

Texas 6-Drop Limit Appeal Form

Texas Education Code 51.907 mandates that students who enroll in a Texas public higher education institution as a first-time freshman in Fall 2007 or any term subsequent to the Fall 2007 term may withdraw from a total of six courses. The 6-drop limit includes any course a transfer student has withdrawn from at another Texas public higher education institution. This rule does not apply to courses dropped prior to the Census Date and does not apply if the student withdraws from all courses for the term.

Requests for exception to the 6-drop limit must be made by completing this form and providing supporting documentation to the student's academic dean and must occur during the semester that the withdrawn course(s) were completed.

Instructions

1. Student complete student and course(s) information and sign form.
2. Submit form to the Office of the Registrar at Registrar@untDallas.edu for review by the Student Academic Appeals Committee.
3. Appeals will only be reviewed once so it is important to share all documentation and pertinent information in your statement below.

Student Name: Last: _____ First: _____ MI: _____
Student ID: _____ **Term:** Fall ☐ Spring ☐ Summer ☐ **Year:** _____

Course Subject EX: MGMT	Course Number EX: 3720	Section Number EX: 0003

Undergraduate students subject to the 6-drop limit rule may appeal their course(s) if the student can show good cause for withdrawing from more than six based on the following circumstances:

- ☐ A severe illness or debilitating condition that affects the ability to complete a course;
- ☐ Responsibility for the care of a sick, injured, or dependent person that impacts course completion;
- ☐ The death of a family member or someone with a sufficiently close relationship to the student;
- ☐ Active-duty service in the Texas National Guard or U.S. Armed Forces, either by the student or a close family member;
- ☐ Other extraordinary circumstances outside of the control of the student as determined by the Student Academic Appeals Committee.

****Please submit a detailed statement below explaining why you are appealing the 6-drop limit rule. Attach any supporting documentation.**

Student Signature: _____ **Date:** _____

The appeals process at UNT Dallas is committed to ensuring fairness and equal access for all students. Appeals are reviewed without regard to race, national or ethnic origin, gender, religion, creed, marital status, sexual orientation, age, citizenship, veteran status, or physical ability, guaranteeing an equitable opportunity for every student to have their circumstances considered.