Greek Expansion Purpose & Procedure

Section 1: Purpose
The Committee will assess the growth of the Council as well as the existing University need for the individual organization seeking membership.

Section 2: Membership
The Greek Life Expansion Committee shall consist of:
1. Greek Life Coordinator (1)
2. Student Affairs Staff (6)
3. University Staff – Non Student Affairs (2)
4. Greek Organization Students (1 from active Greek organizations)
5. Dean of Students (1)

Section 3: Duties
The duties of this committee shall be to study the applications or requests of groups seeking membership status at the University of North Texas at Dallas.

Section 4: Assessment
The Expansion Committee will assess the status of the need or lack thereof to extend offers to applying organizations.
Section 5: Records  
The Greek Life Coordinator shall keep active records of organizations who expressed interest in the University of North Texas at Dallas.

Section 6: Procedure  
The procedure will be as follows:

1. Interested organizations request approval to start a chapter at UNT Dallas through the Greek Life Coordinator in the Department of Student Affairs.

2. Greek Life Coordinator will schedule a day for the requesting organizations to present and invite members of the University community, current Greek organization members, student organization members and Student Government Association members.
   a. All members attending will be asked to give feedback about each presentation via a feedback form with a rating of 0-45 based on specific criteria, 0 being the lowest and 45 being the highest.
   b. Feedback forms will be tallied and averaged, giving a ranking for all the organizations from highest to lowest.

3. After presentations have been completed, feedback will be discussed by members of the Expansion Committee and recommendations will be sent to the Dean of Students.
   a. Up to five organizations may be granted approval at a time
   b. If the outcome of a presentation results in denial by the Greek Life Expansion Committee, the inter/national office may submit a letter of appeal to the Chief Student Affairs Officer. This letter must be received within ten (10) business days of the notification of denial.
   c. If a letter of appeal is denied, the group will not be recognized by UNT Dallas. In other words, no further appeal; the decision of the Chief Student Affairs Officer is final.

4. The Dean of Students will make the final decision on approved organizations.

5. That decision will be sent out to the requesting organizations no more than two weeks after the final presentation.

6. Once organizations are approved, the approved organizations shall submit the following to the Office of Activities & Organizations in the Department of Student Affairs:
   a. Provide documentation in a detailed letter of intent from an inter/national fraternity or sorority board/headquarters detailing their approval and support for the establishment of a chapter at the University of North Texas at Dallas.
   b. Include the name and information of the local alumni/alumnae chapter and three (3) people that will serve as the alumni/graduate chapter advisors. These people should not be an undergraduate or graduate student.
   c. Maintain general liability insurance with appropriate coverage.
   d. Provide a list of all interested potential members and, if applicable, all current initiated members on campus. If you are starting the organization without members (no interests or interest group) then indicate that information.
e. Any and all assessment data that demonstrates the educational impact
the organization is having on undergraduate and alumni growth and
development – i.e. learning outcomes, survey data, educational program
data, etc.
f. Provide a list of all institutions where the organization has recently
expanded.
g. Documentation of an expansion/colonization plan. This would include
details about how the organization approaches the establishment of new
chapters, a timeline, national risk management policies, academic,
service, and philanthropy requirements, membership goals, who will be
facilitating the start of the colony/chapter, etc.
h. A copy of new member education/intake curriculum including the length of
time the new member education/intake program spans before initiation.
i. An outline of continuous member development programs like leadership
trainings, conventions, institutes, offered by the local, state, regional, and
national levels.