6 Easy Steps for Paying Online

For Check Payments, Debit Card, MasterCard, Visa, Discover and American Express:

1. Log-in to MyUNTDallas using your EUID and password and click on “Finance”
2. Select “Make a Payment” > “Make a Payment by Credit Card of Echeck”
3. Click on “Pay Bill” > “Make a Payment”
4. Enter the Dollar Amount without any commas or dollar signs
5. Select a payment method, Click on “Continue”, then fill out the information necessary to process your payment.
6. Wait for your Confirmation number to confirm the transaction

Payment must be completed by your designated due dates listed under your account summary at my.untdallas.edu.
Additional information is available at www.untdallas.edu/SFS

9 Easy Steps for Using the Installment Plan

The installment plan is available for the Fall and Spring semesters. The first payment includes 10% of the tuition, mandatory fees, course fees, plus an installment plan fee of $20.00. There will be three remaining monthly payments of 30% each. You must place yourself on the installment plan each semester you decide to use the installment plan. Please note that the first payment must be made in full before the installment plan is active.

1. Log on to my.untdallas.edu using your EUID and password
2. On the left-hand side menu, click on “Finances”
3. Click on “Enroll in Payment Plan”
4. Click on the “Installment Plan” tab
5. Click on “Installment Plan Information – For Fall and Spring Semesters”
6. Read the terms and conditions then click on “Pay Installment Amount and Go on Installment Plan.”
7. Read the information and then click on “Make a Payment” in the green box, top left. *
8. Enter your payment and address information and click “Continue”

8 Steps to Get a Short Term Loan

A Short Term Loan is intended to pay the amount of your *current* tuition and fees (it is not available for any past due balances). In the fall and spring semesters, you will automatically be placed on the UNT Dallas Installment Plan (which contains a fee of $20.00) and the Short Term Loan will cover the first installment payment. This loan amount will then be due on the same date as the third installment payment. There is a 1% origination fee that will be charged at the time the loan is given.

1. Log-in to MyUNTDallas using your EUID and password
2. On the left-hand side menu, click on “Finances”
3. Click on “Enroll in Payment Plan”
4. Click on the “Short Term Loan” tab
5. Read carefully, then click “Continue Processing Loan”
6. Read the terms of the loan carefully and print them if you like, then click the check box stating “I accept the terms of the Short Term Loan & Installment Plan”
7. To finalize, click “Accept Terms and Proceed with Loan” and you will be taken to a screen stating the amount of your short-term loan
8. If you wish to see your new payment schedule, click the “Account Inquiry” tab at the top. Then, click the “Charges Due” tab to review your due dates and print or record them for reference