University of North Texas at Dallas

Fall 2016
SYLLABUS

Course Abbreviation/Number/Title/Semester Hours
ENGL 1313-014: Computer Assisted College Writing I   3 HRS

Department of Languages and Communication	School of Liberal Arts and Sciences

Instructor Name:	**Mary Bagley**
Office Location:	**DAL 2 302**
Office Phone:	**214-455-1691**
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Office Hours:	**1 to 2 pm MW**

Course Format/Structure:	Face to Face
Classroom Location:	**TBA**
Class Meeting Days & Times:	**11:30 on MW**

Course Catalog Description:	Writing as a means of critical thinking, with emphasis on the process of perfecting the essay through the writing of several drafts in the English computer classroom. No computer experience required.

Prerequisites:	**None**
Co-requisites:	**None**
Required Text:	**None**
Recommended Text and References:	*The Purdue Online Writing Lab (OWL),* found online at https://owl.english.purdue.edu/owl/

Access to Learning Resources:	UNT Dallas Library: (Founders Hall)
	    phone: (972) 780-1616
	    web: http://www.untdallas.edu/library
	    e-mail: Library@untdallas.edu
	UNT Dallas Bookstore: (Building 1)
	    phone: (972) 780-3652
	    web: http://www.untdallas.edu/bookstore
	    e-mail: untdallas@bkstr.com

Course Goals or Overview: The goals of this course are as follows -

English 1313 is an introductory level writing course that seeks to empower students in becoming stronger, more flexible writers who have the skills, strategies, and awareness to write adeptly across many fields and genres, including academic writing. Students will learn to critically investigate their own use of language and writing, as well as the language and writing of other groups, communities, and professions. In doing so, students will come to understand how rhetorical and discourse strategies are employed to effectively inform and persuade audiences. This course seeks to bestow writing knowledge and skill that will make students insightful writers, preparing them for the work they will do in their academic career.

Learning Objectives/Outcomes: At the end of this course, students will be able to:	
Critical Thinking	Understand and utilize rhetorical principles in the analysis, evaluation, and creation of written, oral, and visual texts
Communication	Identify and implement writing and genre conventions from various disciplines
	Utilize flexible and robust writing processes and composing strategies for creating effective, written, oral, and visual texts
Teamwork	Collaborate effectively with their peers in composing and feedback processes
Personal Responsibility	Develop habits of monitoring, evaluating, and refining their work to meet the expectations of various writing situations.

Course Outline

This schedule is subject to change by the instructor. Any changes to this schedule will be communicated in class or via class email or Blackboard announcement. Additional readings and activities may be added; these will be noted in the Readings and Activities/Assignments sections.

Timeline	Topics	Related SLO	Readings/Activities/Assignments
Class 1 M August 21, 2017	• Introduction: handing out the writing assignments.	1, 2	Diagnostic Essay Discussion Board 1
8/23 W	Introduction to Project 1 Literacy Narrative; habits of experienced writers; brainstorming and freewriting		Lamott: "Sh**ty first Drafts.
Week 2 M 8/29	Peer Review Project 1: Literacy Narrative		
8/31 W	"Making a Change" Proposal; Invention Strategies		
Week 3 W 9/ 4 (No class M)	Informal research; finding sources on the web; finding sources from the library; credibility and academic work		
Week 4 M 9/11	Individual Conferences about Project 2 to review topic choices and formulate research plan (takes the place of class)		
W 9/13	Proposal and argument		

	structures		
M 9/20	Incorporating sources: methods of citation.		
W 9/ 22	Peer review Project 2: Making a Change proposal		
M 9/27	Project 2 due Project: podcast: intro to podcasting Presentations begin Freewriting.		
W 9/29	Podcast audiences Presentations		
M 10/2	Script development and concerns Presentations		
W 10/4	Midterm Exam		
M 10/ 9	Demographics research: the audience. Discuss project 4		
W 10/11	Logic: arguing a point		
M 10/16	Pathos, Logos and Ethos		
W 10/18	Visual rhetoric: Looking at a real problem. Practicum Debate		
M 10/23	Project 4 assigned		
W 10/25	Free writing		
M 10/30	Using description: practicum		
W. 11/1	Power of nonverbals in writing		
M 11/6	Project 4 due		
W 11/8	Collaborative writing		
M 11/13	Collaborative project		
W 11/15	Begin Project 5		
M 11/20	Structure / deconstruction		
W 11/22	Peter Elbow		
M 11/27	George Hillocks Theory of Specificity		
W 11/29	Jane Schaffer Method of Paragraph development		
M 12/4	Review for final		
W 12 / 6	Reflection		

Course Evaluation Methods

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

Writing Projects: Students will complete four major writing projects to understand and practice the skills and strategies of effective writing in the course

Journals/Discussion Boards/Other Low-Stakes Writing: Students will compose a number of low-stakes writing assignments to reflect upon and understand their work in the class, course concepts, and readings

[Optional] Quizzes: Students will be quizzed over course concepts and/or readings

[Optional] Peer Reviews: Students will peer review each other's work to better communicate their writing to audiences

[Optional] In-class activities and assignments (group presentations, student-led lessons, etc.)

Grading Matrix:

Instrument	Measures SLO	Value (points or percentages)	Total
Project 1: Literacy Narrative		[At least 15% of the total course grade]	
Project 2: Discourse Communities Analysis		[At least 15% of the total course grade]	
Project 3: Entering New Discourse Communities		[At least 15% of the total course grade]	
Project 4: Academic Discourse Essay		[At least 15% of the total course grade]	
Peer Reviews [optional]			
Journals/Discussion Boards [optional]			
Participation [optional]			
In-Class Activities [optional]			
TOTAL:			**1000 points or 100%**

<u>**Grade Determination (Choose points or percents)**</u>
A = 1000-900 pts; 90% or better
B = 800-899 pts; 80 – 89 %
C = 700-799 pts; 70 – 79 %
D = 600-699 pts; 60 – 69 %
F = 599 pts or below; less than 60%

Course and University Policies and Procedures

Late Work

No late work is accepted in the course. If you feel you are falling behind in the course or struggling to meet deadlines, please come speak to me **before** assignments are due.

Attendance

Attendance in class is required. In each 15-week semester, students may have up to four (4) unexcused absences. After these four unexcused absences, a student's final grade may be reduced at the discretion of the instructor. After six (6) unexcused absences, the student may fail the class due to an absence failure.

In each 8-week semester, students may have up to two (2) unexcused absences. After these four unexcused absences, a student's final grade may be reduced at the discretion of the instructor. After four (4) unexcused absences, the student may fail the class due to an absence failure.

Absences may be considered excused only if 1) students have made pre-arranged plans with the instructor for events and circumstances that are appropriate for missing class or 2) the student has documentation (timestamped picture, official note, dated materials) of extenuating circumstances.

Writing Center Bonus Points

Good writers do not write in a vacuum; rather, they seek feedback and assistance from many people and groups. One of the best resources to use on campus is the Writing Center, where a trained writing consultant can help students review and revise their papers, no matter what stage they're at.

Students who voluntarily visit the Writing Center beyond any instructor or course requirements will receive a bonus equivalent to 1% or their total final grade, and may receive a maximum of 5% of their total grade in bonus through these voluntarily visits.

Revision Policy

For each major project in the course, students have the option to revise and resubmit the project one more time after the instructor has given feedback and a grade on it. Revisions that substantially improve the project will earn new grades, and those grades will replace the older score.

To qualify, revisions must change the paper in significant and substantial ways; revisions that only correct mechanical errors will not be eligible for new grades.

Students with Disabilities (ADA Compliance)

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at http://www.untdallas.edu/disability. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu or at Founders Hall, room 204. (UNTD Policy 7.004)

CoursEval Policy

Student's evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is

taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students' evaluations to be an important part of your participation in this class.

Academic Integrity

Academic integrity is a hallmark of higher education. You are expected to abide by the University's code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University's policies and procedures. Refer to the Student Code of Academic Integrity (Policy 7.002) at
http://www.untdallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdfRefer to the Student Code of Student Rights, Responsibilities and Conduct at
http://www.untdallas.edu/sites/default/files/page_level2/hds0041/pdf/7_001_student_code_of_conduct_may_2014.pdf Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. In addition, all academic work turned in for this class, including exams, papers and written assignments must include the following statement: "*On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy*."

Bad Weather Policy

Campus facilities will close and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department will report closure information to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible. For more information please refer to
http://www.untdallas.edu/police/resources/notifications

Diversity/Tolerance Policy

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive and inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate. (UNTD Policy 7.001)