year so be aware of that when course planning.

Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	36
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Accelerated BA in Political Science to MS in Public Leadership

Total Degree Map Credits

141

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for degree planning with an academic advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports

multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

This plan assumes that TSI College Readiness requirements have been met in all subjects. All prerequisites must be met for course enrollment. Refer to the Undergraduate Catalog for TSI requirements and course descriptions for all course prerequisites.

Even if summer courses are not listed or recommended, students can use the summer sessions to take courses to continue progress to degree attainment.

Graduate-level coursework begins in the first Fall of Year 4/Senior Year, so application to the Graduate School needs to begin in the Fall of Year 3 to ensure eligibility. The second set of Year 4 courses in the Fall and Spring represents courses taken in Year 5 as a graduate student in the Public Leadership degree program.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	15	15

Requirement Select

- PSCI1040 - American Government: Laws and Institutions

Course Requirement Group

Additional Notes	TCCN: GOVT 2301; CORE 070.
Minimum Grade	-
Type of Requirement	General Education
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- HIST2610 - United States History to 1865

Course Requirement Group

Additional Notes	TCCN: HIST 1301; CORE 060.
Minimum Grade	-
Type of Requirement	General Education
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- ENGL1313 - College Writing I

Course Requirement Group

Additional Notes	TCCN: ENGL 1301; CORE 010; Any Texas Common Core Course for Communication will fulfill this requirement; however, the school recommends this course for their majors.
Minimum Grade	-
Type of Requirement	General Education
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MATH1342 - Elementary Probability and Statistics

Course Requirement Group

Additional Notes	TCCN: MATH 1342; CORE 020. Any Texas Common Core Course for Mathematics will fulfill this requirement; however, the school recommends this course for their majors.
Minimum Grade	-
Type of Requirement	General Education
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- BIOL1132 - Environmental Science

Course Requirement Group

Additional Notes	TCCN: BIOL 2406; CORE 030. Any Texas Common Core Course for Life and Physical Sciences will fulfill this requirement; however, the school recommends this course for their majors.
Minimum Grade	-
Type of Requirement	General Education
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	15	15

Requirement Select

- PSCI1050 - American Government: Process and Policies

Course Requirement Group

Additional Notes TCCN: GOVT 2302; CORE 070.
Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- HIST2620 - United States History Since 1865

Course Requirement Group

Additional Notes TCCN: HIST 1302; CORE 060.
Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- COMM1010 - Introduction to Communication

Course Requirement Group

Additional Notes TCCN: SPCH 1311; CORE 090. Any Texas Common Core Course for Component Are Option will fulfill this requirement; however, the school recommends this course for their majors.
Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- ART1300 - Art Appreciation for Non-Art Majors

Course Requirement Group

Additional Notes TCCN: ARTS 1301; CORE 050. Any Texas Common Core Course for Creative Arts will fulfill this requirement; however, the school recommends this course for their majors.
Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- LING2050 - The Language of Now : Pop Culture, Technology, and Society

Course Requirement Group

Additional Notes CORE 090. Any Texas Common Core Course for Component Are Option will fulfill this requirement; however, the school recommends this course for their majors.
Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	15	14 - 24

Requirement Select

- PSCI2304 - Introduction to Political Science

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Requirement Select

- COMM1307 - Introduction to Mass Communication

Course Requirement Group

Additional Notes TCCN: COMM 1307; CORE 010; Any Texas Common Core Course for Communication will fulfill this requirement; however, the school recommends this course for their majors.
Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Requirement Select

- ECON1100 - Principles of Microeconomics

Course Requirement Group

Additional Notes TCCN: ECON 2302; CORE 080. Any Texas Common Core Course for Component Are Option will fulfill this requirement; however, the school recommends this course for their majors.

Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- CHEM1360 - Context of Chemistry

Course Requirement Group

Additional Notes CORE 030. Any Texas Common Core Course for Life and Physical Sciences will fulfill this requirement; however, the school recommends this course given it is required for the major.

Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Requirement Select

- Any Level Elective

Course Requirement Group

Additional Notes Any level elective not already taken for the major.

Minimum Grade -
Type of Requirement Elective
Actual Credits 3
Progress Credits 2 - 12
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	15	13 - 33

Requirement Select

- PSCI2307 - Introduction to Political Science Research Methods

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Requirement Select

- ENGL2220 - Survey of World Literatures from 1700 to the Present

Course Requirement Group

Additional Notes TCCN: ENGL 2333; CORE 040. Any Texas Common Core Course for Language, Philosophy & Culture will fulfill this requirement; however, the school recommends this course for their majors.

Minimum Grade -
Type of Requirement General Education
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- SOCI1510 - Introduction to Sociology

Course Requirement Group

Additional Notes TCCN: SOCI 1301. Department recommended general elective.
Minimum Grade -
Type of Requirement Elective
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- Any Level Elective

Course Requirement Group

Additional Notes Any level elective not already taken for the major.
Minimum Grade -
Type of Requirement Elective
Actual Credits 3
Progress Credits 2 - 12
Contact Hours -
Clinical -
Criticality No

Requirement Select	
<ul style="list-style-type: none"> Any Level Elective 	
Course Requirement Group	
Additional Notes	Any level elective not already taken for the major.
Minimum Grade	-
Type of Requirement	Elective
Actual Credits	3
Progress Credits	2 - 12
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Fall	15	14 - 24

Requirement Select	
<ul style="list-style-type: none"> PSCI3330 - Introduction to Public Administration 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Political Science-BA-Political Behavior Concentration 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Political Science-BA-American Politics Concentration 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Political Science-BA-International Affairs Concentration 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Spring	15	13 - 33

Requirement Select	
<ul style="list-style-type: none"> Any Level Elective 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Elective
Actual Credits	3
Progress Credits	2 - 12
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 3	Spring	15	13 - 33

Requirement Select	
<ul style="list-style-type: none"> PSCI3320 - Democratic Theory 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Political Science-BA- Public Law and Public Policy 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- Political Science-BA-American Politics Concentration
OR
- Political Science-BA-International Affairs Concentration
OR
- Political Science-BA- Public Law and Public Policy
OR
- Political Science-BA-Political Behavior Concentration

Course Requirement Group

Additional Notes Select one course from any of these concentrations not already used for the major as a Political Science Major Elective

Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Requirement Select

- Any Level Elective

Course Requirement Group

Additional Notes Any level elective not already taken for the major.

Minimum Grade -
Type of Requirement Elective
Actual Credits 3
Progress Credits 2 - 12
Contact Hours -
Clinical -
Criticality No

Requirement Select

- Any Level Elective

Course Requirement Group

Additional Notes Any level elective not already taken for the major.

Minimum Grade -
Type of Requirement Elective
Actual Credits 3
Progress Credits 2 - 12
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 4	Fall	12	10 - 30

Requirement Select

- PSCI4350 - Quantitative Political Research Design and Analysis

Course Requirement Group

Additional Notes -
Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours -
Clinical -
Criticality No

Requirement Select

- PLDR5320 - Public Service and Society

Course Requirement Group

Additional Notes Fulfills both Political Science Major Elective and degree requirement for Public Leadership degree.

Minimum Grade -
Type of Requirement Major
Actual Credits 3
Progress Credits 3
Contact Hours 3
Clinical -
Criticality No

Requirement Select

- Any Level Elective

Course Requirement Group

Additional Notes Any level elective not already taken for the major.

Minimum Grade -
Type of Requirement Elective
Actual Credits 3
Progress Credits 2 - 12
Contact Hours -
Clinical -
Criticality No

Requirement Select

- Any Level Elective

Course Requirement Group

Additional Notes Any level elective not already taken for the major.

Minimum Grade -
Type of Requirement Elective
Actual Credits 3
Progress Credits 2 - 12
Contact Hours -
Clinical -
Criticality No

Year	Semester	Actual Credits	Progress Credits
Year 4	Spring	12	11 - 21

Requirement Select

- PSCI4351 - Advanced Seminar in Political Science

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- PLDR5030 - Managing Human Resources

Course Requirement Group

Additional Notes	Fulfills both Political Science Major Elective and degree requirement for Public Leadership degree.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- PLDR5370 - Strategic Planning in Public & Nonprofit Organizations

Course Requirement Group

Additional Notes	Fulfills both Political Science Major Elective and degree requirement for Public Leadership degree.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- Any Level Elective

Course Requirement Group

Additional Notes	Any level elective not already taken for the major.
Minimum Grade	-
Type of Requirement	Elective
Actual Credits	3
Progress Credits	2 - 12
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 4	Summer	9	9

Requirement Select

- PLDR5330 - Organization Theory and Managing Change in Public Service

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- PLDR5355 - Leadership in the Administrative State

Course Requirement Group

Additional Notes	Public Leadership Elective.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- PLDR5354 - Public Private Partnerships

Course Requirement Group

Additional Notes	Public Leadership Elective.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 4	Spring	6	6

Requirement Select

- PLDR5390 - Professional Practice for Public Managers

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> PLDR5350 - PLDR Performance Measurement and Management 	
Course Requirement Group	
Additional Notes	Public Leadership Elective
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 4	Fall	12	12

Requirement Select	
<ul style="list-style-type: none"> PLDR5400 - Managing Financial Resources 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> PLDR5353 - Leadership In A Complex World 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> PLDR5300 - Data Analytics and Research Methods I 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> PLDR5380 - Economics of Disasters and Hazards 	
Course Requirement Group	
Additional Notes	Public Leadership Elective.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
42	69
Total Minor Credits	Total Elective Credits
0	30

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines page](#).

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions](#) page.

Admission Procedure

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untdallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:
 1. Letters of recommendation (2)
 2. Essay - a minimum of 500 words

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untdallas.edu/gradschool/degree-program-reqs.php>

Public Leadership Admission

Admission Standards

- Applicants must have at least 3.00 GPA on the last 60 hours of undergraduate coursework leading to the bachelor's degree, or a 2.80 GPA on all undergraduate work, to be considered for unconditional admission. Applicants who have already completed a master's degree must have at least a 3.40 GPA on the master's degree. (Conditional admission may be granted to students who do not meet the above criteria but based on the basis of the strength of all of the other admission factors.)

- The MSPLA Admissions Committee will recommend dismissal of a student from the master’s program if the student receives more than two course grades below C (for purposes of this rule, the lowest grade received in a course is used).
- Master’s students may not graduate with more than two C’s in their program requirements, although a course may be repeated to raise a grade of C or less.
- Each graduate student must receive advising from the departmental graduate advisor prior to registration each term/semester.

Overall Admission Procedure

To obtain admission to a master’s degree or other graduate academic program, applicants must meet the minimum admission requirements the Graduate School and the admission requirements of the academic program. Requirements of the academic program are often more rigorous than the minimum requirements of the Graduate School. *Admission to the Graduate School does not imply admission to a graduate academic program.*

There are **two steps to apply for admission** to a graduate academic program.

1. Primary Application submission: <https://www.applytexas.org/> (Graduate School application)
 - a. Submit official transcripts from all colleges and universities attended
 - b. Submit application fee
2. Supplemental Application submission: https://laserfiche.untDallas.edu/Forms/Graduate_Application (MBA program application)
 - a. The following required documents can be uploaded with the supplemental application:
 - i. Two letters of recommendation
 - ii. Essay - a minimum of 500 words - The MS in Public Leadership is a professional degree aimed at preparing public servants and other community-minded individuals to lead their organizations in solving 21st century governance issues. Given your academic and professional experience, what leadership and management skills are you looking to enhance over the course of your time in the program, and how will these help you in fulfilling your desire to serve your community better?
 - b. For application deadlines, please visit this website: [Degree Program Requirements and Deadlines \(untDallas.edu\)](#)

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

Political Science-BA to Public Leadership-MS Accelerated Program

Admission Standards

- This program is limited only to Political Science majors.
- Students must have a 3.25 cumulative GPA within the first 75 hours of their degree.

Admission Procedure

Students in the Political Science BA program should follow the Overall Admission Procedure (above) during the Year 3 Fall term to gain admission to the Graduate School and Public Leadership program prior to the 4th year when students begin taking graduate-level courses.

O-CRJS-MS - Criminal Justice, MS

Program Description

Catalog Full Description

The UNT Dallas Department of Criminal Justice offers a Master of Science in Criminal Justice (MSCJ). The 36-hour MS degree is a focused graduate degree that combines theory, application, and experiential learning. Criminal Justice studies the practices and institutions of governments directed at upholding social control, deterring and mitigating crime, and sanctioning those who violate laws with criminal penalties and rehabilitation efforts. Students delve into the social and behavioral sciences, as well as the relation of law and ethics to the phenomenon of crime.

Criminal Justice Program Coordinator: Dr. J. Eric Coleman,
 Phone: 972-338-1833, Email: John.Coleman@untDallas.edu

Effective Start Date

Aug 20, 2024

Program Requirements

Simple Requisites

<p>Subplan Students must select from the following tracks: Non-thesis Track, Thesis Track, or Justice & Mental Health Policy.</p>
<p>Plan</p> <p>Non-thesis Track, 36 hours Type Completion Requirement</p> <p>MAJOR REQUIREMENTS Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • CJUS5300 - Criminological Theory • CJUS5301 - Criminal Justice Policy • CJUS5302 - Criminal Justice Administration • CJUS5303 - Research Methods • CJUS5350 - Capstone Seminar <p>MAJOR ELECTIVES Complete ANY of the following Courses:</p> <ul style="list-style-type: none"> • CJUS5305 - Contemporary Policing • CJUS5306 - Legal Aspects of the Criminal Justice System • CJUS5307 - Correctional Practices and Programs • CJUS5308 - Administrative Law and Justice • CJUS5309 - Victimology • CJUS5310 - Punishment and Social Policy • CJUS5311 - Addiction and Criminal Behavior • CJUS5312 - Information Warfare, Security and Risk Analysis • CJUS5313 - Cybercrime and Digital Forensics • CJUS5314 - Information Policy, Law and Justice • CJUS5315 - Criminal Evidence • CJUS5316 - Juvenile Delinquency • CJUS5317 - Law & Behavioral Science • CJUS5318 - Green Criminology & Environmental Policy • CJUS5319 - Class, Race, Gender, and Crime • CJUS5320 - Terrorism and the War on Terror • CJUS5321 - Sex Offenses and Offenders • CJUS5322 - Mental Health and Criminal Justice • CJUS5323 - Sex, Sexuality, and Criminal Justice • CJUS5324 - Crime Analysis • CJUS5397 - Special Problems

- CJUS5398 - Topics in Criminal Justice
- CJUS5399 - Directed Studies

Note

If students elect to concentrate in a specific area, they must select 4 courses within a specific concentration. Please note that most courses in the rotation are offered once per year.

Additional Comments:

Thesis Track, 36 hours

Type

Completion Requirement

MAJOR REQUIREMENTS

Complete ALL of the following Courses:

- CJUS5300 - Criminological Theory
- CJUS5301 - Criminal Justice Policy
- CJUS5302 - Criminal Justice Administration
- CJUS5303 - Research Methods
- CJUS5304 - Data Analysis
- CJUS5601 - Master's Thesis

MAJOR ELECTIVES

Complete ANY of the following Courses:

- CJUS5305 - Contemporary Policing
- CJUS5306 - Legal Aspects of the Criminal Justice System
- CJUS5307 - Correctional Practices and Programs
- CJUS5308 - Administrative Law and Justice
- CJUS5309 - Victimology
- CJUS5310 - Punishment and Social Policy
- CJUS5311 - Addiction and Criminal Behavior
- CJUS5312 - Information Warfare, Security and Risk Analysis
- CJUS5313 - Cybercrime and Digital Forensics
- CJUS5314 - Information Policy, Law and Justice
- CJUS5315 - Criminal Evidence
- CJUS5316 - Juvenile Delinquency
- CJUS5317 - Law & Behavioral Science
- CJUS5318 - Green Criminology & Environmental Policy
- CJUS5319 - Class, Race, Gender, and Crime
- CJUS5320 - Terrorism and the War on Terror
- CJUS5321 - Sex Offenses and Offenders
- CJUS5322 - Mental Health and Criminal Justice
- CJUS5323 - Sex, Sexuality, and Criminal Justice
- CJUS5324 - Crime Analysis
- CJUS5397 - Special Problems
- CJUS5398 - Topics in Criminal Justice
- CJUS5399 - Directed Studies

Note

If students elect to concentrate in a specific area, they must select 4 courses within a specific concentration. Please note that most courses in the rotation are offered once per year.

Additional Comments:

Justice & Mental Health Policy Concentration

Type

Completion Requirement

JUSTICE & MENTAL HEALTH POLICY

Complete ALL of the following Courses:

- CJUS5322 - Mental Health and Criminal Justice
- CJUS5325 - Mental Health Services and Corrections
- CJUS5326 - The Police Organization and Mental Health Policy
- CJUS5327 - Justice and Community-Based Mental Health Policy

Additional Comments:

The Justice and Mental Health Concentration is non-clinical, and policy focused as it relates to the intersectionality of mental health and its impacts on the various components of the criminal justice system. This concentration will assist students in the development and implementation of appropriate policies, strategies, and programs to effectively deal with and manage the enormous challenges of mental illness in the administration of justice.

Total hours to complete degree: 36 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Criminal Justice, MS - Non-Thesis Track - online - 8 week sessions

Total Degree Map Credits

36

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the MSCJ Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with the MSCL Program Coordinator to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

This is an online program and all courses are taken in 8 week sessions during the Fall, Spring, and Summer terms.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	7 - 9

Requirement Select

- CJUS5300 - Criminological Theory

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- CJUS5301 - Criminal Justice Policy

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives

Course Requirement Group

Additional Notes	Select one course.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	7 - 9

Requirement Select

- CJUS5302 - Criminal Justice Administration

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- CJUS5303 - Research Methods

Course Requirement Group

Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives

Course Requirement Group

Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	3	1 - 3

Requirement Select

- Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives

Course Requirement Group

Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	9	3 - 9

Requirement Select

- Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives

Course Requirement Group

Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	4 - 6

Requirement Select	
<ul style="list-style-type: none"> CJUS5350 - Capstone Seminar 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	36
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name
 Recommended Course Sequence - Criminal Justice, MS - Thesis Track - online - 8 week sessions
Total Degree Map Credits
 36
Degree Map Effective Catalog Year
 2024 -
Degree Map Narrative
 This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the MSCJ Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with the MSCL Program Coordinator to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

This is an online program and all courses are taken in 8 week sessions during the Fall, Spring, and Summer terms.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	7 - 9

Requirement Select	
<ul style="list-style-type: none"> CJUS5300 - Criminological Theory 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> CJUS5301 - Criminal Justice Policy 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	9

Requirement Select	
<ul style="list-style-type: none"> CJUS5302 - Criminal Justice Administration 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> CJUS5303 - Research Methods 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> CJUS5327 - Justice and Community-Based Mental Health Policy 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	3	1 - 3

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	9	7 - 9

Requirement Select	
<ul style="list-style-type: none"> CJUS5601 - Master's Thesis 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	6
Progress Credits	6
Contact Hours	6
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	6	4 - 6

Requirement Select	
<ul style="list-style-type: none"> CJUS5304 - Data Analysis 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No
Total General Education Credits	Total Major Credits
0	36
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name			
Recommended Course Sequence - Criminal Justice, MS concentration in Justice and Mental Health Policy - online- 8 week sessions			
Total Degree Map Credits			
36			
Degree Map Effective Catalog Year			
2024 -			
Degree Map Narrative			
<p>This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the MSCJ Program Coordinator. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with the MSCL Program Coordinator to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.</p> <p>This is an online program and all courses are taken in 8 week sessions during the Fall, Spring, and Summer terms.</p>			
Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	9	9
Requirement Select			
<ul style="list-style-type: none"> CJUS5300 - Criminological Theory 			
Course Requirement Group			
Additional Notes			
-			
Minimum Grade			
-			
Type of Requirement			
Major			
Actual Credits			
3			
Progress Credits			
3			
Contact Hours			
3			
Clinical			
-			
Criticality			
No			

Requirement Select	
<ul style="list-style-type: none"> CJUS5301 - Criminal Justice Policy 	
Course Requirement Group	
Additional Notes	
-	
Minimum Grade	
-	
Type of Requirement	
Major	
Actual Credits	
3	
Progress Credits	
3	
Contact Hours	
3	
Clinical	
-	
Criticality	
No	

Requirement Select	
<ul style="list-style-type: none"> CJUS5304 - Data Analysis 	
Course Requirement Group	
Additional Notes	
-	
Minimum Grade	
-	
Type of Requirement	
Major	
Actual Credits	
3	
Progress Credits	
3	
Contact Hours	
3	
Clinical	
-	
Criticality	
No	

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	9	7 - 9

Requirement Select	
<ul style="list-style-type: none"> CJUS5302 - Criminal Justice Administration 	
Course Requirement Group	
Additional Notes	
-	
Minimum Grade	
-	
Type of Requirement	
Major	
Actual Credits	
3	
Progress Credits	
3	
Contact Hours	
3	
Clinical	
-	
Criticality	
No	

Requirement Select	
<ul style="list-style-type: none"> CJUS5303 - Research Methods 	
Course Requirement Group	
Additional Notes	
-	
Minimum Grade	
-	
Type of Requirement	
Major	
Actual Credits	
3	
Progress Credits	
3	
Contact Hours	
3	
Clinical	
-	
Criticality	
No	

Requirement Select	
<ul style="list-style-type: none"> Criminal Justice-MS-Non-Thesis Track and Thesis-Track - CJUS Electives 	
Course Requirement Group	
Additional Notes	Select one course not already taken for the major.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	1 - 3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	3	3

Requirement Select	
<ul style="list-style-type: none"> CJUS5325 - Mental Health Services and Corrections 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Fall	6	6

Requirement Select	
<ul style="list-style-type: none"> CJUS5322 - Mental Health and Criminal Justice 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> CJUS5326 - The Police Organization and Mental Health Policy 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 2	Spring	9	9

Requirement Select	
<ul style="list-style-type: none"> CJUS5327 - Justice and Community-Based Mental Health Policy 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> CJUS5601 - Master's Thesis 	
Course Requirement Group	
Additional Notes	-
Minimum Grade	-
Type of Requirement	Major
Actual Credits	6
Progress Credits	6
Contact Hours	6
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	36
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines page](#).

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions](#) page.

Admission Procedure

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:

1. Letters of recommendation (2) from professional or academic references
2. Essay: a personal statement (minimum 500 words)

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untDallas.edu/gradschool/degree-program-reqs.php>

Criminal Justice Admission

Admission Standards

- Applicants seeking admission into the MSCJ program must have obtained a bachelor's degree in Criminal Justice, or a closely related discipline, from a four-year accredited institution.
- Applicants must have attained at least a 3.00 cumulative GPA or a 3.00 GPA on the last 60 hours of undergraduate coursework to be considered for unconditional admission.
- Applicants who have already completed a master's degree must have attained at least a 3.40 cumulative GPA to be considered for unconditional admission.
- Conditional admission may be granted to applicants who do not meet the above criteria, depending on the strengths of the other admission materials.
- Letters of recommendation should be submitted by professional or academic references and should attest to the applicant's work experience or academic performance and potential.
- The applicant's personal statement should clearly address the prompt and will be evaluated as an example of the applicant's written communication skills.

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

OBUSI-MBA - Business Administration, MBA

Program Description

Catalog Full Description

Content amendment since initial publishing added July 19, 2024

The Master of Business Administration program leads towards mastery of all aspects of Business Administration and is the standard for upper-level management function. It highlights specific business functions as well as a cross-functional view of the business enterprise.

Concentrations in Accounting, Human Resources and Organizational Behavior, Strategic Management, and Economic Development may lead towards certification or advanced specialization in those fields. Students may also pursue the General concentration which allows you to customize your MBA by selecting electives that align with your career goals.

Program Coordinator: Dr. Cathy Scott, Founders Hall, Suite 315, Phone: 972-338-1357, Email: Cathy.Scott@untDallas.edu

Academic Standards

- The MBA program requires that a student maintain a minimum GPA of 3.0 (B) or better.
- The School of Business Admissions Committee will recommend dismissal of a student from the master's program if the student receives two course grades below C (for purposes of this rule, the lowest grade received in a course is used).
- MBA students may not graduate with more than two C's in their program requirements, although a course may be repeated to raise a grade of C or less. (See Graduate School Course Repeat Policy.)

Course Offering Sequence

MBA Core and Concentration Courses are offered in a cohort rotation throughout the year. Deviating from the cohort degree plan schedule may extend your time in the program.

Courses are offered in an 8-week online format.

Effective Start Date

Aug 20, 2024

Program Requirements

Simple Requisites

Subplan

Students must select from the following concentrations: **Accounting Concentration, General Concentration, Human Resources and Organizational Behavior Concentration, Strategic Management Concentration, or Economic Development Concentration.**

Plan

Building Blocks for the Degree

1. Prerequisite Courses: All students are required to complete a sequence of 12 hours of background material or demonstrate the equivalence at the undergraduate level.
2. Core Courses: All students are required to take 18 hours of core coursework.
3. Concentration Courses: All students are required to take 12 hours of concentration coursework.

Background Courses

Type

Completion Requirement

Background Courses, 12 hours

The Background Courses listed below are required for students who have not successfully completed the appropriate undergraduate business courses. Background Courses required as a condition of admission must be completed before the student registers for MBA Core and/or Concentrations Courses, unless approved by the MBA Advisor.

Complete ALL of the following Courses:

- ACCT5030 - Foundations of Accounting for Business
- ECON5030 - Foundations of Economics for Business
- DSCI5030 - Foundations of Business Statistics
- FINA5030 - Foundations of Finance for Business

Additional Comments:

Accounting Concentration

Type

Completion Requirement

Core, 18 hours

Complete ALL of the following Courses:

- ACCT5110 - Fundamentals of Accounting Research
- ECON5140 - Managerial Economics
- FINA5170 - Financial Management
- MGMT5870 - Leadership Research and Development
- MKTG5150 - Marketing Management
- BUSI5190 - Administrative Strategy

Note

The following course must be taken in the final semester:

- BUSI 5190

Concentration, 12 hours

Complete at least 4 of the following courses:

- ACCT5301 - Advanced Federal Income Taxation
AND ACCT5350 - Advanced Accounting Analysis
- ACCT5345 - IT Auditing and Analytics
OR ACCT5371 - Strategic Cost Management
OR ACCT5380 - Forensic Accounting and Fraud Examination
OR ACCT5900 - Special Problems

Note

To be eligible for the MBA Accounting Concentration, you must hold a Bachelor's degree in Accounting.

If ACCT 5350 and/or ACCT 5301 were taken in the bachelor's degree, the additional courses below will replace them.

The following course must be approved by MBA advisor.

- ACCT 5900

Additional Comments:

General Concentration

Type

Completion Requirement

Core, 18 hours

Complete ALL of the following Courses:

- ACCT5130 - Accounting for Management
- ECON5140 - Managerial Economics
- FINA5170 - Financial Management
- MGMT5870 - Leadership Research and Development
- MKTG5150 - Marketing Management
- BUSI5190 - Administrative Strategy

Note

The following course must be taken in the final semester:

- BUSI 5190

Concentration, 12 hours

Select any 12 hours of MBA Courses 5100 or higher. Subject to MBA Advisor Approval.

Additional Comments:

Human Resources and Organizational Behavior Concentration

Type

Completion Requirement

Core, 18 hours

Complete ALL of the following Courses:

- ACCT5130 - Accounting for Management
- ECON5140 - Managerial Economics
- FINA5170 - Financial Management
- MGMT5870 - Leadership Research and Development
- MKTG5150 - Marketing Management

- BUSI5190 - Administrative Strategy

Note

The following course must be taken in the final semester:

- BUSI 5190

Concentration, 12 hours

Complete at least 4 of the following courses:

- MGMT5140 - Organizational Behavior and Analysis
- MGMT5210 - Human Resource Management Seminar
- MGMT5310 - Employment, Placement and Personnel Planning
- MGMT5320 - Compensation and Motivation Theory
- MGMT5120 - Managing Organizational Design and Change

Additional Comments:

Strategic Management Concentration

Type

Completion Requirement

Core, 18 hours

Complete ALL of the following Courses:

- ACCT5130 - Accounting for Management
- ECON5140 - Managerial Economics
- FINA5170 - Financial Management
- MGMT5870 - Leadership Research and Development
- MKTG5150 - Marketing Management
- BUSI5190 - Administrative Strategy

Note

The following course must be taken in the final semester:

- BUSI 5190

Concentration, 12 hours

Complete at least 4 of the following courses:

- ACCT5200 - Professional Ethics and Corporate Governance
- MGMT5120 - Managing Organizational Design and Change
OR MGMT5240 - Project Management
OR MGMT5300 - Entrepreneurship and Venture Management
OR MGMT5660 - International Management

Additional Comments:

Economic Development Concentration

Type

Completion Requirement

Core, 18 hours

Complete ALL of the following Courses:

- ACCT5130 - Accounting for Management
- ECON5140 - Managerial Economics
- FINA5170 - Financial Management
- MGMT5870 - Leadership Research and Development
- MKTG5150 - Marketing Management
- BUSI5190 - Administrative Strategy

Concentration, 12 hours

The four (4) USM courses below are required:

- [ED 722 - Economic Development Theory & Research Methods](#) (Fall)
- [ED 646 - Business Attraction & Retention](#) (Fall)
- [ED 736 - Real Estate and Land Use Planning](#) (Spring)
- [ED 725 - Entrepreneurship and Technology-Based Economic Development](#) (Spring)

Course descriptions can be viewed at <https://catalog.usm.edu/content.php?catoid=33&navoid=2099>.

In addition to the UNT Dallas Graduate School and MBA degree requirements outlined in this catalog, students pursuing the MBA Economic Development concentration and the Graduate Certificate in Economic Development also have the following additional requirements:

- USM: A grade-point average of 3.0 and no grade less than a "C" are required for a graduate student to be in good academic standing. Students who fail to meet these requirements will be placed on probation.
- USM: Course retake is limited to one course: On the recommendation of a student's graduate committee or advisor, a student may retake one course throughout the entire degree program to improve the grade point average (GPA).
- UNT Dallas: A grade of B or better must be earned in each Economic Development concentration course taken at USM to be accepted as a transfer as defined by the Use of Transfer Credit policy.

Additional Comments:

Offered in partnership with The University of Southern Mississippi (USM). A student who successfully completes the requirements of this concentration will earn an MBA with a concentration in Economic Development from UNT Dallas **and** a Graduate Certificate in Economic Development from USM.

Students enrolled in the MBA Economic Development Concentration must meet all deadlines and follow all policies and procedures for both universities as outlined in the universities' academic catalogs. Additionally, students must satisfy the degree requirements for the MBA Program of the Graduate School at UNT Dallas and the Graduate Certificate in Economic Development requirements for The University of Southern Mississippi.

Students who wish to pursue this concentration must apply and be admitted for graduate study by both the UNT Dallas MBA program and The University of Southern Mississippi Graduate School for the Graduate Certificate in Economic Development program.

Fall semester admission intakes only.

(It is recommended applicants apply early for this concentration. UNT Dallas and USM admission deadlines, processing timelines, and semester start dates may differ.)

Content amendment since initial publishing added May 15, 2024

- MBA Core and Concentration Courses are offered in a cohort rotation throughout the year. Deviating from the cohort degree plan schedule may extend your time in the program.
- Courses are offered in an 8-week online.

Total hours to complete degree: 30 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Master of Business Administration (MBA) - General Concentration

Total Degree Map Credits

30

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the Business Graduate Program Departmental Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Courses for the program are offered in a cohort rotation through out the year. Deviating from the Business Graduate Program Departmental Advisor may extend the student's time to completion of the degree. Students must contact the Business Graduate Program Departmental Advisor before making changes or taking any courses not listed on the degree plan.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	12	12

Requirement Select

- ECON5140 - Managerial Economics

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- ACCT5200 - Professional Ethics and Corporate Governance
- OR
- MGMT5140 - Organizational Behavior and Analysis

Course Requirement Group

Additional Notes	Select one option. Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> MKTG5150 - Marketing Management 	
Course Requirement Group	
Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> MGMT5660 - International Management <p>OR</p> <ul style="list-style-type: none"> MGMT5310 - Employment, Placement and Personnel Planning 	
Course Requirement Group	
Additional Notes	Select one option. Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	12	12

Requirement Select	
<ul style="list-style-type: none"> ACCT5130 - Accounting for Management 	
Course Requirement Group	
Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> MGMT5300 - Entrepreneurship and Venture Management <p>OR</p> <ul style="list-style-type: none"> MGMT5320 - Compensation and Motivation Theory 	
Course Requirement Group	
Additional Notes	Select one option. Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> MGMT5120 - Managing Organizational Design and Change 	
Course Requirement Group	
Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> FINA5170 - Financial Management 	
Course Requirement Group	
Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select	
<ul style="list-style-type: none"> MGMT5870 - Leadership Research and Development 	
Course Requirement Group	
Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> BUSI5190 - Administrative Strategy 	
Course Requirement Group	
Additional Notes	Taken in 8 week summer session
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name
 Recommended Course Sequence - Master of Business Administration (MBA) - Strategic Management Concentration
Total Degree Map Credits

30

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the Business Graduate Program Departmental Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Courses for the program are offered in a cohort rotation through out the year. Deviating from the Business Graduate Program Departmental Advisor may extend the student's time to completion of the degree. Students must contact the Business Graduate Program Departmental Advisor before making changes or taking any courses not listed on the degree plan.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	12	12

Requirement Select

- ECON5140 - Managerial Economics

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- ACCT5200 - Professional Ethics and Corporate Governance

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MGMT5660 - International Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MKTG5150 - Marketing Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	12	12

Requirement Select

- ACCT5130 - Accounting for Management

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MGMT5300 - Entrepreneurship and Venture Management

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MGMT5120 - Managing Organizational Design and Change

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- FINA5170 - Financial Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- MGMT5870 - Leadership Research and Development

Course Requirement Group

Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- BUSI5190 - Administrative Strategy

Course Requirement Group

Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Master of Business Administration (MBA) - Human Resource and Organizational Behavior Concentration

Total Degree Map Credits

30

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the Business Graduate Program Departmental Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed

here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Courses for the program are offered in a cohort rotation through out the year. Deviating from the Business Graduate Program Departmental Advisor may extend the student's time to completion of the degree. Students must contact the Business Graduate Program Departmental Advisor before making changes or taking any courses not listed on the degree plan.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	12	12

Requirement Select

- ECON5140 - Managerial Economics

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MGMT5140 - Organizational Behavior and Analysis

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MGMT4310 - Sustainable Business

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MKTG5150 - Marketing Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
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Year 1	Spring	12	12
Requirement Select			
<ul style="list-style-type: none"> ACCT5130 - Accounting for Management 			
Course Requirement Group			
Additional Notes	Taken in 8 week 1 session.		
Minimum Grade	-		
Type of Requirement	Major		
Actual Credits	3		
Progress Credits	3		
Contact Hours	3		
Clinical	-		
Criticality	No		

Requirement Select			
<ul style="list-style-type: none"> MGMT5320 - Compensation and Motivation Theory 			
Course Requirement Group			
Additional Notes	Taken in 8 week 1 session.		
Minimum Grade	-		
Type of Requirement	Major		
Actual Credits	3		
Progress Credits	3		
Contact Hours	3		
Clinical	-		
Criticality	No		

Requirement Select			
<ul style="list-style-type: none"> MGMT5120 - Managing Organizational Design and Change 			
Course Requirement Group			
Additional Notes	Taken in 8 week 2 session.		
Minimum Grade	-		
Type of Requirement	Major		
Actual Credits	3		
Progress Credits	3		
Contact Hours	3		
Clinical	-		
Criticality	No		

Requirement Select			
<ul style="list-style-type: none"> FINA5170 - Financial Management 			
Course Requirement Group			
Additional Notes	Taken in 8 week 2 session.		
Minimum Grade	-		
Type of Requirement	Major		
Actual Credits	3		
Progress Credits	3		
Contact Hours	3		
Clinical	-		
Criticality	No		

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select	
<ul style="list-style-type: none"> MGMT5870 - Leadership Research and Development 	
Course Requirement Group	
Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select	
<ul style="list-style-type: none"> BUSI5190 - Administrative Strategy 	
Course Requirement Group	
Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name
 Recommended Course Sequence - Master of Business Administration (MBA) - Economic Development Concentration
Total Degree Map Credits
 30
Degree Map Effective Catalog Year
 2024 -

Degree Map Narrative
 This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the Business Graduate Program Departmental Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Courses for the program are offered in a cohort rotation through out the year. Deviating from the Business Graduate Program Departmental Advisor may extend the student's time to completion of the degree. Students must contact the Business Graduate Program Departmental Advisor before making changes or taking any courses not listed on the degree plan.

The University of Southern Mississippi (USM) offers the leading graduate Economic Development program in the country. **The ED prefix courses are taught in a synchronous virtual format by USM faculty who have extensive "real world" experience and networks within the field.** Upon successful completion of the MBA Economic Development Concentration, students will also earn a Graduate Certificate in Economic Development from USM.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	12	6

Requirement Select

- ECON5140 - Managerial Economics

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- MKTG5150 - Marketing Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- ED 646 from USM (Generic)

Course Requirement Group

Additional Notes	Taken in a 16 week session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	-
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- ED 722 from USM (Generic)

Course Requirement Group

Additional Notes	Taken in a 16 week session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	-
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	12	6

Requirement Select

- ACCT5130 - Accounting for Management

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- FINA5170 - Financial Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- ED 736 from USM (Generic)

Course Requirement Group

Additional Notes	Taken in 16 week session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	-
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- ED 725 from USM (Generic)

Course Requirement Group

Additional Notes	Taken in 16 session session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	-
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- MGMT5870 - Leadership Research and Development

Course Requirement Group

Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- BUSI5190 - Administrative Strategy

Course Requirement Group

Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Degree Map Name

Recommended Course Sequence - Master of Business Administration (MBA) - Accounting Concentration

Total Degree Map Credits

30

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for 2-year degree planning with the Business Graduate Program Departmental Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Courses for the program are offered in a cohort rotation through out the year. Deviating from the Business Graduate Program Departmental Advisor may extend the student's time to completion of the degree. Students must contact the Business Graduate Program Departmental Advisor before making changes or taking any courses not listed on the degree plan.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	12	12

Requirement Select

- ECON5140 - Managerial Economics

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- ACCT5350 - Advanced Accounting Analysis

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- ACCT5345 - IT Auditing and Analytics

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MKTG5150 - Marketing Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	12	12

Requirement Select

- ACCT5110 - Fundamentals of Accounting Research

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- ACCT5380 - Forensic Accounting and Fraud Examination

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- ACCT5301 - Advanced Federal Income Taxation

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- FINA5170 - Financial Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- MGMT5870 - Leadership Research and Development

Course Requirement Group

Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Requirement Select

- BUSI5190 - Administrative Strategy

Course Requirement Group

Additional Notes	Taken in 8 week summer session
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines page](#).

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions](#) page.

Content amendment since initial publishing added May 15, 2024

Admission Procedures

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:

- Essay - please share with the admissions committee any unique events, life experiences, and qualifications that you feel distinguish your candidacy and will add value to the class.
- Resume (work/academic experience)

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untdallas.edu/gradschool/degree-program-regs.php>

MBA Program Admission

Admission Standards

In the determination of an applicant's eligibility for admission to the MBA degree, the following measures are of critical importance in determining the ability to succeed in the program.

- A GPA of 3.0 or better (4.0 scale) in the final 60 hours of undergraduate coursework leading to an undergraduate degree that was completed at a regionally accredited college or university or comparable foreign degree.
- Prior to admission, completion of 60% or more of the background courses or their transferable equivalent at a regionally accredited college or university or comparable foreign degree with a grade of 'B' or better.
- Four (4) or more years of relevant professional, managerial, or military experience.
- A cumulative GPA of 3.4 (4.0 scale) or better on minimum of 12 graduate level courses completed at a regionally accredited college or university or comparable foreign degree.
- An earned master's, doctoral or professional degree in any discipline earned at a regionally accredited college or university or comparable foreign degree.

An interview may be required. If so, the applicant will be notified.

Unconditional Admission

Applicants who have earned a graduate/professional degree in any discipline from a regionally accredited college or university or comparable foreign equivalent and are in good academic standing with that institution are granted automatic Unconditional Admission. Applicants who do not already hold an earned graduate/professional degree must satisfy at least 3 of the measures of ability to succeed. With Unconditional Admission, students who are in good academic standing with the University are allowed to take courses in any order, assuming all prerequisites have been met.

Content amendment since initial publishing added July 19, 2024

Conditional Admission

Applicants with a bachelor's degree or comparable foreign degree who meet at least two (2) of the measures of ability to succeed can be granted admission under the Conditional Admission status. Conditionally admitted students must take a minimum of 12 credit hours of core and/or elective coursework earning a cumulative GPA of 3.00 or better. Students meeting the terms of the conditional admission are then granted a Full Admission status.

Denied Admission

Applicants who do not meet any of the measures of ability to succeed and whose complete file shows that certain criteria needs improvement will likely be denied admission. All applicant data will be considered before an admission denial is made.

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

OMGMT-MMGT - Master of Management, MMgt

Program Description

Catalog Full Description

The Master of Management prepares individuals for success in management and leadership roles by providing fundamental business knowledge in the areas of customer service, organizational behavior, leadership, project management, budget, finance, social responsibility, operations/supply chain management, hiring/compensation/benefits, brand management, professional communication, and strategic management. The Master of Management is intended for people who hold non-business undergraduate degrees or have limited professional work experience and want to advance their careers through increased business, management, and leadership knowledge.

Program Coordinator: Dr. Cathy Scott, Founders Hall, Suite 315, Phone: 972-338-1357, Email: Cathy.Scott@untdallas.edu

Academic Standards

- The Master of Management Program requires that a student maintain a minimum GPA of 3.0 (B) or better.
- The School of Business Graduate Admissions Committee will recommend dismissal of a student from the master's program if the student receives two course grades below C (for purposes of this rule, the lowest grade received in a course is used).
- Master of Management students may not graduate with more than two C's in their program requirements, although a course may be repeated to raise a grade of C or less. (See *Graduate School Repeat Policy*.)

Effective Start Date

Aug 20, 2024

Program Requirements

Simple Requisites

Subplan
Plan
<p>Major Requirements, 30 hours</p> <p>Type Completion Requirement</p> <div style="border: 1px solid black; padding: 5px;"> <p>MAJOR</p> <p>Complete ALL of the following Courses:</p> <ul style="list-style-type: none"> • MGMT5350 - Seminar in Labor Relations • MGMT5351 - Organizational Behavior and Leadership • MGMT5352 - Collaboration and Project Management • MGMT5353 - Budget and Finance • MGMT5354 - Social Responsibility • MGMT5355 - Professional Writing and Speaking • MGMT5356 - Operations and Supply Chain Management • MGMT5357 - Management of Human Resources • MGMT5358 - Brand Management • MGMT5359 - Strategic Management </div> <p>Note</p> <hr/> <p>The course below must be taken in the final semester:</p> <ul style="list-style-type: none"> • MGMT 5359

Additional Comments:

- Master of Management courses are offered in a cohort rotation throughout the year. Deviating from the cohort degree plan schedule may extend your time in the program.
- Master of Management courses are offered in an 8-week online format during the fall, spring, and summer terms.

Total hours to complete degree: 30 semester credit hours

No Requirement Level

Recommended Course Sequence

Degree Map Name

Recommended Course Sequence - Master of Management (MMgt) - online

Total Degree Map Credits

30

Degree Map Effective Catalog Year

2024 -

Degree Map Narrative

This recommended course sequence does not constitute an official degree plan, but rather serves as a tool for degree planning with a Graduate Program Department Advisor. Copies of an official degree audit and transcripts are also useful documents for degree planning. Given UNT Dallas allows students to register in courses for multiple terms within the academic year, this document also supports multi-term course scheduling. Students should always confirm their course selections with an academic advisor to avoid taking unnecessary repeated courses and/or courses that do not meet financial assistance requirements. In addition to the courses listed here, all program and general university requirements must be met to earn the degree or credential. See Requirements for more information not represented in this recommended course sequence.

Master of Management courses are offered in a cohort rotation throughout the year. Deviating from the cohort degree plan may extend the student's time in the program. Students must contact the Graduate Program Department Advisor prior to making any changes or taking any courses not listed on the degree plan.

Year	Semester	Actual Credits	Progress Credits
Year 1	Fall	12	12

Requirement Select

- MGMT5351 - Organizational Behavior and Leadership

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MGMT5355 - Professional Writing and Speaking

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MGMT5354 - Social Responsibility

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MGMT5350 - Seminar in Labor Relations

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	3
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Spring	12	12

Requirement Select

- MGMT5353 - Budget and Finance

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MGMT5356 - Operations and Supply Chain Management

Course Requirement Group

Additional Notes	Taken in 8 week 1 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MGMT5352 - Collaboration and Project Management

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MGMT5357 - Management of Human Resources

Course Requirement Group

Additional Notes	Taken in 8 week 2 session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Year	Semester	Actual Credits	Progress Credits
Year 1	Summer	6	6

Requirement Select

- MGMT5358 - Brand Management

Course Requirement Group

Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Requirement Select

- MGMT5359 - Strategic Management

Course Requirement Group

Additional Notes	Taken in 8 week summer session.
Minimum Grade	-
Type of Requirement	Major
Actual Credits	3
Progress Credits	3
Contact Hours	-
Clinical	-
Criticality	No

Total General Education Credits	Total Major Credits
0	30
Total Minor Credits	Total Elective Credits
0	0

Graduate Admissions

Admissions Information

Admission to a graduate program is evaluated by both the Graduate School and the department offering the program and both sets of standards and admission procedures must be met for admission to a degree program.

Application Packet Deadlines for Program Admission can be found at the [Degree Program Requirement and Deadlines](#) page.

Graduate School Admission

Admission Standards for Graduate School Admission can be found under the Requirements for Admission to the Graduate School on the [Graduate School Admissions](#) page.

Admission Procedures

There are two steps to apply for admission to a graduate program.

1. Primary application (<https://www.applytexas.org/>)
2. Supplemental program application (https://laserfiche.untDallas.edu/Forms/Graduate_Application) which allows uploading of the following supplemental admission requirements:

- Essay - please share with the admissions committee any unique events, life experiences, and qualifications that you feel distinguish your candidacy and will add value to the class.

- Letters of recommendation (2)

Applicants are responsible for ensuring that all required documentation is received by UNT Dallas by the application deadline (not postmarked).

Dates and deadlines: <https://www.untDallas.edu/gradschool/degree-program-reqs.php>

Master of Management Admission

Admission Standards

In the determination of an applicant's eligibility for admission to the Master of Management degree, the following measures are of critical importance in determining the ability to succeed in the program.

- A GPA of 3.0 or better (4.0 scale) in the final 60 hours of undergraduate coursework leading to an undergraduate degree that was completed at a regionally accredited college or university or comparable foreign degree

Other Considerations:

- Relevant professional, managerial, or military experience
- Personal Essay
- Two letters of recommendation
- A cumulative GPA of 3.4 (4.0 scale) or better on minimum of 12 graduate level courses completed at a regionally accredited college or university or the foreign equivalent.

An interview may be required. If so, the applicant will be notified.

Unconditional Admission

All Courses

ACCT5020 - Accumulation and Analysis of Accounting Data

General

Subject code	Catalog Number
ACCT	5020

Catalog Description

5020. 3 hours. Provides an understanding of accounting procedures and concepts utilized by management in making decisions. Basic concepts and techniques of accounting; the role of an accounting system in business operations and management; preparation and interpretation of financial reports. This course meets the deficiency requirement in accounting for MBA candidates and may be counted as part of a graduate program in a field other than business administration. May not be taken for credit if ACCT 2010 and 2020 or the equivalent has been taken and a grade of C or better was earned. Offered in Fall only.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Applicants who do not already hold an earned graduate/professional degree must satisfy at least two (2) of the measures of ability to succeed.

Conditional Admission

Applicants with a bachelor's degree or comparable foreign degree who meet one (1) of the measures of ability to succeed can be granted admission under the Conditional Admission status. In addition, conditionally admitted students must complete the first 12 credit hours of Master of Management coursework earning a cumulative GPA of 3.0 or better. Students meeting the terms of the conditional admission are then granted a Full Admission status.

Denied Admission

Applicants who do not meet any of the measures of ability to succeed and/or whose complete file shows that certain criteria needs improvement will likely be denied admission. All applicant data will be considered before an admission denial is made.

NOTE: Graduate students apply for and are accepted into specific programs. Students who wish to change from one program to another must meet all admission requirements for the new program.

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

School of Business

ACCT5030 - Foundations of Accounting for Business

General

Subject code	Catalog Number
ACCT	5030

Catalog Description

3 hours. Provides an understanding of accounting concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the accounting deficiency requirement for MBA students. May not be taken for credit if ACCT 2010 and ACCT 2020 or the equivalent has been taken with a grade earned of C or better. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall Alternating Odd Years

Department(s)
School of Business

ACCT5110 - Fundamentals of Accounting Research

General

Subject code	Catalog Number
ACCT	5110

Catalog Description
3 hours (3;0;0). Application of accounting theory to recognize accounting problems, isolate relevant issues, and conduct accounting research using appropriate databases and resources. Topics include critical thinking, accounting research, use of databases, effective communications, and the role of research in fraud investigations. Prerequisite(s): ACCT 3120, ACCT 3380, and Admission to Accounting MBA Concentration (or consent of department). Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
School of Business

ACCT5120 - Using Information Systems in Accounting

General

Subject code	Catalog Number
ACCT	5120

Catalog Description
5120. 3 hours. This course is designed to enhance a student's understanding of the role of accounting information systems and their functions in business. Further, students will develop computer skills in applications for all accounting disciplines. Upon completion of the course, students will understand how accounting information systems facilitate the accomplishment of strategic and operational objectives within the organization. Prerequisite(s): ACCT 4100 and Admission to the Accounting MBA Concentration (or consent of department).

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

School of Business

ACCT5130 - Accounting for Management

General

Subject code

ACCT

Catalog Number

5130

Catalog Description

3 hours (3;0;0). Designed to provide an understanding of managerial accounting data in making business decisions. Cases, readings and projects are used to examine a wide variety of managerial topics. Prerequisite(s): ACCT 2010 and 2020 (or equivalent). For students not seeking an MBA with an accounting concentration. Course Typically Offered: Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

School of Business

ACCT5150 - The Development of Accounting Theory

General

Subject code

ACCT

Catalog Number

5150

Catalog Description

3 hours (3;0;0). The theory of accounting as it has developed in the economy of the United States. Particular emphasis on concepts, income measurement, valuation of assets, and valuation and measurement of equities. Application of accounting theory to contemporary problems is analyzed by cases and research papers on selected areas. Prerequisite(s): Admission to the Accounting MBA Concentration (or consent of department). Course Typically Offered: On Demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

School of Business

ACCT5200 - Professional Ethics and Corporate Governance

General

Subject code

ACCT

Catalog Number

5200

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
School of Business

ACCT5310 - Tax Research and Administrative Procedure

General

Subject code	Catalog Number
ACCT	5310

Catalog Description
3 hours (3;0;0). The objectives of this course are to develop the technical and research skills needed to address contemporary tax issues. Students will learn to identify tax issues, formulate research questions, and develop the research skills needed to address them. Upon completion of this course, students will be able to use the major tax services, evaluate the relevant authorities, and communicate their findings in a professionally written research memorandum. This course also familiarizes students with federal tax policies and procedures, and the authorities that govern tax practice by tax professionals. Prerequisite(s): ACCT 5300 and Admission to the Accounting MBA Concentration. Course Typically Offered: On Demand.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
School of Business

ACCT5320 - Taxation of Flow-Through Entities

General

Subject code	Catalog Number
ACCT	5320

Catalog Description
5320. 3 hours. A comprehensive study of federal income taxation of partnerships, S corporations, fiduciaries and their owners / beneficiaries. Prerequisite(s): ACCT 5310 (may be taken concurrently).

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

School of Business

ACCT5345 - IT Auditing and Analytics

General

Subject code

ACCT

Catalog Number

5345

Catalog Description

3 hours (3;0;0). Technology imposes a new environment for internal and external auditors. This course emphasizes audit technology tools, audit techniques, analytics, and controls that address today's ever-changing audit environment. Prerequisite(s): ACCT 4100 and ACCT 4400 with a grade of B or better. May not be taken more than twice at UNT Dallas. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

School of Business

ACCT5350 - Advanced Accounting Analysis

General

Subject code

ACCT

Catalog Number

5350

Catalog Description

3 hours (3;0;0). This course focuses on business combinations, income determination and equity accounting, consolidated statements, inter-company transactions; foreign currency and international accounting; accounting for partnerships including formation and dissolution. Prerequisite(s): ACCT 3120 with a grade of B or better. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

School of Business

ACCT5355 - Financial Statement Analysis

General

Subject code

ACCT

Catalog Number

5355

Catalog Description

This course provides a framework for utilizing financial statements to analyze an organization's performance, future risks and value. Topics include interpretation of financial statement information, identification of earnings manipulation, comparative analysis of organizations, forecasting techniques, firm valuation and ethical reporting. Prerequisite(s): ACCT 2020 or ACCT 5130. Admission to the MBA program.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
School of Business

ACCT5370 - Family Tax Planning

General

Subject code Catalog Number
ACCT 5370

Catalog Description
5370. 3 hours. A comprehensive study of federal estate and gift taxation, as well as advanced family tax planning issues. Prerequisite(s): ACCT 5310 and 5320.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
School of Business

ACCT5371 - Strategic Cost Management

General

Subject code Catalog Number
ACCT 5371

Catalog Description
This course will explore the role and scope of the strategic cost management function within today's organization. Current cost management tools incorporated with organizational strategy improve the quality of information managers use for planning, controlling, and decision-making. Prerequisite(s): ACCT 3270 or ACCT 5130 with a grade of B or better. May not be taken more than twice at UNTD. Course Typically Offered: Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

School of Business

ACCT5380 - Forensic Accounting and Fraud Examination

General

Subject code

ACCT

Catalog Number

5380

Catalog Description

3 hours (3;0;0). Provides an overview of forensic accounting and fraud examination. Topics include fraud detection, fraud investigation, and accounting data analysis techniques. Fundamental legal concepts governing expert witness testimony and the handling and admissibility of evidence are examined.

Prerequisite(s): Admission to the Accounting MBA Concentration (or consent of department). Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

School of Business

ACCT5450 - Seminar in Internal Auditing

General

Subject code

ACCT

Catalog Number

5450

Catalog Description

5450. 3 hours. A study of the theory and practice of internal auditing. The course examines the difference between internal and external auditing, focusing on such issues as independence, audit scope, reporting and human relations. Specific internal audit topics include operational auditing, audit administration, planning and supervision, and internal audit reporting. Prerequisite(s): ACCT 4100, ACCT 4400, and Admission to the Accounting MBA Concentration (or consent of department). Course Typically Offered: On Demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

School of Business

ACCT5470 - Auditing Advanced Theory

General

Subject code

ACCT

Catalog Number

5470

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Terms Course Typically Offered

On Demand

Department(s)

0733D2

BCIS5090 - Introduction to Business Computer Information Systems

General

Subject code

BCIS

Catalog Number

5090

Catalog Description

5090. 1.5 hours. Examines the interaction between information systems and the organizational context. Specific topics to be covered include the strategic role of information systems (IS), interorganizational systems, the Internet and WWW, electronic commerce, reengineering, the human impacts of IS, the management of change, IS development and implementation, and emerging types of information technology. Course work includes lectures, readings, case analyses and discussion, electronic meeting technology, hands-on computer assignments and a team field project.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1.5

Max Units:

1.5

Contact Hours

Contact Hours

Value:

1.5

Academic Progress Units

Academic Progress

Units Value:

1.5

Financial Aid Units

Financial Aid Units

Value:

1.5

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

1.5

Department(s)

School of Business

BCIS5390 - Strategic Information Systems

General

Subject code

BCIS

Catalog Number

5390

Catalog Description

A case-study based approach to Information Systems. Prerequisite(s): DSCI 3710 and BCIS 3610.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

School of Business

BCIS5690 - Topics in Information Technology

General

Subject code

BCIS

Catalog Number

5690

Catalog Description

5690. 3 hours. Current issues dealing with the development and use of information technologies in business. Prerequisite(s): Consent of department. May be repeated for credit.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Department(s)
School of Business

BCIS5900 - Special Problems

General

Subject code Catalog Number
BCIS 5900

Catalog Description
1-3 hours. Course Typically Offered: On Demand.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units

Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
School of Business

BIOL5090 - Animal Behavior

General

Subject code Catalog Number
BIOL 5090

Catalog Description
5090. 3 hours. Comparative study of animal behavior including its genetic basis, expression through neurophysiological mechanisms, functions in the environment and adaptive role during evolutionary history. Prerequisite(s): Permission of instructor.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered

Fall

Department(s)

1741D2

BIOL5170 - Evolutionary Ecology

General

Subject code

BIOL

Catalog Number

5170

Catalog Description

5170. 3 hours. Principles that determine the distribution and abundance of organisms from an evolutionary perspective, including evolutionary genetics and speciation, and the theory of natural selection in population ecology, interactions between populations, and applied biogeography. Prerequisite(s): Admission to M. Ed. program or consent of instructor.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

1741D2

BIOL5240 - Advanced Topics in Molecular Biology

General

Subject code

BIOL

Catalog Number

5240

Catalog Description

5240. 3 hours. The concepts and techniques of molecular biology are the foundation for the studies of all aspects of modern biology. A basic understanding of molecular biology is essential for teaching current college level biology courses as well as preparation for the advanced study of a wide range of biological sciences. In this course, students will be exposed to the theoretical concepts and experimental techniques of molecular biology. Topics include genetic analysis of gene structure, regulation of gene expression and principles of molecular biology techniques (gene cloning, plasmid purification, restriction enzyme analysis, and DNA sequencing). Prerequisite(s): A minimum of 21 credits of approved biology course work, with permission of department.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

1741D2

BIOL5315 - Teaching Secondary Biology for Dual Credit

General

Subject code

BIOL

Catalog Number

5315

Catalog Description

5315. 3 hours. This course focuses on pedagogy and practice of secondary biology teaching, including course planning and course syllabus, the preparation and mechanics of lectures, assessments and laboratories, the understanding and

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

1741D2

BIOL5390 - Special Problems

General

Subject code

BIOL

Catalog Number

5390

Catalog Description

5390. 1-3 hours each.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

1

Financial Aid Units

Financial Aid Units

Value:

1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

3

Total Credits Allowed:

9

Department(s)

1741D2

BLAW5050 - Legal, Regulatory and Ethical Environment of Business

General

Subject code

BLAW

Catalog Number

5050

Catalog Description

5050. 1.5 hours. Introduction to the legal environment of business, with particular emphasis on managerial decision-making. Includes a study of the litigation process and constitutional law; selected areas of private and public law, including government regulation; international dimensions of the legal environment of business, business ethics and the social responsibility of business organizations. Business context is emphasized with a focus on individual and managerial decision-making in response to legal and ethical issues. Offered in Spring only. No credit if BLAW 2300 already taken.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1.5

Max Units:

1.5

Contact Hours

Contact Hours

Value:

1.5

Academic Progress Units

Academic Progress

Units Value:

1.5

Financial Aid Units

Financial Aid Units

Value:

1.5

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

1.5

Terms Course Typically Offered

Spring

Department(s)

School of Business

BLAW5400 - Law for Accountants and Managers

General

Subject code

BLAW

Catalog Number

5400

Catalog Description

5400. 3 hours. A study of and practice in the technique of analyzing law problems and cases affecting accountants and managers. Topics include legal responsibility, business organizations, contracts, debtor-creditor relations, government regulation, uniform commercial code and property rights.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

School of Business

BUSI5190 - Administrative Strategy

General

Subject code **Catalog Number**
 BUSI 5190

Catalog Description

3 hours (3;0;0). Capstone course providing the integration of functional areas of business administration. Requires students to determine policy at the general- or top-management level. Students address strategic organizational problems and the optimization of the total enterprise. Course includes the use of lectures, case analysis and special topics. This course must be taken in the student's last semester of course work. Prerequisite(s): BLAW 3330 (formerly BLAW 2300) and DSCI 2305 or equivalent (formerly DSCI 2710). Pre- or corequisite(s): ACCT 5130 or 5110, ECON 5140, FINA 5170, and MKTG 5150. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

School of Business

CJUS5300 - Criminological Theory

General

Subject code **Catalog Number**
 CJUS 5300

Catalog Description

3 hours (3;0;0). An examination of the major theoretical explanations of criminality, the distribution of crime, and the behavior of justice agencies. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
0745D2

CJUS5301 - Criminal Justice Policy

General

Subject code Catalog Number
CJUS 5301

Catalog Description

3 hours (3;0;0). Methods of policy formulation, implementation and analysis in the criminal justice setting. Selected topics developed for practical research and evaluation. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
0745D2

CJUS5302 - Criminal Justice Administration

General

Subject code Catalog Number
CJUS 5302

Catalog Description

3 hours (3;0;0). Critical application of selected analytical tools in administering justice agencies; studies of the application of human and financial resources, productivity, measurement and enhancement, and organization design, culture and change in the context of criminal justice agencies. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
0745D2

CJUS5303 - Research Methods

General

Subject code	Catalog Number
CJUS	5303

Catalog Description

3 hours (3;0;0). Quantitative and qualitative methods of gathering and analyzing data on crime and the justice system, with special attention devoted to evaluation methods. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0745D2

CJUS5304 - Data Analysis

General

Subject code	Catalog Number
CJUS	5304

Catalog Description

3 hours (3;0;0). Explores the theory, practice and application of statistical analysis to the field of criminology and criminal justice. The student learns how to conduct independent statistical testing, understand the applications of statistics to research methods and the use of statistics in criminal justice. Prepares the student to conduct independent statistical analysis for criminal justice agencies or research purposes and to be able to use computer programs in statistical analysis and research. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0745D2

CJUS5305 - Contemporary Policing

General

Subject code	Catalog Number
CJUS	5305

Catalog Description

3 hours (3;0;0). Survey of classical and recent literature in policing. Studies of the trends, issues and reform movements currently prominent in the field of policing. Course Typically Offered: Spring (Odd Years).

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0745D2

CJUS5306 - Legal Aspects of the Criminal Justice System

General

Subject code

CJUS

Catalog Number

5306

Catalog Description

3 hours (3;0;0). An examination of the legal process and procedures of the criminal justice system, including investigation, arrest, prosecution and sentencing. Course Typically Offered: Fall (Even Years).

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

CJUS5307 - Correctional Practices and Programs

General

Subject code

CJUS

Catalog Number

5307

Catalog Description

3 hours (3;0;0). Examines the history of corrections; correctional theory; and legal, ethical, and programmatic issues related to the adult and juvenile correctional field. Course Typically Offered: Spring (Even Years).

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0745D2

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0745D2

CJUS5312 - Information Warfare, Security and Risk Analysis

General

Subject code	Catalog Number
CJUS	5312

Catalog Description

3 hours (3;0;0). An in-depth examination of information warfare, the management of information security and the analysis of risk within organizational contexts. Course Typically Offered: Fall (Even Years).

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

CJUS5311 - Addiction and Criminal Behavior

General

Subject code	Catalog Number
CJUS	5311

Catalog Description

3 hours (3;0;0). Investigation, analysis and discussion of the relationships between substance abuse and criminal and juvenile offenders. Course Typically Offered: Spring (Odd Years).

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
0745D2

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
0745D2

CJUS5317 - Law & Behavioral Science

General

Subject code	Catalog Number
CJUS	5317

Catalog Description

3 hours (3;0;0). This course explores the intersection between law and behavioral sciences. Readings and discussions may include, but not limit to criminal sanctions and diminished responsibility, civil commitment, victimology, psychology in the courtroom, gun control, and the justice system reacts to violent offenders. Prerequisite(s): none. Course Typically Offered: Summer (Odd Years).

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Summer

Department(s)
0745D2

CJUS5316 - Juvenile Delinquency

General

Subject code	Catalog Number
CJUS	5316

Catalog Description

3 hours (3;0;0). Problems of definition and measurement, etiological theories, processing of delinquents, and treatment and prevention. Course Typically Offered: Fall (Even Years).

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
0745D2

CJUS5321 - Sex Offenses and Offenders

General

Subject code	Catalog Number
CJUS	5321

Catalog Description
3 hours (3;0;0). This course will provide a broad overview of the nature and extent of sexual offending, including the examination of various theoretical perspectives and empirical analyses. The course will also explore current practices in the assessment, treatment, and management of sex offenders. Prerequisite(s): none. Course Typically Offered: Fall (Even Years).

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
0745D2

CJUS5322 - Mental Health and Criminal Justice

General

Subject code	Catalog Number
CJUS	5322

Catalog Description
3 hours (3;0;0). This course examines the various and complex ways mental health and criminal justice system are intertwined. Students will explore the criminalization of mental health, mental health care in the correctional system, and community mental health care as it connects with the criminal justice system. Civil and criminal law addressing competency and mental illness will also be explored. Prerequisite(s): none. Course Typically Offered: Fall (Odd Years).

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered

Fall

Department(s)

0745D2

CJUS5323 - Sex, Sexuality, and Criminal Justice

General

Subject code	Catalog Number
CJUS	5323

Catalog Description

3 hours (3;0;0). This course examines the accepted boundaries of human sexual behavior and opposing perspectives regarding the roles of criminal justice actors and institutions in regulating sex and sexuality, with special attention paid to sex-related crimes, offenders, and victims. Prerequisite(s): none. Course Typically Offered: Summer (Even Years).

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

0745D2

CJUS5324 - Crime Analysis

General

Subject code	Catalog Number
CJUS	5324

Catalog Description

3 hours (3;0;0). In this course, students will learn about some of the tools and techniques of crime analysis. Students will become familiar with software used in crime analysis and will learn how crime data is utilized to inform decision-making by administrators. Prerequisite(s): None. Course typically offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

CJUS5325 - Mental Health Services and Corrections

General

Subject code	Catalog Number
CJUS	5325

Catalog Description

3 hours (3;0;0). This course will provide for a critical review of the mental health services offered to offender clients within an institutional correctional setting and a community corrections environment. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
0745D2

CJUS5326 - The Police Organization and Mental Health Policy

General

Subject code	Catalog Number
CJUS	5326

Catalog Description
3 hours (3;0;0). This course will explore mental health issues experienced by law enforcement officers, and the effects of the broader societal context and the police organizational culture. Emphasis will be made on identifying and assessing appropriate policies, interventions and evidence-based programs and practices to address these issues. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
0745D2

CJUS5327 - Justice and Community-Based Mental Health Policy

General

Subject code	Catalog Number
CJUS	5327

Catalog Description
3 hours (3;0;0). Students in this course will examine community-based alternatives to conviction and imprisonment for justice-involved individuals with mental health needs. Special attention is given to discussing the justification offered in support of community-based alternatives. The course also reviews current empirical evidence and policy implications relevant to a community-based approach for justice-involved individuals with mental health needs. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

CJUS5350 - Capstone Seminar

General

Subject code

CJUS

Catalog Number

5350

Catalog Description

3 hours (3;0;0). The Capstone Seminar is designed to be a culminating experience for MSCJ students. Students will use the knowledge obtained from prior coursework in the program to demonstrate their understanding of relevant criminological theories, administrative decision-making, policy analysis, and evaluation of research. Specifically, students will be expected to critically assess a current challenge in the criminal justice field and recommend reforms or policy changes to address the challenge. Prerequisite(s): CJUS 5300, CJUS 5301, CJUS 5302, CJUS 5303. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

CJUS5397 - Special Problems

General

Subject code

CJUS

Catalog Number

5397

Catalog Description

5900. 1-6 hours each. Special Problems are used upon approval of the department chair or dean for individual instruction to cover course content in special circumstances. Course Typically Offered: On Demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1

Max Units:

6

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

1

Financial Aid Units

Financial Aid Units

Value:

1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Terms Course Typically Offered

On Demand

Department(s)

0745D2

CJUS5398 - Topics in Criminal Justice

General

Subject code

CJUS

Catalog Number

5398

Catalog Description

3 hours (3;0;0). Content varies as course covers specific issues of current interest and concern in criminal justice and criminology. May be repeated for credit as topics vary. Course Typically Offered: On Demand.

Career

UNT Dallas Graduate

Number Of Repeats:

1

Total Credits Allowed:

6

Terms Course Typically Offered

On Demand

Department(s)

0745D2

COUN5000 - Filial Therapy

General

Subject code

COUN

Catalog Number

5000

Catalog Description

5000. 3 hours. Training parents to be therapeutic agents in their children's lives through the utilization of play therapy skills in regularly scheduled parent-child structured play sessions in their own homes. How to train parents in the overall principles and methodology of child-centered play therapy is addressed.

Prerequisite(s): COUN 5700, 5740, and 5690 or consent of instructor. COUN 5690 may be taken concurrently.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

0733D2

COUN5050 - Foundations of Educational Research Methodology

General

Subject code

COUN

Catalog Number

5050

Catalog Description

5050. 3 hours. Overview of the process of conducting research, from formulating research questions to sampling, data collection, analysis, and drawing inferences. The main focus is on being able to understand, evaluate, and utilize published research, both qualitative and quantitative. Final product is a detailed critique of published research. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

0733D2

COUN5100 - Counseling Professional Orientation and Ethical Practice

General

Subject code

COUN

Catalog Number

5100

Catalog Description

5100. 3 hours. Study of ethics, law, and professional issues including counseling history, philosophy, roles, self-care, supervision, professional organizations, credentialing, and trends for Professional School Counselors and Clinical Mental Health Counselors. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

0733D2

COUN5200 - Counseling Adolescents

General

Subject code COUN **Catalog Number** 5200

Catalog Description

5200. 3 hours. Counseling adolescents requires unique knowledge and skill. This course will prepare counselors to work with young people ages 12-21. A focus on the nature and needs of adolescence along with effective strategies in counseling will be explored. Prerequisite(s): COUN 5680 and COUN 5710, or consent of department. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0733D2

COUN5300 - Organizational Systems and Advanced Ethics in CMHC

General

Subject code COUN **Catalog Number** 5300

Catalog Description

5300. 3 hours. Principles and practices of counseling mental health focusing on advanced ethics, services, leadership, records management, an overview of business/family law and professional practice, current council rules, program development, and program evaluation. Prerequisite(s): COUN 5290, 5680, and 5710, or consent of department. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

0733D2

COUN5302 - Foundations of College and Career Readiness

General

Subject code

COUN

Catalog Number

5302

Catalog Description

3 hours (3;0;0) This course is designed to enable counselors to help K-12 students assess their skills, knowledge, and self-understanding necessary to arrive at an appropriate career, postsecondary, and educational decisions that will support success throughout the lifespan. A developmental approach to career counseling and college readiness is emphasized. Prerequisite(s): Permission by Instructor. Course Typically Offered: Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

0733D2

COUN5303 - Advanced Internship in Career Counseling

General

Subject code

COUN

Catalog Number

5303

Catalog Description

3 hours. This course will allow students to deliver career counseling and assessment services to a multicultural population, as well as provide self-help and brief staff-assisted services in a high school, junior college or university career center. Students will have time allocated each week for delivering career counseling and assessment services in the Career Center. Each student will receive individual supervision from the Internship instructor. One hour and 30 minutes per week will be allocated for group supervision. Prerequisite(s): COUN 5470 and 5302, or permission by instructor. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3
Course Count (hiding-not using): 1
Repeat for Credit: No
Number Of Repeats: 1
Total Credits Allowed: 3

Terms Course Typically Offered
Spring

Department(s)
0733D2

COUN5400 - Planning and Organizing Comprehensive Career Programs

General

Subject code Catalog Number
COUN 5400

Catalog Description
5400. 3 hours. A study of the purposes and functions of a comprehensive career development program; components of a comprehensive career program; techniques for providing comprehensive career programs to junior high, middle school, secondary and adult students.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered
On Demand

Department(s)
0733D2

COUN5410 - History and Current Trends in Comprehensive Career Counseling Programs

General

Subject code Catalog Number
COUN 5410

Catalog Description
5410. 3 hours. This course will provide an overview of the history of career counseling. Special attention will be focused upon current trends in the field of comprehensive career counseling. Prerequisite(s): COUN 5680 and 5710.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

0733D2

COUN5461 - Professional School Counseling

General

Subject code

COUN

Catalog Number

5461

Catalog Description

5461. 3 hours. This course provides a comprehensive understanding of the PreK-12 professional school counselor role, the ASCA National Model, and the Texas Model Comprehensive Developmental Guidance Plan. In this course, students will learn how to develop and manage a comprehensive developmental guidance program. In addition, they will learn the ethical standards for school counseling as well as strategies for leadership, consultation, data based-decision making, and advocacy for students and the school counseling profession. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0733D2

COUN5470 - Career Development and Information Resources

General

Subject code

COUN

Catalog Number

5470

Catalog Description

5470. 3 hours. Survey of career development and counseling with emphasis on the occupational, career and educational information service. Course Typically Offered: Spring and Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0733D2

COUN5480 - Diagnosis and Treatment Planning in Counseling

General

Subject code

COUN

Catalog Number

5480

Catalog Description

5480. 3 hours. Principles and culturally sensitive biopsychosocial assessment and case conceptualization leading to appropriate counseling treatment plans within a managed care framework. Diagnosis according to the most recent edition of the DSM and evidence-based treatment planning are studied. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
FALL SPRNG

Department(s)
0733D2

COUN5490 - Crisis Intervention Counseling

General

Subject code Catalog Number
COUN 5490

Catalog Description

5490. 3 hours. In-depth study of crisis theory, crisis intervention models, and practical skills for effective crisis intervention. Attention to crises related to suicide, violence, victimization, psychiatric illness, chemical dependency, individual or family-level trauma, and community-wide disasters. Emphasis on the counselor's development of crisis assessment, management, and short-term intervention skills. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Summer

Department(s)
0733D2

COUN5500 - Human Sexuality in Counseling

General

Subject code Catalog Number
COUN 5500

Catalog Description

5500. 3 hours. Counseling students develop in-depth understanding of human sexuality as well as assessment and treatment of sexual issues. Course Typically Offered: Spring and Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
0733D2

COUN5580 - Family Counseling

General

Subject code	Catalog Number
COUN	5580

Catalog Description

5580. 3 hours. The application of family systems theory to the study of family dynamics, family development and the resolution of family conflicts. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
0733D2

COUN5590 - Couple Counseling

General

Subject code	Catalog Number
COUN	5590

Catalog Description

5590. 3 hours. The application of relationship counseling theory to the study of individual development, interpersonal relationships, marital systems and conflict resolution. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Fall and Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
0733D2

COUN5610 - Addiction Counseling

General

Subject code	Catalog Number
COUN	5610

Catalog Description

5610. 3 hours. Etiology and principles of addiction as well as counseling practices relevant to substance abuse and addiction counseling. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Fall and Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

0733D2

COUN5640 - Group Play Therapy

General

Subject code	Catalog Number
COUN	5640

Catalog Description

5640. 3 hours. Philosophy and rationale for groupwork with children and preadolescents. The focus will be the goals of group play/activity therapy, the role of the play therapist, screening and selection of group members, the use of expressive arts, play, activities at various developmental stages and planning and structuring of sessions. Prerequisite(s): COUN 5700. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0733D2

COUN5660 - Advanced Counseling Skills

General

Subject code	Catalog Number
COUN	5660

Catalog Description

5660. 3 hours. A competency-based course with experiential emphasis. The student is required to demonstrate proficiency in counseling concepts and techniques before proceeding to COUN 5690. Prerequisite(s): COUN 5680 and 5710; 12 additional hours in counseling; or consent of department. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

0733D2

COUN5670 - Developmental Processes and Strategies

General

Subject code

COUN

Catalog Number

5670

Catalog Description

5670. 3 hours. Principles and practices of human development as they relate to counseling processes and strategies. Opportunity for practical application of strategies is provided. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Spring and Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

0733D2

COUN5680 - Basic Counseling Skills.

General

Subject code

COUN

Catalog Number

5680

Catalog Description

5680. 3 hours. A study of selected basic techniques of counseling. Course should be taken concurrently with COUN 5710. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

0733D2

COUN5690 - Practicum in Counseling

General

Subject code	Catalog Number
COUN	5690

Catalog Description

5690. 3 hours. Provides actual counseling experience with a variety of clients and problems. Requires a minimum of 100 total hours in counseling-related activities including a minimum of 40 direct client contact hours. Prerequisite(s): All required courses in counseling program, except COUN 5720, COUN 5721, and second specialty track course (COUN 5300, COUN 5600, COUN 5780, COUN 5770). COUN 5740 may be taken concurrently. Students may take an elective (except COUN 5700) concurrently. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

0733D2

COUN5700 - Introduction to Play Therapy

General

Subject code	Catalog Number
COUN	5700

Catalog Description

5700. 3 hours. Enhancing the counseling relationship with children by utilizing play media to facilitate expression, self-understanding, and personal growth and development. Observation of and supervised experience in play therapy with children are an integral part of the course. Prerequisite(s): COUN 5670. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0733D2

COUN5710 - Counseling Theories

General

Subject code	Catalog Number
COUN	5710

Catalog Description

5710. 3 hours. Required upon first resident registration in program for master's degree. The course focuses on professional orientation, selected theories of counseling as they apply to normal and abnormal behavior and self-awareness through individual and group counseling. Degree plans are developed. Course should be taken concurrently with COUN 5680. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
0733D2

COUN5720 - Internship in Counseling I

General

Subject code Catalog Number
COUN 5720

Catalog Description
5720. 3-5 hours. Supervised experience in counseling in schools, colleges or agencies. Requires a minimum of 300 total hours in counseling-related activities including a minimum of 120 direct client contact hours. This experience is designed to meet practicum requirements for Texas LPC and School Counselor Certification. Prerequisite(s): COUN 5690 and 5740. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 5

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
5

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
0733D2

COUN5721 - Internship in Counseling II

General

Subject code Catalog Number
COUN 5721

Catalog Description
5721. 3-5 hours. Supervised experience in counseling in schools, colleges or agencies. Requires a minimum of 300 total hours in counseling-related activities including a minimum of 120 direct client contact hours. This experience is designed to meet practicum requirements for Texas LPC and School Counselor Certification. Prerequisite(s): COUN 5720. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 5

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

5

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

0733D2

COUN5740 - Group Counseling Theories and Procedures

General

Subject code

COUN

Catalog Number

5740

Catalog Description

5740. 3 hours. Group dynamics and major approaches to group counseling with emphasis on how to start a group counseling program, how to counsel effectively with groups and how to evaluate results. Development of skills of group membership, leadership and working with groups are stressed. Prerequisite(s): COUN 5660 (may take concurrently), or consent of department. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

0733D2

COUN5765 - Appraisal in Counseling

General

Subject code

COUN

Catalog Number

5765

Catalog Description

5765. 3 hours. Study of counseling appraisal concepts and various instruments, procedures, methods and techniques used to assess psychological, behavioral, and learning patterns adults, adolescents, and children. Prerequisite(s): COUN 5100 and COUN 5670.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0733D2

COUN5790 - Counseling Culturally Diverse Clients

General

Subject code

COUN

Catalog Number

5790

Catalog Description

5790. 3 hours. Development of counseling skills and strategies based upon the special needs and characteristics of culturally and ethnically diverse clients. Prerequisite(s): COUN 5680 and 5710, or consent of department. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
3

Academic Progress Units

Academic Progress Units Value:
3

Financial Aid Units

Financial Aid Units Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
FALL SPRNG

Department(s)
0733D2

COUN5900 - Special Problems

General

Subject code **Catalog Number**
COUN 5900

Catalog Description
5900. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor and department chair. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1 **Max Units:** 3

Contact Hours

Contact Hours Value:
3

Academic Progress Units

Academic Progress Units Value:
1

Financial Aid Units

Financial Aid Units Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
0733D2

DSCI5010 - Statistical Analysis

General

Subject code **Catalog Number**
DSCI 5010

Catalog Description
5010. 1.5 hours. Basic descriptive and inferential statistics; includes frequency distributions, averages, dispersions, index numbers, time-series analysis, probability, theoretical distributions, sampling distribution, estimation, tests of significance, chi-square, regression and correlation, analysis of variance and sample design. This course meets the deficiency requirement of statistics for MBA candidates, and may be counted as part of a graduate program in a field other than business administration. Offered in Spring only. No credit if DSCI 3710 already taken.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1.5 **Max Units:** 1.5

Contact Hours

Contact Hours Value:
1.5

Academic Progress Units

Academic Progress

Units Value:
1.5

Financial Aid Units

Financial Aid Units

Value:
1.5

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

1.5

Terms Course Typically Offered

Spring

Department(s)

School of Business

DSCI5030 - Foundations of Business Statistics

General

Subject code	Catalog Number
DSCI	5030

Catalog Description

3 hours. Provides an understanding of statistical concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the business statistical deficiency requirement for MBA students. May not be taken for credit if DSCI 2305 or the equivalent has been taken with a grade earned of C or better. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

School of Business

DSCI5180 - Introduction to the Business Decision Process

General

Subject code	Catalog Number
DSCI	5180

Catalog Description

5180. 3 hours. Emphasis on model assumptions, applying the correct statistical model and interpreting the results. Topics include simple regression, multiple regression (e.g., qualitative variable coding, model building) and experimental design (e.g., completely randomized design, randomized block design, multi-factor designs).

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)
School of Business

DSCI5390 - Strategic Analytics

General

Subject code Catalog Number
DSCI 5390

Catalog Description

Exploration of Business Analytics core concepts for the non-Business Analyst leading to the development of a robust strategic position on the deployment and advisement of Business Analytics resources. Prerequisite(s): BCIS 3610 Basic Information Systems and DSCI 3710 Business Statistics or their equivalents.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
School of Business

DSCI5690 - Topics in Decision Sciences

General

Subject code Catalog Number
DSCI 5690

Catalog Description

5690. 3 hours. Current issues dealing with the development and use of decision science models in business. May be repeated for credit as topics vary. Prerequisite(s): DSCI 5180 and admission to the MBA program.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
3

Total Credits Allowed:
9

Terms Course Typically Offered
On Demand

Department(s)
School of Business

ECON5000 - Economic Concepts

General

Subject code Catalog Number
ECON 5000

Catalog Description

5000. 3 hours. Theory of the firm under different market structures; demand theory, the Keynesian model and the money system. Offered in Fall only.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
School of Business

ECON5030 - Foundations of Economics for Business

General

Subject code	Catalog Number
ECON	5030

Catalog Description

3 hours. Provides an understanding of economic concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the economic deficiency requirement for MBA students. May not be taken for credit if ECON 1100 and ECON 1110 or the equivalent has been taken with a grade earned of C or better. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
FALL SPRNG

Department(s)
School of Business

ECON5140 - Managerial Economics

General

Subject code	Catalog Number
ECON	5140

Catalog Description

5140. 3 hours. Integrates microeconomic theory with accounting, finance, marketing and production management. Incremental reasoning to decision making under uncertainty. Offered in Fall only. Prerequisite(s): ECON 1100 and 1110 (or equivalent). Admission to the MBA program. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
FALL SPRNG

Department(s)
School of Business

ECON5180 - Economics of Health Care

General

Subject code Catalog Number
ECON 5180

Catalog Description

5180. 3 hours. Application of economic theory and analysis to the financing and delivery of medical care. Emphasis on the use of economic concepts to understand public policy issues in medical care. Students may not receive credit for both ECON 4180 and 5180.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

School of Business

ECON5900 - Special Problems

General

Subject code Catalog Number
ECON 5900

Catalog Description

5900. 1-3 hours. Course Typically Offered: On Demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
1 3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
1

Financial Aid Units

Financial Aid Units

Value:
1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

3

Total Credits Allowed:

9

Terms Course Typically Offered

On Demand

Department(s)

School of Business

EDBE5370 - Assessing Language and Content Learning in EC-12

General

Subject code Catalog Number
EDBE 5370

Catalog Description

3 hours. Examination of issues related to assessment of language proficiency and cognitive abilities of EC- 12 English language learners, appropriate diagnostic testing to the teaching and learning progress, review of potential cultural bias in EC-12 assessment procedures for assessing the eligibility of EC-12 students. Prerequisite(s): Accepted to graduate program. Course Typically Offered: Spring and Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDBE5380 - Bilingual Content Instruction and Mentoring

General

Subject code	Catalog Number
EDBE	5380

Catalog Description
3 hours. Study of curriculum, materials and pedagogy applicable to bilingual classrooms; integrated teaching of mathematics, social studies and sciences in bilingual classrooms, emphasizing research-based methods that use the learner's first language for content instruction, while mentoring novice teachers. Instructed in Spanish. Prerequisite(s): Admission to School of Education teacher graduate program. Must currently be a Texas certified classroom teacher. Successful completion of a Spanish proficiency exam. Course Typically Offered: Spring and Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDBE5382 - ESL Content Instruction and Mentoring

General

Subject code	Catalog Number
EDBE	5382

Catalog Description
3 hours. Provides examination of theoretically based practice and application of content curriculum for English learners (ELs) students in ESL supported content area classes; discussions on the use of culturally relevant literature to support the academic success in the target language. Prerequisite(s): Admission to graduate program. For classroom teachers only. Course Typically Offered: Spring and Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2789D2

EDBE5395 - Methods and Materials for Teaching Spanish EC-12

General

Subject code

EDBE

Catalog Number

5395

Catalog Description

3 hours. Overview of approaches and materials for teaching Spanish in elementary through secondary schools in self-contained or within dual language programs.

Prerequisite(s): Admission to School of Education teacher graduate program.

Course Typically Offered: Fall and Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDBE5560 - Fundamentals of Bilingual and English as a Second Language Education in EC-12

General

Subject code

EDBE

Catalog Number

5560

Catalog Description

5560. 3 hours. Examination of historical and legal aspects of bilingual and English as a second language education in EC-12 settings, including program models for the education of English language learners; also, an overview of theories of second language learning and their implications for practice in schools. A minimum of 10 hours of observations are required. Three lecture hours a week. Prerequisite(s): Consent of department. Course Typically Offered: Fall and Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDBE5570 - Assessing Language & Content Learning in EC-12 Bilingual and English as a Second Language Education

General

Subject code

EDBE

Catalog Number

5570

Catalog Description

5570. 3 hours. Examination of issues related to assessment of language proficiency and cognitive abilities of EC-12 English language learners, including the importance of appropriate diagnostic testing to the teaching and learning process; also, a review of potential cultural bias in EC-12 assessment; procedures for assessing eligibility of EC-12 students for special language programs. Prerequisite(s): EDBE 5560 or consent of department.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDBE5580 - Bilingual Content Instruction

General

Subject code **Catalog Number**
EDBE 5580

Catalog Description

5580. 3 hours. Study of curriculum, materials and pedagogy applicable to bilingual classrooms. Attention is given to the integrated teaching of mathematics and the social and natural sciences in bilingual classrooms, emphasizing research-based methods that use the learner's first language for content instruction. This course is taught in Spanish. Prerequisite(s): EDBE 5560 or consent of department. Designed for bilingual, post-baccalaureate teacher certification students.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDBE5582 - ESL Content Instruction

General

Subject code **Catalog Number**
EDBE 5582

Catalog Description

5582. 3 hours. Study of subject-specific instructional methods, approaches, and materials to teach mathematics, science, English language arts and social studies to students for whom English is a second language. Thirty (30) hours of field experiences in ESL classrooms are required for students seeking certification in ESL education. Prerequisite(s): EDBE 5560 or consent of department.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDBE5590 - Pedagogy of English as Second Language for EC-12 Classrooms

General

Subject code	Catalog Number
EDBE	5590

Catalog Description

5590. 3 hours. Examination of appropriate procedures and materials for academic content instruction and language development for English Language Learners (ELLs). Topics to be explored include structured and unstructured techniques for teaching ELLs, the relationship between oral language development and literacy skills, the development of literacy skills in English for students who are not literate in the first language and methods for effective sheltered English instruction. Emphasis placed on inclusion of all learners. Prerequisite(s): EDBE 5560 or consent of department.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDBE5600 - Sociocultural Foundations of Bilingual and ESL Education

General

Subject code	Catalog Number
EDBE	5600

Catalog Description

5600. 3 hours. Study of sociolinguistic and sociocultural theory and methodology, with special emphasis on their applicability to linguistically and culturally diverse educational contexts and communities.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDBE5650 - Academic Spanish in the Bilingual Classroom

General

Subject code
EDBE

Catalog Number
5650

Catalog Description
5650. 3 hours. Focus on the use of academic Spanish in bilingual classrooms, including Spanish writing conventions, genres, and grammar. Attention is given to Spanish language systems and applications as well as to classroom pedagogy. This course is taught in Spanish.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3
Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDBE5660 - English Language Acquisition by Spanish Speakers : Theories and Methods

General

Subject code
EDBE

Catalog Number
5660

Catalog Description
5660. 3 hours. Considering that many ELLs have a Spanish speaking background, this class will focus on the identification and explanation of the nature and origin of different types of errors as well as on an overview of their English second language acquisition process. Practical analysis of oral and written English samples will be given as well as an overview of methods and strategies to help error correction. During the course, students will also acquire the most common Spanish phrases and vocabulary used in the classroom setting. Prerequisite(s): Admission to graduate school. Course Typically Offered: Fall and Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3
Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
2789D2

EDBE5900 - Special Problems

General

Subject code
EDBE

Catalog Number
5900

Catalog Description
5900. 1-3 hours.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
3

Total Credits Allowed:
9

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDCI5011 - Introduction to Classroom Research

General

Subject code Catalog Number
EDCI 5011

Catalog Description
5011. 3 hours. This course is designed to allow students to explore methods and procedures in educational research in and for classrooms and schools.
Prerequisite(s): Accepted in graduate school. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDCI5012 - Capstone Research Project

General

Subject code Catalog Number
EDCI 5012

Catalog Description
5012. 3 hours. This course is designed to allow students to use methods and procedures in educational research to address problems in classrooms and schools.
Prerequisite(s): Student must complete EDCI 5011. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDCI5013 - Instructional Technology

General

Subject code

EDCI

Catalog Number

5013

Catalog Description

3 hours. This course is designed to allow students to explore strategies and models of effective technology integration in 21st century curriculum and classroom instruction. Prerequisite(s): Accepted to graduate school. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2789D2

EDCI5014 - Instructional and Behavioral Management in Classrooms

General

Subject code

EDCI

Catalog Number

5014

Catalog Description

5014. 3 hours. This course provides a comprehensive knowledge base concerning instructional and behavior management. Areas of emphasis include structuring the classroom for success, planning for instruction, managing materials and equipment, and assessing and managing student and group behavior. Prerequisite(s): Accepted to graduate school. Course Typically Offered: Fall and Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

2789D2

EDCI5015 - Research Analyses for Multicultural Ed. and Multilingual Perspective

General

Subject code

EDCI

Catalog Number

5015

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Summer

Department(s)
2789D2

EDCI5018 - English as a Second Language for EC-12 Classrooms

General

Subject code	Catalog Number
EDCI	5018

Catalog Description
5018. 3 hours. This course is designed to facilitate an examination of appropriate procedures associated with instructional materials and strategies supporting academic content instruction and the language development of second language learners in the classroom. A collection of observations of ELLs performing in different academic settings will support key themes featured in a qualitative research project. The research activities will help students acquire extensive knowledge of language acquisition, literacy, and instructional program development specifically addressing the language and academic language skills of ELLs. Prerequisite(s): Accepted to graduate school.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDCI5100 - Action Research for Multicultural Education

General

Subject code	Catalog Number
EDCI	5100

Catalog Description
5100. 3 hours. Provides graduate students with opportunities to review the literature on action research and multicultural populations and to develop basic skills in quantitative and qualitative data generation, analysis and interpretation. Prerequisite(s): Consent of instructor.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDCI5101 - Seminar I

General

Subject code	Catalog Number
EDCI	5101

Catalog Description

5101. 1 hour. This class is designed to give students the opportunity to become oriented within a K-12 district school. Students will attend district orientation sessions and meet regularly with a K-12 mentor teacher and university instructor to process knowledge from experience in a school setting. Prerequisite(s): Completion of all program courses.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
1	1

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
1

Financial Aid Units

Financial Aid Units

Value:
1

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

1

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDCI5102 - Seminar II

General

Subject code	Catalog Number
EDCI	5102

Catalog Description

5102. 1 hour. This class is designed to give students in a graduate transition-to-teaching program the support needed to bridge theory courses and observation experience in the classroom setting. Prerequisite(s): Completion of all program courses.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
1	1

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
1

Financial Aid Units

Financial Aid Units

Value:
1

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

1

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDCI5103 - Seminar III

General

Subject code	Catalog Number
EDCI	5103

Catalog Description

5103. 1 hour. This class is designed to give students support during the clinical teaching semester. Prerequisite(s): Completion of all program courses.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
1	1

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
1

Financial Aid Units

Financial Aid Units

Value:
1

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

1

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDCI5120 - Curriculum and Instructional Methodologies In Language Arts and Social Studies K-8

General

Subject code	Catalog Number
EDCI	5120

Catalog Description

5120. 3 hours. Advanced study of issues related to the comprehension of narrative and expository texts, especially social studies context. Design of language arts instruction within social studies themes. Critical literacy across disciplines is the focus of this course. Inquiry based project contextualized by the field placement is required. Prerequisite(s): EDRE 4450 and completion of all program courses.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDCI5140 - Models of Instruction and Classroom Management

General

Subject code	Catalog Number
EDCI	5140

Catalog Description

5140. 3 hours. Teaching models and classroom management models and their strategies to teacher interactions in classrooms, research-based practices in teaching and classroom management. Prerequisite(s): Accepted to graduate school.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)
2789D2

EDCI5150 - Curriculum and Instructional Methodologies for Mathematics and Science K-8

General

Subject code	Catalog Number
EDCI	5150

Catalog Description

5150. 3 hours. Intended for individuals who already possess a bachelor's degree and who are seeking EC-6 or Grades 4-8 teaching certification. The course covers mathematics and science content and teaching methodologies. Prerequisite(s): Accepted to graduate school. Admission to Teacher Education.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
2789D2

EDCI5190 - Clinical Teaching

General

Subject code	Catalog Number
EDCI	5190

Catalog Description

5190. 6 hours. Teaching under supervision in pre-kindergarten through high school. Prerequisite(s): Completion of all program courses. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
6	6

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
6

Financial Aid Units

Financial Aid Units
Value:
6

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
6

Terms Course Typically Offered
FALL SPRNG

Department(s)
2789D2

EDCI5301 - Historical and Philosophical Foundations of Education

General

Subject code	Catalog Number
EDCI	5301

Catalog Description

3 hours. Examines the historical, philosophical, technological, legal, and sociological foundations of education as they relate to public and private schools, with emphasis on multicultural and community schools. Students will develop an understanding of the multi-faceted relationship between society and education. School-based field experience required. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDCI5310 - Advancad Pedagogical Content Knowledge for Teachers of Life Science

General

Subject code	Catalog Number
EDCI	5310

Catalog Description
5310. 3 hours. This course is designed to allow students to enhance understanding of pedagogical content knowledge in Life Science at the K-8 level. Prerequisite(s): Accepted to graduate school.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDCI5312 - Special Populations: Applying Theory to Practice

General

Subject code	Catalog Number
EDCI	5312

Catalog Description
3 hours. Cognitive, social, physical, and moral development research is presented and practical examples applied to teaching practice are demonstrated. Prerequisite(s): EDCI 5014; EDCI 5017. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDCI5321 - Principles of Professional Teaching

General

Subject code	Catalog Number
EDCI	5321

Catalog Description
3 hours (3;0;0). This course offers an overview and analysis of curriculum planning, national and Texas state standards of teaching and learning for grades EC-12 in public schools, teaching in the age of accountability, and professional requirements for teacher evaluations. Prerequisite(s): Admission to Curriculum and Instruction Grad. Program. Course Typically Offered: Summer and Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
2789D2

EDCI5322 - Curriculum Development

General

Subject code	Catalog Number
EDCI	5322

Catalog Description

3 hours (3;0;0). Identification, understanding, and analysis of historical, contemporary, and emerging curriculum issues, trends, processes, development, and critical perspectives. Examines theoretical societal foundations of curriculum including philosophy, history, major terms, concepts, and decision-making. Prerequisite(s): Admission to C&I MEd Program. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
2789D2

EDCI5323 - Assessment & Instruction for Diverse Populations

General

Subject code	Catalog Number
EDCI	5323

Catalog Description

This course provides in-depth knowledge of content and language assessment and instruction as related to diverse populations in classrooms. Methodologies that are comprehensive in the lesson plan cycle and supported with the Texas Essential Knowledge and Skills (TEKS) and the English Language Proficiency Standards (ELPS), such as the Sheltered Instructional Observation Protocol (SIOP), drive the instruction of this course.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3
Course Count (hiding-not using): 1
Repeat for Credit: No
Number Of Repeats: 1
Total Credits Allowed: 3

Terms Course Typically Offered: Occasionally
Department(s): 2789D2

EDCI5330 - Advanced Pedagogical Content Knowledge for Teachers of Physical Science

General

Subject code Catalog Number
EDCI 5330

Catalog Description
5330. 3 hours. This course is designed to allow students to enhance understanding of pedagogical content knowledge in Physical Science at the K-8 level. Prerequisite(s): Accepted to graduate school.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3
Course Count (hiding-not using): 1
Repeat for Credit: No
Number Of Repeats: 1
Total Credits Allowed: 3
Terms Course Typically Offered: Fall, Spring, Summer
Department(s): 2789D2

EDCI5340 - Innovations in Earth and Space Science

General

Subject code Catalog Number
EDCI 5340

Catalog Description
5340. 3 hours. This course is designed to introduce students to innovations in earth and space science at the K-8 level and how to implement these in their classes. Prerequisite(s): Accepted to graduate school and EC-6 or Grades 4-6 teaching certification.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3
Course Count (hiding-not using): 1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDCI5350 - Advanced Pedagogical Content Knowledge for Teachers of K-8 Science

General

Subject code

EDCI

Catalog Number

5350

Catalog Description

5350. 3 hours. The purpose of this course is to provide teacher candidates with the subject matter, background, and material organization for an integrated science program in the K-8 school setting. Students experience first-hand the scope and sequence of science education in a primary/elementary/middle school setting. Prerequisite(s): Accepted to graduate school and EC-6 or Grades 4-6 teaching certification.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

2789D2

EDCI5370 - Advanced Pedagogical Content Knowledge for Teachers of Earth Science

General

Subject code

EDCI

Catalog Number

5370

Catalog Description

5370. 3 hours. This course is designed to allow students to enhance understanding of pedagogical content knowledge in Earth Science at the K-8 level. Prerequisite(s): Accepted to graduate school.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDCI5380 - Problem-Based Learning

General

Subject code

EDCI

Catalog Number

5380

Catalog Description

5380. 3 hours. Designed to allow students to understand the processes for and advantages of implementing STEM education, specifically through the utilization of Problem-Based Learning and the Engineering Design Process.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDCI5385 - Internship I

General

Subject code Catalog Number
EDCI 5385

Catalog Description
3 hours (1;2;0). Semester 1 of the graduate certification year-long internship. Students will be working in a district and completing online modules covering the dimensions of the T-TESS Evaluation System . Prerequisite(s): Completion of all certification courses: EDCI 5014, EDCI 5016, EDCI 5017, EDCI 5301, EDCI 5321, EDCI 5312. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
FALL SPRNG

Department(s)
2789D2

EDCI5386 - Internship II

General

Subject code Catalog Number
EDCI 5386

Catalog Description
3 hours (1;2;0). Semester 2 of the graduate certification year-long internship. Students will be working in a district and completing on line modules covering the dimensions of the T-TESS Evaluation System. Prerequisite(s): Pass EDCI 5385 with B or higher. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2789D2

EDCI5510 - Advanced Pedagogical Content Knowledge for Teaching Algebraic Thinking

General

Subject code

EDCI

Catalog Number

5510

Catalog Description

5510. 3 hours. Intended for individuals currently teaching elementary or middle school. The course covers problem solving, patterns and sequences, functions and modeling, generalization and proof. Prerequisite(s): Accepted to graduate school and EC-6 or Grades 4-8 teaching certification.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDCI5520 - Advanced Pedagogical Content Knowledge for Teachers of Numbers and Operations

General

Subject code

EDCI

Catalog Number

5520

Catalog Description

5520. 3 hours. Intended for individuals currently teaching elementary or middle school. The course covers problem solving, sets, operations with positive and negative numbers, proportional reasoning, fractions, decimals and percents. The course includes an action research project conducted in a K-8 setting.

Prerequisite(s): Accepted to graduate school.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDCI5530 - Advanced Pedagogical Content Knowledge for Teachers of Probability & Statistics

General

Subject code

EDCI

Catalog Number

5530

Catalog Description

5530. 3 hours. Intended for individuals currently teaching elementary or middle school who already possess EC-6 or Math 4-8 teaching certification. The course covers organizing and displaying data, describing data with numbers, probability, tree diagrams, geometric probabilities, counting techniques, abuses of statistics. Prerequisite(s): Accepted to graduate school and EC-6 or Grades 4-8 teaching certification.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDCI5540 - Advanced Pedagogical Content Knowledge for Teachers of Geometry & Measurement

General

Subject code **Catalog Number**
EDCI 5540

Catalog Description

5540. 3 hours. Intended for individuals currently teaching elementary or middle school. The course covers attributes of two- and three-dimensional figures, customary and metric measurement, and measuring length, perimeter, area, and volume. Prerequisite(s): Accepted to graduate school and EC-6 or Grades 4-8 teaching certification.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDCI5550 - Advanced Pedagogical Content Knowledge of Financial Literacy for EC-8 Teachers

General

Subject code **Catalog Number**
EDCI 5550

Catalog Description

5550. 3 hours. Intended for individuals currently teaching elementary or middle school who already possess EC-6 or Math 4-8 teaching certification. The course covers techniques for teaching financial literacy in Grades K-8 including ideas related to income, expenses, budgeting, saving and borrowing money, and the costs and benefits of a college education. Prerequisite(s): Accepted to graduate school.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDCI5710 - Curriculum and Instruction Inquiry I

General

Subject code	Catalog Number
EDCI	5710

Catalog Description
5710. 3 hours. Introduction to critical reflection and inquiry through action research. Development of basic skills as consumers of educational research and as teacher-researchers. Admission procedures are completed and degree plan developed. Should be taken upon first residence registration in the curriculum and instruction MEd program.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
2789D2

EDCI5720 - Curriculum and Instruction Inquiry II

General

Subject code	Catalog Number
EDCI	5720

Catalog Description
5720. 3 hours. Advanced critical reflection and inquiry through action research and advocacy. Refinement of skills as consumers of educational research, teacher-researcher and advocate for and against educational change. Consideration of contemporary issues in education. Presentation of program portfolio is scheduled during enrollment in this course, including completion of action research report. Should be taken during the last resident registration in the curriculum and instruction MEd program. Prerequisite(s): EDCI 5320, 5360, 5710; EDUC 5130; and EDSP 5680.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
2789D2

EDCI5900 - Special Problems

General

Subject code Catalog Number
EDCI 5900

Catalog Description
5900. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Course Typically Offered: On Demand.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
1 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDCI5910 - Special Problems

General

Subject code Catalog Number
EDCI 5910

Catalog Description
5910. 1-3 hours. Open to graduate students who are capable of developing a problem independently.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
1 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDEC5312 - Teaching PK-K Language and Literacy

General

Subject code Catalog Number
EDEC 5312

Catalog Description
5312. 3 hours. Inquiry based and experiential approach to understanding 4 through 6 year olds development of language and literacy. Begins with physical, cognitive, social, and emotional development of 4 through 6 year olds as it relates to language and literacy. Students learn practical skills to assess, plan lessons, implement, and reflect on teaching of language and literacy to 4 through 6 year olds. Special attention is given to Texas Prekindergarten guidelines and Kindergarten TEKS for language and literacy. Prerequisite(s): Accepted to graduate school and EC-6 certification (or comparable for EC teaching).

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDEC5322 - Teaching PK-K Math and Science

General

Subject code	Catalog Number
EDEC	5322

Catalog Description

5322. 3 hours. Inquiry based and experiential approach to understanding 4 through 6 year olds development of math and science concepts. Begins with physical, cognitive, social, and emotional development of 4 through 6 year olds as it relates to math and science concepts. Students learn practical skills to assess, plan lessons, implement, and reflect on teaching of math and science concepts to 4 through 6 year olds. Special attention is given to Texas Prekindergarten guidelines and Kindergarten TEKS for math and science. Prerequisite(s): Accepted to graduate school and EC-6 certification (or comparable for EC teaching).

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2789D2

EDEC5412 - Advanced Interventions for Pre-K/K Language and Literacy

General

Subject code	Catalog Number
EDEC	5412

Catalog Description

5412. 3 hours. Inquiry based and experiential approach to advanced interventions for Pre-K students who are not meeting developmentally expected language and literacy goals. Students learn practical skills of assessment and language/literacy intervention strategies (e.g. Response to Intervention strategies) as well as parent consultation. Special attention is given to poverty, language differences, behavior challenges, and disabilities that may impact Pre-K language and literacy development.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDEC5422 - Advanced Interventions for Pre-K/K Math and Science

General

Subject code

EDEC

Catalog Number

5422

Catalog Description

5422. 3 hours. Inquiry based and experiential approach to advanced interventions for Pre-K students who are not meeting developmentally expected math and science goals. Students learn practical skills of assessment and math and science intervention strategies (e.g. Response to Intervention strategies) as well as parent consultation. Special attention is given to poverty, language differences, behavior challenges, and disabilities that may impact Pre-K math and science development.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2789D2

EDEC5513 - Advanced Studies in Early Childhood Education

General

Subject code

EDEC

Catalog Number

5513

Catalog Description

5513. 3 hours. Advanced survey of theory/philosophy and research related to educating children. Integrative and comprehensive assessment of both classic and recent contributions in the field of early childhood education. Course requires involvement in early childhood setting.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDEC5523 - Early Childhood Studies Seminar

General

Subject code

EDEC

Catalog Number

5523

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDEC5643 - Leadership and Supervision of Programs

General

Subject code

EDEC

Catalog Number

5643

Catalog Description

5643. 3 hours. Issues and problems in administration of programs for children, youth and families. Includes administrative leadership of programs and staff, effective staff development and supervision.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDEC5653 - Making the Literacy Connection: Language to Reading

General

Subject code

EDEC

Catalog Number

5653

Catalog Description

5653. 3 hours. The study of the development of literacy in young children through oral language, listening comprehension, alphabetic knowledge, print awareness and reading. Addresses young children's communication, language diversity, age-appropriate characteristics and appropriate instructional techniques to support literacy and reading. Includes techniques for assessment and evaluation of early language development.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDEC5800 - Special Topics in Early Childhood Studies

General

Subject code Catalog Number
EDEC 5800

Catalog Description

5800. 1-3 hours each. Organized classes designed to accommodate the needs of students and demands of program development not met by regular offerings. Short courses and workshops on specific topics are offered on a limited basis, to be repeated only upon demand. May be repeated for credit.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
1 3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
1

Financial Aid Units

Financial Aid Units

Value:
1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDEC5900 - Special Problems

General

Subject code Catalog Number
EDEC 5900

Catalog Description

5900. 1-3 hours each. Open to graduate students capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
1 3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
1

Financial Aid Units

Financial Aid Units

Value:
1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDEE5020 - Advanced Studies in Elementary School Mathematics

General

Subject code Catalog Number
EDEE 5020

Catalog Description

5020. Advanced Studies in Elementary School Mathematics. 3 hours. Modern curricula and techniques. The content, scope, philosophy and pedagogical strategies of several modern mathematics curricula and their utilization in upgrading mathematics instruction in the elementary school. Prerequisite(s): EDEE 4350.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDEE5050 - Advanced Studies in Elementary School Science

General

Subject code

EDEE

Catalog Number

5050

Catalog Description

5050. Advanced Studies in Elementary School Science. 3 hours. Modern curricula and techniques. The content, scope, philosophy and pedagogical strategies of several modern science curricula and their utilization in upgrading science instruction in the elementary school. Prerequisite(s): EDEE 4330.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDEE5101 - Student Teaching in EC through Grade 6

General

Subject code

EDEE

Catalog Number

5101

Catalog Description

3 hours. Certification program requires 6 hours total, to be taken simultaneously. Teaching under supervision. This course is designed for UNTD teacher certification candidates in the post-baccalareate program. It includes supervision by university faculty and support from a school-based mentor teacher. Content includes supervised application of the Texas Pedagogy and Professional Responsibilities Standards. Requirements include classroom teaching under the leadership of the mentor or cooperating teacher and guidance of the supervisor. Research paper and a professional portfolio may also be required. Pass/No pass only. Prerequisite(s): Admission to Teacher Education and approval of Field Experience Coordinator. Contact advisor.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)
2789D2

EDEE5102 - Student Teaching in EC through Grade 6

General

Subject code	Catalog Number
EDEE	5102

Catalog Description

3 hours. Certification program requires 6 hours total, to be taken simultaneously. Teaching under supervision. This course is designed for UNTD teacher certification candidates in the post-baccalareate program. It includes supervision by university faculty and support from a school-based mentor teacher. Content includes supervised application of the Texas Pedagogy and Professional Responsibilities Standards. Requirements include classroom teaching under the leadership of the mentor or cooperating teacher and guidance of the supervisor. Research paper and a professional portfolio may also be required. Pass/No pass only. Prerequisite(s): Admission to Teacher Education and approval of Field Experience Coordinator. Contact advisor.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
2789D2

EDEE5103 - Student Teaching in Grades 4-8

General

Subject code	Catalog Number
EDEE	5103

Catalog Description

3 hours. Certification program requires 6 hours total, to be taken simultaneously. Teaching under supervision. This course is designed for UNTD teacher certification candidates in the post-baccalareate program. It includes supervision by university faculty and support from a school-based mentor teacher. Content includes supervised application of the Texas Pedagogy and Professional Responsibilities Standards. Requirements include classroom teaching under the leadership of the mentor or cooperating teacher and guidance of the supervisor. Research paper and a professional portfolio may also be required. Pass/No pass only. Prerequisite(s): Admission to Teacher Education and approval of Field Experience Coordinator. Contact advisor.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
2789D2

EDEE5104 - Student Teaching in Grades 4-8

General

Subject code	Catalog Number
EDEE	5104

Catalog Description

5103. Student Teaching in Grades 4-8. 3 hours. Certification program requires 6 hours total, to be taken simultaneously. Teaching under supervision. This course is designed for UNTD teacher certification candidates in the post-baccalareate program. It includes supervision by university faculty and support from a school-based mentor teacher. Content includes supervised application of the Texas Pedagogy and Professional Responsibilities Standards. Requirements include classroom teaching under the leadership of the mentor or cooperating teacher and

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDEE5900 - Special Problems

General

Subject code

EDEE

Catalog Number

5900

Catalog Description

5900. Special Problems. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor. Open only to resident students.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

1

Financial Aid Units

Financial Aid Units

Value:

1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Department(s)

2789D2

EDEE5910 - Special Problems

General

Subject code

EDEE

Catalog Number

5910

Catalog Description

5910. Special Problems. 1-3 hours.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

1

Financial Aid Units

Financial Aid Units

Value:

1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Department(s)

2789D2

EDLE5300 - Introduction to Educational Leadership

General

Subject code

EDLE

Catalog Number

5300

Catalog Description

5300. 3 hours (3;0;0). Focuses on instructional leadership development and serves as the introductory course for degrees and certification in educational administration. Includes a study of campus-level leadership and accountability and concomitant roles and responsibilities; as well as interrelationships among administrators, teachers, students, parents and community groups. Degree plans are developed and the major professor/adviser is assigned. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered Fall, Spring, Summer

Department(s) 2789D2

EDLE5310 - Research in Educational Leadership

General

Subject code EDLE Catalog Number 5310

Catalog Description
3 hours (3;0;0). This course is designed to allow students to use methods and procedures in educational research to address problems in classrooms and schools from the perspective of a campus leader and change agent. Prerequisite(s): EDLE 5300 and EDLE 5330. Course Typically Offered: Fall, Spring, Summer.

Career UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress

Units Value: 3

Financial Aid Units

Financial Aid Units

Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered Fall, Spring, Summer

Department(s) 2789D2

EDLE5330 - The Principalsip

General

Subject code EDLE Catalog Number 5330

Catalog Description
5330. 3 hours (3;0;0). Study of instructional leadership as it relates to the improvement of instruction, effective schools and ongoing effective program delivery by personnel. Areas to be explored and discussed include significant and recent research and best practices of instructional leadership, learning theory, the change process, school climate and culture, effective teaching methods and the relationship of instruction to curriculum. Course Typically Offered: Fall, Spring, Summer.

Career UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDLE5350 - Residency I - Educational Leadership

General

Subject code

EDLE

Catalog Number

5350

Catalog Description

3 hours (3;0;0). Provision for on-the-job experience and professional study in administration and supervision as directed by the student's major adviser. Required for Texas professional certificate for educational leadership. Not applicable to other degree programs. The Residency requires 160 hours of on-site experience at either an elementary or secondary school. Prerequisite(s): EDLE 5300 and EDLE 5330. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2789D2

EDLE5352 - The Residency II - Educational Leadership

General

Subject code

EDLE

Catalog Number

5352

Catalog Description

3 hours. The purpose of this course is to provide a comprehensive and holistic study of school leadership competencies: The course will explore topics such as feedback, ethics, restorative discipline practices, authentic and team leadership, and strategic planning. Prerequisite(s): EDLE 5350. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2789D2

EDLE5360 - Leadership for Social Justice

General

Subject code

EDLE

Catalog Number

5360

Catalog Description

5360. 3 hours (3;0;0). The situation of PK-12 schooling for school-dependent children in the United States points to various inequities (Connell, 1993; Hodgkinson, 1995; Jackson, 2011; Land & Legters, 2002; Larson & Murtadha, 2002). In addition to disadvantaging poor and/or school-dependent children, females, special needs children, racial and ethnic minority children, second language learners, and children of recent immigrant parents are often disadvantaged. These circumstances call for responsible, socially-just leadership that seeks to redress institutional injustice and to saturate culturally-and socially-responsive teaching and learning throughout the educational institution. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
0

Academic Progress Units

Academic Progress Units Value:
3

Financial Aid Units

Financial Aid Units Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE5370 - Leadership of Assessment, Accountability, and Evaluation

General

Subject code **Catalog Number**
EDLE 5370

Catalog Description

5370. 3 hours (3;0;0). Key standards, concepts, and skills related to student assessment, data analysis, campus and district evaluation, and various teacher evaluation systems. Aspects of the Texas school accountability system and how key standards and evaluation apply to accountability and school ratings. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
0

Academic Progress Units

Academic Progress Units Value:
3

Financial Aid Units

Financial Aid Units Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE5380 - Leadership Externship

General

Subject code **Catalog Number**
EDLE 5380

Catalog Description

3 hours (3;0;0). Leadership Externship for on-the-job experience and professional study in STEM education. The course provides field experience with community and university partners to exposure students to job opportunities and make school competency connections in STEM fields. Prerequisite(s): EDLE 5330, EDLE 5650, EDLE 5300, EDLE 5500. Course Typically Offered: Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

2789D2

EDLE5390 - Campus-Level School Law

General

Subject code

EDLE

Catalog Number

5390

Catalog Description

5390. 3 hours (3;0;0). Provides an understanding of important constitutional, statutory, administrative and case law as it pertains to the everyday operation of schools in Texas. Students learn the legal framework within which schooling takes place and how it structures the decisions that campus administrators make. Primary emphasis is placed on legal issues facing campus-level administrators.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDLE5400 - Management of School Resources

General

Subject code

EDLE

Catalog Number

5400

Catalog Description

5400. 3 hours (3;0;0). Study and analysis of school resources including financial, budgetary and capital resources with particular application to school building-level administrators. The course focuses on theory as well as management. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)
2789D2

EDLE5500 - Practicum in Educational Leadership

General

Subject code	Catalog Number
EDLE	5500

Catalog Description

5500. 3 hours (3;0;0). Provision for on-the-job experience and professional study in administration and supervision as directed by the student's major adviser. Required for Texas professional certificate for educational leadership. Not applicable to other degree programs. The practicum requires 160 hours of on-site experience at either an elementary or secondary school. Prerequisites: 6 hours; EDLE 5300, EDLE 5330. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2789D2

EDLE5550 - Leadership in Educational Technology

General

Subject code	Catalog Number
EDLE	5550

Catalog Description

3 hours (3;0;0). The course is designed to help school leaders develop an understanding of supporting technological change at the campus level. Topics include a study of the tools needed for planning, decision-making, and creating and supporting a culture for learning and change. Candidates will learn the essential educational technology skills for 21st century skills success in today's schools. The course will focus on critical thinking, problem solving, communication, creativity and collaboration, and strategies for leading the school into the ongoing process of technology integration. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDLE5600 - Race, Class and Gender Issues in Education

General

Subject code	Catalog Number
EDLE	5600

Catalog Description

5600. 3 hours (3;0;0). Race, class and gender equities exist throughout educational systems. Students critically examine issues related to providing leadership for a diverse student population. Students learn what it means to be a culturally responsive leader and to review research and debunk stereotypes and negative views. Students begin to recognize all learners as capable, motivated, resilient and able to build on cultural strengths. Strategies for school change are also explored.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDLE5610 - Leadership of the School Community

General

Subject code Catalog Number
EDLE 5610

Catalog Description
5610. 3 hours (3;0;0). Every administrator in an educational organization has a responsibility to engage in public relations on a daily basis. The primary objective of this course is to examine school-based public relations with the context of life in an information age, practice in schools shared decision-making, and sustained demands for school improvement. Students study three critical dimensions of school public relations: informing the public; modifying attitudes and opinions; integrating the actions and attitudes of an organization with those of its public. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE5620 - Leadership for Student Educational Services

General

Subject code Catalog Number
EDLE 5620

Catalog Description
5620. 3 hours (3;0;0). Designed to investigate the values, theoretical bases, best practices and challenges for leaders who administer student educational services at the school or district levels. Provides a review of federal laws, rules, regulations and expectations for students placed at risk in educational settings by circumstances and situations beyond their control. Emphasis on students who are educationally disadvantaged because of poverty, language differences, disabilities, interests and academic performance or lack thereof. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDLE5630 - Organizational Change and School Improvement

General

Subject code	Catalog Number
EDLE	5630

Catalog Description

5630. 3 hours (3;0;0). School change and improvement from the perspectives of classical/rational organizational theory, open systems theory, contingency theory and social systems theories. Content includes research on school change and school improvement, strategic planning, effects of major reform initiatives in the 1980s and 1990s, and the development of the literature review in a research study. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDLE5640 - Leadership for School Law and Finance

General

Subject code	Catalog Number
EDLE	5640

Catalog Description

5640. 3 hours (3;0;0). A study of philosophical foundations and principals of school law, the roles, responsibilities, systems and procedures in school business matters. Includes budgeting, taxation, and statutory programs for school support, fiscal management, business operations, legal framework for school programming, government structures, and federal, state, and local regulations. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE5650 - Professional Development and Supervision

General

Subject code Catalog Number
EDLE 5650

Catalog Description
5650. 3 hours (3;0;0). Provides students with the knowledge, interpersonal skills and technical skills to accomplish the supervisory tasks of direct assistance to teachers and professional development. Students learn how to implement models of professional development, especially job-embedded professional development, and how to apply the basic processes of developmental supervision, clinical supervision and coaching. In addition, the course addresses the relationship of effective supervisory behaviors to appraisal processes. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE5680 - Administration of the K-12 Curriculum

General

Subject code Catalog Number
EDLE 5680

Catalog Description
5680. 3 hours (3;0;0). Examines the interaction among curriculum, instruction and assessment at site, district and national levels. Theoretical knowledge as well as site and district based curricular projects are included. The student develops an understanding of the critical importance of research based yet practical curriculum alignment and coordinated planning in school reform and improvement. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE5700 - Leadership Portfolio

General

Subject code Catalog Number
EDLE 5700

Catalog Description
5700. 3 hours (3;0;0). A comprehensive view of educational leadership with an emphasis on action research methods. Prerequisite(s): EDLE 5300, EDLE 5330. Corequisite(s): EDLE 5500. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value: 3

Academic Progress Units

Academic Progress
Units Value: 3

Financial Aid Units

Financial Aid Units
Value: 3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE5800 - Studies in Education

General

Subject code Catalog Number
EDLE 5800

Catalog Description
5800. 1-3 hours each. Organized classes specifically designed to accommodate the needs of students and the demands of program development that are not met by the regular offerings. Short courses and workshops on specific topics are offered on a limited basis, to be repeated only upon demand. May be repeated for credit.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
Value: 3

Academic Progress Units

Academic Progress
Units Value: 1

Financial Aid Units

Financial Aid Units
Value: 1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDLE5900 - Special Problems

General

Subject code Catalog Number
EDLE 5900

Catalog Description
5900. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor and the department chair.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
Value: 3

Academic Progress Units

Academic Progress
Units Value: 1

Financial Aid Units

Financial Aid Units
Value: 1

Course Count (hiding-not using):
1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDLE6031 - Internship Under Practicing School Administrator

General

Subject code

EDLE

Catalog Number

6031

Catalog Description

3 hours (3;0;0). Provision for on-the-job experience or professional study in administration or supervision as directed by student's major adviser. Limited to 6 hours in doctoral degree program. Required for Texas professional certificate for school administration. Not applicable to degree programs. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDLE6032 - Practicum, or Field Problem

General

Subject code

EDLE

Catalog Number

6032

Catalog Description

3 hours (3;0;0). Provision for on-the-job experience or professional study in administration or supervision as directed by student's major adviser. Limited to 6 hours in doctoral degree program. An elective for doctoral candidates in administrative leadership. Course Typically Offered: Fall, Spring, Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2789D2

EDLE6033 - Internship Under School Superintendent

General

Subject code

EDLE

Catalog Number

6033

Catalog Description

3 hours (3;0;0). Provision for on-the-job experience or professional study in administration or supervision as directed by student's major adviser. Limited to 6 hours in doctoral degree program. Required for Texas professional certificate for superintendent. Not applicable to degree programs. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
3

Academic Progress Units

Academic Progress Units Value:
3

Financial Aid Units

Financial Aid Units Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE6110 - Advanced Theory and Research in Administration

General

Subject code **Catalog Number**
EDLE 6110

Catalog Description

3 hours (3;0;0). Contemporary inquiry in educational administration. The course examines the impact of positivism, subjectivism and functionalism and its critics on recent research on school organization and administration. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
3

Academic Progress Units

Academic Progress Units Value:
3

Financial Aid Units

Financial Aid Units Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE6510 - Seminar in Advanced Education Law

General

Subject code **Catalog Number**
EDLE 6510

Catalog Description

3 hours (3;0;0). Builds on the content of the prerequisite course by focusing on legal and policy issues of particular concern to top-level educational policymakers and administrators. Topics include such complex issues as the role of the state in education, parental rights, school choice and vouchers, privatization, religion on campus, school desegregation and integration, and legal liability for constitutional wrongs. Topics vary, depending upon the current school reform agenda. Underlying concerns that drive the development of legal mandates in schooling are explored. Prerequisite(s): EDLE 5390 or equivalent. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE6530 - Educational Facilities

General

Subject code	Catalog Number
EDLE	6530

Catalog Description
3 hours (3;0;0). The planning, design, construction, maintenance and evaluation of educational facilities. Develops awareness and skills related to population projections, needs assessment, educational specifications, site selection, rehabilitation of buildings, maintenance and operation of educational facilities, and building evaluation surveys. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE6570 - Seminar in Advanced Educational Finance

General

Subject code	Catalog Number
EDLE	6570

Catalog Description
3 hours (3;0;0). Problems and issues involved in financing the public schools. The context and methodology of the course are suitable for educators working at all levels in the public schools and are directly relevant to their current problems and needs. Prerequisite(s): EDLE 5520 or consent of instructor. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDLE6590 - The Superintendency

General

Subject code	Catalog Number
EDLE	6590

Catalog Description
3 hours (3;0;0). An advanced course dealing with the basic functions of the superintendency planning, programming, communicating and evaluating and the current issues and problems confronting the practicing educational administrator. Prerequisite(s): EDAD 5330 and 5450, or consent of instructor. Course Typically Offered: Fall, Spring, Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2789D2

EDRE5070 - Literacy Development for English Language Learners

General

Subject code	Catalog Number
EDRE	5070

Catalog Description

3 hours (0;0;3). A detailed analysis of reading and writing instruction for English language learners. Includes theoretical models, recognition of current issues related to integrated literacy instruction, and delineates best practices for English literacy development in educational settings. Course Typically Offered: Summer and Either Fall or Spring

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Summer

Department(s)
2789D2

EDRE5180 - Advanced Assessment and Evaluation in Reading

General

Subject code	Catalog Number
EDRE	5180

Catalog Description

3 hours (3;0;0). An exploration of current techniques for assessment and evaluation in reading. Merging assessment and instruction in classrooms is emphasized. Prerequisite(s): EDRE 5370 or equivalent. Course Typically Offered: To Be Determined.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
2789D2

EDRE5190 - Reading Assessment and Instruction for Special Populations

General

Subject code	Catalog Number
EDRE	5190

Catalog Description
3 hours (3;0;0). Development, implementation and evaluation of assessment and instructional procedures in reading for special populations. Supervised instruction in a clinic setting is required. Prerequisite(s): EDRE 5180 or equivalent. May be repeated once for credit. Course Typically Offered: To Be Determined.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Department(s)
2789D2

EDRE5200 - Development and Supervision of Reading Programs

General

Subject code	Catalog Number
EDRE	5200

Catalog Description
5200. 3 hours. Analysis of the total reading program, emphasizing specific strategies for improvement of programs. Prerequisite(s): EDRE 5370 or equivalent. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2789D2

EDRE5370 - Advanced Reading Theory/ Practice

General

Subject code	Catalog Number
EDRE	5370

Catalog Description

3 hours (3;0;0). A program designed to provide understanding of the many facets of the reading act, to provide opportunities for evaluation of approaches to teaching reading and to acquaint students with basic research in reading. Prerequisite(s): EDRE 4820 or equivalent. Course Typically Offered: To Be Determined.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
2789D2

EDRE5520 - Writing Workshop Approaches

General

Subject code	Catalog Number
EDRE	5520

Catalog Description

5520. 3 hours. This course includes theory, research, and instructional practice related to composition instruction and writing workshop approaches, including classroom organization, the writing process, and performance-based assessment practices. This may be repeated for credit with advisor approval for a maximum of 6 hours.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
2

Total Credits Allowed:
6

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDRE5550 - Literacy Instruction in Our Culturally Diverse Society

General

Subject code	Catalog Number
EDRE	5550

Catalog Description

5550. 3 hours. Establishes an awareness of the significance of culturally responsive literacy instruction and an understanding of the various components and characteristics of a learning context that support a diverse population. Emphasis on instruction, multicultural children's literature, issues surrounding literacy instruction and assessment of such. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3
Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered: Fall

Department(s): 2789D2

EDRE5900 - Special Problems

General

Subject code: EDRE Catalog Number: 5900

Catalog Description
5900. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor. Open only to resident students. Course Typically Offered: On Demand.

Career: UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 1

Financial Aid Units

Financial Aid Units Value: 1

Course Count (hiding-not using): 1

Repeat for Credit: Yes

Number Of Repeats: 33

Total Credits Allowed: 99

Terms Course Typically Offered: On Demand

Department(s): 2789D2

EDSE5003 - Successful Teaching in the Secondary School

General

Subject code: EDSE Catalog Number: 5003

Catalog Description
5003. Successful Teaching in the Secondary School. 3 hours. This course will provide preparation for successful teaching in the contemporary secondary school. It will focus on instructional planning, teaching strategies, classroom management and other teacher competencies necessary in today's diverse classrooms. Prerequisite(s): EDSE 5001 and 5002.

Career: UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDSE5004 - Literacy for All

General

Subject code

EDSE

Catalog Number

5004

Catalog Description

5004. Literacy for All. 3 hours. Provides a brief overview of relevant theory with emphasis on practical applications. Designed to help prospective and practicing middle and secondary school teachers in all content areas increase and enhance students' learning, especially from printed materials. Also helps secondary teachers recognize and compensate for the variety of students' ability levels. Includes cognition related to reading, Metacognition, schemata, constructivism, vocabulary learning, writing to learn, literacy strategy instruction, assessment of literacy, text analysis, academic diversity and the use of resources other than textbooks to enhance learning.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDSE5108 - Student Teaching in the Secondary Schools

General

Subject code

EDSE

Catalog Number

5108

Catalog Description

3 hours. Teaching under supervision. Prerequisite(s): EDSE 5001, 5002, 5003, 5004 and 5130. Research paper may be required. Required for those seeking secondary certification. See student teaching program for details. Pass/no pass only.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDSE5118 - Student Teaching in the Secondary Schools

General

Subject code

EDSE

Catalog Number

5118

Catalog Description

3 hours. Teaching under supervision. Prerequisite(s): EDSE 5001, 5002, 5003, 5004 and 5130. Research paper may be required. Required for those seeking secondary certification. See student teaching program for details. Pass/no pass only.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Department(s) 2789D2

EDSE5310 - Pedagogical Content Knowledge for Teachers of Algebra

General

Subject code Catalog Number
EDSE 5310

Catalog Description
3 hours. Research based practices in the teaching of algebra. This course focuses on the nature of algebraic thinking and reasoning as well as the overarching algebraic concepts. Prerequisite(s): Certification in middle or secondary mathematics or permission of instructor.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress

Units Value: 3

Financial Aid Units

Financial Aid Units

Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Department(s) 2789D2

EDSE5320 - Pedagogical Content Knowledge for Teachers of Geometry

General

Subject code Catalog Number
EDSE 5320

Catalog Description
5320. Pedagogical Content Knowledge for Teachers of Geometry. 3 hours. Research-based practices in the teaching of geometry. This course focuses on the nature of geometric thinking and reasoning as well as the overarching geometric concepts. Prerequisite(s): Certification in middle or secondary mathematics or permission of instructor.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units

Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDSE5330 - Assessment of Learning in Mathematics Education

General

Subject code

EDSE

Catalog Number

5330

Catalog Description

5330. Assessment of Learning in Mathematics Education. 3 hours. Emphasis on alternatives for evaluating mathematical thinking. Attention is given to concept mapping and clinical interviewing from a constructivist perspective. Prerequisite(s) : Certification in middle or secondary mathematics or permission of instructor.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDSE5340 - Innovations in Mathematics Teaching and Learning

General

Subject code

EDSE

Catalog Number

5340

Catalog Description

5340. Innovations in Mathematics Teaching and Learning. 3 hours. Knowledge and skills for adopting innovations in mathematics teaching and learning. Attention is given to situated learning and to equitable learning opportunities for students. Prerequisite(s) : Certification in middle or secondary mathematics or permission of instructor.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

2789D2

EDSE5400 - Curriculum Development in the Middle School

General

Subject code

EDSE

Catalog Number

5400

Catalog Description

5400. Curriculum Development in the Middle School. 3 hours. Analysis of the bases and techniques for curriculum development in the middle school with particular emphasis on the nature of the early adolescent learner and salient

Elements of middle school theory. Includes practical problems in developing
 UNT Dallas Graduate schools and implementation of innovation in the middle school
 setting. (Same as EDEE 5400.)

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
 Value:
 3

Academic Progress Units

Academic Progress
 Units Value:
 3

Financial Aid Units

Financial Aid Units
 Value:
 3

Course Count (hiding-not using):
 1

Repeat for Credit:
 No

Number Of Repeats:
 1

Total Credits Allowed:
 3

Department(s)
 2789D2

EDSE5800 - Studies in Education

General

Subject code	Catalog Number
EDSE	5800

Catalog Description
 5800. Studies in Education. 1-3 hours each. Organized classes specifically designed
 to accommodate the needs of students and the demands of program development
 that are not met by the regular offerings. Short courses and workshops on specific
 topics organized on a limited-offering basis, to be repeated only upon demand. May
 be repeated for credit. (Same as EDCI/EDEE 5800-5810.)

Career
 UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
 Value:
 3

Academic Progress Units

Academic Progress

Units Value:
 1

Financial Aid Units

Financial Aid Units
 Value:
 1

Course Count (hiding-not using):
 1

Repeat for Credit:
 Yes

Number Of Repeats:
 33

Total Credits Allowed:
 99

Department(s)
 2789D2

EDSE5900 - Special Problems

General

Subject code	Catalog Number
EDSE	5900

Catalog Description
 5900. Special Problems. 1-3 hours each. Open to graduate students who are
 capable of developing a problem independently. Problems chosen by the student
 and approved in advance by the instructor. Open only to resident students.

Career
 UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
 Value:
 3

Academic Progress Units

Academic Progress
 Units Value:
 1

Financial Aid Units

Financial Aid Units
 Value:
 1

Course Count (hiding-not using):
 1

Repeat for Credit:
 Yes

Number Of Repeats:
 33

Total Credits Allowed:

99

Department(s)

2789D2

EDSE5910 - Special Problems

General

Subject code

EDSE

Catalog Number

5910

Catalog Description

5910. Special Problems. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor. Open only to resident students.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

1

Financial Aid Units

Financial Aid Units

Value:

1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Department(s)

2789D2

EDSP5020 - Behavior Management and Positive Behavior Interventions and Supports

General

Subject code

EDSP

Catalog Number

5020

Catalog Description

5020. 3 hours. This course investigates the relevant legal and ethical issues regarding discipline of students with disabilities. Collaborative models or design, implementation, and evaluation of positive behavior support plans based on functional analysis of behavior. Prerequisite(s): Acceptance to Graduate School.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2789D2

EDSP5030 - Individualized Evaluation for Educational Decision Making

General

Subject code

EDSP

Catalog Number

5030

Catalog Description

5030. 3 hours. This course includes intensive theoretical and practical study of the instruments and processes used for nondiscriminatory evaluation of students with disabilities in the area of academic, social and vocational function. Analysis of test construction, considerations of legal and ethical issues in the administration of specific tests and the interpretation of various scores to provide an examination and implementation of research-based effective strategies and materials for teaching students with diagnosed disabilities. Emphasis is on transfer and generalization in inclusive settings, including physical and academic prompts and adaptations. Focus is also on IEP development, responsive to Texas Essential Knowledge and Skills and indicative of assessments including Texas Alternative Assessment. Prerequisite(s): Acceptance to Graduate School.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
0

Academic Progress Units

Academic Progress Units Value:
3

Financial Aid Units

Financial Aid Units Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDSP5040 - Methods of Teaching Students with Disabilities

General

Subject code **Catalog Number**
EDSP 5040

Catalog Description
5040. 3 hours. This course includes investigation of state and federal legislation, Texas Essential Knowledge and Skills learning standards, general curriculum and curriculum materials from varied sources. Other course topics include development of curricula, employing learning styles research, bodies of knowledge from professional organizations of the disciplines, curriculum adaptation, collaboration models, instructional delivery, student advocacy, matching curricula to individual learners, technology, and case-by-case problem solving. In addition, this course provides an exploration of assessment strategies for systematic monitoring of student progress, curriculum appropriateness, alternative communication modes, alternative assessment use in the general education classroom, grading, error analysis, and instructional planning. Course also provides experience in peer coaching, team teaching, team assessing and models for collaboration. Prerequisite(s): Acceptance to Graduate School.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
0

Academic Progress Units

Academic Progress Units Value:
3

Financial Aid Units

Financial Aid Units Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDSP5050 - Legal Aspects of Special Education

General

Subject code **Catalog Number**
EDSP 5050

Catalog Description
5050. 3 hours. Study of philosophical, historical and legal foundations of special education. Investigation of the progression of service delivery models from segregation to inclusive settings and the self-determination of persons with disabilities across the lifespan. Prerequisite(s): Acceptance to Graduate School.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 **Max Units:** 3

Contact Hours

Contact Hours Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDSP5200 - Characteristics of Individuals with Learning Disabilities

General

Subject code Catalog Number
EDSP 5200

Catalog Description
5020. 3 hours. An overview of the field of learning disabilities that includes an analysis of definitions, etiological factors, classification schemes and intervention models.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

EDSP5220 - Learning Strategies for Individuals with Cognitive Disorders

General

Subject code Catalog Number
EDSP 5220

Catalog Description
5220. 3 hours. Focus on learning strategies designed for individuals with disabilities. Prerequisite(s): EDSP 5020.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2789D2

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDSP5330 - Classroom and Behavioral Management Strategies for Exceptional Learners

General

Subject code

EDSP

Catalog Number

5330

Catalog Description

5330. 3 hours. Focus on a variety of classroom-based approaches to aid in the behavioral management of exceptional learners. Students learn how to implement individualized techniques including applied behavioral analysis, as well as larger-group strategies, to foster positive behavioral, social and emotional growth. Special attention is given to the development of behavioral intervention plans and positive behavioral supports for students with challenging behaviors.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDSP5510 - Educational Appraisal of Exceptional Learners

General

Subject code

EDSP

Catalog Number

5510

Catalog Description

5510. 3 hours. Examines basic testing procedures and terminology as it relates to the exceptional learner. Analysis of statistics used in test development and interpretation of test data. Use of test data in developing individual education plans. Examines curriculum-based assessment issues. Focuses on the development and use of knowledge and practical skills necessary for effective administration and interpretation of authentic assessment and documenting student achievement gains among diverse and exceptional learners. Field experiences include administration of academic and teacher-made assessments.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDSP5520 - Special Education Law

General

Subject code

EDSP

Catalog Number

5520

Catalog Description

5520. 3 hours. Provides teachers, educational disagnoticians and school administrators the opportunity to examine federal and state laws pertaining to the delivery of special education services. Addresses the legal development of the discipline of special education as well as the current requirements for the provision of a free and appropriate education to students with disabilities.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDSP5900 - Special Problems

General

Subject code

EDSP

Catalog Number

5900

Catalog Description

5900. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor. Open only to resident students.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

1

Financial Aid Units

Financial Aid Units

Value:

1

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

33

Total Credits Allowed:

99

Terms Course Typically Offered

On Demand

Department(s)

2789D2

EDSP5910 - Special Problems

General

Subject code

EDSP

Catalog Number

5910

Catalog Description

5910. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor. Open only to resident students.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 1

Financial Aid Units

Financial Aid Units Value: 1
Course Count (hiding-not using): 1
Repeat for Credit: Yes
Number Of Repeats: 33

Total Credits Allowed: 99
Terms Course Typically Offered: On Demand
Department(s): 2789D2

EDSP5920 - Special Problems

General

Subject code: EDSP Catalog Number: 5920

Catalog Description: 5920. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and approved in advance by the instructor. Open only to resident students.

Career: UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 1

Financial Aid Units

Financial Aid Units Value: 1
Course Count (hiding-not using): 1
Repeat for Credit: Yes
Number Of Repeats: 33
Total Credits Allowed: 99
Terms Course Typically Offered: On Demand
Department(s): 2789D2

EMSA5300 - Emergency Preparedness and Planning

General

Subject code: EMSA Catalog Number: 5300

Catalog Description: 3 hours (3;0;0). Planning and training for hazards and disaster management at the organizational level; review of public education and preparedness efforts at community level, review of applicable research on disaster planning will be explored. Course Typically Offered: Fall.

Career: UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 0

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3
Course Count (hiding-not using): 1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

EMSA5310 - Emergency Preparedness and Geographic Information Systems

General

Subject code

EMSA

Catalog Number

5310

Catalog Description

3 hours (3;0;0). Planning and training for hazards and disaster management at the organizational level; review of public education and preparedness efforts at community level, review of applicable research on disaster planning will be explored. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

0745D2

EPSY5123 - Human Development Across the Life Span

General

Subject code

EPSY

Catalog Number

5123

Catalog Description

5123. 3 hours. The processes and stages that individuals undergo as they progress from birth through old age and death are studied from a human ecological perspective. Developmental tasks and concepts are explored. Prerequisite(s): Consent of instructor.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

0733D2

EPSY5210 - Ed Statistics

General

Subject code

EPSY

Catalog Number

5210

Catalog Description

5210. 3 hours. Descriptive and inferential statistical concepts and techniques commonly used in educational research. Organization of data, graphical representation, measures of central tendency and variability, normal distribution curve, sampling theory and tests of significant differences between related and independent samples.

UNT Dallas

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
0733D2

EPSY5900 - Special Problems

General

Subject code Catalog Number
EPSY 5900

Catalog Description
5900. 1-3 hours each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and developed through conferences with the instructor. Prerequisite(s): Consent of department.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
12

Total Credits Allowed:
12

Terms Course Typically Offered
On Demand

Department(s)
0733D2

EPSY5910 - Special Problems

General

Subject code Catalog Number
EPSY 5910

Catalog Description
5910. 1-3 hour each. Open to graduate students who are capable of developing a problem independently. Problems chosen by the student and developed through conferences with the instructor. Prerequisite(s): Consent of department.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 1 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:

Yes

Number Of Repeats:

12

Total Credits Allowed:

12

Terms Course Typically Offered

On Demand

Department(s)

2789D2

FINA5030 - Foundations of Finance for Business

General

Subject code

FINA

Catalog Number

5030

Catalog Description

3 hours. Provides an understanding of finance concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the finance deficiency requirement for MBA students. May not be taken for credit if FINA 3370 or the equivalent has been taken with a grade earned of C or better. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

School of Business

FINA5040 - Introduction to Finance and Financial Mathematics

General

Subject code

FINA

Catalog Number

5040

Catalog Description

5040. 1.5 hours. Provides an understanding of finance terms, procedures and concepts used by managers in making financial decisions. Basic concepts and techniques of finance; the role of financial markets and institutions, interest rates, inflation, and yield curve determinants; analysis and interpretation of financial statements and ratios; financial mathematics to understand the time value of money; and bond and stock valuation models. This course meets the deficiency requirement of finance for MBA candidates and may be counted as part of a graduate program in a field other than business administration. No credit if ECON 1100 and ECON 1110 already taken.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

1.5

Max Units:

1.5

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

1.5

Financial Aid Units

Financial Aid Units

Value:

1.5

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

1.5

Terms Course Typically Offered

FALL SPRNG

Department(s)

School of Business

FINA5170 - Financial Management

General

Subject code	Catalog Number
FINA	5170

Catalog Description

5170. 3 hours. Tools and techniques used and proposed in corporate financial management. Analysis of the investment and financing decisions and the environment in which such decisions are made are covered in readings, case problems and class discussion. Offered in Spring only. Prerequisite(s): FINA 3770 (or equivalent) and admission to MBA program. Course Typically Offered: Fall, Spring, and Summer.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
School of Business

FINA5650 - Contemporary Issues in Finance

General

Subject code	Catalog Number
FINA	5650

Catalog Description

5650. 3 hours. Current topics as selected by the instructor. May include cases and/or lecture format. Prerequisite(s): Consent of instructor. May be repeated for credit.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
91

Total Credits Allowed:
99

Terms Course Typically Offered
On Demand

Department(s)
School of Business

GEOG5300 - Introduction to Geographic Information Systems

General

Subject code	Catalog Number
GEOG	5300

Catalog Description

5300. 3 hours. An introduction to quantitative and qualitative GIS and digital mapping techniques. How to acquire, evaluate and create geospatial data and the foundations of geospatial analysis. Apply skills to real world problems in relevant field of study.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

1483D2

HMGT5301 - Advanced Lodging and Revenue Management

General

Subject code	Catalog Number
HMGT	5301

Catalog Description

5301. 3 hours. Research, revenue management, and strategic management in the lodging industry. Prerequisite(s): Admission to the MBA program. Course Typically Offered: On Demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

School of Business

LING5060 - Second Language Acquisition

General

Subject code	Catalog Number
LING	5060

Catalog Description

5060. Second Language Acquisition. 3 hours. Covers a broad range of issues concerning the acquisition of second languages. Topics include L1-L2 differences, child-adult L2 differences, the teachability of grammar and models of L2 acquisition. Prerequisite(s): ENGL 5040 or LING 5040 or consent of instructor.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

1697D2

LING5080 - Teaching English as a Second Language

General

Subject code Catalog Number
LING 5080

Catalog Description

5080. Teaching English as a Second Language. 3 hours. Current pedagogical theory affecting the teaching of English as a second language. Both theoretical and applied approaches are considered.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Department(s)

1697D2

MATH5001 - Teaching Dual Credit Mathematics

General

Subject code Catalog Number
MATH 5001

Catalog Description

5001. 3 hours (3;0;0). Course planning and course syllabus, the preparation and mechanics of lectures and problem solving sessions, models of instruction, the preparation, administration and grading of examinations, the mathematical foundations of secondary and dual credit curricula; review of the undergraduate mathematics curriculum. Prerequisite(s): Admission to M.Ed. program or consent of instructor. Course Typically Offered: On demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

1875D2

MATH5011 - Mathematical Models for Educators

General

Subject code Catalog Number
MATH 5011

Catalog Description

5011. 3 hours (3;0;0). Algebraic, geometrical and numerical techniques of math modelling. Models formulated for problems arising in applications of mathematics that can be utilized by educators to motivate learning and appreciation of mathematics. Topics may include applications of math in coding theory, graph theory, game theory, difference equations and stochastic difference equations. Prerequisite(s): Admission to M.Ed. program or consent of instructor. Course Typically Offered: On demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

1875D2

MATH5090 - Topics in Math Content and Pedagogy

General

Subject code	Catalog Number
MATH	5090

Catalog Description

5090. 3 hours (3;0;0). This course considers topics in Math content and pedagogy that are not covered in other courses. Potential topics may include advanced mathematical thinking, use of technology in mathematics instruction, research-based practices in teaching undergraduate mathematics; historical development of various mathematical topics, mathematical literacy and proficiency, instructional strategies. Math content topics that promote student learning and appreciation of mathematics and are of interest to math educators. Prerequisite(s): Admission to M.Ed. program or consent of instructor. Course Typically Offered: On demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

1875D2

MATH5611 - Introduction to Mathematical Analysis I

General

Subject code	Catalog Number
MATH	5611

Catalog Description

5611. 3 hours (3;0;0). This is the first part of a two semester course in Introduction to Mathematical Analysis. Topics include: real number system; sequences and series; limit and differentiation, the Riemann integral, sequences of functions, elementary metric space theory including compactness, connectedness and completeness, complex analytic functions, Cauchy's theorem, the Taylor and Laurent series, residues, and Contour integrals. Prerequisite(s): Admission to M.Ed. program or consent of instructor. Course Typically Offered: On demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

1875D2

MATH5621 - Introduction to Mathematical Analysis II

General

Subject code

MATH

Catalog Number

5621

Catalog Description

5621. 3 hours (3;0;0). This is the second part of a two semester course in Introduction to Mathematical Analysis. Topics include: real number system; sequences and series; limit and differentiation, the Riemann integral, sequences of functions, elementary metric space theory including compactness, connectedness and completeness, complex analytic functions, Cauchy's theorem, the Taylor and Laurent series, residues, and Contour integrals. Prerequisite(s): Admission to M.Ed. program or consent of instructor. Course Typically Offered: On demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

1875D2

MATH5680 - Introduction to Probability and Statistics

General

Subject code

MATH

Catalog Number

5680

Catalog Description

5680. 3 hours (3;0;0). Foundation for elementary statistics ; combinatorial analysis, probability, conditional probability, independence, random variables, expectation, generating functions and limit theorems, sampling distributions, point estimation, interval estimation, hypothesis testing, goodness of fit tests, regression and correlation, analysis of variance, and non-parametric methods. Prerequisite(s): Admission to M.Ed. program or consent of instructor. Course Typically Offered: On demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

1875D2

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered Fall

Department(s) School of Business

MGMT5210 - Human Resource Management Seminar

General

Subject code MGMT Catalog Number 5210

Catalog Description
5210. 3 hours. A study of the creation and implementation of human resource policies in public and private organizations. Topics include employment, placement and personnel planning; compensation and benefits; employee and labor relations; training and development; health, safety and security. Designed for non-business graduate students and business graduate students with limited or no background in personnel management. Course Typically Offered: Summer.

Career UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered Summer

Department(s) School of Business

MGMT5230 - Management Seminar

General

Subject code MGMT Catalog Number 5230

Catalog Description
5230. 3 hours. Development of philosophy, strategy and tactics in managing an enterprise. Administrative processes common to all enterprises, including variations needed to meet different situational requirements. Methods of study include extensive reading, exploratory research and seminar discussion.

Career UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

School of Business

MGMT5240 - Project Management

General

Subject code

MGMT

Catalog Number

5240

Catalog Description

5240. 3 hours. Analysis and application of project management techniques and processes to large scale, complex and unique projects. Topics include project selection; planning and organization; negotiation and conflict resolution; budgeting and cost estimation; scheduling; resource allocation; monitoring and control; project auditing; and termination. Course Typically Offered: Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

School of Business

MGMT5300 - Entrepreneurship and Venture Management

General

Subject code

MGMT

Catalog Number

5300

Catalog Description

5300. 3 hours. The creation of new business enterprises and the expansion of current enterprises through the venture. Topics include assessment of entrepreneurial characteristics, the entrepreneurial team, generation and screening of venture ideas, market analysis and technical analysis. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

School of Business

MGMT5310 - Employment, Placement and Personnel Planning

General

Subject code

MGMT

Catalog Number

5310

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
School of Business

MGMT5351 - Organizational Behavior and Leadership

General

Subject code	Catalog Number
MGMT	5351

Catalog Description
3 hours. Applied emphasis In organizational behavior stressing organization-people linkages and Interrelationships, including: supervision, formal participation schemes, appraisals and development, organizational structure, communications, control and conflict resolution. Prerequisite(s): None. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
School of Business

MGMT5352 - Collaboration and Project Management

General

Subject code	Catalog Number
MGMT	5352

Catalog Description
3 hours. Development and selection of tools for management, oversight, and collaboration in and between teams. Exploration of remote, flex, and in-person employment environments. Prerequisite(s): None. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
School of Business

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
School of Business

MGMT5356 - Operations and Supply Chain Management

General

Subject code Catalog Number
MGMT 5356

Catalog Description
3 hours. Analysis and evaluation of operational and logistics processes In various Industries. Prerequisite(s): None. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
School of Business

MGMT5357 - Management of Human Resources

General

Subject code Catalog Number
MGMT 5357

Catalog Description
3 hours. Projects and applications relating to how organization's compete, develop competitive advantages, and align their businesses with goals to increase market share. Prerequisite(s): None. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: Max Units:
3 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
School of Business

MGMT5358 - Brand Management

General

Subject code	Catalog Number
MGMT	5358

Catalog Description

3 hours. Issues related to brand management and Its Integration within the organization, management of portfolio of brands/products, environmental scanning, identification and creation of value to offer to consumers, budgeting, planning, and control Issues. Prerequisite(s): None. Course Typically Offered: Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

School of Business

MGMT5359 - Strategic Management

General

Subject code	Catalog Number
MGMT	5359

Catalog Description

3 hours. Determining organizations competing environments and evaluating strategic options to gain competitive advantages. This course must be taken In the last semester of coursework. Prerequisite(s): None. Course Typically Offered: Summer.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

School of Business

MGMT5660 - International Management

General

Subject code	Catalog Number
MGMT	5660

Catalog Description

5660. 3 hours. Designed to expose the student to the international aspects of management. Cultural differences in management applications, management of multinational corporations and integration of domestic business functions and international operations. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
School of Business

MGMT5710 - Seminar in Business Ethics and Social Responsibility

General

Subject code	Catalog Number
MGMT	5710

Catalog Description
5710. 3 hours. Examines the strategic purposes of the firm both as an economic and social entity within the global marketplace. Topics include: ethics in business and ethical decision making, corporate social responsibility and corporate citizenship, and stakeholder management, including shareholders, employees, customers, the community, government, and the environment. Offered in Fall only.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
School of Business

MGMT5760 - Strategic Management

General

Subject code	Catalog Number
MGMT	5760

Catalog Description
5760. 3 hours. Examination and evaluation of current theories, issues and programs involved in strategically managing organizations. Emphasis is on critical thinking, judgment, and solving strategy problems within uncertain and complex decision environments.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
On Demand

Department(s)
School of Business

MKTG5150 - Marketing Management

General

Subject code	Catalog Number
MKTG	5150

Catalog Description
5150. 3 hours. Application of concepts, tools and procedures employed by practicing marketing managers. Specific attention is given to product development and management, promotion development and management, channel selection and management, physical distribution management, and price setting and management. Students acquire skills in the essentials of case analysis and written as well as oral presentation of their analysis. Oral presentations may be made using electronic media. Groups may be required for case work. Offered in Fall only. Prerequisite(s): Admission to the MBA program. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
FALL SPRNG

Department(s)
School of Business

PADM5050 - Legal Issues in Public Administration

General

Subject code	Catalog Number
PADM	5050

Catalog Description
5050. 3 hours. This course focuses on the relationship between public management and the law. Explores the role of bureaucrats in formulating law and policy through the rule-making process and the control of executive branch agencies by the executive, the legislature, and the courts.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2868D2

PADM5200 - Public Personnel Management

General

Subject code

PADM

Catalog Number

5200

Catalog Description

5200. 3 hours. Managing human resources in national, state and local governments.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2868D2

PADM5310 - Economic and Community Development

General

Subject code

PADM

Catalog Number

5310

Catalog Description

5310. 3 hours. This course examines the basic role of governance as an instrument of economic and community development in the United States. Focus on the meaning and application of development primarily on subnational development with particular reference to cities and towns. Topics include economic development tools, politics of development, development financing, and development organizations.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

On Demand

Department(s)

2868D2

PADM5410 - Capital Budgeting and Planning

General

Subject code

PADM

Catalog Number

5410

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2868D2

PADM5540 - Public Decision Making Techniques

General

Subject code	Catalog Number
PADM	5540

Catalog Description
5540. 3 hours. Examination of fundamental techniques used to assist public administrators in making decisions. Rationalism, incrementalism, probability models, cost-benefit analysis, forecasting and other methods are explored. The theory and practice of each approach is presented, along with case studies that use each technique.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Department(s)
2868D2

PADM5560 - Performance Measurement in Public and Nonprofit Sectors

General

Subject code	Catalog Number
PADM	5560

Catalog Description
5560. 3 hours. Overview of the performance measurement process, including benchmarking and performance monitoring in public and nonprofit organizations. The overall objective of the course is to acquaint program administrators and other practitioners with conceptual tools essential to understanding the development of performance measurement systems and the techniques necessary to enable them to apply the concepts in their work environments. Emphasis is on the practical application of the techniques of performance measurement in field settings.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Contact Hours

Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
On Demand

Department(s)
2868D2

PADM5800 - Public Management Internship

General

Subject code	Catalog Number
PADM	5800

Catalog Description
5800. 3 hours. Pre-career MPL students must enroll in this graded course in their first semester. Acquisition of practical management experience through a series of seminars designed to prepare pre-career students for a 440-hour internship with a public or non-profit organization. Academic supervision and evaluation of internship performance along with a final presentation are required.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
On Demand

Department(s)
2868D2

PADM5900 - Special Problems

General

Subject code	Catalog Number
PADM	5900

Catalog Description
5900. 1-3 hours each. Conference courses open to advanced students capable of doing independent research under the direction of the instructor. Prerequisite(s): PLDR 5320.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
1	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
Fall, Spring, Summer

Department(s)
2868D2

PADM5910 - Special Problems

General

Subject code	Catalog Number
PADM	5910

Catalog Description
5910. 1-3 hours each. Conference courses open to advanced students capable of doing independent research under the direction of the instructor. Prerequisite(s): Consent of department chair.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
1	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
1

Financial Aid Units

Financial Aid Units
Value:
1

Course Count (hiding-not using):
1

Repeat for Credit:
Yes

Number Of Repeats:
33

Total Credits Allowed:
99

Terms Course Typically Offered
On Demand

Department(s)
2868D2

PLDR5020 - Leading and Managing Public Organizations

General

Subject code	Catalog Number
PLDR	5020

Catalog Description

5020. 3 hours (3;0;0). Survey of contemporary theories and applications of managing high performance public organizations. Focus on leadership approaches, strategy, decision making, change management, networks and collaboration, privatization, and groups and teams. Prerequisite(s): Must be admitted to the MS Public Leadership program. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2430D2

PLDR5030 - Managing Human Resources

General

Subject code	Catalog Number
PLDR	5030

Catalog Description

5030. 3 hours (3;0;0). The theory and application of managing human behavior in public organizations. Topics include motivation, supervision, conflict management, workplace diversity, and the functions of public personnel systems including job design, analysis, and classification; recruitment and selection; compensation; development, training, and evaluation; promotion and discipline; and employee law. Prerequisite(s): Must be admitted to the MS Public Leadership program. Course Typically Offered: Fall and Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered FALL SPRNG

Department(s) 2430D2

PLDR5300 - Data Analytics and Research Methods I

General

Subject code PLDR Catalog Number 5300

Catalog Description
5300. 3 hours (3;0;0). Key computational and data competencies needed by administrators to fulfill the informational needs of decision making at all levels of an organization. Using and applying analytical and statistical tools understand the impact of quantitative data and decision making. Prerequisite(s): Admission to the MSPL program. Course Typically Offered: Fall and Spring.

Career UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units Value: 3

Course Count (hiding-not using): 1

Repeat for Credit: No

Number Of Repeats: 1

Total Credits Allowed: 3

Terms Course Typically Offered FALL SPRNG

Department(s) 2430D2

PLDR5310 - Data Analytics and Research Methods II

General

Subject code PLDR Catalog Number 5310

Catalog Description
5310. 3 hours (3;0;0). The fundamental concepts and techniques in managing and presenting data for effective data-driven decision making. Topics include data design as well as practical applications of appropriate research methodologies to assess the effectiveness and efficiency of public and nonprofit sector programs and policies. Topics include: developing an evaluation plan; designing various types of evaluations such as process, impact, cost-benefit, and cost-effectiveness evaluations; and managing evaluation projects. Data visualization includes understanding the best practices for usable, consumable, and actionable data/ results presentations. Prerequisite(s): PLDR 5300. Course Typically Offered: Spring.

Career UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours Value: 3

Academic Progress Units

Academic Progress Units Value: 3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2430D2

PLDR5320 - Public Service and Society

General

Subject code

PLDR

Catalog Number

5320

Catalog Description

5320. 3 hours (3;0;0). An examination of the political, institutional, organizational, ethical, social, legal and economic environments in which public servants and community leaders operate. Prerequisite(s): Must be admitted to the MS Public Leadership program. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

3

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2430D2

PLDR5325 - PLDR Fundraising Principles & Grant Writing

General

Subject code

PLDR

Catalog Number

5325

Catalog Description

5325. 3 hours (3;0;0). Provides a practical understanding of advanced concepts, techniques and theories of fundraising for nonprofit and community leaders, including the preparation of an effective grant application. Prerequisite(s): Must have completed PLDR 5320. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2430D2

PLDR5330 - Organization Theory and Managing Change in Public Service

General

Subject code	Catalog Number
PLDR	5330

Catalog Description

5330. 3 hours (3;0;0). Survey of historical and contemporary theories of organizations, human behavior within the organizational setting, and managing change in the public service context Prerequisite(s): Admission to the MSPL program. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2430D2

PLDR5335 - PLDR Nonprofit Management

General

Subject code	Catalog Number
PLDR	5335

Catalog Description

5335. 3 hours (3;0;0). A practical course on managing nonprofit organizations which addresses key aspects such as public trust, board development, strategic planning, volunteer management, financial management, financial, accountability and transparency. Prerequisite(s): Must have completed PLDR 5320. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2430D2

PLDR5340 - Intergovernmental Relations and Management

General

Subject code	Catalog Number
PLDR	5340

Catalog Description

5340. 3 hours (3;0;0). The nature and role of public leaders in the American federal system of government, including all levels of government: federal, state, county, municipal, and special districts. Prerequisite(s): PLDR 5320. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2430D2

PLDR5345 - Theory and Applications of GIS in Public Service

General

Subject code	Catalog Number
PLDR	5345

Catalog Description

5345. 3 hours. Applications of Mathematics in GIS including the Geometry of the Sphere, Categories of GIS Data, and related topics from Topology and Graph Theory; will also include applications of GIS methodologies to address social, biological and public service questions. Prerequisite(s): PLDR 5320 or consent of department.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Summer

Department(s)

2430D2

PLDR5350 - PLDR Performance Measurement and Management

General

Subject code	Catalog Number
PLDR	5350

Catalog Description

5350. 3 hours (3;0;0). An overview and application of the operations and performance management in the public and nonprofit sectors with a focus on impact assessment and efficient service delivery to create public value. Prerequisite(s): PLDR 5320. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2430D2

PLDR5353 - Leadership In A Complex World

General

Subject code

PLDR

Catalog Number

5353

Catalog Description

3 hours (3;0;0). Survey and fundamentals of leadership theories, models, frameworks, dynamics and best practices relative to addressing complex public problems in an uncertain yet interconnected world. Focus on policy and organizational settings, decision making, innovation, navigating complexities and taking advantage of opportunities. Prerequisite(s): Admission to the MS in Public Leadership program. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2430D2

PLDR5354 - Public Private Partnerships

General

Subject code

PLDR

Catalog Number

5354

Catalog Description

3 hours (3;0;0). Public Private Partnerships (P3s) are used increasingly to achieve public policy goals and solve social problems. Learn how governments are partnering with for-profit and non-profit organizations; shaping public policy; and addressing the effectiveness/efficiency of various partnership strategies. Prerequisite(s): PLDR 5320. Course Typically Offered: Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2430D2

PLDR5355 - Leadership in the Administrative State

General

Subject code

PLDR

Catalog Number

5355

Catalog Description

5355. 3 hours. Overview of the administrative state in the 21st century and identifies the competencies needed to lead bureaucratic organizations. Prerequisite(s): PLDR 5320.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Spring

Department(s)
2430D2

PLDR5360 - Public Health Leadership

General

Subject code Catalog Number
PLDR 5360

Catalog Description
5360. 3 hours (3;0;0). The course will survey theories of leadership and their application to current public health issues. Course focuses on leadership in transitioning public health findings into action, identifying and assessing leadership approaches, and developing skills to mobilize communities and promote health. Prerequisite(s): PLDR 5320. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
2430D2

PLDR5365 - Healthcare Administration

General

Subject code Catalog Number
PLDR 5365

Catalog Description
5365. 3 hours (3;0;0). The course will provide an overview of competencies fundamental to healthcare administration. Course will highlight the core knowledge areas for healthcare leaders and managers, including healthcare finance, governance and organizational structure, laws, and regulations, and quality and performance improvement. Prerequisite(s): PLDR 5320. Course Typically Offered: Spring.

Career
UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Spring

Department(s)

2430D2

PLDR5370 - Strategic Planning in Public & Nonprofit Organizations

General

Subject code

PLDR

Catalog Number

5370

Catalog Description

3 hours (3;0;0). This course provides an overview and applications of strategic planning theories, methods, and group processes in different organizational environments. Prerequisite(s): Admission to the MS in Public Leadership program. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2430D2

PLDR5375 - Citizen Engagement, Advocacy, & Community Leadership

General

Subject code

PLDR

Catalog Number

5375

Catalog Description

3 hours (3;0;0). This course focuses on effective methods of citizen engagement in a democracy, community building, and the role of advocacy practiced by community leaders, nonprofit and public organizations to bring about social change. Prerequisite(s): PLDR 5320. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:

3

Max Units:

3

Contact Hours

Contact Hours

Value:

0

Academic Progress Units

Academic Progress

Units Value:

3

Financial Aid Units

Financial Aid Units

Value:

3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

2430D2

PLDR5380 - Economics of Disasters and Hazards

General

Subject code

PLDR

Catalog Number

5380

Catalog Description

Credit Hours: 3>Description: Introduction to methods and techniques of applied research associated with international, national, state, and local level disaster and hazards. Students will analyze and conduct research on the direct and indirect economic losses associated with disasters. The course will cover the economics associated with both public and private institutions.Course Typically Offered: Fall, Spring, Summer

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours

Value: 0

Academic Progress Units

Academic Progress

Units Value: 3

Financial Aid Units

Financial Aid Units

Value: 3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

2430D2

PLDR5390 - Professional Practice for Public Managers

General

Subject code PLDR Catalog Number 5390

Catalog Description

5390. 3 hours (3;0;0). Workshop teaches current and future public managers how to operate a government agency on a day-to-day basis. Managerial practices include the meaning of public service, communication in the public sector, making effective presentations, facilitating effective meetings, executive-legislative relations, citizen relations, media relations, and ethics. To be taken during the last semester of course work. Prerequisite(s): Must have completed PLDR 5320, PLDR 5030, PLDR 5400, PLDR 5330, PLDR 5370, PLDR 5353; and additional 9 hours of 5000 level courses in EMSA, PADM, or PLDR; and consent of theMSPL program coordinator. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours

Value: 3

Academic Progress Units

Academic Progress

Units Value: 3

Financial Aid Units

Financial Aid Units

Value: 3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

FALL SPRNG

Department(s)

2430D2

PLDR5400 - Managing Financial Resources

General

Subject code PLDR Catalog Number 5400

Catalog Description

5400. 3 hours (3;0;0). Principles of the budgetary process and innovations in budget preparation with emphasis on the role of the budget as a tool for financial control, improving program performance, and policy making. Topics include budget innovation, accounting, and financial reporting. Prerequisite(s): Must be admitted to the MS Public Leadership program. Course Typically Offered: Fall and Spring.

Career

UNT Dallas Graduate

Credit Hours

Min Units: 3 Max Units: 3

Contact Hours

Contact Hours

Value: 3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
FALL SPRNG

Department(s)
2430D2

PLDR5550 - Program Evaluation in Public and Nonprofit Organizations

General

Subject code	Catalog Number
PLDR	5550

Catalog Description
5550. 3 hours (3;0;0). Advanced course in evaluation, performance measurement, and monitoring in the management of government programs. Uses methods of social science to evaluate the effectiveness of government services. Prerequisite(s): PLDR 5320. Course Typically Offered: Fall.

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
3

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
2430D2

SOCI5300 - Sociological Theories in Practice

General

Subject code	Catalog Number
SOCI	5300

Catalog Description
Credit Hours: 3Description: Analysis and critical study of major classical and contemporary theoretical contributions that are foundational to the discipline of sociology.Course Typically Offered: Fall

Career
UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours
Value:
0

Academic Progress Units

Academic Progress
Units Value:
3

Financial Aid Units

Financial Aid Units
Value:
3

Course Count (hiding-not using):
1

Repeat for Credit:
No

Number Of Repeats:
1

Total Credits Allowed:
3

Terms Course Typically Offered
Fall

Department(s)
0745D2

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall, Spring, Summer

Department(s)

0745D2

SPAN5345 - Advanced Spanish for Legal Professionals

General

Subject code	Catalog Number
SPAN	5345

Catalog Description

3 hours (3;0;0). Prepares law students and graduate students to communicate successfully by using cultural knowledge to enhance professional work in the Hispanic community. Client-practitioner simulations, case scenarios, document interpretation, legal research, and authentic community engagement are essential components of the course. Prerequisite(s): Permission of Department or Instructor. Course Typically Offered: Fall.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

No

Number Of Repeats:

1

Total Credits Allowed:

3

Terms Course Typically Offered

Fall

Department(s)

1685D2

SPAN5900 - Special Problems

General

Subject code	Catalog Number
SPAN	5900

Catalog Description

3 hours (3;0;0). Special Problems. Prerequisite(s): Permission of Department or Instructor. Course Typically Offered: On Demand.

Career

UNT Dallas Graduate

Credit Hours

Min Units:	Max Units:
3	3

Contact Hours

Contact Hours

Value:
0

Academic Progress Units

Academic Progress

Units Value:
3

Financial Aid Units

Financial Aid Units

Value:
3

Course Count (hiding-not using):

1

Repeat for Credit:

Yes

Number Of Repeats:

3

Total Credits Allowed:

9

Terms Course Typically Offered
On Demand

Department(s)
1685D2