

Early College High School at UNT Dallas

Dallas ISD School Team Administrator Edition

UNT | DALLAS
UNIVERSITY OF NORTH TEXAS AT DALLAS

DALLAS
INDEPENDENT SCHOOL DISTRICT



Thank You!!



In partnership, we aim to:

- **Create:** Opportunity through learning experiences for students.
- **Clarify:** expectations and roles for everyone involved
- **Communicate:** Communicate, communicate, communicate
- **Collaborate:** Find solutions that create win-win's

Our Team

**Name, role,
school/dept**

**Biggest question
you need
answered today**

**Everything look good
on the
Directory.untdallas.edu**

**Best way to
contact you and
how you like to
be addressed**

Topics

- I. UNT Dallas 101
- II. Academics at UNT Dallas
- III. Meetings and Communication this Year
- IV. Next Steps and Questions



UNT Dallas 101

UNTD Students with a Support Team

ECHS Administrators



Mr. Spencer & Ms. Nasheed

ECHS Counselors



Ms. Dyer-Smith & Mrs. Eziakor

Workplace Learning Coordinators



Ms. Robison & Mrs. Mitchell

If helpful, direct a student to their administrator, connect them directly, or include the administrator on communication. **Administrators are FERPA cleared to know information about a students' academic progress.** Contact information is in the directory.

Bookmark: <https://aa.untDallas.edu/contacts>

Administrative Points of Contact

We have a concern with a faculty member...

Assistant Provost, Dr. Dawn Remmers

We have a well-being concern with a student or
policy question...

Dean of Students, Dr. Jamaica Chapple

We have an enrollment question or concern...

Lara Huddleston (Registrar) and cc: Dawn Remmers

We are having difficulty with early alerts or
Navigate...

Director, Academic Advising Rian Wilhite

I am having access issues as an administrator or
school support team member...

Executive Assistant, Tracie Crosswhite

Anything related to accommodations...

Assistant Director of Disability Services, Cindy Suarez

Becoming admitted to the university for senior
year or Fall 2021...

Admissions Counselor, Alexis Walker

CC: Elizabeth.Cheek@untDallas.edu and in cases where you may want documentation, UNTD-ECHS@untDallas.edu

Where do students go when...

**For tutoring
or writing
support?**

**They receive
an early
alert?**

**They need to
explore a
major for Fall
2021?**

**There is a
well being
concern?**

**They want to
apply for Fall
2021?**

**They want to
see a degree
plan for Fall
2021?**

**They don't
know where
to go?**

**They have
textbook &
tech
questions?**

Organizational Chart: <https://president.untDallas.edu/organizational-chart>

Points of Contact: <https://aa.untDallas.edu/contacts>

Well-Being & Student Safety

- **Mandatory Reporters.** All members on campus have a duty to report any suspected abuse or neglect of a minor within 48 hours. UNT Dallas police department **972-780-3000 or dial 911 for emergencies. Chief Christopher Shaw**
- **C.A.R.E. Team** – “**report a concern for a student**” at the bottom of untdallas.edu website. **Dr. Jamaica Chapple**
- UNT Dallas Counseling and Wellness can provide **case management support** without parental consent and will refer to ECHS Counselor and Dallas Youth & Family Services. **Dr. Shanda Riley**

FERPA & ECHS Students



- Students are expected to handle all of their own communication related to their education at UNT Dallas.
- Dallas ISD administrators may support students in navigating challenges and in communication. We strongly encourage a coaching an approach (prep before, student tries, after reflection and coaching)
- Under K-12 FERPA, parents/guardians have a right to information about their child's educational progress through the School Administrative team.
- For a parent to gain access to academic information without the student present, we will need a FERPA Release on file at the Registrar's office.

For more: <https://registrar.untdallas.edu/ferpa-parents>

Academics at UNT Dallas

A Q&A with Assistant Provost Dr. Dawn Remmers

Our Schools & Deans

School of Liberal
Arts & Sciences



Dean Orlando Perez

School of
Business



Dean Karen Shumway

School of
Education



Interim Dean Lisa
Hobson

School of Human
Services



Dean Constance Lacy

College of Law



Dean Felicia Epps

Courses

Fall 2020 Course Schedule

Hospitality Management	Logistics	Public Health	Teacher Education
BIOL 1132 lab BUSI 1340 ACCT 2010 ECON 1110 BIOL 1132	BIOL 1710 MATH 1680 ACCT 2010 ECON 1110 BIOL 1730	BIOL 1132 LAB MATH 1190 BIOL 1710 BIOL 1132 BIOL 1730	BIOL 1132 LAB MATH 1354 EDUC 2900 ENGL 2220 BIOL 1132

Spring 2021 Course Schedule

Hospitality Management	Logistics	Public Health	Teacher Education
ACCT 2020 ECON 1100 GEOG 1710 GEOG 1710 LAB ENGL 2220	ACCT 2020 ECON 1100 BIOL 1720 BIOL 1740 ENGL 2220 BUSI 1340	MATH 1680 ENGL 2220 SOCI 2010 PBHL 2300 BIOL 1720 BIOL 1740	GEOG 1710 GEOG 1701 LAB MATH 1355 EDSP 2310

To access course syllabi: <https://faculty.untDallas.edu/>

Fall 2020 Remote Learning



The first class is SYNCHRONOUS – students need to log-in and attend on the scheduled day/time.

Canvas, Microsoft Teams, and Zoom are the most used platforms.

Faculty will host TWO HOURS of “live office time” weekly

Faculty will send students an email the week before class about where to log-on and the format for learning.

Fall 2020 Info: <https://www.untDallas.edu/fall-2020-course-information>

A Week in their Life



Block Schedules

Enrolled in classes alongside the general student population between **8:30-3:50**. Schedules cannot be changed in this structure course pathway.



Supplemental Instruction

Students have access to SI for difficult courses. Attendance records will be shared with DISD Administrators.



College Success Hour

Students will have 60 min/weekly of additional support around college success and college application process – mirroring UGST content.

Dallas ISD School teams will also check attendance daily, provide weekly progress monitoring, and support students to organize study groups.

My Remote Learning Plan • At a Glance

Class #1: _____ Instructor: _____

Class Scheduled Meeting Time	What platform will I use to access course assignments and information?	Will this class come together for meetings? If so, when?	When are the instructor's live office hours?	Do I have access to all textbooks / required materials for this class?
Does this class include Supplemental Instruction?	If so, when is it scheduled?	Who is the SI leader?	What platform will the SI team use?	Which Learning Commons resource can support my success in this class?
Any other notes on preparing for this class?				

A fillable organizer to capture details around learning format for each course this Fall.

Academic Supports

Supplemental Instruction (SI) is a synchronous, peer-led program that targets challenging courses offered at UNT Dallas.

The SI Leader is someone who has already taken the courses and performed exceedingly well. SI leaders will share attendance logs, as requested, with Dallas ISD school administrators.

Students will have consistent, synchronous, weekly Supplemental Instruction (SI) in the following classes: **BIOL 1132, MATH 1190, BIOL 1710, ECON 1100, ACCT 2010.**

The Learning Commons
<https://learning.untdallas.edu/>

Remote tutoring appointments are available in addition to on-demand tutoring.

Attendance records will be accessible through either Navigate or your school's MS Teams folder.



A Week in their Life: Lincoln Logistics

[illegible]

A Week in their Life: Lincoln Hospitality Mgt

[illegible]

A Week in their Life: Sunset Teacher Ed.

[illegible]

A Week in their Life: Sunset Public Health

[illegible]

Faculty Involvement

What should we expect?

What is the most important role we can play with students?

What should we keep in mind?

What should we know about Early Alerts?

Communication & Meeting Cadences

Supporting Seniors & Onboarding Juniors

College Success Hour

- Focuses on success in classes and planning for Fall 2021
- Remote 1 Hour Weekly Meeting
- Draws on content from Freshmen Success Course (UGST 1100)
- Will take attendance at each term.

Tuesday 1:30: Sunset Public Health

Friday 8:30: Lincoln & Sunset Teacher Education

Can one administrator from each school be present for each meeting?



ECHS Weekly Huddles

Purpose: proactive communication across UNT Dallas and Dallas ISD teams in support of students this first year.

Topics: Check in on overall student progress/alerts/well-being – new and old. Update on any key dates, deadlines, or events ahead. The weekly time & place to address needs or concerns.

Attendees: Remmers (Academics), Wilhite (Advising), Chapple (Student Affairs), Holler (IT & Data Systems Access), and 1 representative from each school – strong preference for the same person weekly.

Cadence

Aug/Sept: every Friday at 2pm

Oct/Nov: every other Friday at 2pm

December: every Friday at 2pm

ECHS Transition Meetings

Purpose: cross-organizational planning for Cohort 2 (Class of 2022) to transition to UNT Dallas and system-based updates, planning, and problem solving.

Topics: Transition back to in-person, junior year admissions, addressing trends in student outcomes or experience.

Attendees: A broader group including Dallas ISD Central Office leadership and teams.

Cadence

Every 6 weeks

ECHS Juniors

What type of bridge programming and family engagement would be most helpful to this group over the Fall? Spring?

By when could we set dates for their engagements with the university?

Next Steps & Questions

Additional Slide Resources

**Additional slides that may be of use or interest from other
orientations to Faculty, Staff, and Family**

Decision Making Lenses



Student Life Cycle

Both a new student to our university and a high school senior making a decision around what comes next in their education. Their achievement in our classes will impact attainment of both the high school diploma and associate degree.

For us, this means... maintaining clear expectations for students, directing students to success resources (such as early alerts, Learning Commons, etc) and being responsive to questions.

Policy, Procedure, & Processes

Expectations for this group of students are the same as for all students. For the most part, students will follow the exact same procedures, and processes as other students.

For us, this means... apply policy and procedure the same. Include DISD admins when you feel it will be helpful.

Impacts of COVID - Schedule

- Follow UNTD Academic Calendar with a Aug 24 start date
- 100% Remote Learning
- District will provide in person option on their campus for students who's families choose "in person" school for Fall 2020



Who's on my roster?

Enrolled Students		Personalize	Find			First	1-18 of 18	Last
ID	Name	Grade Basis	Units	Program and Plan		Level		
5 11444160		Graded	3.00	Early College High School - ECHS: Logis & Sply Chn Pathway		Freshman		
6 11371710		Graded	3.00	School of Liberal Arts and Sci - Biology		Freshman		
				School of Liberal Arts and Sci				

Academic Program = 513

Academic Plan Codes

DECHS-PBHL

Public Health; Sunset

ECHS-TEDU

Teacher Education; Sunset

DECHS-HSMG

Hospitality Mgt; Lincoln

DECHS-LGSC

Logistics; Lincoln

ECHS Students are UNTD Students

- The principal of fair and equal treatment applies to ECHS students.
- Use discernment around when to verbalize the “ECHS” label in interactions with students.





Similarities & Differences

Students met admission requirements...

...under a non-degree bearing plan.

Students tuition will be paid...

...by the Dallas ISD and they are not financial aid eligible.

Students were enrolled in classes...

...and are unable to change their schedules

Students are expected to meet academic expectations in classes...

...and have a district support team progress monitoring their success.

Student success in their classes is important for their learning...

...and to achieve their high school diploma (DISD) and associate degree (Dallas College)

Students have access to Disability Services...

...and will receive accommodations through joint partnership with DISD Student Services.

Students have access to UNTD IT...

...and will utilize Dallas ISD tech/hot spots as their first resource.

Students will get textbooks...

...from their High School who will purchase and distribute.

Website Overview aa.untddallas.edu/echs

Landing Page

Our Partnerships

UNT Dallas is proud to be the only four-year university partner to Dallas ISD's P-TECH Early College High Schools (ECHS). Through this unique collaboration, Lincoln B-TECH and Sunset P-TECH students take their senior-year classes on the UNT Dallas campus. Students are afforded the opportunity to earn up to 60 college credit hours tuition-free while in high school, creating a pathway to achieve a bachelor's degree in just two years after graduating high school.



Lincoln B-TECH Pathways



Sunset P-TECH Pathways

About

Why Early College High School?

The University of North Texas at Dallas is proud to be the only four-year university in Texas to partner with Early College High Schools (ECHS). This unique collaboration is the perfect blending of innovation on the high school level and UNT Dallas' mission to provide urban Dallas students with a clear vision and pathway to a bachelor's degree and lifelong socioeconomic mobility.

What are the benefits of Early College High School?

ECHS students earn both their high school diploma and a two-year associate's degree -- up to 60 credit hours to apply toward a bachelor's degree -- by the time they graduate high school, saving students both time and money. ECHS also eases the transition to college life by bringing students onto the UNT Dallas campus and into its classrooms to take all of their senior-year courses. Following high school graduation, students will be positioned to graduate with a UNT Dallas bachelor's degree in two years, and fully prepared to enter a rewarding career.

What is a P-TECH/B-TECH?

Early College High Schools allow students to focus their studies on specialized career paths: P-TECH stands for "Pathways in Technology;" and B-TECH stands for "Pathways in Business Technology." Both programs afford motivated students the ability to choose a specific career track and take courses that provide the academic, technical and workplace skills desired by employers. These programs also partner with industry leaders who mentor, advise on coursework, enhance skill development and initiate access to internships that will prepare students for careers after college. To learn more, visit P-TECH.

Contacts

Early College High School Contact Information

During typical operations, an administrator from each Early College High School is on campus with students Monday through Friday 8:30am through 4:30pm during typical school sessions. **The administrative office is located in DAL 1 - Room 112.** The office phone number is 972-338-1450.

Due to COVID-19, administrators are supporting students off-site from UNT Dallas. Administrators can be reached at the contact information provided in the UNT Dallas directory.

For matters requiring non-emergency, immediate attention, please contact:

Ms. Latasha Nasheed for Lincoln B-TECH students (Logistics and Hospitality Management students) and Mr. Ralph Spencer for Sunset P-TECH students (Public Health and Teacher Education students)

Who To Go To for Support

UNT Dallas - Early College High School Students

First address questions or concerns with the appropriate faculty member or department. If you are unsure about how to address your needs, go to your ECHS Administrator, UNT Dallas Dean of Students, **Dr. Jamaica Chapple** or Assistant Dean of Students, **Jennifer Skinner**.

UNT Dallas Faculty and Staff

Handbooks & Resources



Getting Day One Ready

We're thrilled you are joining us this year. In preparation for this school year, please review each of the items below and make note of events and deadlines.

President Mong's Welcome Letter to Students and Family Members

First Day of School Ready Checklist

Save the Date for Orientation Experiences

Success in Remote Learning Resources

Take Action to be Day One Ready

Activating your EUID and Accessing Your Student Email

Video for Activating your EUID and Accessing Your Student Portal/Email

Media Release Form - send to UNTD-ECHS@untddallas.edu

Activate JAG Alerts - Family and Students

More Day One Ready Resources

Information on the Learning Commons

Information on Fall 2020

For Families

We believe in your student. We are proud to be their partner in attaining a college degree.

UNT Dallas strives to be a pathway to socioeconomic mobility through education and community connectedness. Every day, we work to empower students, transform lives, and strengthen communities. [Learn more about our university.](#)

We know families play an irreplaceable role supporting a students' journey to attain a college degree, even if a student is the first in a family to attend college. You are an important cheerleader, supporter, and accountability partner for your student.

We hope the information below helps you support your student as they take classes at UNT Dallas this year, access resources to help them succeed, and prepare for the college of their choice next Fall.

Who to Go To For Support

Information about all of the people supporting your student can be found here. The Dallas ISD Campus Administrator will continue to be your best point of contact for any questions that arise.

In the rare circumstance where you need information from the university for your student, we will need a signed FERPA release on file. The UNT Dallas Office of the Registrar provides more information to parents on FERPA.

Resources for College Success

Please visit our handbook to find information that will support your student this year and in their future college endeavors.



Protecting Minors on Campus

Texas state law requires anyone who suspects child abuse or neglect to report those suspicions to the Texas Department of Family and Protective Services (DFPS) or to a local law enforcement agency, including the UNT Dallas Police Department. **Any person who has reason to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect by another person must immediately report the suspected abuse or neglect.** This obligation applies to ALL members of the university community, including faculty, administrators, staff and even students. In addition, there are special reporting obligations for certain employees defined as "professionals" Licensed professionals including, "teachers, nurses, doctors, day care employees, and employees of a clinic or health care facility that provides reproductive services" have a specific duty to make a **report not later than 48 hours after suspecting** that a child has been or may be abused or neglected or that the child is the victim of the offense of indecency with a child.



Protecting Minors on Campus

A “child” is a person under 18 years of age. Neither Texas Law nor any university policy allows individuals to delegate the duty to report child abuse or neglect. **Report suspicion to another individual, UNTD Official, or to the UNTD Compliance Hotline does not satisfy the reporting requirement.** While employees are encouraged to report incidents of abuse or suspected abuse to a supervisor or responsible university official in accordance with UNTD Policy 04.010 (*Reporting of Child Abuse and Neglect*), your first obligation is to protect the child by reporting to law enforcement or DFPS. Any person who knowingly fails to report suspected child abuse or neglect commits a Class A Misdemeanor, which is punishable by up to one year in jail and/or a fine of up to \$4,000. **One can contact:**

- **UNTD Police at 972-780-3000 or dial 911 for emergencies**
- **Local law enforcement in your area**
- **Texas Department of Family and Protective Services at its toll-free, 24hour Family Violence Hotline at 800-252-5400**