Undergraduate Academic Appeal Form

Student Name: ___________________________________________ Student ID: _________________________________

Email: __________________________________________________ Telephone number: _____________________________

Major: __________________________________ Expected graduation date: _________________________________

UNT GPA: __________________ Overall GPA: __________________ Other GPA: ___________________

Reason for Appeal:

____Substitution ______Catalog Year Change ______Pre-Requisite Waiver ______Commencement Request

____Overload ________Other:

**Please provide a typed personal statement including why and what you are appealing along with any supporting documentation. If appealing to take a specific course, please include which course, CRN# and section # you are requesting.

EX: ACCT 2020 CRN#-35696 section-091

Requested By:

Student: ___________________________________________________________________ Date________________

(Signature)

Advisor Comments:

Appeal Decision

Dept. Chair Signature: _________________________________ Date____________ Appeal Approved ☐ Appeal Denied ☐

Dean’s Signature: _________________________________ Date____________ Appeal Approved ☐ Appeal Denied ☐

Comments:

Date Updated in EIS:

Date Updated in DARwin:

Registrar Office Initial:

If approving a substitution, please remember to include the approved new course(s) that will be replacing the original course(s) so that it can be applied to the student’s degree plan.