



FALL 2017 Move-In Instructions

In order to provide for the safe and efficient move-in of students and to provide a welcoming atmosphere for the beginning of the year, the Offices of Housing & Residence Life and Campus Police have developed the following procedures.

Students move in on Thursday, August 17, 2017 and will be assigned a check-in time. **Students should bring documentation of their room assignment at time of check-in to verify location and check-in time. Students are NOT to arrive any earlier than their assigned time.** All boxes and property must be labeled before arrival, using tape and permanent marker, with the student's name, building name and room number clearly visible (i.e. Dwayne "The Rock" Johnson, University 134).

Students whose housing assignment places them on odd floors #1 and #3 may begin the move-in process at **8:30AM**. Students whose housing assignment places them on even floors #2 and #4 may begin the move-in process at **10:30AM**. **Students should NOT plan to arrive on campus (or drop off belongings) any earlier than their assigned move-in time.**

A campus check-point has been created for the residence hall and it is:
#1 Parking Lot 1 – Main Entrance (Camp Wisdom & University Hills Blvd):

The City of Dallas will not allow cars to line up on city streets outside of campus check point. **Those who arrive to the campus prior to their check-in time will need to leave the vicinity of campus so that others with earlier check-in times can complete the move-in process.**

Once you have successfully entered your assigned campus check-point, vehicles will be directed to an unloading area by Campus Police officers and student volunteers. Upon arriving in the unloading area, the resident student should proceed to the main entrance of their assigned residence hall to receive keys and paperwork. Parents or other family members **must remain with the vehicle at all times** and meet with the university volunteers who will help unload belongings. Once the vehicle has been unloaded, it must immediately be moved to a permanent parking spot, as directed by staff and signage. **Unattended vehicles risk being ticketed and towed.**

We will have university volunteers to help with moving belongings, but any fragile, irreplaceable or expensive items should be moved by the student or family members. UNT Dallas does not accept responsibility for damages or other loss to personal property. Due to the number of people moving into the hall, the use of residence hall elevators will be reserved for university volunteers moving items between floors. Students and their family members are strongly encouraged to use stairways to move from floor to floor on move-in day rather than the elevators.

Students and families will want to get all belongings completely moved into their residence hall rooms and conduct any other necessary business before the 3:00PM beginning of Cub Camp festivities. We appreciate your willingness to work within these procedures so that we can ensure an efficient and enjoyable move-in process for all of our students.

Welcome Home!