The University of North Texas at Dallas

UNITED GREEK COUNCIL CONSTITUTION

ARTICLE I. NAME

The name of the organization that governs the social fraternities and sororities at the University of North Texas at Dallas shall be the United Greek Council (UGC).

ARTICLE II. PURPOSE & MISSION

Section 1. Purpose
It shall be the purpose of this council to:

• Serve as a liaison between the university authorities and member organizations in matters of common interest.
• Unite groups that seek to promote diversity on campus and in the community.
• Promote collaboration and unity among member organizations.
• Provide educational programs and services for member organizations that promote personal and professional development.
• Take an active role in strengthening the community through local community service activities and philanthropic efforts.

Section 2. Mission
The mission of the United Greek Council at the University of North Texas at Dallas is to promote unity and diversity amongst collegiate students through the ideals of multiculturalism, leadership, and education via community service and engagement within the Dallas Metroplex.

ARTICLE III. MEMBERSHIP

Section 1. Membership
The membership of the council shall consist of any social fraternities and sororities recognized by the University of North Texas at Dallas.

In regards to the growth of the council, based on limited resources, the council and/or the Office of Student Affairs reserves the right to cease expansion or place a moratorium on expansion when deemed appropriate. The council will abide by and follow all UNT Dallas Greek Life expansion policies/procedures.

Section 2. Member Organizations
The founding member Greek organizations of the council were:

• Kappa Delta Chi Sorority, Inc.
• Phi Beta Sigma Fraternity, Inc.

DATE ADOPTED: 9.12.2017

DATE LAST AMENDED/APPROVED: 9.12.2017
• Sigma Lambda Beta International Fraternity, Inc.
• Sigma Lambda Gamma National Sorority, Inc.
• Zeta Phi Beta Sorority, Inc.

The current member Greek organizations of the council are as follows:
• Kappa Delta Chi Sorority, Inc.
• Phi Beta Sigma Fraternity, Inc.
• Sigma Lambda Beta International Fraternity, Inc.
• Sigma Lambda Gamma National Sorority, Inc.
• Zeta Phi Beta Sorority, Inc.

These member organizations will make up the general council. Each organization will be required to send at least one (1) representative to General Council Meetings and declare their official representative in writing to the council and to the Office of Student Affairs. Organizations are responsible for the actions, conduct, and fulfillment of the duties and responsibilities of their representatives.

A member organization shall be considered Active if:
1) Member organization is in good standing with the University
2) Maintain Gold, Silver, or Bronze status through the Greek Standards
3) Completes all steps for Student Organization Registration Renewal
4) Pays all dues, fee, and fines, if any, to the council
5) Adheres to and abides by this document, Greek Standards, and other procedures that affect student organizations and Greek Life

ARTICLE IV. OFFICERS

Section 1. Executive Board

The executive board of the council shall consist of:

A. President
   1) Will preside over all meetings and enforce the constitution of the council in accordance with Robert’s Rules of Order
   2) Represents the council at civic and social functions or when the council is called upon as a representative of the Greek community
   3) Serves as interpreter and be responsible in handling grievances, complaints of officers other than self of any procedural dispute
   4) Call special meetings when appropriate
   5) Assume other duties as assigned

B. Vice President:
   1) Will execute the duties and powers of the President in his/her absence, resignation, or if impeached
2) To chair the programming committee. The committee shall coordinate events on the following topics: risk management, scholarship, leadership development, service-oriented programs, social action, and/or standards & ethics.

3) Maintain, forms, records, documents, and provide officer records for transition.

4) Will review the UGC constitution annually with the council.

5) Assume other duties as assigned.

C. Secretary:

1) Will keep an archive of and record meeting minutes during each meeting.

2) Distributes meeting minutes to executive board officers, council advisor, and organization representatives.

3) Records attendance at meetings and mandatory Greek events and excuses any members who have to leave early from meetings, events, etc.

4) Coordinates all-Greek calendar to avoid conflicts of member organizations’ events.

5) Be well versed in Robert’s Rules of Order and the UGC constitution.

6) Serve as interpreter and be responsible in handling grievances, complaints and/or strikes of and by any member organization and the council President of any procedural dispute.

7) Assume other duties as assigned.

D. Treasurer:

1) Collect all dues, and other monies for the Council and deposit all monies within five (5) business days of receipt.

2) Submit a typed financial report at the first Council meeting of each month.

3) Tracks strikes for the executive board.

4) Assume other duties as assigned.

E. Programming:

1) Oversee UGC sponsored service projects, activities and events open to other fraternities, sororities and universities.

2) Work with UGC and it member organizations and UNT Dallas administration in planning major Greek events.

3) Assume other duties as assigned.

F. Public Relations:

1) Be responsible for marketing materials and coordinate creation of flyers and other marketing materials.
2) Be responsible to record via pictures or other means to track history of UGC events.
3) Assume other duties as assigned

Section 2. Expectations of Officers
A. The executive board shall have the power to represent the general body in emergencies, which necessitate action between meetings. The executive board has the authority to make decisions for the good of the body. A report of the actions must be made at the next general body meeting.
B. Executive board officers shall not miss more than one (1) executive board meeting or general body meeting per semester, unless valid excuse is sent to council president.
C. No member shall hold two concurrent elected offices in the same year unless situation warrants.
D. The executive board shall meet prior to the general body meetings, as arranged by the board.
E. The executive board meetings must have at least 2/3 of the executive board officers present to constitute a meeting.

Section 3. Officer Nominations & Elections
A. Nominee Requirements: Nominees running for one of the executive board positions, must meet the following requirements:
   1) Must have a 2.5 GPA and be in good standing with the University
   2) Must be an active member of one of the member organizations of the council
   3) Minimum of 1 semester membership in member organization
   4) May not serve as president of this council and president of his/her organization
B. Elections: Each officer will be voted on individually starting with President, Vice President, and so on. Officers are installed at the first meeting following their election and assume office immediately following the end of the spring semester. All newly elected and outgoing officers must attend the officer transition meeting or make separate arrangements with the council advisor.

Section 4. Term of Office
Each officer shall serve for the duration of the academic year August 1 – May 30

ARTICLE V. COUNCIL ADVISOR

Section 1. Duties
A. The duties of the council advisor include, but are not limited to:
   1) Provide support, guidance, and serve as a mediator to the council
   2) Shall work to help the council adhere to its governing documents and achieve its goals
   3) Facilitate in tabulating all votes generated by the council to maintain objectivity and fairness
   4) Provide assistance with officer transition
   5) Attend all meetings and events
   6) Collaborate with the council to set goals and assist with implementation
   7) Keep the council informed of current system, university, local, regional, and national policies as it relates to the council
   8) Other duties as assigned or requested by the council

ARTICLE VI. MEETINGS

Section 1. Executive Board Meetings
   Executive Board meetings will be held bi-weekly and prior to the monthly general body meetings. All executive board members are required to attend.

Section 2. General Council Meetings
   Three-fourths (3/4) of the general body members and at least half of the executive board officers must be present for it to be an official general body meeting.

   General council meetings will be held monthly and will consist of at least (1) representative from each of the member organizations, the executive board officers, and the council advisor.

Section 3. Special Meetings
   The Council President or Advisor shall call special meetings. Each member organization's delegate shall be notified of special meetings at least three (3) days prior to the meeting, unless immediate action is required.

Section 4. Meeting Procedures
   A. Meeting Attendance
      1) Absences
         i. An excused absence is a minimum 24-hour prior notification by proper written/email to the Secretary of the Executive Board.
         ii. An unexcused absence is the failure to attend a meeting without proper notification.
      2) Tardiness
i. An individual is considered tardy when they enter a meeting already in session and exceeding the ten (10) minute buffer into any meeting.

3) Attendance Procedures:
   i. Two unexcused absences will constitute a strike for executive board members and a 1-point deduction in the Standards for member organizations.
   ii. Tardiness will be penalized with a strike for executive board members and a 1-point deduction in the Standards for member organizations.

B. Voting Privileges
   1) All member organization in good standing with this council and the University shall have voting rights. Each member organization receives one vote during elections and other voting occasions.
   2) Executive Board officers cannot function as representatives or vote for their respective organization.
   3) Each executive board member, except the council president, will have one vote during voting at the executive board meetings. The council president only receives a vote, if there is a tie.

C. Voting Rules
   1) Voting can only take place with 2/3 quorum.
   2) Abstention will count in favor of the majority.
   3) A motion is passed with a majority vote from the General Body.
   4) Any voting taking place within these Expansion/Extension Committee meetings must pass with a 2/3 majority vote from the Expansion Committee.
   5) An Associate Member organization shall receive a majority vote by the General Body for full membership status.
   6) Each nominee must receive a majority vote to be elected into office.
   7) An Executive Board Officer shall be impeached upon a 2/3 majority vote from the General Body.
   8) Any amendment must be passed with a majority vote from the General Body.
   9) Any other voting measures needed shall be passed with a majority vote from the General Body unless otherwise noted.

D. Removal and Vacancies of Office
   1) Executive board officers may be removed with proof and good cause by a majority vote from member organizations.
   2) Officers may be removed if:
      i. Found to be neglecting duties of office
ii. Failure to or refusal to disclose necessary information on matters of organization
iii. Unauthorized expenditures or misuse of funds.
3) Immediate removal can be constituted if officers fail to meet all requirements as outlined in this document and the Student code of Conduct.
4) Vacancies:
   i. In the event that the President is vacant, the Vice President will assume all duties and responsibilities.
   ii. In the event another officer is vacant, the member organizations may nominate an individual. The Executive Board confirms the nominee by a majority vote.

ARTICLE VII- AMENDMENTS

All amendments to this constitution must be proposed by one of these methods:

- Proposals by the President.
- Proposals by the representatives or officers.
- Proposals by special appointed Constitution committee.
- Proposals should be made as follows:
  a) Proposed amendments to the constitution may be amended at any regular meeting of the Council provided majority of the Council representatives present vote in favor of said proposed amendments.
  b) Proposed amendments must be presented to the representatives two weeks prior to any meeting. One (1) exception shall be during the first part of the semester after the summer break. The President must be given a written copy of the proposal one (1) week before the first business meeting.
  c) Proposals must be typed, double-spaced, dated and signed.
  d) Proposal(s) that are approved take effect upon approval unless otherwise suggested by persons proposing.
  e) Proposed amendments to this constitution shall be adopted upon a majority vote of the members of this organization voting in a general election.
  f) Upon adoption, amendments shall be inserted in the place in this constitution, which they change, and the portions amended shall be deleted. Those amendments, which are added, shall be placed in additional sections in the articles to which they pertain.