Map a Network Drive:

1. Open Computer by clicking the **Start** button 📱, and then clicking **Computer**.

2. Click **Map network drive**.

3. In the **Drive** list, click a drive letter.

   You can choose any available letter.

4. In the **Folder** box, type the path of the folder or computer, or click **Browse** to find the folder or computer.

   To connect every time you log on to your computer, select the **Reconnect at logon** check box.

5. Click **Finish**.

   Your computer is now connected, or *mapped*, to the network drive.