Online/Hybrid Course Approval, Development, and Review Process*

Courses or programs approved through UNTD Academic Council

Will the approved course(s) or program(s) be taught fully online or hybrid?

YES

Contact University Accreditation and Policy regarding possible SACS or THECB approvals or notifications for programs

Consult with Distance Learning and Instructional Technology (DLIT)

Complete and submit the Distance Learning and Instructional Technology (DLIT) Request to Develop and Deliver an Online Course by the posted deadline. (online or hybrid courses and programs only)

Review the Online Learning Consortium (OLC) Course Review Standards and meet with DLIT to plan course design and timelines for completion of course development.

Work with DLIT to complete course development and meet Pre and Final OLC Course Review Standards and best practices by posted deadlines.

Pre-Quality Review will be completed by DLIT to ensure course development is on schedule to meet posted completion deadlines.

NO

No action needed by Distance Learning and Instructional Technology (DLIT).

Course development completed. Final OLC Quality Review completed with course meeting 75% needed to launch on start date. Future course improvements will be identified per existing course review cycle and implemented preceding terms.

*The course development process should begin no less than 1-2 semesters prior to the course going live and takes 3-4 months to complete. This may or may not include required training to teach online or hybrid courses at UNT Dallas.