University of North Texas at Dallas  
Summer I 2017  
June 12, 2017-July 15, 2017  
SYLLABUS

ENGL 1313-030: Computer Assisted College Writing I  
3 HRS

<table>
<thead>
<tr>
<th>Department of Languages and Communication</th>
<th>School of Liberal Arts and Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructor Name:</td>
<td>Professor Young</td>
</tr>
<tr>
<td>Office Location:</td>
<td>DAL 1 333</td>
</tr>
<tr>
<td>Office Phone:</td>
<td>972-338-1823</td>
</tr>
<tr>
<td>Email Address:</td>
<td><a href="mailto:Lea.Young@untdallas.edu">Lea.Young@untdallas.edu</a></td>
</tr>
</tbody>
</table>

| Office Hours:                             | Virtual: By appointment only via Skype or Zoom |

| Course Format/Structure:                  | Online only                         |

| Course Catalog Description:              | Writing as a means of critical thinking, with emphasis on the process of perfecting the essay through the writing of several drafts in the English computer classroom. No computer experience required. |

| Prerequisites:                           | None                                 |
| Co-requisites:                           | None                                 |
| Required Text:                           | None                                 |
| Recommended Text and References:        | The Purdue Online Writing Lab (OWL), found online at [https://owl.english.purdue.edu/owl/](https://owl.english.purdue.edu/owl/), |

| Access to Learning Resources:            | UNT Dallas Library: (Founders Hall) phone: (972) 780-1616  
web: [https://www.untdallas.edu/library](https://www.untdallas.edu/library)  
e-mail: Library@untdallas.edu  
UNT Dallas Bookstore: (Building 1) phone: (972) 780-3652  
web: [http://www.untdallas.edu/bookstore](http://www.untdallas.edu/bookstore)  
e-mail: untdallas@bkstr.com |

| Course Goals or Overview:                | The goals of this course are as follows - |
English 1313 is an introductory level writing course that seeks to empower students in becoming stronger, more flexible writers who have the skills, strategies, and awareness to write adeptly across many fields and genres, including academic writing. Students will learn to critically investigate their own use of language and writing, as well as the language and writing of other groups, communities, and professions. In doing so, students will come to understand how rhetorical and discourse strategies are employed to effectively inform and persuade audiences. This course seeks to bestow writing knowledge and skill that will make students insightful writers, preparing them for the work they will do in their academic career.

Learning Objectives/Outcomes: At the end of this course, students will be able to:

<table>
<thead>
<tr>
<th>Critical Thinking</th>
<th>Understand and utilize rhetorical principles in the analysis, evaluation, and creation of written, oral, and visual texts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication</td>
<td>Identify and implement writing and genre conventions from various disciplines</td>
</tr>
<tr>
<td></td>
<td>Utilize flexible and robust writing processes and composing strategies for creating effective, written, oral, and visual texts</td>
</tr>
<tr>
<td>Teamwork</td>
<td>Collaborate effectively with their peers in composing and feedback processes</td>
</tr>
<tr>
<td>Personal Responsibility</td>
<td>Develop habits of monitoring, evaluating, and refining their work to meet the expectations of various writing situations.</td>
</tr>
</tbody>
</table>

Important Dates:
First Day of Classes-June 12
Census Day-June 15
Holiday (no classes)-July 4
Last Day to Withdraw-July 6
Session Ends-July 15

Course Outline

**Important Notes for the Course Schedule**

1. Schedule is subject to change by the instructor; any changes to this schedule will be communicated on the Announcements page of the class Blackboard site.

2. All assignments are due by the end of the business day – before 5:00 pm – unless otherwise noted. Links and quizzes will expire at 5:00 pm.

<table>
<thead>
<tr>
<th>Timeline</th>
<th>Topics</th>
<th>Related SLO</th>
<th>Readings/Activities/Assignments</th>
</tr>
</thead>
</table>
| Week 1 June 12-17 | Course Introduction, Student Resources, Grammar Resources, Course Layout, Project 3 Topic Choices → Topics: Gender, Ethnicity, Historical, Morals, Basic Skills (Numbers, Letters, Colors), Families Literacy Narratives | 2, 3 | -Complete About Me Discussion Board by June 14  
-Familiarize Yourself with Course Layout in BlackBoard  
-Read “Shitty First Drafts” by Lamott  
-Read “Fruitless First Drafts” |
| Week 2 | Complete Project 1: Literacy Narrative Essay | 1, 2, 3, 4 | -Read “Little Red Riding Hood Revisited”  
-Complete Discussion Board 1 (about Lamott, Fruitless First Drafts, and Little Red…) by June 16  
-Read Malcolm X’s “Literacy Behind Bars”  
-Read Douglass’s piece  
-Complete Discussion Board 2 (about Douglass and Malcolm X) by June 17  
-Begin work on Project 1 |
| Week 3 | Discourse Communities Analysis (Rhetoric ➔ Audience, Author, Text) | 1, 2a, 3 | -Read Tanya Barrientos’ “Se Habla Espanol”  
-Read article about Sign Language  
-Complete Discussion Board 3 (about Barrientos and Sign Language) by June 19  
-Work on Project 1  
-Turn in Project 1 on June 22 |

-Read Malcolm X's "Literacy Behind Bars"
-Read Douglass's piece
-Complete Discussion Board 2 (about Douglass and Malcolm X) by June 17
-Begin work on Project 1

-Read Tanya Barrientos’ “Se Habla Espanol”
-Read article about Sign Language
-Complete Discussion Board 3 (about Barrientos and Sign Language) by June 19
-Work on Project 1
-Turn in Project 1 on June 22
| Week 4 | Entering New Discourse Communities & Reflection | 3, 4 | -Watch “Writing Tips: 4 Rules Beginning Children's Book Writers Should Never Break” [https://www.youtube.com/watch?v=5l97MTTMUg](https://www.youtube.com/watch?v=5l97MTTMUg)  
-Watch “How to Make a Children's Picture Book Using PowerPoint” [https://www.youtube.com/watch?v=CMpUFfdVs6I](https://www.youtube.com/watch?v=CMpUFfdVs6I)  
-Take Children's Book Quiz by July 3  
-Work on Project 3  
-Turn in both elements of Project 3 on July 7  
-Optional Revision of Project 2 due July 6 |
|---|---|---|---|
| Week 5 | Academic Discourse Essay | 1, 2b, 4 | -Watch Research Essay Video  
-Take Research Quiz by July 9  
-Read Bartholomae’s “Inventing the University” & McCarthy's “A Stranger in Strange Lands: A College Student Writing across the Curriculum”  
-Optional Revision of Project 3: Reflection Essay due July 14  
-Turn in Project 4 on July 14 |

**Course Evaluation Methods**

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

**Writing Projects:** Students will complete four major writing projects to understand and practice the skills and strategies of effective writing in the course. Unless otherwise directed, all essays must be in MLA format, typed, double-spaced, and meet the specified page requirement. Only Times New Roman, 12 point font will be accepted. ***All
essays/projects must be submitted digitally to www.turnitin.com under the appropriate folder; failure to adhere to this step at the specified due date and time will result in a 0.***

Discussion Boards: Students will compose a number of low stakes writing assignments to reflect upon and understand their work in the class, course concepts, and readings. With these discussion boards, students need to write 175 words minimum for each post turned in. This means your original post will be 175 words, and your post to your classmate will be 175 words. (175 words is about 7-9 sentences.) I will be grading on content, purpose, and length. The BlackBoard shell has extensive guidelines and rules that students should view before beginning their discussion boards.

Daily Grades: Students will complete assignments, not limited to but including grammar work, attendance, and reading comprehension quizzes. Daily grades will cover material related to the coursework; deadlines will be announced and strictly enforced.

Grading Matrix:

<table>
<thead>
<tr>
<th>Instrument</th>
<th>Measures SLO</th>
<th>Value (points)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project 1: Literacy Narrative</td>
<td>4</td>
<td>100 points each</td>
<td>15%</td>
</tr>
<tr>
<td>Project 2: Discourse Communities Analysis</td>
<td>1, 2a</td>
<td>100 points each</td>
<td>15%</td>
</tr>
<tr>
<td>Project 3: Entering New Discourse Communities</td>
<td>2a &amp; b</td>
<td>100 points each (100 points for the project &amp; 100 points for the reflection)</td>
<td>25%</td>
</tr>
<tr>
<td>Project 4: Academic Discourse Essay</td>
<td>2b</td>
<td>100 points each</td>
<td>25%</td>
</tr>
<tr>
<td>Daily Grades to include: Quizzes</td>
<td>4</td>
<td>100 points each</td>
<td>15%</td>
</tr>
<tr>
<td>Discussion Boards</td>
<td>1, 2 a &amp; b, 3, 4</td>
<td>100 points each</td>
<td>5%</td>
</tr>
<tr>
<td>Writing Center Extra Credit</td>
<td>2 a &amp; b, 4</td>
<td>+5 on each Project</td>
<td></td>
</tr>
<tr>
<td>TOTAL:</td>
<td></td>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>

Grade Determination
A = 90% or better
B = 80 – 89 %
C = 70 – 79 %
D = 60 – 69 %
F = less than 60%

Course and University Policies and Procedures
Late Work

No late work is accepted in the course. If you feel you are falling behind in the course or struggling to meet deadlines, please come speak to me before assignments are due.

Attendance

Attendance in class is required. A student’s final grade may be reduced at the discretion of the instructor if the student fails to participate and/or log in to BlackBoard.

Absences may be considered excused only if 1) students have made pre-arranged plans with the instructor for events and circumstances that are appropriate for missing class or 2) the student has documentation (timestamped picture, official note, dated materials) of extenuating circumstances.

Writing Center Bonus Points

Good writers do not write in a vacuum; rather, they seek feedback and assistance from many people and groups. One of the best resources to use on campus is the Writing Center, where a trained writing consultant can help students review and revise their papers, no matter what stage they’re at.

Students who voluntarily visit the Writing Center beyond any instructor or course requirements will receive a bonus of +5 on each project in bonus through these voluntarily visits.

Revision Policy

For each major project in the course, students have the option to revise and resubmit the project one more time after the instructor has given feedback and a grade on it. Revisions that substantially improve the project will earn new grades, and those grades will replace the older score. The due date on this is one week from receiving feedback from the instructor.

To qualify, revisions must change the paper in significant and substantial ways; revisions that only correct mechanical errors will not be eligible for new grades.

Students with Disabilities (ADA Compliance)

The University of North Texas at Dallas makes reasonable academic accommodation for students with disabilities. Students seeking accommodations must first register with the Disability Services Office (DSO) to verify their eligibility. If a disability is verified, the DSO will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, DSO notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet/communicate with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Disability Services Office website at http://www.untdallas.edu/disability. You may also contact them by phone at 972-338-1777; by email at UNTDdisability@untdallas.edu or at Founders Hall, room 204. (UNTD Policy 7.004)

CoursEval Policy

Student’s evaluations of teaching effectiveness is a requirement for all organized classes at UNT Dallas. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider students’ evaluations to be an important part of your participation in this class.
Academic Integrity

Academic integrity is a hallmark of higher education. You are expected to abide by the University’s code of Academic Integrity policy. Any person suspected of academic dishonesty (i.e., cheating or plagiarism) will be handled in accordance with the University’s policies and procedures. Refer to the Student Code of Academic Integrity (Policy 7.002) at http://www.untdallas.edu/sites/default/files/page_level2/pdf/policy/7.002%20Code%20of%20Academic_Integrity.pdf

Refer to the Student Code of Student Rights, Responsibilities and Conduct at http://www.untdallas.edu/sites/default/files/page_level2/hds0041/pdf/7_001_student_code_of_conduct_may_2014.pdf. Academic dishonesty includes, but is not limited to, cheating, plagiarizing, fabrication of information or citations, facilitating acts of dishonesty by others, having unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, or tampering with the academic work of other students. In addition, all academic work turned in for this class, including exams, papers and written assignments must include the following statement: “On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNTD Academic Integrity Policy.”

Bad Weather Policy

Campus facilities will close and operations will be suspended when adverse weather and/or safety hazards exist on the UNTD campus or if travel to the campus is deemed dangerous as the result of ice, sleet or snow. In the event of a campus closure, the Marketing and Communication Department will report closure information to all appropriate major media by 7 a.m. That department will also update the UNTD website, Facebook and Twitter with closing information as soon as it is possible. For more information please refer to http://www.untdallas.edu/police/resources/notifications

Diversity/Tolerance Policy

Students are encouraged to contribute their perspectives and insights to class discussions. However, offensive and inappropriate language (swearing) and remarks offensive to others of particular nationalities, ethnic groups, sexual preferences, religious groups, genders, or other ascribed statuses will not be tolerated. Disruptions which violate the Code of Student Conduct will be referred to the Dean of Students as the instructor deems appropriate. (UNTD Policy 7.001)

Other Policies

- Use of Blackboard is an essential part of the course.
- Avoid a “Grade of Incomplete” by completing all work. Any assignment not completed will be averaged as a zero. http://www.untdallas.edu/search/node/incomplete

Email Etiquette

Emails are a constant in the academic and professional worlds. Therefore, it is important that you practice proper email etiquette at all times. When emailing the professor, you are expected to:

- Use your UNT Dallas student email account for emails relating to this course.
- Begin with a greeting or salutation. This is both professional and courteous.
- Use Standard American English and proper grammar, punctuation, and spelling.
- All subject lines for this class should include your name and the course level and section, e.g. John Smith ENGL 1313-(Section #).
- Never type in all uppercase letters.
- Use courteous language and tone; write professionally—all college writing is business formal, not something you send to friends or family.
- Sign your name at the bottom of the email. Again, this is both professional and courteous.
- Emails concerning course grades will not be responded to unless the student has emailed the instructor from a UNT Dallas student account.