# Name

## Trailblazer Ambassador Program

# Definitions, purpose, and goals

## Definitions

### Trailblazer Ambassador: student voice and face of your office/department, can assist in everyday functions of the office and represent the institution at various occasions

### Office/Department: Office and/or Department that supervises and hosts the Trailblazer Ambassador

### Experiential Learning: the process of developing knowledge and skills from direct experience

## Purpose and Goals

### Ambassadors are a group of students selected to represent the institution at various programs and events through assigned departments/offices.

### These students will be chosen by a selection process with strict criteria being met.

### These requirements must be verified at the end of each semester. They will seek to enhance campus life, the Trailblazer experience, and add to the campus culture.

### Ambassadors will participate in activities that align with academic and career goals to receive experiential learning credit.

# Membership

## Eligibility

### Any enrolled student at UNT Dallas, 6-hour minimum, in good standing with the University, fulfills the membership requirements.

#### Good standing means a GPA of no less than 2.75.

#### No Community Standard holds on student account.

#### No academic holds on student account.

### Privileges of active student members include fiscal compensation through the Ambassador stipend (see Article VI), exclusive access to Ambassador programs, and ambassador apparel/promotional items.

### In order to guarantee equal rights to all members of the UNT Dallas student body, equal opportunities shall be afforded to all students without regard to race, national and/or ethnic origin, gender, religion, creed, marital status, sexual orientation, age, citizenship, veteran status, or physical ability.

# Responsibilities, include but are not limited to the following:

### Represent the institution/department at various events

### Assist in functionality of assigned office

### Serve as a student panelist when needed at various programs

### Work at least 15 hours a week in assigned office

### Be guest speakers for on and off-campus groups at meetings, presentations, or classes when asked and available

### Assist with registration drives when needed

### Meet monthly with your Trailblazer Ambassador cohort

Each Ambassador is allowed one (1) excused absence per semester with proper documentation and prior approval (at least 24 hours in advance).
a.) After one excused absence, deductions from their stipend will be applied based on the percentages listed in Article VI., Section 1.

### Host at least two programs per semester as a group

#### Ambassadors should arrive at events at the times indicated by the event organizer.

#### Ambassadors should keep informed of current events, programs, and procedures that are relevant for the group with whom you will be interacting.

#### When attending events Ambassadors are representing the school and their behavior and demeanor should follow accordingly. Ambassadors must be respectful and behave with integrity and maturity.

# Learning Outcomes

## Teamwork

### Students who participate as a Trailblazer Ambassador will be able to contribute to a team in a positive manner, express their ideas, opinions, and their life experiences.

## Relationship building

### Students who participate as a Trailblazer Ambassador will be able to build relationships with those they interact with, relate to others, and appreciate differences.

## Self-awareness

### Students who participate as a Trailblazer Ambassador will learn about themselves and develop their own sense of self, values, and leadership style.

## Communication skills

### Students who participate as a Trailblazer Ambassador will be able to communicate effectively with those they interact with in a one-on-one setting and within a group.

## Organizational skills

### Students who participate as a Trailblazer Ambassador will be able to effectively plan, develop, organize, execute, and lead events and programs.

## Assessment

### Students will be assessed on these learning outcomes with a pre-test prior to the start of their responsibilities and again with a post-test at the end of their tenure.

### In order to receive experiential learning credit, ambassador responsibilities must be verified for applicability by Coordinator of Experiential Learning.

# Payment

## Monthly stipend

### 25% of stipend is based on hours, as defined by each office/department

### 25% of stipend is based on participation in cohort programs

### 50% of stipend is based on completing office/department responsibilities

# Eligible Departments

## Offices will determine how many ambassadors their budget allows for on an annual or semesterly basis.

### Student Affairs

### Housing and Residence Life

### Counseling & Wellness

### Campus Rec

### Career Services

### Disability Services

### Experiential Learning

### Student Affairs Administration

### Student Engagement

### Underserved Student Services

### Student Solutions Center

#### Other departments as requested

# Selection Process

## Qualifications

### Criteria for eligibility

#### Currently enrolled student

#### Cumulative GPA of 2.75 or higher (will consider high school GPA for newly admitted students)

#### Enrolled in at least 6 hours

#### Involved in at least one other organization on campus (will consider high school or community college involvement for newly admitted students)

#### Complete an application and interview process

#### Submit one letter of recommendation from a faculty or staff member

#### Exceptions can be made at the discretion of the Advisory Committee

## Process

### Fill out application online by September 15th

#### No incomplete applications will be considered\*

### Applications are reviewed by Advisory Committee

### Qualified candidate applications are sent do Chairs of Advisory Committee to verify eligibility and schedule interviews

### Complete interview process (interviews will be held after application form closes)

### Accepted students will be notified via their University email no more than one week after interviews have been held.

### Chosen ambassadors participate in placement exchange with participating departments

\*Freshmen and Transfer students who are within their first two semesters at UNT Dallas will be allowed to apply and exceptions can be made for their involvement and GPA requirements.